

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016

223

PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1982

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church St. Gregory the Illuminator Armenian Apostolic Church

Address 110 Main Street

City Haverhill State Mass Zip 01830 Tel.# (617)372-9227

Pastor Very Rev. Fr. Haigazoun Melkonian

Assistant Pastor _____

Parish Council Officers:

Chairman Mrs. Anne Kasparian

Vice-Chairman Sarkis Chobanian

Secretary Richard Bazarian

Ass't Secretary _____

Treasurer Anthony Devejian

Ass't Treasurer _____

Names of Delegates: (list below)

- | | |
|-----------------------------------|----------|
| 1. <u>Mrs. Anne Kasparian</u> | 5. _____ |
| 2. <u>Mr. Edward Der Bogosian</u> | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Number of Parish Council Meetings (1982) 21

Date of 1983 Annual Parish Assembly April 16

1983² Budget Income: \$ 67,949 1983² Budget Disbursements: \$ 66,481

Officers of Assembly

Assembly President Very Rev. Haigazoun Melkonian

Assembly Chairman Mr. Zaven Gostanian

Assembly Secretary Ms. Cynthia Kasparian

(1983 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

1982 MEMBERSHIP DATA

1. Total Church Members 125
 1982 increase _____ 1982 decrease _____
2. Number on general mailing list 250
 1982 increase _____ 1982 decrease _____
3. Approximate number of Armenians in area 300
4. Number of potential members in your area _____
5. Amount of 1982 membership dues:
 single \$ 3,992 senior citizen \$ _____ other \$ _____

6. What percentage of your membership is donated through:
 - a. Dues _____ %
 - b. Pledges _____
 - c. Stewardship _____
 - d. Other contributions _____

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>\$125</u>	_____
b. Pledges	<u>75</u>	_____
c. Stewardship	_____	_____
d. Other contributions	_____	_____

8. Do you have a membership committee? Yes

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	<u>\$ 75</u>	<u>\$ 100</u>
b. Baptism	<u>35</u>	<u>50</u>
c. Funeral	<u>50</u>	<u>75</u>
d. Other	_____	_____

1983 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1982)

I. Number of parish members:	<u>125</u>
II. Number of Clergy:	<u>1</u>
III. <u>Gross PCP:</u>	
Plate Collection	<u>\$ 1,595</u>
Pledges	<u>6,517</u>
Dues	<u>3,992</u>
Easter Yughakin	<u>1,359</u>
Christmas Yughakin	<u>998</u>
	TOTAL <u>\$ 14,461</u>
IV. <u>Number of Sacraments and Rituals</u>	
Baptisms	<u>1</u>
Weddings	<u>3</u>
Funerals	<u>7</u>
V. <u>Number of Delegates:</u>	<u>2</u>

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Ann Kasparian
Parish Council Chairman

Anthony Devjian
Parish Council Treasurer

Richard Serabi
Auditing Committee Chairman

V. Rev. Harry Melk
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/82)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1982

1. In Banks.....	\$ 38,789	
2. On Hand.....	\$ 6,433	
		TOTAL \$45,222

A. Receipts and Donations:

1. Membership Dues.....	\$ 3,992	
2. Pledges.....	6,517	
3. Stewardship.....		
4. Plate Collection.....	1,595	
5. Candles.....	224	
6. Easter Yughakin.....	1,359	
7. Christmas Yughakin.....	998	
8. In Lieu of Flowers.....	8,064	
9. Wills and Bequests ALTAR FLOWERS	741	
10. Other Contributions:		
a. GIFTS	3,435	
b. MISCELLANEOUS	772	
		TOTAL \$27,697

B. Sacraments & Rituals:

1. Baptisms ALL SACRAMENTS.....	\$ 1,210	
2. Weddings.....		
3. Funerals.....		
4. Requiems.....	3,298	
		TOTAL \$ 4,508

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ _____	\$ 5,127.68
2. Picnics.....	_____	2,714.87
3. Raffles.....	_____	_____
4. Bingo.....	_____	_____
5. Fairs.....	_____	_____
6. Dinners.....	_____	_____

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. <u>FESTIVAL '82</u>	\$ _____	\$ 4,949.50
b. <u>ANNIVERSARY</u>	_____	4,947.00
c. <u>BAR-B-QUE</u>	_____	318.00
d. <u>MISCELLANEOUS</u>	_____	11,026.95
	(NET) TOTALS	\$ 29,084

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ _____
2. Mr. & Mrs. Auxiliary.....	_____
3. Men's League.....	_____
4. ACYOA Seniors.....	_____
5. ACYOA Seniors.....	_____
6. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ _____

E. Other Income:

1. Interest.....	\$ 4,084
2. Sale of Books, Records, Gifts.....	_____
3. Parish Newsletter.....	501
4. Donations for use of Facilities.....	75
5. Contributions to Building Fund.....	_____
6. Transfer of Funds.....	2,000
7. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ 6,660

