

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016

176

PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1982

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church St. Kevork Armenian Apostolic Church & Center
Address 3211 Synott Rd.
City Houston State Texas Zip 77082 Tel.# 713/ 497-5345
Pastor Father Terenig Kondralian
Assistant Pastor -----

Parish Council Officers:

Chairman Dr. Lionel Galstaun
Vice-Chairman Mr. Vahe Asadourian
Secretary Mr. Hampartzoom Hekimian
Ass't Secretary -----
Treasurer Mr. Stepan Saxenian Sr.
Ass't Treasurer Mr. Haikaz Ohanian

Names of Delegates: (list below)

- | | |
|------------------------------|----------|
| 1. <u>Mr. James Boyajian</u> | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Number of Parish Council Meetings (1982) 31

Date of 1983 Annual Parish Assembly February 12, 1984

1983 Budget Income: \$ 129,600.00 1983 Budget Disbursements: \$ 129,600.00

Officers of Assembly

Assembly President Rev. Father Terenig Kondralian
Assembly Chairman Mr. James Boyajian
Assembly Secretary Mrs. Sophia Boyajian

(1983 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

1982 MEMBERSHIP DATA

1. Total Church Members 74
 1982 increase _____ 1982 decrease 46
2. Number on general mailing list 356
 1982 increase 16 1982 decrease _____
3. Approximate number of Armenians in area 1000
4. Number of potential members in your area 50
5. Amount of 1982 membership dues:
 single \$50.00 senior citizen \$ _____ ~~other~~ ^{Students} \$ 30.00

6. What percentage of your membership is donated through:

- a. Dues _____ %
- b. Pledges _____
- c. Stewardship _____
- d. Other contributions _____

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>74</u>	_____
b. Pledges	<u>23</u>	_____
c. Stewardship	<u>0</u>	_____
d. Other contributions	<u>52</u>	_____

8. Do you have a membership committee? YES

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	<u>\$ 100.00</u>	<u>\$ 200.00</u>
b. Baptism	<u>\$ 50.00</u>	<u>\$ 100.00</u>
c. Funeral	<u>\$ 100.00</u>	<u>\$ 200.00</u>
d. Other	_____	_____

1983 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1982)

I. Number of parish members:	<u>74</u>
II. Number of Clergy:	<u>1</u>
III. <u>Gross PCP:</u>	
Plate Collection	\$ <u>997.27</u>
Pledges	<u>4,280.00</u>
Dues	<u>3,955.00</u>
Easter Yughakin	<u>800.00</u>
Christmas Yughakin	<u>890.00</u>
TOTAL	\$ <u>10,922.27</u>
IV. <u>Number of Sacraments and Rituals</u>	
Baptisms	<u>\$1,805.76</u>
Weddings	<u>\$1,085.00</u>
Funerals	<u>\$ 855.00</u>
V. <u>Number of Delegates:</u>	<u>1</u>

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Lionel S. Galstaun
Parish Council Chairman

Dr. Lionel Galstaun

Stepan Saxenian
Parish Council Treasurer
Mr. Stepan Saxenian

Stepan Nazarian
Auditing Committee Chairman
Mr. Stepan Nazarian

Fr. Terenig Kondralian
Reviewed by Parish Priest
Rev. Fr. Terenig Kondralian

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/82)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1982

1. In Banks.....	\$1,280.51	
2. On Hand.....	\$	
		TOTAL <u>1,280.51</u>

A. Receipts and Donations:

1. Membership Dues.....	\$ 3,280.00	✓
2. Pledges.....	4,280.00	✓
3. Stewardship.....		
4. Plate Collection.....	997.27	✓
5. Candles.....		
6. Easter Yughakin.....	800.00	✓
7. Christmas Yughakin.....	890.00	✓
8. In Lieu of Flowers.....	245.00	✓
9. Wills and Bequests.....	541.78	✓
10. Other Contributions:		
a.	10,834.43	✓
b.		
		TOTAL <u>\$ 21,868.48</u>

B. Sacraments & Rituals:

1. Baptisms.....	\$ 1,805.76
2. Weddings.....	1,085.00
3. Funerals.....	855.00
4. Requiems.....	

TOTAL \$ 3,745.76

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$	\$
2. Picnics.....		
3. Raffles.....		
4. Bingo.....		
5. Fairs. Houston Festival		13,554.45
6. Dinners.....		

