# Armenian Church Youth Organization of America

Archbishop Torkom Manoogian, Primate

CENTRAL COUNCIL MEETING MINUTES AUGUST 29, 1980 Hyatt Hotel Cambridge, Mass.

#### I OPENING

Paul C. Pogharian called the meeting to order at 2:50 PM. Archbishop Torkom Manoogian opened the meeting with a short prayer. The following were present at the meeting:

The Most Reverend Archbishop Torkom Manoogian Paul C. Pogharian James Magarian Mark Kazanjian Nancy Malkasian Mike Yapchaian Robert Borzakian Sona Yazijian

Paul stated that the purpose of this meeting is of a transitional nature. Nothing can actually be implemented until the Diocesan Council approves of the amendments, proposals and elected officers at the General Assembly.

# II ASSIGNMENT OF CENTRAL COUNCIL OFFICERS

Paul them reviewed the responsibilities of the Executive Secretary, the Central Council in general and the Central Council offices specifically (see Appendix A).

Nancy questioned whether the Corresponding Secretary could be considered to be the Executive Secretary's secretary also. The question was left unanswered.

Nancy moved that Mark Kazanjian be Chairman of CC, Sona Yazijian be Vice-Chairman, Michael Yapchaian be Treasurer, Bob Borzkkian be Corr. Sec. and she be Rec. Sec. Mark seconded the motion. After considerable discussion with regard to individuals' qualifications, Nancy withdrew the motion, Mark withdrew his second.

The following slate was finally accepted with general concensus:

Michael Yapchaian--Chairman
Mark Kazanjian--Vice-Chairman
Nancy Malkasian--Recording Secretary
Robert Borzakian--Corresponding Secretary
Sona Yazijian--Treasurer



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The list of parishes and chapters was then reviewed. The Council felt that it would be more appropriate to discuss the parish, chapter and regional assignments at the next meeting. It was felt that more time was needed to review the issue of regionalization and how each region should be represented, and by whom it should be represented.

#### IV POLICIES & PROCEDURES

Such issues will be dealt with at the next Central Council Mweting. In the meantime, all Council members were requested to consider potential and existing policies/procedures to be discussed next time. Should any new proposal be brought up at the next meeting, cost considerations should be made and copies of the proposal be distributed at the meeting.

# V 1980 GENERAL ASSEMBLY REVIEW

Paul noted that numbrous changes were suggested by means of proposals this year. However, no action could be taken on these until the Diocesan Council reviews them. Similarly, no action can be taken with regard to the amendments to the Constitution.

#### VI "A" AWARD

Nancy moved that we only consider those chapters for the Award which have submitted Chapter Reports on time. Sona seconded the motion which passed unanimously. Paul then read the chapter reports which were supplemented by editorial comments by the Central Council Representative from that Region. Voting proceded as follows:

- l point--First Place
- 2 points--second place
- 3 points--third place

All Council members from the 1979-80 fiscal year voted; lowest point tally was the winner.

Recipient of the "A" Award: Lawrence chapter Runner-up Certificate: Greater St. Louis shapter

# VII NEXT MEETING & CLOSING

The next meeting will be held in Worcester, September 20, 1980 at 10:00 AM. A pre-meeting session will be held in Watertown, September 19, 1980 at 12 NOON.

Jim stated that he will be in touch with the Sports Weekend Committee in Chicago.

The meeting was brought to a close with a prayer at 5:50 PM.

Respectfully submitted,

Sona Yazijian Central Council

Recording Secretary

# Responsibilities of the Executive Secretary

- 1. Execute the Decisions of the General Assembly, Diocesan Council, Central Council and the Diocesan Office. Working in cooperation with the Diocesan Office, Central Council members, the ACYOA membership and any other groups or persons neccessary to insure the progress of the ACYOA.
- 2. Maintain a close working relationship with the Diocesan Office, more specificaly the Executive Director.
- 3. Submit a written monthly report to the Diocesan Council outlining the highlights of the months activity.
- 4. Make an annual visit to all ACYOA Chapters and any Parish which may desire the aid of the Executive Secretary in regards to youth activity.
- 5. Report to the Central Council and the Primate the problems, accomplishments and the state of the organization. (local, regional and national)
- 6. Develope goals and research the means by which to ascertain these goals.
- 7. Establish contacts in administrative agencies to aid the ACYOA. A Proper rapport and credit line should be established.
- 8. Maitain public relations and present the proper image, consistant with the ACYOA objectives.

APPENDIX A

# Responsibilities of the Central Council

- 1. To execute the wishes of the General Assembly. Working in cooperation with the Diocesan Council, Diocesan Office, ACYOA Membership, Executive Secretary and any other groups or persons to insure the progress of the ACYOA.
- 2. To uphold the Constitution and act in the best interest of the ACYOA.
- 3. To advise and maintain correspondence with the local chapters, and regional committees, to aid in their development, and guide them to act in the best interest of the ACYOA.
- 4. To convene each year the General Assembly, and to execute the required duties set forth in the Constitution.
- 5. Create special committees to aid in the execution of specific programs the Central Council has been assigned to carry out.
- 6. To meet, to discuss and decide on the direction and emphasis of the ACYOA.
- 7. To actively interact with and conscienteosly represent the respective Parishes and Chapters in the ACYOA.
- 8. To speak on behalf and represent the needs of the Diocesan youth to the Diocesan Council and the Primate.
- 9. To spread the message of the Armenian Church to its youth, for its youth.
- 10. To educate the public the meaning and purpose of the ACYOA.
- 11. Work toward preserving the traditions and heritage of the Armenian People.

