

EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, NY 10016 - 4885

1995 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1996 revenue and expense budget.

Name of Church: *Sts. Joachim and Anne Armenian Apostolic Church*

Address	<i>12600 S. Ridgeland Ave.</i>		
City	<i>Palos Heights</i>	State	<i>IL</i> Zip <i>60463</i>
Telephone	<i>708-388-4940</i>	Fax	<i>708-388-4940</i>
Pastor	<i>Rev. Fr. Tarit Boyajian</i>		
Assistant Pastor	<i>N/A</i>		

Parish Council Officers:

Chairman	<i>Dennis VanderMeer</i>
Vice-Chairman	<i>Richard Nalbandian</i>
Secretary	<i>Sarkis Boyajian (elect)</i>
Ass't Secretary	<i>N/A</i>
Treasurer	<i>Sonya Doumanian</i>
Ass't Treasurer	<i>Virginia Bogasian</i>

Names of Delegates:

1. <u>Kachie Bogosian</u>	4. _____
2. <u>Dennis VanderNeer (ex-officio)</u>	5. _____
3. <u>Rev. Fr. Tavit Boyajian (ex-officio)</u>	6. _____
7. _____	

Officers of Assembly:

Assembly President	<u>Garbis Meguerian Rev. Fr. Tavit Boyajian</u>
Assembly Chairman	<u>Garbis Meguerian</u>
Assembly Secretary	<u>Sonia Harlan</u>

Number of Parish Council Meetings (1995) 12

Date of 1995 Annual Parish Assembly Jan. 28, 1996

1996 Revenue Budget: \$ _____ 1996 Expense Budget: \$ _____

103,700

133,780

PARISH Sts. Joachim + Anne CITY Palos Heights

1995 MEMBERSHIP DATA

- 1. Total Membership 102 Over 1994 by _____
- 2. Number of entries on mailing list 340 Under 1994 by _____
- 3. Number of Armenians in the area _____ Over 1994 by _____
- 4. Number of potential members 100 more Under 1994 by _____
- 5. 1995 membership dues:
 Per member \$ 150 Senior citizen \$ 80 Other \$ _____

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____	_____
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? YES _____ NO

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Baptism	<u>0</u>	<u>150</u>
b. Chrismation	<u>0</u>	_____
c. Wedding	<u>150</u>	<u>300</u>
d. Funeral	<u>0</u>	<u>100*</u>
e. Other	<u>N/A</u>	_____

* if in lieu of flowers goes to church then 0

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1995 PARISH ASSESSMENT DATA

I.	1995 Membership:	102	
II.	Number of Clergy:	1	
III.	<u>Gross PCP:</u>		
	Membership dues	\$ 15,800	
	Pledges	15,110	
	Plate Collection	1,912	
	Easter Yughakin	2,143	
	Christmas Yughakin	2,875	
		TOTAL	\$ <u>37,840</u>

IV. Number of Sacraments and Sacramentals:

Baptisms	6
Chrismations	6
Engagements	4
Weddings	6
Funerals	6

3 { ex officio priest
ex officio parish council chair
elected delegate

V. Number of Delegates:

We hereby certify that the above information is accurate to the best of our knowledge and information.

M. Donna K. Allen

Parish Council Chairman

Suzanne Romanian
Parish Council Treasurer

Colin H. McQuarrie
Auditing Committee Chairman

Rev. Fr. David Boyce
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 6-7) AND THE MEMBERSHIP DATA SHEET (page 3).

SAINTE IOACHIM & ANNE

Armenian Apostolic Church
12400 S. Ridgeland Ave.
Palos Heights, IL 60463

PARISH _____ CITY _____

Address Correction Requested.

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name GARY MAZIAN
Address Suite 202/60 ORLANDO SQUARE Dr.
City ORLANDO PARK State IL Zip 60462
Telephone (312) 460-2266

B. Insurance:

Please identify types of insurance carried and coverage: Full protection
Property Church Mutual Insurance Co.
Liability \$ 1,000,000 for each claim; 3,000,000 annual aggregate
Other \$ 5,000 Medical / person for members, guest or volunteer
\$ 50,000 / accident

C. Tax Exemption:

Sales Tax Yes No E9976-6027-02
Property Tax Yes No _____
Other Fed TAX ID 36-1208597

D. Major Equipment Purchases in 1995:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Computer \$ 1929.00
Kitchen _____
Sanctuary _____
Other _____

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/95)