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. <u>Alief Festival</u>	\$ _____	\$ <u>1,295.00</u>
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
(NET) TOTALS		\$ <u>14,849.45</u>

D. Church Auxiliary Organizations:

1. <u>Women's Guild</u>	\$ <u>3,350.00</u>
2. <u>Mr. & Mrs. Auxiliary</u>	_____
3. <u>Men's League</u>	_____
4. <u>ACYOA Seniors</u>	<u>2,037.50</u>
5. <u>ACYOA Seniors</u>	_____
6. Other:	
a. <u>Choir</u>	<u>350.00</u>
b. <u>Armenian School</u>	<u>23,826.17</u>
TOTAL \$ <u>29,563.67</u>	

E. Other Income:

1. <u>Interest</u>	\$ <u>93.31</u>
2. <u>Sale of Books, Records, Gifts</u>	<u>4,716.00</u>
3. <u>Parish Newsletter</u>	_____
4. <u>Donations for use of Facilities</u>	<u>7,729.00</u>
5. <u>Contributions to Building Fund</u>	<u>1,881.38</u>
6. <u>Transfer of Funds</u>	_____
7. Other:	
a. _____	_____
b. _____	_____
TOTAL \$ <u>14,419.38</u>	

TOTAL RECEIPTS (Items A-E) \$ 88,969.98

TOTAL CASH ACCOUNTED FOR \$ 88,969.98

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/82)

A. Salaries and Benefits

1. Clergymen.....	\$	<u>13,346.00</u>
2. Clergymen Housing and Utility Allowance.....		<u>688.47</u>
3. Clergymen Automobile Allowance.....		<u>2,144.63</u>
4. Clergy Medical Insurance.....		<u> </u>
5. Clergy Pension.....		<u> </u>
		TOTAL \$ <u>16,179.10</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$	<u>100.76</u>
2. Secretary and/or Clerical.....		<u>400.00</u>
3. Choirmaster, soloists, organist.....		<u> </u>
4. Payroll taxes.....		<u> </u>
5. Employee Benefits.....		<u>1,271.76</u>
		TOTAL \$ <u>1,772.52</u>

C. Operating Expenses:

1. Telephone.....	\$	<u>2,152.37</u>
2. Stationary, Printing and Postage.		<u>3,315.29</u>
3. Parish Newsletter.....		<u>41.25</u>
4. Candles.....		<u>146.82</u>
5. Altar Flowers.....		<u> </u>
6. Books, Records, Gifts.....		<u> </u>
7. Furniture and Equipment (office).....		<u>2,192.61</u>
8. Contributions.....		<u>447.15</u>
9. Fund Transfer.....		<u> </u>
10. Other:		
a. _____		<u>25.00</u>
b. _____		<u>944.38</u>
b. _____		<u>5,061.38</u>
		TOTAL \$ <u>14,326.25</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$	<u>6,832.00</u>
2. Etchmiadzin Looma.....		<u>120.00</u>
3. Other		
a. _____		<u>830.84</u>
b. _____		_____
	TOTAL \$	<u>7782.84</u>

E. Educational Programs:

1. Religious Education.....	\$	_____
2. Armenian Language.....		<u>10.94</u>
3. ACYOA Seniors.....		<u>518.50</u>
4. ACYOA Juniors.....		_____
5. Choir.....		_____
6. Religious Vocation.....		_____
7. Other:		
a. _____		_____
b. _____		_____
	TOTAL \$	<u>529.44</u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$	<u>9,513.71</u>
2. Utilities.....		<u>7,758.14</u>
3. Insurance.....		<u>1,425.88</u>
4. Repairs and Maintenance.....		<u>3,206.65</u>
5. Equipment.....		_____
6. Other:		
a. _____		<u>8,994.69</u>
b. _____		_____
	TOTAL \$	<u>30,899.07</u>