APPENDIX A, Continued

# Central Council by Office

# Chairman

- 1. Convene all Central Council meetings and all other pertinent meetings deemed necessary. It is the Chairman's responsibility to form the Agenda and distribute it to all council members. Working to insure 100% attendance.
- 2. Set the example. Maintain a professional administration. Maintain communication between all Central Council members.
- 3. Maintain a high level of correspondence on behalf of the Central Council with all interacting agencies, within the Armenian community or outside the Armenian community. Written correspondence should always be recorded by the Central Council Recording Secretary and the Executive Secretary.
- 4. Represent the Central Council and the ACYOA when necessary.
- 5. Follow up on the duties of the Central Council members and stimulate progress.
- 6. To feel the pulse of the ACYOA and along with every council member interpret the needed feedback to the council, Primate and Executive Secretary.
- 7. Understand the meaning of, and the need for Parlimentary Proceedure.
- 8. THE CHAIRMAN, IS THE CHAIRMAN OF THE CENTRAL COUNCIL. THE CENTRAL COUNCIL IS THE CHAIRMAN OF THE ORGANIZATION.
- 9. Insure progress with all national, regional and local programs with the cooperation of the Executive Secretary.
- 10. Voice the opinion of the Central Council in an emergency, or pressed for time situation. Try to get the opinion of other council members when possible.
- 1. Constitution
- 2. Rules of Order
- 3. Protocol (Addressing the Clergy)
- 4. Membership List, and lists of all subsidiary committees of the ACYOA, including an up-to-date list of current local leaders.
- 5. Bi-Laws (NEVER HAD A WRITTEN DOCUMENT)
- 6. Minutes of all meetings. (regional and national)
- 7. Annual reports of the local chapters.
- 8. Written reports on all national functions.
- 9. Work with the Treasurer on all Financial Transactions.
- 10. Organization. (Council chairman must be organized to tend to any ACYOA matter at any time. Many times sacraficing time and money to insure success.

Many of the above tools also pertain to other council members. However, the "Buck Stops Here".

### Vice Chairman

- 1. Be prepared to take over the responsibilities of the Chairman at any given time.
- 2. Act as representative between the Central Council and assigned local Parishes, Chapters and Regional Committees.
- 3. Usually is assigned to organize and initiate specific national programs.

# Tools

All of the Chairman's except 7.8.8 9

# Treasurer

- 1. Receive and record the accounts of all ACYOA finances. Insure proper transactions on a timely basis.
- 2. Collect or pay out monies owed on a timely basis to isure a high credit rating with all public and internal agencies.
- 3. Recieve the full financial reports on all regional and national functions.
- 4. Recieve and record all dues money forwarded by the membership. The annual membership list is prepared by the Treasurer.
- 5. Submit quarterly a written financial report of all ACYOA transactions to the Executive Director of the Diocese. This insures timely subsidy money to be forwarded to the Central Council
- 6. To report to the council the state of our financial position. This includes all Checking, Savings, Trusts, or Special Accounts set up by the ACYCA.
- 7. Report the full position of our Securities. Investigate the proceedings of our Broker and report the recommendations of our broker.
- 8. Enforce re-imbursement rules.

#### Tools

1. SAFEGUARD SYSTEM and all documents needed to opperate the system.
2. All of the Chairman's.

The Treasurer's office is the most visual office of the Central Council since it deals with money, especially in a tight economy.

# Recording Secretary

- 1. Record the pertinent records of all official ACYOA Central Council meetings. The minutes must be documented and distributed on a timely basis since the minutes are the official documents for which to act upon.
- 2. Act as representative between the Central Council and assigned local Parishes, Chapters and Regional Committees.

# Tools

- 1. Tape recording system.
- 2. Paper and Pencil
- 3. Short Hand ( The Recording Secretary should stop the progress of an official meeting to insure all information is properly documented).
- 4. All of Chairman's except 7 & 9.

# Corresponding Secretary

# TOOLS -

- 1. Envelopes , Stamps
- 2. Typewriter
- 3. Mailing Labels
- 4. All of Chairman's except 7,8,& 9
- 1. Type and distribute all offical ACYOA Correspondence.
  2. Work with Chairman, and other members of the council to use proper wording in all correspondence.

APPENDIX A, Continued

# · Airmenian Church Youth Organization of Amorica

Archbishop Torkom Manoogian, Primate

#### REGIONALIZATION

## NEW ENGLAND

CAMBRIDGE, MA
CHELMSFORD, MA
HARTFORD, CT.
HAVERHILL, MA
LAWRENCE, MA
NEW BRITAIN, CT
PROVIDENCE, RI
SPRINGFIELD, MA
WORCESTER, MA
WATERVLIET, NY
TRUMBULL, CT
WATERTOWN, MA

# MID WEST

HAMILTON, ONT MONTREAL, QUE ST. CATHERINES, ONT VTORONTO, ONT VANCOUVER, B.C. V BELLEVILLE, IL ✓ CHICAGO, IL V EVANSTON, IL PALOS HEIGHTS, IL WAUKEGAN, IL DETROIT, MI ALBUQUERQUE. N.M. UCLEVELAND, OH MEMPHIS, \_TN HOUSTON, TX GREENFIELD, WI RACINE, WI SOUTH MILWAUKEE, WI

#### MID-ATLANTIC

WASHINGTON D.C. MIAMI. FL ATLANTA, GA CHELTENHAM, PA ELBERON, N.J. ∳FAIR LAWN, N.J. LIVINGSTON, N.J. TENEFLY, N.J. UNION CITY, N.J. V NEW YORK CITY WBAYSIDE, N.Y. BINGHAMTON, N.Y. MANHATTAN, N.Y. NIAGRA FALLS, N.Y. NORTHWESTCHESTER, N.Y POUGHKEEPSIE, N.Y. ROCHESTER, N.Y. SYRACUSE, N.Y. V WESTCHESTER, N.Y. WOODSIDE, N.Y. WYNNEWOOD. N.Y. RICHMOND, VA

V indicates chapters.

APPENDIX B



Michael Yapchaian called the meeting to order at 10:30 A.M. Reverend Father Garabed Kochakian opened the meeting with a prayer. The following were present:

The Most Very Reverend Archbishop Torkom Manoogian Reverend Father Garabed Kochakian James Magarian Michael Yapchaian Mark Kazanjian Robert Borzakian Sona Yazijian Nancy Malkasian

Michael welcomed the Primate and thanked Father Kochakian for letting the Central Council use one of his rooms for our meeting. Father Kochakian welcomed the Primate, Mr. Magarian and Central Council members to his church and he hoped that we would think of this as our home town.

# VI NEW BUSINESS (Cont'd)

Armenian Studies Program - Materials were passed out by Mr. Magarian. (See Appendix F) It was noted that participants should get as much out of the program as possible. This program is different from the old program in that:

- 1. It opens the program to more participants.
- 2. It is trying to group participants according to their interests and Armenian experience.