TOTAL RECEIPTS (Items A-E) \$ 67,949

TOTAL CASH ACCOUNTED FOR \$ 74,382

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/82)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>15,025</u>
2. Clergymen Housing and Utility Allowance.....	<u> </u>
3. Clergymen Automobile Allowance.....	<u>2,900</u>
4. Clergy Medical Insurance.....	<u>2,195</u>
5. Clergy Pension.....	<u> </u>
	TOTAL \$ <u>20,120</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u> </u>
2. Secretary and/or Clerical.....	<u>817</u>
3. Choirmaster, soloists, organist.....	<u>685</u>
4. Payroll taxes.....	<u> </u>
5. Employee Benefits.....	<u> </u>
	TOTAL \$ <u>1,502</u>

C. Operating Expenses:

1. Telephone ALL UTILITIES.....	\$ <u>3,614</u>
2. Stationary, Printing and Postage.	<u>5,998</u>
3. Parish Newsletter.....	<u> </u>
4. Candles.....	<u> </u>
5. Altar Flowers.....	<u>917</u>
6. Books, Records, Gifts.....	<u> </u>
7. Furniture and Equipment (office).....	<u> </u>
8. Contributions.....	<u> </u>
9. Fund Transfer.....	<u> </u>
10. Other:	
a) <u>DIOCESAN ASSEMBLY EXPENSES</u>	<u>268</u>
b) <u>MISCELLANEOUS & CHURCH FUNCTIONS</u>	<u>7,339</u>
	TOTAL \$ <u>18,136</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$	<u>5,520</u>
2. Etchmiadzin Looma.....		<u> </u>
3. Other		
a. _____		<u> </u>
b. _____		<u> </u>
	TOTAL	\$ <u>5,520</u>

E. Educational Programs:

1. Religious Education.....	\$	<u> </u>
2. Armenian Language.....		<u> </u>
3. ACYOA Seniors.....		<u> </u>
4. ACYOA Juniors.....		<u> </u>
5. Choir.....		<u> </u>
6. Religious Vocation.....		<u> </u>
7. Other:		
a. _____		<u> </u>
b. _____		<u> </u>
	TOTAL	\$ <u> </u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$	<u> </u>
2. Utilities HEAT (CHURCH & HOUSE).....		<u>8,087</u>
3. Insurance.....		<u>2,514</u>
4. Repairs and Maintenance.....		<u>8,953</u>
5. Equipment.....		<u> </u>
6. Other:		
a. CUSTODIAL SERVICES.....		<u>1,240</u>
b. TAXES.....		<u>409</u>
	TOTAL	\$ <u>21,203</u>

TOTAL DISBURSEMENTS \$ 66,481

Balance - December 31, 1982

1. In Banks.....	<u>38,789</u>
2. On Hand. CHECKBOOK BALANCE.....	<u>7,901</u>

TOTAL CASH ACCOUNTED FOR \$ 45,222

1982 ADJUSTED CLERGY STIPENDS

Effective January 1, 1983

	<u>ACTUAL 1983 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends \$14,070.....	\$15,600 (includes one increment)
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) 1,005.....	_____
Additional increment for parish size:	
150-300 voting members. 1,005.....	_____
Over 300 voting members 2,001.....	_____
 <u>CAR ALLOWANCE</u>	
Pastor's own car. Allowance equivalent to 20 cents per mile for pastoral business (estimated).....	\$3,000
Parish owned car. Allowance equivalent to 15 cents per mile for pastoral business (estimated).....	_____
 <u>HOUSING ALLOWANCE</u>	
Parish owned home All costs including utilities....	All costs
Rental. If parish does not own a home, it will provide an allowance for housing including utilities..	_____
Home owned by Pastor. Pastors may use allowance for rental or payment on house purchase.....	_____
<u>CLERGY MEDICAL INSURANCE.</u> . Full payment.....	Full payment
<u>CLERGY PENSION.</u> \$750 (plus additional \$750 optional).....	\$1,500
	(effective 1983)
TOTAL	\$ _____

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/82)

A. ASSETS:

- 1. Cash.....\$ 7,901
- 2. Certificates of Deposit.....\$ 19,000
- 3. Stocks and Bonds.....\$ _____
- 4. Real Estate (land, buildings, etc).....\$ _____
- 5. Special Funds (list each)
 - Building Fund
 - a. Term Deposit\$ 19,398
 - b. Reserve Fund 391
 - c. _____
- 6. Other:
 - a. _____\$ _____
 - b. _____

TOTAL \$ 46,690

B. LIABILITIES:

- 1. Mortgage.....\$ _____

(Part B. Liabilities continued on page 10)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....	\$ _____

