

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

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PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1983

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church St. Gregory the Illuminator Armenian Apostolic Church

Address 110 Main Street

City Haverhill, State Mass. Zip 01830 Tel.# 617-372-9227

Pastor Very Rev. Haigazoun Melkonian

Assistant Pastor _____

Parish Council Officers:

Chairman Mr. Zaven Gostanian

Vice-Chairman Mr. George Tashjian

Secretary Mr. Richard Bazarian

Ass't Secretary _____

Treasurer Mr. Anthony Devejian

Ass't Treasurer _____

Names of Delegates: (list below)

- | | |
|-----------------------------------|----------|
| 1. <u>Mr. Edward Der Bogosian</u> | 5. _____ |
| 2. <u>Mr. Vasken Gostanian</u> | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Number of Parish Council Meetings (1983) 16

Date of 1984 Annual Parish Assembly February 26, 1984

1984 Budget Income: \$ 56,000 1984 Budget Disbursements: \$ 56,000

Officers of Assembly

Assembly President K. Zambartian

Assembly Chairman Vasken Gostanian

Assembly Secretary Zesty Chilingir

(1984 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

PARISH St. Gregory

CITY Haverhill, MA

1983 MEMBERSHIP DATA

1. Total Church Members 125
1983 increase _____ 1983 decrease _____
2. Number on general mailing list 250
1983 increase _____ 1983 decrease _____
3. Approximate number of Armenians in area 300
4. Number of potential members in your area _____
5. Amount of 1983 membership dues:
single \$ 25.00 senior citizen \$ _____ other \$ _____

6. What percentage of your membership is donated through:

- a. Dues _____ %
b. Pledges _____
c. Stewardship _____
d. Other contributions _____

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____
b. Pledges	<u>70</u>	_____
c. Stewardship	_____	_____
d. Other contributions	_____	_____

8. Do you have a membership committee? Yes

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>75</u>	\$ <u>100</u>
b. Baptism	<u>35</u>	<u>50</u>
c. Funeral	<u>50</u>	<u>75</u>
d. Other	_____	_____

1984 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1983)

I. Number of parish members: 125

II. Number of Clergy: 1

III. Gross PCP:

Plate Collection \$ 1,308

Pledges 8,673

Dues 3,475

Easter Yughakin 1,432

Christmas Yughakin 1,341

TOTAL \$ 16,229

IV. Number of Sacraments and Rituals

Baptisms & Adult Conf. 6

Weddings 3

Funerals 9

V. Number of Delegates: 2

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Zaven Gostanian
Parish Council Chairman

Anthony Devyjian
Parish Council Treasurer

Richard Serabian
Auditing Committee Chairman

K. Zambonetti
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/83)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1983

1. In Banks.....	\$ 31,059.59	
2. On Hand.....	\$ 7,900.00	
		TOTAL \$ 38,959.59

A. Receipts and Donations:

1. Membership Dues.....	\$ 3,475	
2. Pledges.....	8,673	
3. Stewardship.....		
4. Plate Collection.....	1,308	
5. Candles.....	508	
6. Easter Yughakin.....	1,432	
7. Christmas Yughakin.....	1,341	
8. In Lieu of Flowers.....	13,087	(Includes Reserve for Kasparian Endowment)
9. Wills and Bequests.....	835	
10. Other Contributions:		
a. Gifts.....	3,845	
b. Miscellaneous.....	979	
		TOTAL \$ 35,483

B. Sacraments & Rituals:

1. Baptisms. ALL SACRAMENTS.....	\$ 1,250	
2. Weddings.....		
3. Funerals.....		
4. Requiems.....	3,613	
		TOTAL \$ 4,863

C. Church Affairs:

	(Gross)	(Net)
1. XXXXXXXXX ALL FUNCTIONS.....		\$ 23,688
2. Picnics.....		
3. Raffles.....		
4. Bingo.....		
5. Fairs.....		
6. Dinners.....		