Sona did not like the idea of grouping the participants. She stated that you get to know everyone a little bit to close and then small clicks start to form. Everyone should get to know each other in a Christian way. Father Kochakian commented that no more than 25 people should be able to participate at one given time. If the group becomes to large, then you really don't have a chance to get to know each other very well. Outside of problems that may exist with a group of over 25 (accommodations, transportation, etc.) the togetherness is lost. The Primate noted that 3b and 3c were very important and maybe we should consider sending our own language instructor to work in conjunction with the language instructor over there.

Father Kochakian suggested that maybe language classes should be taught in New York before the participants leave. The participants have to stay in New York for three days before departing overseas and maybe we can revise the program to start in New York and continue on from there. The Primate suggested that dance and language be

taught to the entire group and then let the participants decide what they would like to do. A question was raised whether the participants should be and/or have knowledge about Armenian language.

Mr. Magarian suggested that we look into having two programs, one with discipline and one without discipline. The Primate noted that the Armenian Studies Program should be a disciplined program and if we should decide to have a second tour program it may be better to have no education involved.

Mr. Magarian will check into having one clergy, one representative (Executive Director) and one language instructor involved in the program and report back to us at our next meeting. Michael raised the question whether it was a good idea having the Executive Director go on this type of trip, would it be harmful to the A.C.Y.O.A. No-one could see any harm with the Executive Director going on the trip. The Central Council will try to impliment both programs for the 1981 year.

It was suggested that sometime in September maybe a trip can be set to go to Jerusalem. Another suggestion was that we have a domestic Armenian Studies Program for students attending a college or university. These students can get together in the summer, go to Armenia and have the Armenian language, history and culture count as a credited course towards their school degree.

The goals for the Central Council this year are to:

- 1. Re-establish the Armenian Studies Program for the 1981 year.
- Check into a Jerusalem trip.
- 3. Initiate an unstructured Armenian Studies Program for the 1981 year.
- 4. Have a domestic program.

Moved by Robert, supported by Sona: The Central Council reinstate the Armenian Studites Program for June, 1981. Motion passed unanimously.

Moved by Sona, supported by Mark: That the Central Council establish an unstructured Armenian Studies Program for the 1981 year. Motion passed unanimously

Moved by Sona, supported by Nancy: That Mr. Magarian consider the feasibility of establishing an Armenian Studies Program to Jerusalem for the 1982 year. 3 yeas, 1 nays, 1 obstained Motioned passed.

Moved by Sona, supported by Robert: Sona Yazejian consider the feasibility of a domestic Armenian Studies Program for the summer of 1982. Motion unanimously passed.

Archbishop Torkom Manoogian Basketball Tournament - This year the tournament will be held in Palos Heights, IL, the weekend of February 27 - March 1, 1980. It was noted that at the Central Council meeting in February of 1980 it was decided that the tournament would alternate from region to region. It was suggested that the tournament and Sports Weekend be on a fiscal year basis. It was proposed at the General Assembly, 1980, that, "The A.C.Y.O.A. Central Council select a site for the Archbishop Torkom Manoogian Basketball Tournament in a region other than that years Sports Weekend". Even though the tournament and Sports Weekend are in the same region this year it will not happen in the future. They will both be in separate regions.

Tentatively the schedule for the weekend is as follows:

Friday - depending on the number of teams participating in the tournament will determine whether the tournament will start on Friday evening or not. There will be a wine and cheese tasting party in the Church hall later in the evening.

Saturday - basketball games will be played all day followed by a dance which will be held at the Church hall.

The hotel is 1.5 miles from the church and the high school is 4.5 miles from the church.

Anniversary Balls - It was suggested to appoint a Central Council member to handle Anniversary Balls in all three regions. An Anniversary Ball is a regional activity. It is a national event on a regional assignment. It was noted that it is the responsibility of the Central Council member in their respective regions. Mr. Magarian stated that we should add a national flavor to this regional event.

ACYOA Day - Many chapters are not participating in A.C.Y.O.A. Day. It was noted that maybe many chapters have a lack of knowledge as to exactly what A.C.Y.O.A. Day is. We should recognize A.C.Y.O.A Day like celebrating a feast day. It was suggested that cultural activities should be added to this day.

Chairman's Roundtable - The location for this years Chairman's Roundtable has not been determined yet. Mr. Magarian suggested that the Chairman's Roundtable should be more of an educational program. Some suggestions were to have handbooks, guest speakers, workshops and to get the Chapter Chairman more involved at the Diocesan Assembly.

Mark suggested having it like an A.C.Y.O.A. leadership conference workshop like they do in Califirnia. Have different group discussions like, "What is the executive body's part and their duties". All Chairman should be educated plus their board. Sona suggested that maybe we should give them a topic to tackle.

Mark stated that some questions that could be raised in a group discussion are:

- What attracted you to the A.C.Y.O.A.?
- 2. Why are you now involved in the A.C.Y.O.A.?
- 3. What do you feel are the goals of the A.C.Y.O.A.?
- 4. What is the importance of the A.C.Y.O.A. to you?
- 5. What do you perceive as being the role of the A.C.Y.O.A. in the community?

The chairman should be a better leader when he leaves the meeting. Mark stated that he would work with Michael and Mr. Magarian on the above. Any ideas should be sent to Mr. Magarian.

St. Vartan A.C.Y.O.A. Camp - It was suggested that a Sunday in May be set aside for Camp Day. Sona questioned why the Central Council was handling the camp again this year. Michael informed her that the idea about the camp first started in Springfield, MA and was first requested by the delegates in Providence, R.I. The Primate questioned Mr. Magarian whether Father Paree Metjian was qualified or not? How are the counselors and what were they lacking if anything? Father Paree Metjian and his counselors suggested to revise the educational program. Sona suggested that it be called the Diocese Youth Camp not an A.C.Y.O.A. Camp. We are not the most effective tool or arm in promoting this and it should come from the Diocese. This camp only seems to benefit a certain region within the A.C.Y.O.A.

Moved by Sona, supported by Robert: That the A.C.Y.O.A Seniors sponsor the St. Vartan Youth Camp in 1981. 1 yea, 3 nays, 1 obstained Motion defeated.

It was noted that should the Diocese or some other group decide to sponsor the Camp, that the A.C.Y.O.A. will help out in any way possible to help to make it successful.

Scholarship Program/Sam Nersessian Award - More formalized guidelines and forms must be made. It was suggested that Reverend Father Yeprem Kelegian work on the form for the scholarship and award. Robert will act as a Central Council laison.