PARISH COUNCIL OPERATING ACCOUNT

A. Receipts and Donations:

1. Membership Dues	\$	15,800	/
2. Pledges	\$	-----	
3. Stewardship	\$	15,110	/
4. Plate Collection	\$	1,912	/
5. Candles	\$	1,021	
6. Easter Yughakin	\$	2,143	/
7. Christmas Yughakin	\$	2,875	/
8. In Lieu of Flowers	\$	7,195	
9. Wills and Bequests	\$	-----	
10. Other Contributions:			
a. <i>Other Donations</i>		8,497	
b. <i>To Buy St Xmas Cards</i>		1,152	

B. Sacraments & Other Services:

1. Baptisms	\$	275
2. Weddings	\$	150
3. Funerals	\$	860
4. Requiems	\$	164

TOTAL \$ 57,154

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar	\$-----	-----
2. Picnics	-----	11,000
3. Fairs	-----	-----
4. Dinners	-----	8,850

(cont'd)

5. Other: a. Office Supplies \$ 1,607
 b. _____ \$ _____
 c. Bookkeeping \$ 2,495
 d. Fabric Church \$ 8,000
Maryl Lynch
 (NET) TOTALS \$ 31,952

D. Church Auxiliary Organizations:

1. Women's Guild \$ 18,000
 2. Senior Women's Guild/Auxiliary \$ _____
 3. Mr. & Mrs. Auxiliary \$ _____
 4. Men's Club \$ _____
 5. ACYOA Seniors \$ _____
 6. ACYOA Juniors \$ _____
 7. Senior Citizens \$ 1,400
 8. Other
 a. SUN School \$ 3,000
 b. _____ \$ _____

TOTAL \$ 22,400

E. Other Income:

1. Interest \$ 473
 2. Sale of Books, Records, Gifts \$ _____
 3. Parish Newsletter \$ 5
 4. Donations for Use of Facilities \$ 1,050
 5. Contributions to Building Fund \$ _____
 6. Transfer of Funds \$ 1,943 *
 7. Other Fundraising (Bingo, Raffles, etc.)

a. Reimbursements Adopt a bill \$ 1,301
 b. Parking Lot repairs \$ 3,900
 c. " " rental \$ 5,000

TOTAL \$ 13,672

Balance: January 1, 1995

1. In Banks \$ 33,207.69
 2. On Hand \$ _____

TOTAL \$ 33,207

TOTAL RECEIPTS (Items A-E) \$ 125,178

TOTAL CASH ACCOUNTED FOR \$ 158,385

PARISH _____ CITY _____

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/95)

A. Salaries and Benefits:

	PASTOR	ASSN'T PASTOR
1. Pastor (s)	\$ 22,437	\$ -----
2. Pastor's Housing & Utility Allowance	\$ 10,500	\$ -----
3. Pastor's Automobile Allowance	\$ 4,200	\$ -----
4. Pastor's Medical Insurance	\$ 10,618	\$ -----
5. Clergy Pension TRVL.	\$ 418	\$ -----
TOTAL	\$ 48,173	TOTAL \$ ----- TOTAL \$ 48,173 ✓

B. Other Salaries and Benefits:

1. Visiting Clergymen (Honorariums)	\$ 450
2. Secretary and/or Clerical	\$ 150
3. Choir Director, Soloist, Organist	\$ -----
4. Youth Director	\$ -----
5. Custodial	\$ 2,700
6. Education Directors	\$ -----
7. Deacons	\$ -----
8. Payroll Taxes	\$ -----
9. Employee Benefits	\$ -----
TOTAL	\$ 3,300

C. Operating Expenses:

1. Telephone	\$ 883
2. Stationery, Printing and Postage	\$ 1,206
3. Parish Newsletter	\$ 1,112
4. Candles	\$ -----
5. Vestments + Robes	\$ -----
6. Altar Flowers	\$ 923
7. Books, Records, Gifts	\$ 210
8. Furniture and Equipment (office)	\$ 5,183
9. Contributions (out of parish)	\$ 100
10. Fund Transfer	\$ 1,943 *
11. Other:	
a. Conf. Retreat	\$ 1,590
b. Dinners	\$ 2,668
c. Coffee Ln.	353
d. Kitchen	2,381
e. TRSFR to CMA Acct.	38,000 *
TOTAL	\$ 56,552

\$ 108,025.00

PARISH-----CITY-----

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$ 9,364 (1,265 included)
2. Etchmiadzin Looma (Mite)	\$-----
3. Other:	
a. DYM	\$ 1,265
b. Expenses of Delegates	\$ 1,761
	TOTAL \$ 11,125