TOTAL DISBURSEMENTS \$ 71,489.22

Balance - December 31, 1982

1. In Banks.....	\$	<u>1,280.51</u>
2. On Hand.....		_____

TOTAL CASH ACCOUNTED FOR \$ 72,769.73

1982 ADJUSTED CLERGY STIPENDS

Effective January 1, 1983

	<u>ACTUAL 1983 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends \$14,070.....	<u>\$ 14,110.00</u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) 1,005.....	<u>2,010</u>
Additional increment for parish size:	
150-300 voting members. 1,005.....	<u> </u>
Over 300 voting members 2,001.....	<u> </u>
<u>CAR ALLOWANCE</u>	
Pastor's own car. Allowance equivalent to 20 cents per mile for pastoral business (estimated).....	<u> </u>
Parish owned car. Allowance equivalent to 15 cents per mile for pastoral business (estimated).....	<u>2,800.00</u>
<u>HOUSING ALLOWANCE</u>	
Parish owned home All costs including utilities....	<u>2,500.00</u>
Rental. If parish does not own a home, it will provide an allowance for housing including utilities..	
Home owned by Pastor. Pastors may use allowance for rental or payment on house purchase.....	<u> </u>
<u>CLERGY MEDICAL INSURANCE.</u> . Full payment.....	<u>1,250.00</u>
<u>CLERGY PENSION.</u> \$750 (plus additional \$750 optional).....	<u>750.00</u>
<u>TOTAL</u>	<u>\$23,420.00</u>

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/82)

A. ASSETS:

- 1. Cash.....\$ _____
- 2. Certificates of Deposit.....\$ _____
- 3. Stocks and Bonds.....\$ _____
- 4. Real Estate (land, buildings, etc).....\$ 1,150,000.00 church Buildings
250,000.00 Land
75,000.00 ~~the~~ Parish House
28,000.00 former Parish How
- 5. Special Funds (list each)
 - a. Building Fund Savings Account.....\$ 10,651.80
 - b. Building Fund Cheking Account..... 603.37
 - c. _____
- 6. Other:
 - a. Mortgage Payments from 391.00 Monthly \$ 4,692.00 Annual income
 - b. former Parish House

TOTAL \$ 1,518,947.17

B. LIABILITIES:

- 1. Mortgage.....\$ 67,500.00

(Part B. Liabilities continued on page 10)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$ _____

3. Accounts Payable.....\$ _____

TOTAL \$ _____

The above statement has been prepared from the books and records of St. Kevork Armenian Apostolic Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1982, and the balance on hand in cash and in the banks at such date, and any accounts payable.

David S. Galstapian
Parish Council Chairman

Stephen Saperian
Parish Council Treasurer

J. V. Aronian
Auditing Committee Chairman

Jr. Veremig Kodratian
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1982

The Names of Officers Serving in 1983

WOMEN'S GUILD

Chairman Mrs. Asdghig Bray 77401

Address 4707 Holly, Bellaire, TX. Telephone 713/ 666-9062

Number of Members 27 Number of Meetings 15

Amount Transferred to Parish Council \$3350.00

Cash on hand at 1/1/82 \$1320.56 Income \$7490.82

Disbursements \$6640.09 Balance at 12/31/82 \$2,171.29

Major Annual Functions January 8, Armenian Christmas Banquet. March 21, 1983
Songs and Literature of Kamar Katiba on his 150th birthdate Anniversary.