<u>Keghard</u> - Mr. Hovnanian contributed \$1,000.00 towards producing the summer issue of Keghard. The Primate has requested that everything be sent to him for approval before the final publication is printed. Since Bob is presently working on the Keghard staff he will act as Central Council laison.

Martyr's Day Program - Mr. Magarian wants Sona to send a copy of her program from last year. It was suggested that the same program be implimented this year. Alot of time and effort was put into the program and only two chapters participated, Cleveland and Evanston. Father Kochakian suggested that we do a Madagh Poem of Readings and then asked what should we do on Martyr's Day. Mr. Magarian suggested that maybe a new program should be drafted up for next year. If we don't have something to be constructive, then let's not be destructive. Mr. Magarian will look into the old program and develop something for the next meeting. Bob suggested that maybe we should have a national blood drive for Martyr's Day.

Next Central Council Meeting - The next Central Council Meeting is to be scheduled for December 12 and 13 in Boston, MA.

Mission Program - A letter was sent to the Diocesan Council on the Program but we haven't received any word that we can go ahead with the program. The material is in New York and the Primate has some parishes in mind. A Mission Program is a team headed by a clergy who goes to different chapters. They have bible seminars and stay at different peoples homes. They provide a program for the parish also. One advantage to the program is that we are serving the church and providing a service for particular parishes. The program is already to be set up when the approval from the Diocesan Council comes. Mr. Magarian informed us not to worry about the program. The Primate will pick the Parishes. This program is not budgeted. Nancy will act as the Central Council laison.

Retreats - Mr. Magarian suggested that each regional representative sit down with one or two clergymen and discuss the course of a retreat for their area. The retreat leader will run the retreat. The only way to run a retreat is per person. If there is a Clergyman who will run it in your region, do it on a per person basis instead of a group team.

A retreat was planned for the Mid-West Region, but not enough people responded so the retreat had to be cancelled. Sona raised the question that if Chapters do not come up with the money to reimburse her will the Central Council reimburse her for the expenses she incurred while trying to set up a retreat in the Mid-West region. It was suggested that a letter be sent to individual treasurers along with a copy to the Chairman asking for payment of what Sona had assessed each individual Chapter for. If the Chapters will not participate, then Central Council will reimburse her, although all the Chapters within her region should pay for her lose.

Moved by Robert, supported by Mark: The Central Council back Sona on her support to be reimbursed for her loss on the retreat and if she is not successful that a letter be sent from the Central Council to the Chapters. The letter should be mailed to the Parish Council Chairman and the Chairman of Central Council. If she does not get the money by November 15th the topic will be brought up at the Regional meeting to be held in November in Detroit. 3 yeas, 1 nay, 1 obstained. Motion passed.

# VI PROPOSALS

Michael read the report that was submitted. Mr. Magarian stated that an Audio Visual Programming, Department of Communications has been started at the Diocese through the BEMA newspaper and the developing of films. It was suggested that we sponsor a book like the "Saints and Sacraments" which was sponsored by the A.C.Y.O.A. along time ago. Mr. Magarian will check into the cost of reprinting of the book. We should also look into the printing of slides on various parts of the Armenian Church.

Moved by Sona, supported by Robert: That the Central Council work in conjunction with the Diocese Communications in sponsoring a series of Audio Visual Programs directed towards the youth and young adults of the Armenian Church. Motion unanimously passed.

Moved by Sona, supported by Robert: That the Central Council look into the reprinting of the "Sacraments and Prayers of the Armenian Church". Motion unanimously passed

The Central Council will sponsor the reprinting of the book. Michael will work with Mr. Magarian on this.

The mailing list will be sent out to Chapter Chairman to see if it is updated. It will be revised with high school seniors and up and also include all new Sunday School graduates. Bob should get a list together of all Parish Council Chairman and Executive Boards. We will then have three major lists, membership, general body and national.

Mark visited Greater St. Louis on September 11, 1980 and gave a report (See Appendix G). He also visited Palos Heights on September 10, 1980 (See Appendix H). Mr. Magarian suggested printing up extra forms for all Central Council Members. If you go to a Parish, make sure you meet with the Parish Priest first.

One overall letter should be sent out introducing the new Central Council members followed by a personal letter. Hold back on your personal letters until Mr. Magarian has sent out the letter.

It was suggested that Trumbul Ct. be moved to the Mid-Atlantic region. Robert has all of the New England Chapters.

Nancy and Sona have split the Mid-West region.

Mark will take care of the Mid-Atlantic region.

# VII GENERAL ASSEMBLY (See Appendix I)

Sona submitted a report. The budget and finance section has not been met yet. If it is not done, then Sona will do it. Michael suggested they look into the cultural aspects of the organization.

Since Nancy was unable to attend the first session of this weekends meetings (due to flight schedule) she brought up a correction to the minutes of August 29, 1980.

Moved by Nancy, supported by Robert: That the following be eliminated from the minutes of August 29, 1980, II Assignment of Central Council Officers, second paragraph "Nancy questioned whether the Corresponding Secretary could be considered to be the Executive Secretary's secretary also. The question was left unanswered". 3 yeas, 1 nay, 1 obstained Motion passed

What was questioned at the time was whether the Constitution would permit the role of the Corresponding Secretary and Recording Secretary to be combined into one position titled Secretary and that a new position of Assistant Treasurer be created. It was also questioned whether the Corresponding Secretary would be a personal secretary to the Executive Director. It was noted that any constitutional changes to be made would have to be brought up at the general assembly. We could not change the constitution without the approval of the delegates.

A question was raised as to what action was being taken to handle the Sports Weekend situation at the Hyatt Regency Cambridge. St. James Parish Council has secured legal council attorneys to act as legal councils for the Sports Weekend situation. Any questions are to be addressed to the St. James Clergy. The organization was discraced and discriminated against as Armenians. We are representing the organization and we should know what is going on. Was the hotel dealing with the National organization or just a local area? The Hyatt handled the situation wrong. What happens if nothing comes out of our negotiations.

Moved by Robert, supported by Nancy: That a letter be written to the Watertown St. James Parish Council Chairman so that a full report may be submitted concerning the current status of the incident at the Hyatt Regency Cambridge Hotel during Sports Weekend. 4 yeas, 1 obstained Motion passed.

Michael suggested that Robert handle the position since Michael is on the Parish Council Board. Robert will write the letter.