E. Educational Programs:

1. Christian Education	\$-----
2. Armenian Language + Culture	\$-----
3. ACYOA Seniors	\$-----
4. ACYOA Juniors	\$-----
5. Choir TRSR TO	\$ 609 *
6. Religious Studies and Vocation	\$-----
7. Other:	
a.-----	\$-----
b.-----	\$-----
	TOTAL \$ 609

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$-----
2. Utilities	\$ 9,167
3. Insurance	\$ 2,278
4. Repairs and Maintenance	\$ 7,979
5. Equipment	\$-----
6. Other:	
a. Parking lot Repair	\$ 1,000
b.-----	\$-----
	TOTAL \$ 20,424

TOTAL (A-F) \$ 140,178

6.

Balance - December 31, 1995

1. In Banks	\$ 18,208.93
2. On Hand in CMA	\$ 41,823.93
Mosby Fund	TOTAL CASH ACCOUNTED FOR \$ 60,032.86

158,387

* TRSR of Funds NOT included in the budget.

1995 ADJUSTED CLERGY STIPENDS

EFFECTIVE JANUARY 1996

Actual 1996 Stipend & Allowances Budgeted

		PASTOR	ASSN'T PASTOR
Basic Stipend	\$22,050	\$ <u>22,050</u>	\$ <u>N/A</u>
Additional increment of \$1,560 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses).			
	\$1,560	\$ <u>1,560</u>	\$ _____
Additional increment for parish size:			
150-300 voting members	\$1,575	\$ _____	\$ _____
Over 300 voting members	\$3,150	\$ _____	\$ _____
<u>CAR ALLOWANCE</u>			
Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business.	<i>15,000 x .28</i>	\$ <u>4,200</u>	\$ _____
Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business.		\$ _____	\$ _____
*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.			
<u>Note:</u> The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.			
<u>HOUSING ALLOWANCE:</u>			
Parish owned home.... All costs including utilities.		\$ _____	\$ _____
Rental: a) Housing Allowance of\$896		\$ <u>10,752</u>	\$ _____
b) All utilities costs		\$ _____	\$ _____
Home owned by Pastor ...Pastors may use housing allowance on payments on house purchases.		\$ _____	\$ _____
<u>CLERGY MEDICAL INSURANCE:</u> Full payment		\$ <u>8112 or Full Payment</u>	\$ _____
<u>CLERGY PENSION:</u> \$1,000 (Plus additional \$1,000 recommended per year).		\$ <u>2,000</u>	\$ _____
<u>CLERGY LIFE INSURANCE:</u> As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.		\$ <u>500</u>	\$ _____
		TOTAL \$ <u>41,062</u>	TOTAL \$ _____
		<i>+ health insurance</i>	

Armenian Apostolic Church

FINANCIAL REPORT SECTION III: ASSETS AND LIABILITIES (ending 12/31/95)

12699 1st Ave.
Palos Heights, IL 60463

Address Correction Requested.

A. ASSETS:

- 1. Cash \$-----

- 2. Certificates of Deposit \$-----

- 3. Stocks and Bonds \$-----

- 4. Real Estate (land, buildings, etc) \$-----

- 5. Building Funds \$-----

- 6. Reserve Fund \$-----

- 7. Other Special Funds (list each)
 - a. CMA \$ 42,008.96
 - b. check \$ 18,208.93
 - c. ----- \$ 60,219.89

TOTAL \$-----

B. LIABILITIES

- 1. Mortgage \$-----

- 2. Loans Payable \$-----

- 3. Accounts Payable \$-----

TOTAL \$-----

San Juan Catholic Church
American Apostolic Church
12510 S. Regent Ave.
Palos Heights, IL 60463

PARISH-----CITY-----

Address Correction Requested.

The above statement has been prepared from the books and records of-----and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1995, and the balance on hand in cash and in the banks at such date, and any accounts payable.



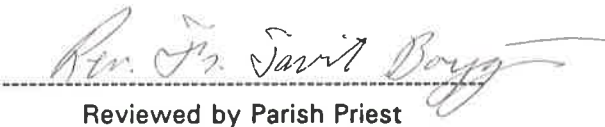
Parish Council Chairman



Parish Council Treasurer



Auditing Committee Chairman



Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1995

WOMEN'S GUILD

Chairman	Elizabeth Sahagian	Telephone	687-5448
Address	6306 Delores Dr.		
Membership	24	# of meetings held	10
Amount transferred to Parish Council	18000		
Cash on hand at 1/1/95	17446.66	Income	22 656
Disbursements	26,124	Balance at 12/31/95	13,974.54
Major Annual Functions	Talent Show, meetings, book store, bazaar, rummage sale		