Financial Help To Armenian School. Febr. 28th. A formal banquet on the
Consecration of our church. Easter Banquet on April 11. Help organize

YOUNG WOMEN'S GUILD The Armenian Festival. Nov. 5 & 6 Christmas Bazaar

Chairman _____

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Amount Transferred to Parish Council _____

Cash on hand at 1/1/82 _____ Income _____

Disbursements _____ Balance at 12/31/82 _____

Major Annual Functions _____

BOY SCOUTS

Chairman _____

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Amount Transferred to Parish Council _____

Cash on hand at 1/1/82 _____ Income _____

Disbursements _____ Balance at 12/31/82 _____

Major Annual Functions _____

ARMENIAN SCHOOL

Name St. Kevork Armenian Church School

Officers of the School Committee:

Chairman Mr. Zohrab Tcholakian

Address 7214 San Ramon, Houston, Texas Telephone 77083/ 713/879-7716

Superintendent Mr. Haikaz Ohanian

Address 11702 w. Bellfort #304, Stafford Telephone 713/495-3426

Number of Teachers 7 Number of Pupils 57

Number of Classrooms 6 School Days and Hours Saturday & Sunday 10:30am

Cash on hand at 1/1/82 \$6574.95 Income \$23,826.17 1:00pm

Disbursements \$22,452.95 Balance at 12/31/82 \$13,982.59

Major Annual Functions January 9, 1982 Armenian Christmas Hantes/

February 18, 1982 Vartanantz pro gram/ May 9, 1982 Mother's Day Dinner-

Dance/ May 10, 1982 Mother's Day Special Program/ June 6, 1982 End of the
Year School Hantes/ Armenian Language Summer School Program.

SUNDAY SCHOOL

Chairman _____

Address _____ Telephone _____

Superintendent _____

Address _____ Telephone _____

Number of Teachers _____ Number of Pupils _____

Number of Classrooms _____ School Hours _____

Cash on hand at 1/1/82 _____ Income _____

Disbursements _____ Balance at 12/31/82 _____

Major Annual Functions _____

RESERVE FUND

Chairman _____

Address _____ Telephone _____

A.C.Y.O.A. SENIORS

Chairman Dr. Nishan Tabibian 77030

Address 2475 Underwood, #183 Ho. TX. Telephone 713/666-6040

Number of Members 31 Number of Meetings 15

Cash on hand at 1/1/82 \$1,065.00 Income \$2,690.00

Disbursements \$1,705.45 Balance at 12/31/82 \$71.24

Amount sent to Central Council in 1981 0

Annual Affairs April 24th, Martyr's Day Commemoration. Planting of the 67 trees in memory of the 67th anniversary of our Martyrs. Celebrating

the 19th Anniversary Celebration Of our Church. Wellcoming Party for Armenians from Baton Rouge-Louisiana. Sponsered the Prof. Dicran Jamgochian

Art Exhibit.

A.C.Y.O.A. JUNIORS

Chairman Miss Socci Sarkhanian 77

Address 12331 Brandywyne, Ho. TX. 770 Telephone 496-4479

Number of Members 10 Number of Meetings _____

Cash on hand at 1/1/82 150 Income 0

Disbursements 0 Balance at 12/31/82 150

Major Annual Functions We have just begun

CHOIR

Chairman Mr. Armen Der Mesropian 77034

Address 101 E. Edgebrook, #3801 Ho. TX. Telephone 713/ 946-7781

Number of Members: Male 5 Female 7 Total 12

Choirmaster Mr. Stepan Nazarian

Address 4149 Coleridge, Ho. TX. 77005 Telephone 713/666-6013

Cash on hand at 1/1/82 \$1,296.80 Income \$1,337.82

Disbursements \$2,320.10 Balance at 12/31/82 \$314.52

Amount sent to Choir Association Central Council in 1982 0

Annual Affairs Bellaire Cultural Festival on Feb. 17, 1982.

Easter Eve Reception. Wolf Creek Park Picnic, St. Stephans name

Day program. Vartanantz Day program.