Central Council expenses were brought up. It was questioned what reimbursement was Central Council members eligible for. All air and hotel expenses relating to Central Council are to be refunded. At present the mileage reimbursement is 15¢ a mile for anything in reference to Central Council meetings, visitations, etc.

Moved by Sona, supported by Mark: That the mileage reimbursement be increased from 15¢ to 20¢ a mile. Motion unanimously passed.

Another cost which you are eligible for reimbursement for are telephone calls relating to Central Council or A.C.Y.O.A. Food costs per day are \$12.00.

The following are the addresses and telephone numbers for:

# SEE NEXT PAGE

Moved by Mark, supported by Robert: That the Central Council meeting be adjourned. Motion passed unanimously.

The Central Council meeting adjourned at 6:00 P.M. with a prayer.

Respectfully submitted,

Nancy L. Malkasian, Recording Secretary Central Council

Janey L. Malkasian

The Most Very Reverend Archbishop Torkom Manoogian Saint Vartan Armenian Cathedral 630 Second Avenue
New York, NY 10016 (212) 686-0710

Mr. James Magarian
99 Long Pond Road
180 Old Westford Road
Tyngsborough, MA 01879 OR Chelmsford, MA 01824
(617) 649-6875

Mark Kazanjian 580 Prospect St. Methuen, MA 01844 (617) 687-7002 (home) (617) 687-9124 (work)

Michael G. Yapchaian 98 Spruce Street Watertown, MA 02172 (617) 924-8947

Robert Borzakian Jr. 36 V.F.W. Parkway West Roxbury, MA 02131 (617) 325-0226

Sona Yazijian 923 Hinman, Apt. 2G Evanston, IL 60202 (312) 328-7207 (home) (312) 869-3130 (part-time work)

Nancy L. Malkasian 24456 Conifer, #54302 Farmington Hills, MI 48018 (313) 478-8744 (home) (313) 354-9380 (work)

# Central Council Armenian Church Youth Organization of America



ACYOA CENTRAL COUNCIL MEETING Saint George Armenian Church Hartford, Connecticut

November 10, 11, 1982

The Central Council (CC) convened at 8:30 p.m. The following were present:

The Most Reverend Archbishop Torkom Manoogian Susan Mousigian, Chairman Gary Hovhanessian, Vice-Chairman Ralph DerAsadourian, Treasurer Melanie Barsamian, Recording Secretary Vaughan Totovian, Corresponding Secretary James Magarian, Executive Secretary

- I. Sue Mousigian called the meeting to order and led the opening prayer.
- II. Minutes of Previous Meeting Ralph read the minutes of the previous CC meeting held September 3, 1982, in Hartford, CT. Ralph pointed out that the meeting date should read as September 3, 1982, along with other typo's.

Gary moved to accept the minutes with corrections; Vaughan seconded; motion passed unanimously.

III. Treasurer's Report - Sue Mousigian presented a summary of disbursements and receipts from July, 1982 to October, 1982. The balance as of October 31, 1982, was \$430.34. In response to Jim's inquiry as to why the balance was so low, Sue pointed out that \$5,000 had recently been transferred into the Ready Assets account and Ralph noted a \$2,000 transfer back into the account was made, and will be included in next month's statement.

Gary inquired as to where the funds came from for the quarter page ad in the ACYO General Assembly booklet (see October, 1982 disbursements). Sue noted that CC has funds budgeted under donations.

Ralph moved to accept the treasurer's report; Gary seconded; motion passed unanimously.

IV. <u>Correspondence</u> - Several items of correspondence were noted: Jim informed the council that a telegram was sent to the Primate after the General Assembly so that a letter from Vaughan was no longer necessary.

Sue sent a letter to the Primate informing him of CC's decision to grant Toronto the privilege of hosting the 1983 General Assembly and Sports Weekend. In response, a letter was received from the Primate approving the decision, but asking that CC be sensitive to the difficulties

the Toronto chapter may face.

Sue also reported receiving the following letters:

- 1) From Diana Kinosian of Watertown requesting that the ACYOA reimburse her for medical expenses. These expenses were incurred as a result of injuries sustained while representing Watertown's Women's Basketball Team at the Archbishop's Basketball Tournament. It was CC's decision that the ACYOA is in no way responsible and that each member assumes his/her own risk.
- 2) From Frank A. Stoneson informing CC that the Diocesan Council will assume all responsibility for sponsoring St. Vartan Camp.
- 3) From Linda Chagachabanian of Northern New Jersey, thanking CC for the honor of receiving the Sam Nersessian Scholarship.

### V. Old Business

A. Financial Securities and Funds - Ralph reported that the yield of our current shares is slow, but steady. After some research, Ralph noted that the funds were origionally established at Merrill Lynch with the intent of balancing the portfolio between certificates, stocks and money funds. In the past, however, Ralph pointed out that CC has never had a strong long term outlook. Ralph informed the Council that he is willing to either seek a committee or individually continue to oversee a long term investment strategy after his Council obligations.

Ralph then suggested to the Council that we consider establishing our account with a discount broker where we can take advantage of lower commission rates. One suggestion was Rose and Company of Philadelphia,PA. Jim asked Ralph to contact Victor Arzurmanian to inquire about with what Broker the Diocesan Endowment Fund is associated.

Ralph reported that the value of th ACYOA securities had increased by approximately \$1,500 from mid October. Fourty shares of Eastman Kodak were sold whereby the proceeds, along with funds from the Ready Asset Account, were combined to purchase 100 shares of Continental Illinois Corp., 300 shares of Apachie and 200 shares of Sperry

Sue suggested folders be kept on each stock. Each folder would include the history of each stock--when purchased, with what intent, for how long... Ralph indicated that he is presently gathering information and clipping articles to compile complete files.

B. Armenian Studies Program - Jimmy reported that copies of the final report have been sent out. Harry Tavitian is completing the financial report. Sue questioned how long each program has been offered and the price of each. Jimmy noted:

Program 1	11 - 12 years	\$1,460
Program 2	1 year	1,525
Program 3	2 years	1,250

Melanie questioned the criteria for selecting group leaders and suggested CC have more input into the recommendation and selection process. She also recommended that CC plan an ASP Alumni reception at this year's Sports Weekend; details can be arranged with members of the hosting chapter. Also, it was suggested by Melanie that a short program be presented during the General Assembly by members of the most recent trip. This would serve as cultural enlightment for delegates as well as exposure and PR for the ASProgram.