3. Accounts Payable.....	\$ _____
	TOTAL \$ _____

The above statement has been prepared from the books and records of Anthony Devejian and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1982, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Anna Kasparian
Parish Council Chairman

Anthony Devejian
Parish Council Treasurer

Richard Serabi
Auditing Committee Chairman

Vng. Rev. H. J. Mell
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1982

The Names of Officers Serving in 1983

WOMEN'S GUILD

Chairman Mrs. Elbes Der Boghosian
Address 4 Cumberland Ave., Bradford, MA Telephone 372-4546
Number of Members 36 Number of Meetings 8
Amount Transferred to Parish Council \$1,000
Cash on hand at 1/1/82 \$2,922.18 Income \$1,581.80
Disbursements \$1,397.16 Balance at 12/31/82 \$3,106.82
Major Annual Functions Celebration of Women's Saints Day, Holy Thursday,
Feast of Theophany luncheons, and Michink dinner.

YOUNG WOMEN'S GUILD

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

BOY SCOUTS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

ARMENIAN SCHOOL

Name _____

Officers of the School Committee:

Chairman _____

Address _____ Telephone _____

Superintendent Mrs. Zarty Chilingirian

Address 38 Westland Terrace, Haverhill, MA Telephone 372-4224

Number of Teachers 1 Number of Pupils 5

Number of Classrooms _____ School Days and Hours Wed. 3:30 to 5:00

Cash on hand at 1/1/82 \$683.12 Income \$58.75

Disbursements \$114.00 Balance at 12/31/82 \$627.87

Major Annual Functions Easter & Christmas Communion Breakfast, Christmas and Halloween parties, cake sales and year end hantess.

SUNDAY SCHOOL

Chairman _____

Address _____ Telephone _____

Superintendent _____

Address _____ Telephone _____

Number of Teachers _____ Number of Pupils _____

Number of Classrooms _____ School Hours _____

Cash on hand at 1/1/82 _____ Income _____

Disbursements _____ Balance at 12/31/82 _____

Major Annual Functions _____

RESERVE FUND

Chairman _____

Address _____ Telephone _____

A.C.Y.O.A. SENIORS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Amount sent to Central Council in 1981 _____
Annual Affairs _____

A.C.Y.O.A. JUNIORS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

CHOIR

Chairman Richard Bazarian
Address 30 Niagara St., Haverhill, MA Telephone 374-0687
Number of Members: Male 5 Female 8 Total 13
Choirmaster Miss Sue Kezerian
Address 9 Blaisdell St., Haverhill, MA Telephone 372-4474
Cash on hand at 1/1/82 \$266.72 Income \$953.66
Disbursements \$814.60 Balance at 12/31/82 \$405.78
Amount sent to Choir Association Central Council in 1982 \$50.00
Annual Affairs Choir Day banquet and participated in special religious services tied with feast days.

MEN'S LEAGUE

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

MR. AND MRS. AUXILIARY

Chairman Mr. Paul Tavitian
Address 104 Old County Rd., Plaistow, N.H. Telephone (603)382-8227
Number of Members 31 Number of Meetings 10
Cash on hand at 1/1/82 \$404.77 Income \$1,214.17
Disbursements \$1,373.79 Balance at 12/31/82 \$245.15
Major Annual Functions Chicken Bar-B-Que and Harvest dance.
(\$900.00 transferred to Parish Council)

CHURCH PUBLICATION

Name of Publication Loosavorich Circulation 250
Editor Very Rev. Haigazoun Melkonian
Address 110 Main Street, Haverhill, MA Telephone 372-9227
Income \$501.00 Expense \$400.00

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____
Address _____ Telephone _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

Future Plans of the Parish Council:

Signature of the Parish Council:

President Very Rev. Argy Mella
Chairman Donna Casparian
Secretary Richard K. Bazarian
Date April 22, 1983

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Martin Aaronian
Address 3 Christine Drive, Atkinson, N.H. 03811
Telephone Home (603)362-5673
Number of Votes 30 Business Phone _____

Name Zaven Gostanian
Address 27 Lawrence St., Haverhill, MA
Telephone Home (617)373-0948
Number of Votes 30 Business Phone _____

Name John Ohanessian
Address 53 Birch Meadow Road, Merrimac, MA 01860
Telephone Home 346-3804
Number of Votes 30 Business Phone _____

Name James Shahinian
Address 18 Belvedere Road, Haverhill, MA
Telephone Home 374-9594
Number of Votes 30 Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

DIOCESAN DELEGATES:

Name Anne Kasparian
Address 4 Cumberland Ave., Bradford, MA 01830
Telephone Home (617)372-4546
Business Phone _____
Year elected 1981

Name Edward Der Bogosian
Address 325 Concord Street, Haverhill, MA 01830
Telephone Home (617) 372-5598
Business Phone _____
Year elected 1981

DIOCESAN DELEGATES continued

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
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Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____