SENIOR WOMEN'S GUILD / AUXILIARY N/A

Chairman		Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand 1/1/95		Income	
Disbursements		Balance at 12/31/95	
Major Annual Functions			

ARMENIAN SCHOOL *N/A*

Name of School-----
 Chairman-----Telephone-----
 Address-----
 Superintendent-----Telephone-----
 Address-----
 Number of Teachers-----Number of Pupils-----
 Number of Classrooms-----School Days and Hours-----
 Cash on hand at 1/1/95-----Income-----
 Disbursements-----Balance at 12/31/95-----
 Major Annual Functions-----

SUNDAY SCHOOL

cochairs Alike Boyajian + Anna Giragosian Telephone *597-0098*
 Chairman-----Telephone-----
 Address-----*6101 W. 729th Pl. Palos Heights 60463*
 Superintendent-----Telephone *708 448-1818*
 Address-----*Anna Giragosian*
 Address-----*8101 W. 131st Palos Heights*
 Number of Teachers-----*8*-----Number of Pupils-----*30*
 Number of Classrooms-----*5*-----School Hours-----*10-12*
 Cash on hand at 1/1/95-----*3679.89*-----Income-----*5,079.20*
 Disbursements-----*1766.60*-----Balance at 12/31/95-----*3,312.60*
 Major Annual Functions-----*picnic, Palm Sunday Brunch, Breakfast w/Santa*

RESERVE FUND *N/A*

Chairman-----Telephone-----
 Address-----

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

N/A

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/95-----Income-----
 Disbursements-----Balance at 12/31/95-----
 Amount sent to Central Council in 1995-----
 Major Annual Functions-----

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

N/A

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/95-----Income-----
 Disbursements-----Balance at 12/31/95-----
 Major Annual Functions-----

CHOIR

Chairman Susan Mardoian Telephone 708 729-7145
 Address 303 Wilmette Ave. Glenview, IL 60025
 Membership: Male 4 Female 7 Total 11
 Choirmaster-----Telephone-----
 Address-----
 Cash on hand at 1/1/95 182 Income 5895.54
 Disbursements 2935 3035 Balance at 12/31/95 3042
 Amount sent to Choir Association Central Council in 1995 2935
 Major Annual Functions Choir Assembly 95'

OTHER (Fill in Name)

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/95-----	Income-----
Disbursements-----	Balance at 12/31/95-----
Major Annual Functions-----	

OTHER (Fill in Name)

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/95-----	Income-----
Disbursements-----	Balance at 12/31/95-----
Major Annual Functions-----	

Future Plans of the Parish Council:

Signature of the Parish Council:

President----- *Rev. Fr. Javit Boy*

Chairman----- *Dennis Vander Meer (T.B.)*

Secretary-----

Date----- *4/4/96*

PARISH COUNCIL MEMBERS

THIS YEAR 1996
RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name-----Dennis Vander Meer-----Tel.Home-----708-448-6007
Address-----12740 S. 84th Ave. Palos Park IL 60464-----
Tel.Office-----Fax-----
Date Elected-----1/28/96-----Number of Terms Served: 1st-----2nd-----3rd-✓

Name-----Sonya Dumanian-----Tel.Home-----219 480 0546
Address-----6451 Arthur St. Merrillville IN 46410-----
Tel.Office-----Fax-----
Date Elected-----1/28/96-----Number of Terms Served: 1st-----2nd-----3rd-✓

Name-----Paul Mardoian-----Tel.Home-----708-729-7145
Address-----303 Wilmette Ave. Glenview, IL 60025-----
Tel.Office-----Fax-----
Date Elected-----Elected Fall 94 to finish 16 mos of a term
Elected 1/24/96-----Number of Terms Served: 1st-----2nd-✓-----3rd-----

Name-----Richard Nalbandian-----Tel.Home-----708-429-1029
Address-----8907 Flamingo Dr. Tinley Park IL 60477-----
Tel.Office-----Fax-----
Date Elected-----1/28/96-----Number of Terms Served: 1st-----2nd-✓-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS IN 1996:

Name-----*Sarkis Boyajian*-----Tel. Home-----*208-597-0098*
Address-----*6101 W. 129th Pl. Palos Heights*-----Tel. Office-----
Number of Votes Received-----*42*-----Fax-----*60463*

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

ALTERNATE PARISH COUNCIL MEMBERS

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

DIOCESAN DELEGATES ELECTED IN 1996

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

ALTERNATE DELEGATES

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----