By general concensus, the meeting was adjourned at about 11:00 p.m. until 9:30 the following morning.

- C. 1982 General Assembly Minutes Sue noted that the budget report could be included directly in the minutes--she will supply. Jim pointed out that a file copy will include the resolutions and subcommittee reports, but the delegates will not receive copies.
- D. 1982 General Assembly & Sports Weekend Report Gary reported a profit of approximately \$10,000, half of which will soon be forwarded to CC. The finalized report was not complete as of yet, but will be submitted by the next CC meeting. Ads from the Detroit Chapter and the Sheraton Hotel were not included in the ad book, however, letters of apology are being sent. Gary alsoreported receiving a bill for hotel damages amounting to \$1,300. A suggestion will be made by Gary to the Toronto Chapter to provide security monitors during the hours of 3 5:00 a.m.

Vaughan asked Gary that he suggest to the Toronto Chapter, that an information table be set up at the sports facility to offer information and updates on all events.

E. Membership Cards, Dues, Listing - Sue will update the files and forward the list to Ralph. Melanie will now be responsible for mailing out the membership cards upon receipt of the lists and cards.

Five chapters have submitted dues thus far: Providence, New Britain, Wisconsin, Lowell and Montreal. Sue noted that dues received after January 1st, must reflect increase.

F. Camp Program - Jimmy reported that the Diocesan Council will assume all responsibility for sponsoring Camp Vartan. Gary cited that all funds in addition to the \$500 initial investment, should be designated as the ACYOA's. Surpazan Hayr suggested that if \$500 was invested, it could rightfully be refunded.

Gary moved that a letter be sent to the Diocesan Council donating all cumulative profits of the ACYOA to be used for the new Camp program with the exception of the initial investment.

Vaughan moved to accept the motion; Ralph seconded; Motion passed unanimously.

G. Publications & A.V. - Sue asked about the reprinting of the <u>Sacraments & Prayers Book</u>. Surpazan Hayr informed the Council that Fr. Hiagazoon will have the revision by the end of the year.

Surpazan Hayr urged CC that it is the Council's responsibility to see that every parish see the AV presentations the ACYOA have available. The following programs are currently available or in a development stage:

- Sacrament of Marriage it was suggested by Jimmy to sell copies of this program to each parish for their instructional use i.e. before each marriage performed.
- 2) Armenians in Jerusalem to be complete in 6 months
- Divine Liturgy presently looking for someone to write narrative.
   Louise Kalemkarian now has slides, but Jimmy can contact her for them.

Surpazan Hayr then explained to the Council how important it was to utilize the BEMA and its extensive circulation. He suggested one person should be responsible--Vaughan at this time will co-ordinate. In the meantime, CC should be looking for interested people to either oversee or contribute articles.

Gary requested the Executive Update be mailed to the entire membership as opposed to only Chapter Chairmen. Vaughan suggested that Jimmy forward a copy of each new Update to CC members who will in turn duplicate them and send them out to their respective regions at bulk rate.

The Assembly Committee's recommendation for a "New Guardian" was seen by CC as not appropriate at this point in time.

- 1:30 p.m. recess for lunch 3:30 p.m. - meeting reconvened
  - H. Other MagMoney Jimmy reported that Arda Nazerian of Bayside has received some checks. They have not been deposited as the account has not yet been established. Vaughan suggested that Maynard Merel be asked to develop a combined order form/price/checklist with a note that explains the proceedure--using a subscription card, etc...

Jimmy outlined the potentials of this project and stressed the importance of our roles.

#### VI. New Business

- A. Chapter Obligations Sheets were updated and revised.
- B. Chapter Visitations Jimmy pointed out the importance of chapter visitions and when visits cannot be made, each rep should be in constant communication by mail or phone.

Sue requested that Chapter visitation forms be reviewed before and after visits are made. Sue also requested copies of completed forms.

# C. Regional Conferences

New England - Melanie reported that only New Britain, Worcester and Providence were present at the regional meeting held November 6, 1982 in New Britain. The conference was scheduled in conjunction with the Kef Time Hartford Dance and even though there were informed members in the area on Saturday, they did not attend. A Thanksgiving dinner is being planned at a well-known restaurant in Boston. Flyers will be sent to all NE chapters.

MidWest - A conference is being planned in conjunction with Detroit's November Dance. Letters have been sent out with Toronto also encouraged to attend.

Mid-Atlantic - suggested conference in Wynnwood or Bayside; nothing definitely planned.

D. 1983 Archbishop's Tournament - Sue reported that the tournament is scheduled for April 15, 16 and 17, 1983. The hall is not available, but arrangements will most likely be made with the hotel.

Sue asked that a formal letter be sent to Detroit informing the chapter of their hosting honor.

E. 1983 General Assembly & Sports Weekend - Sue reported that a letter has been sent out to all chapters informing them of the decision. Haigazoon has phoned Gary and informed him that the hotel will most likely be the Rennaisance.

Ralph commented on the fact that Toronto's executive board will change in January which gives CC more reason to excercise concern and support.

Vaughanwill look into mailing all Toronto's correspondences via Watertown to take advantage of the bulk rate currently not available in Canada.

F. Local Programs - Jimmy suggested that Vaughan notify all chapters about what AV Programs are available.

Vaughan informed CC that Watertown has purchased a copy of the movie, The Armenian Case and if any chapter is interested, they can request in writing.

Melanie suggested that those chapters located near other chapters who may not be having an ACYOA Day banquet, should be extended an invitation. This gesture of hospitality could also serve as motivating exposure for the chapter currently not holding an ACYOA Day function.

Surpazan Hayr suggested that the \$500 from Camp Vartan be invested whereby the interest can be used for scholarships, or a monetary prize for competition winners.

G. R&D Standing Committee - Gary recommended past Council members as good resources. Melanie stressed the importance of clergy representation. Jimmy noted that the "R&D Standing Committee" may not be an appropriate name as the committee will also be evaluating and examining our currently running programs. He also suggested that Edward Kysserian be considered for the committee-- he has currently been involved in working on Diocesan youth matters.

H. Other

Mission Program - Melanie inquired as to the funds budgeted for the program. Jimmy noted \$500 was budgeted. Melanie also reported that priliminary research has been done on potential Parishes as hosts; Cleveland and E. St. Louis are being considered presently. Der Yeprem was asked to briefly explain what the problems were last year that prevented the program from running. He described the gerneral attitude among Parishes in that each Parish must assume much responsibility and many are unwilling or unable to do so.

