

ACYOA CHAPTER "A" AWARD GUIDELINES

The Chapter 'A' Award is given annually to the chapter that best fulfills the standards and requirements set forth by the ACYOA Central Council. Chapters are expected to meet deadlines, file proper reports and meet the needs of ACYOA members in their parishes with a well-rounded schedule of activities throughout the year. The Award is based on a point system, whereby the chapter accumulating the most points wins. Chapters accumulating a pre-determined number of points receive an achievement award. The criteria required and explanations thereto are as follows:

Delegation at General Assembly: 20 Points
Each chapter must be represented by the chapter chairman or a delegate as outlined in the ACYOA Constitution.

Representation at Regional Conference: 10 Points
At least one representative from each chapter must attend any regional conference held in their respective region.

Representation at Archbishop Torkom Manoogian Invitational Tournament: 5 Points
At least one member from each chapter must attend the Tournament. It is not necessary to participate in the Tournament. A list of those who purchase package plans will be forwarded to the ACYOA Central Council. Those who do not purchase package plans must provide the Council with a means of verification.

Team Representation at Archbishop Torkom Manoogian Invitational Tournament: 10 Points
A minimum of one team from each chapter must participate in basketball and/or volleyball. Participation is subject to the rules and regulations that govern the Tournament.

Representation at National Sports Weekend: 5 Points
A minimum of one member from each chapter must attend the National Sports Weekend. It is not necessary to participate in athletic events. The verification procedure for the Archbishop's Tournament applies here also.

- Athletic Representation at National Sports Weekend:** 10 Points
 A minimum of two members from the chapter must participate in a minimum of one athletic event each. Participation is subject to the National Sports Weekend Rules and Regulations.
- Service to Parish/Armenian Community:** 0-50 Points
 Points will be awarded to each chapter based on the degree of service it bestows upon its respective Parish/Armenian community. Chapters will be judged at the end of the fiscal year. The number and quality of the programs as well as the manner in which the chapter communicates with the ACYOA Central Council will determine the number of points.
- Service to Local Community:** 0-20 Points
 The same criteria that applies to the Parish/Armenian Community, applies here. Examples include "Toys for Tots," donating Armenian-related books to a local library, a general donation to a selected charity, participating in a blood drive or walk for hunger, etc.
- ACYOA Day Recognized in Parish:** 20 Points
 Each chapter in conjunction with its local parish must designate one day a year as ACYOA Day (usually held on Palm Sunday).
- Educational/Cultural Program:** 10 Points
 Each chapter must sponsor a minimum of one program that is educational and/or cultural. The program may be open to the chapter, the Armenian community, and/or the general public.
- Spiritual Program:** 20 Points
 Each chapter must sponsor a minimum of one program that is spiritual. Examples include religious retreats, Bible studies, etc.
- Annual Fund Raising Activity:** 10 Points
 Each chapter must sponsor a fund raising event, at its discretion, and forward the proceeds to the Central Council for national and regional programs. Suggestions include bake sales, car washes, luncheons after Church, etc.

- Submission of Monthly Fact Sheets:*** 2 Points/Per Month
 The fact sheets inform the ACYOA Central Council of local happenings. They must be postmarked 15 days following the reported month and should be sent regardless of whether activity takes place.
- Submission of General Armenian Youth Listing:*** 20 Points
 Listing of the names and addresses of all Armenians living within the parish jurisdiction. Initially, a master list is established, names for which can be obtained from the parish's baptismal records, as well as from ACYOA membership lists. The list is forwarded to the ACYOA Central Council, which then integrates it with the National Mailing List.
- Submission of Chapter Membership Listing:*** 20 Points
 Listing of names, addresses, and phone numbers of all members of chapter. The list must be submitted to the ACYOA Central Council by January 1st and updated periodically.
- Executive Committee Listing w/Delegates:*** 20 Points
 Consisting of the names, addresses, phone numbers and positions of each member, this list must be forwarded to the ACYOA Central Council within thirty (30) days following elections.
- Membership Dues/Membership Renewal Forms:*** 20 Points
 Memberships must be renewed and the designated form forwarded to the ACYOA Central Council Treasurer by January 1st. Dues are \$10.00 per person, half of which is forwarded to the Council. Chapters which have not renewed by January 1st will be assessed a penalty fee. New members must fill out an application form. All membership applications, dues, and renewal forms must be submitted by January 1st (beginning of fiscal year).
- Sam Nersesian Award Nomination:*** 20 Points
 The Priest and/or Executive Body should nominate at least one individual from their chapter. Nominations are due by June 30th.

Annual Chapter Report:*

20 Points

A self-explanatory form requiring general information, the report must be filed with the ACYOA Central Council by June 30th (end of third quarter of fiscal year).

Notes:

1. Those criteria marked with a (*) are the responsibility of the Executive Body.
2. A "member" is defined as a dues-paid member for the current fiscal year (January 1st to December 31st).
3. Each program is eligible for only one category. For example, a cultural program held on ACYOA Day will only be credited towards ACYOA Day.

As an incentive to this program, the Executive Body (maximum of 5 members) of the winning chapter will receive funding to visit a new, inactive, or reorganized chapter. This is known as the Chapter 'A' Mission Program. The ACYOA Central Council will subsidize the transportation, lodging and meals for the group. The winning chapter is announced at the National Sports Weekend Awards Banquet.



**GUIDELINES FOR THE SUBMISSION OF
PROPOSALS AND AMENDMENTS TO THE CONSTITUTION
FOR CONSIDERATION BY THE GENERAL ASSEMBLY**

SCHEDULE "A"

(Pertains to proposals and/or changes to existing ACYOA documents)

The following procedure should be followed when submitting proposals and/or changes to existing ACYOA documents:

[Proposed Change] or [New Proposal/Amendment]
[Article _____, Section _____] or [Part _____, Section _____]
or [Rule No. _____]
[Name of Document]

Presently:

[Section as it presently reads, "word for word," in the document. If new proposal, skip this part.]

Proposed:

[Proposed change as it will read, "word for word," in the document]

Additional:

[Optional - to give additional direction not to be included in the document itself]

Rationale:

[Reasons in support of this proposal or proposed change]

Please refer to the 1988 ACYOA General Assembly Minutes and 1989 ACYOA General Assembly Minutes for examples.

SCHEDULE "B"

(Pertains to general proposals)

The following procedure should be followed for the submission of general proposals:

[General Proposal]

Proposal:

[Self-explanatory]

Rationale:

[Reasons in support of proposal]

Example:

General Proposal

Proposal:

The ACYOA Programming Committee recommends that the Central Council re-institute the two-week trip to Armenia with a focus on older ACYOA members as participants.

Rationale:

The success of the Armenian Studies Program has been proven over the years by its increased participation. We feel this program would benefit those in the working world and help to perpetuate our cultural, faith and heritage.