



COUNCIL OF BISHOPS FEDERATION

January 18, 1973

Miss Barbara Minasian  
2061 Millburn  
Maplewood, N. J.

Dear Barbara:

According to our telephone conversation, we will plan to hold the Teacher-Training Workshop for the Irvington Parish Church School on Saturday, 27 January, 1973. As we discussed, we will plan to begin the Workshop promptly at 10 AM, and conclude our activities by 1 PM. If you could arrange to have coffee at the beginning of the Workshop, I am certain it would be appreciated by all.

The Theme for the Workshop will be "Teaching About Holy Week", which will be developed by instruction in the making of banners, by discussion and by a formal presentation. We will also devote time to discussion of Curriculum Renewal and any local problems or concerns the teachers may wish to raise. For the banners, please have on hand the following materials: six yards burlap, assorted squares of colored felt, scissors, Elmer's glue, 16" wooden dowels (one per person), and cord with which we can hang the banners.

As you may know, this year each parish has been requested to contribute to an Honorarium for the Conference Leader(s). This is being asked to encourage a feeling of responsibility on the part of the parish for the Workshop. The amount suggested for one Conference Leader is \$15.00.

I hope these arrangements are satisfactory. If you have any questions, do not hesitate to contact me.

I look forward to seeing you on the 27th.

Sincerely,

(Mrs.) Louise Kalemkerian  
Executive Secretary

LK/sm

cc: The Very Rev. Houssig Bagdasian

Mr. Berc Araz  
Chairman  
Parish Council