# VII. Next Meeting

The next CC meeting will be held January 14-16, 1983 in New York City.

The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Melanie Barsamian Recording Secretary ACYOA CENTRAL COUNCIL TRANSITIONAL MEETING Ramada Renaissance Hotel Scarborough, Ontario, Canada

September 2nd, 1983

630 Second Ave., N.Y.C., N.Y. 10016 [212-686-0710]

The customary ACYOA Central Council Transitional Meeting took place immediately following the close of the 1983 General Assembly. The meeting began at 1:40 p.m. with a prayer offered by Susan Mousigian.

The following were present:

JAMES MAGARIAN, Executive Secretary
SUSAN MOUSIGIAN, Chairman (outgoing)
RALPH DER ASADOURIAN, Treasurer (outgoing)
MELANIE BARSAMIAN, Rec. Secretary
VAUGHAN TOTOVIAN, Corres. Secretary
GEORGE JEVARJIAN, newly elected
ARDA NAZERIAN, newly elected
SONA PALVETZIAN, newly elected

#### I. MINUTES OF PREVIOUS MEETING:

Melanie Barsamian read the minutes of the previous Council meeting held on July 8-9 at Ss. Vartanantz Armenian Church in Chelmsford, Massachusetts. Vaughan Totovian moved to accept the minutes with minor corrections; Ralph second - motion passed.

# II. Treasurer's Report:

Ralph Der Asadourian presented the Treasurer's report:

\$2,556.09 - checking - as of 8/1/83 \$27,221.71 - securities - as of 8/1/83 \$213.91 - savings - established 6/30/83\*

\* Money from closing of MagMoney Checking account. Money in regular savings account not reported.

Melanie moved to accept the report; Vaughan second - motion passed.

#### III. Correspondence:

Ralph suggested that a letter be again sent to the Bank requesting that they wave the service charges on our accounts, due to out non-profit nature. This is something that the Bank said they would do, but every once in while service charges appear.

Susan Mousigian distributed a letter she has sent to Maynard Merel regarding the MagMoney Project, stating that Mr. Merel owes the Council some money. She said that this should be followed up by the new Council, especially the member assigned the project.

Council Minutes -2-

#### IV. Old Business:

a) The Council discussed an appropriate gift for the Primate on the occasion of His Eminence's 20th anniversary as Primate of the Diocese. Susan suggested a leather item(wallet) with initials imprinted on it. After more discussion, Ralph moved to look into purchasing one and present it at the Awards Banquet on Sunday evening of the Sports Weekend; Melanie second motion passed.

- b) 1982 New England Anniversary Ball Lawrence Neither money or report has been received - Council will look into this immediately. N.E. Regional Representative to follow up.
- c) 1982 National Sports Weekend New Britain
  Final report has not yet been filed. Only Sports Report and recommendations have been filed with the Executive Secretary. Council will look into this immediately. N.E. Regional Representative to follow up.

#### V. New Business:

- a) ACYOA Central Council Operations and Procedures:
  Susan distributed copies of the Operations and Procedures Outline.
- b) Selection of Council Officers: After considerable discussion and exchange on the duties and time involved with each office, members indicated their preferences. Vaughan moved the following:

Arda Nazerian - Chairman Melanie Barsamian - Vice Chairman Vaughan Totovian - Treasurer George Jevarjian - Recording Secretary Sona Palvetzian - Corresponding Secretary

Melanie second - motion passed.

- c) Transition of Files:
  Susan turned over to the Executive Secretary her files for the past year.
  Ralph will secure signatures of new Council members for the treasury books, and forward to Vaughan all necessary materials. All Treasurer's records will be sent to the Executive Secretary.
  Melanie will review the Minutes from the past year and file the permanent copies, with appendices, with the Executive Secretary.
- d) Regional Assignments: The following Regional assignments were given:

Arda Nazerian - Worcester, MA & overseer of assignments Melanie Barsamian - Mid-Atlantic & Watertown, MA Vaughan Totovian - New England George Jevarjian - Midwest-South & Toronto, ONT Sona Palvetzian - Midwest-North & Detroit, MI

#### e) Program Assignments:

The following program assignments were given:

Arda Nazerian - Leadership Seminar

MagMoney Project (complete phase out)

Melanie Barsamian - Parish Mission Program

Regional Retreats

Vaughan Totovian - Archbishop T. M. Basketball Tournament

Chapter Checklists

George Jevarjian - Membership List

National Youth Listing

Membership Cards

Sona Palvetzian - National Sports Weekend

General Assembly Publications

#### Special Appointments:

Ralph Der Asadourian - Financial Securities
Michael and Susan Mousigian - National Youth Listing
(Maintaining computer file)

#### VI. Closing Remarks:

Susan and Ralph (outgoing Council members) expressed their appreciation and thanked the Council for their assistance and friendship over the past year. They also wished the best for the newly elected Council members.

The Executive Secretary expressed his pleasure in working with Susan and Ralph during the past two years, and mentioned that the two brought a serious approach to Council responsibilities, while enjoying the experiences as well. He also welcomed the newly elected Council members and mentioned to them that they should be in touch with him and with each other when doing Council work and trying to come up with the best approach to a problem or executing a program. He mentioned that all Council members should set aside some time each week, on a scheduled basis even, to keep up with Council duties. He also said that everyone should make the most of the varied experiences that Council will bring.

The Executive Secreary offered the closing prayer.

The meeting closed at 3:15 p.m.

# Arringiniain Chuirch Youith Organizatiloin of America

#### Archbishop Torkom Manoogian, Primate

DATE: January 31, 1983

TO: ACYOA Central Council Members

FROM: Central Council Chairman

SUBJECT: Central Council Meetings & Other Items

Please be advised that the next two Central Council meetings will take place on March 5, 1983 in New York City and on April 8, 1983 in Southfield, MI. These two dates have been confirmed with the Primate.

We are currently without a fifth Council member. Since Gary Hovhanessian's resignation, first alternate Melissa Markaridian and second alternate Sharon Vartanian have been contacted. Both have indicated that they will be unable to accept the responsibilities of a Central Council member at this time. The situation was discussed with the Primate who felt that the current Council could suggest names of members who might be able to fill the position. The Primate also suggested that the new Central Council member be given voice but no voting privileges. Please forward the names of any ACYOA members you feel have the qualifications and the interest to serve on the Council to me soon.

