

13,
March 13, 1984

Mr. Hagop Uryan
Chairman of the Parish Council
Holy Cross Armenian Church
580 West 187th Street
New York, NY 10033

Dear Mr. Uryan:

H.E. Archbishop Torkom Manoogian has accepted your 1983 parish annual report, and enclosed is his letter of approval.

However, I would like to draw your attention to a few items for consideration in preparing future reports.

- a) A complete date on the invitation for the assembly.
- b) An agenda with the invitation.
- c) Voting at 10:00 a.m. when the Divine Liturgy is in progress, may not be convenient for those attending the service.
- d) The election of the Assembly officers must be carried out according to the specification of the bylaws.
- e) Provision for allowance to clergy pension, (Salaries and Benefits, page 6).
- f) Double checking the Financial Report (i.e. Section I "Income" the amount should be \$22,005.04 instead of \$25,466.90; Section II, Disbursements, page 7, the total should be \$21,466.33 instead of \$22,466.33, adjusting "Total Disbursements" to \$88,752.48 instead of \$88,762.48).

Many thanks for your cooperation in submitting your report in time, and if there is anything we can do to assist, please let me know.

Sincerely,