MEN'S LEAGUE

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

MR. AND MRS. AUXILIARY

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

CHURCH PUBLICATION

Mayr Yegeghetzi

Name of Publication Mother Church Circulation 400
Editor Fr. Terenig Kondralian & Mrs. Audrey Ohnikian
Address 3211 Synott Rd. Houston, Tx. 77082 Telephone 713/ 497-5345
Income _____ Expense _____

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman Mrs. Audrey Ohnikian & Mr. James Boyajian
Address 3211 Synott Rd. Houston, Tx. 77082 Telephone 713/ 497-5345

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

Future Plans of the Parish Council:

1. Terminate the 70,000.00 mortgage of the church building.
2. Establish Armenian Language Day Care Center.
3. plans to beautify and landscape the church grounds
4. improve our kitchen facilities
5. Reactivate and organize the youth ACYOA Jr.

Signature of the Parish Council:

President Fr. Terenig Kondrachi
Chairman David D. Galstian
Secretary Kaya Hakobyan
Date March 14, 1983

PARISH COUNCIL MEMBERS

INCUMBENT MEMBERS: (ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Dr Lionel Galstaun
Address 419 Electra Drive, Houston, Texas 77024
Telephone 713/465-4694// Office 235-5382
Date Elected February 26, 1983 Number of Terms: 1st ___ 2nd X 3rd ___

Name Mr. Vahe Asadourian
Address 3413 Lapstone Dr. Houston, Texas 77072
(Was not re-elected) Telephone 713/ 870-8302
Date Elected February 9, 1981 Number of Terms: 1st X 2nd ___ 3rd ___

Name Mr. Stephan Saxenian
Address 5869 Westheimer, Houston, Texas 77057
Telephone 713/ 783-3500
Date Elected February 9, 1981 Number of Terms: 1st ___ 2nd ___ 3rd X

Name Mr. Haikaz Ohanian
Address 11702 West Bellfort, #304 Stafford, Texas 77477
(Was not reelected) Telephone 713/ 495-3426 Work # 529-5451
Date Elected February 9, 1981 Number of Terms: 1st ___ 2nd X 3rd ___

Name Mr. Sooren Yeriazarian
Address 14118 Wickersham
Houston, Texas 77077 Telephone 713/ 497-5363 Work# 490-6300 EX.6449
Date Elected February 11, 1982 Number of Terms: 1st ___ 2nd X 3rd ___

Name Mr. Avedis Hintlian
Address 7355 Cook Rd.
Houston, Texas 77072 Telephone 713/ 498-4418 Work # 729-1111 Ex.312
Date Elected February 11, 1982 Number of Terms: 1st X 2nd ___ 3rd ___

Name Mr. Masis Mandani
Address 10711 Sagewind Ct.
Houston, Texas 77089 Telephone 713/ 481-6429
Date Elected February 11, 1982 Number of Terms: 1st X 2nd ___ 3rd ___

Mrs. Sonia Sheilds , Elected on February 11, 1982
8315 Country Wind Lane, Houston, Texas 77040
Tel. 466-0767
1st term.

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Mr. Jeffery Andonian
Address 3600 Woodchase #95
Houston, Texas 77042 Telephone Home 713/266-7312
Number of Votes 30 Business Phone 713/623-0300 Ex.625

Name Dr. Lionel Galstaun
Address 419 Electra Dr. Houston, Texas 77024
Telephone Home 713/ 465-4694
Number of Votes 28 Business Phone 713/ 235-5382

Name Mr. Zohrab Tcholakian
Address 7214 San Ramon
Houston, Texas 77083 Telephone Home 713/ 879-7716
Number of Votes 28 Business Phone 713/235-2766

Name Mr. Yohannes Hekimian
Address 5930 Schumacher Avenue
Houston, Texas 77057 Telephone Home 713/784-4970
Number of Votes 23 Business Phone 713/784-4970

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

DIOCESAN DELEGATES:

Name Mr. James Boyajian
Address 1011 Suwanee
Houston, Texas 77090 Telephone Home 713/444-6754
Business Phone _____
Year elected February 9, 1981

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

DIOCESAN DELEGATES continued

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

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Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____