Please let me know also the status of the various projects and responsibilities you have been given so I have some idea of the progress being made. Communication is very important. If you are encountering any problems in fulfilling your responsibilities let the Central Council Chairman know so that solutions can be found.

Take care until we meet again (hopefully!!) in a few weeks.

Primate Executive Secretary



## CENTRAL COUNCIL MEETING MINUTES

Meeting Held April 6 & 7, 1984

New York City, N.Y.

1. Meeting called to order at 9:45 p.m.

Members present: Arda Nazerian

Arda Nazerian - Chairperson Melanie Barsamian - Vice-Chairperson

Vaughan Totovian - Treasurer

James Magerian - Executive Secretary
Sona Palvetzian - Corresponding Secretary

Absent:

George Jevarjian

- Recording Secretary

2. Minutes of Last Central Council Meeting are still outstanding. G. Jevarjian to be contacted by Arda Nazerian.

- 3. Financial Report presented by V. Totovian.
  - a) statements were revised from August '83 to reflect proper dues amount.

    Canadian dues were originally recorded in Canadian dollars rather than being converted into U.S. dollars.
  - b) Vaughan noted that the Montreal dues cheque of six months ago had just bounced. Vaughan to contact bank to determine cause of delay and also contact Montreal Chapter.
  - c) Arda to contact bank and determine if Toronto Sports Weekend cheque has been processed.
  - d) MOTION: to accept financial report as given. Barsamian/Palvetzian passed.
- 4. Correspondence: A. Nazarian gave a report of special correspondence (i.e. get well, congratulation cards, etc) which were sent on behalf of ACYOA Central Council.
- 5. Lawrence Anniversary Eall: V. Totovian reported that contact was made with G. Townsend, Chairman of Lawrence Anniversary Ball. The financial report is still outstanding. G. Townsend to investigate and contact V. Totovian. Vaughan to report at next Central Council meeting.
- 6. John Kulhanjian Trophy: S. Palvetzian reported that the trophy had been repaired for \$70.00 Cdn. and that Central Council would be receiving a bill from the Toronto Chapter. Trophy will be delivered to Montreal as soon as possible. Sona recommended that the trophy not be moved each year due to its fragile nature.
  - A. Nazarian to contact the Kulhanjian family in Miami, inform them of the situation and assess their response.

Topic to be reviewed next Central Council meeting.

7. Membership Cards & Dues: It was agreed that Arda would send a letter to all pastors, parish councils and ACYOA chapter chairperson regarding dues owing to Central Council.

Each C.C. member is to follow-up by contacting their respective regional chapters.

The following motion was put forth:

- 1. ask chapters for '83/84 dues immediately.
- 2. if dues haven't been collected, then chapters are to send 75% of the anticipated membership for '83/84.
- 3. once all '83/84 dues have been collected, adjustments for dues previously sent in (75% of '83/84 membership) will be made by C.C. for all chapters to determine if money is still outstanding or owing.
- 4. Chapters should start collecting renewal dues for '84/85 by July 1st.

MOTION: to accept policy as stated. Barsamian/Totovian passed.

- 8. Archbishop's Basketball Tournament: A. Nazerian gave an update of the Archbishop Bishop's Tournament results. Approximately \$815.00 was made. To be sent to C.C. Formal report and financial statements to follow.
  - S. Palvetzian to send a letter to all chapters, informing them that bids are now being entertained for hosting next year's Archbishop's Tournament. All bids to be received by Arda Nazerian on/before July 1/84.
- 9. Chapter ACYOA Events Calenders: M. Barsamian suggested that 'professionally' styled posters be made up and distributed at the General Assembly. These posters would indicate all pertinent dates for ACYOA Chapters, nationwide.

To be discussed next meeting.

- 10. MOTION: To close meeting/reconvene at 9:30 a.m. Sat. Totovian/Palvetzian passed.
- 11. Meeting reconvened at 9:30 a.m. all members from last evening present.
- 12. Opening prayer by J. Magerian.
- 13. Regional Reports: Regional Reports were given by each C.C. member present.

Highlights: Jimmy Magerian reported of the Leadership Seminar to be held May 5th in New Jersey and showed the flyers which were being sent to each parish.

- M. Barsamian reported that the dance held by the Watertown Chapter was successful. Her Chapters show continued strength.
- S. Palvetzian reported of the continued growth in the Montreal Chapter and the on-going progress of Palos Heights as they prepare for Sports Weekend. There was some discussion regarding the costs of the two package plans offered for Sports Weekend. Vaughan expressed concern as to the high cost of the Minimum Eligibility Package.

- 14. ACYOA Funds: Vaughan reported that ACYOA Central Council funds are very low and that each member must exercise restraint of expenditures.
- 15. Mission Program: Melanie reported that the Mission Program is currently planned to commence in Jan. /85. A meeting was held between Hyr A. Avazian, M. Barsamian and J. Magerian. Hyr Arshen expressed concern as to his availability for the program. Other priests are under consideration. J. Magerian to discuss with the Archbishop.
- 16. Youth Ministry: J. Magerian gave a full report of the Youth Ministry held March 23-25 in Groton, Mass. It was a very successful weekend and consideration should be given to planning another one.
- 17. Interim Program: J. Magerian explained the details of the program. It is a two year training program for people with an interest in becoming involved with the Church Youth. C.C. members to provide encouragement and information to anyone interested.
- 18. ACYOA Leadership Seminar: The seminar is to be held May 5th at the Ramada Inn in Rochelle Park, N.J. All chapters are to be encouraged to send at least one member from the ACYOA executive.
- 19. 1500th Anniversary of the signing of the Nuveseg Treaty: J. Magerian presented a booklet written by Rev. Ghevont Samvorian on the abovementioned topic. It was agreed that all C.C. members will attempt to collect \$500 (collectively) to print and publish this booklet for the entire membership
- 20. Educational Program: Arda Nazarian presented ideas for an educational program sponsored by the ACYOA. Further research to be conducted and a detailed outline to be presented at next meeting.
- 21. MOTION: To adjourn the meeting. 4:00 p.m. M. Barsamian/V. Totovian passed.

NEXT MEETING SCHEDULED FOR JULY 13-15 in Chelmsford, Mass.

Respectfully Submitted.

Sona Palvetzian

Corresponding Secretary ACYOA Central Council

Iona 2. Palvetzian