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. <u>Soda Machine</u>	\$ _____	\$ 134
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
	(NET) TOTALS	\$23,822

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ <u>4,744</u>
2. Mr. & Mrs. Auxiliary.....	<u>431.68</u>
3. Men's League.....	_____
4. ACYOA Seniors.....	_____
5. ACYOA Seniors.....	_____
6. Other:	
a. <u>Ladies Aide</u>	<u>1,321.80</u>
b. <u>Choir</u>	<u>563.00</u>
	TOTAL \$7,060.48

E. Other Income:

1. Interest.....	\$ <u>2,024</u>
2. Sale of Books, Records, Gifts.....	_____
3. Parish Newsletter.....	<u>465</u>
4. Donations for use of Facilities.....	<u>75</u>
5. Contributions to Building Fund.....	_____
6. Transfer of Funds.....	<u>9,000</u>
7. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$11,564

TOTAL RECEIPTS (Items A-E) \$75,732

82792.48

TOTAL CASH ACCOUNTED FOR \$83,632

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/83)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>15,650</u>
2. Clergymen Housing and Utility Allowance.....	<u>3,000</u>
3. Clergymen Automobile Allowance.....	<u> </u>
4. Clergy Medical Insurance.....	<u>1,995</u>
5. Clergy Pension.....	<u> </u>
	TOTAL \$ <u>20,645</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u> </u>
2. Secretary and/or Clerical.....	<u>925</u>
3. Choirmaster, soloists, organist.....	<u>1,135</u>
4. Payroll taxes.....	<u> </u>
5. Employee Benefits.....	<u> </u>
	TOTAL \$ <u>2,060</u>

C. Operating Expenses:

1. Telephone ALL UTILITIES.....	\$ <u>4,096</u>
2. Stationary, Printing and Postage.....	<u>5,844</u>
3. Parish Newsletter.....	<u> </u>
4. Candles.....	<u> </u>
5. Altar Flowers.....	<u>688</u>
6. Books, Records, Gifts.....	<u> </u>
7. Furniture and Equipment (office).....	<u> </u>
8. Contributions.....	<u> </u>
MISCELLANEOUS & CHURCH FUNCTIONS	
9. Fund Transfer	<u>13,429</u>
10. Other:	
a. <u>DIOCESAN ASSEMBLY EXPENSES</u>	<u>693</u>
b. <u>TAXES</u>	<u>484</u>
	TOTAL \$ <u>25,234</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ <u>5,545</u> 5,420.00
2. Etchmiadzin Looma.....	<u>125.00</u>
3. Other	
a. _____	_____
b. _____	_____
	TOTAL \$ <u>5,545</u>

E. Educational Programs:

1. Religious Education.....	\$ _____
2. Armenian Language.....	_____
3. ACYOA Seniors.....	_____
4. ACYOA Juniors.....	_____
5. Choir.....	_____
6. Religious Vocation.....	_____
7. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ _____

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ _____
2. Utilities HEAT (Church & Parish House).....	<u>7,955</u>
3. Insurance.....	<u>2,449</u>
4. Repairs and Maintenance.....	<u>7,112</u>
CAPITAL IMPROVEMENTS	
5. Equipment Equipment.....	<u>4,161</u>
6. Other:	
a. CUSTODIAL SERVICES.....	<u>1,862</u>
b. _____	_____
	TOTAL \$ <u>23,539</u>

TOTAL DISBURSEMENTS \$ 77,023

Balance - December 31, 1983

1. In Banks.....	\$ <u>31,059.59</u>
2. On Hand. CHECKBOOK BALANCE.....	<u>6,609</u>

TOTAL CASH ACCOUNTED FOR \$ 37,668.95

1983 ADJUSTED CLERGY STIPENDS

Effective January 1, 1984

Basic Stipends \$14,490.....

Additional increment for each 3 years
of service in the Diocese with a
maximum of 7 increments (including
service in California Diocese) 1,035.....

Additional increment for parish size:

150-300 voting members. 1,035.....

Over 300 voting members 2,070.....

CAR ALLOWANCE

*
Pastor's own car. Allowance equivalent to 22 cents
per mile for pastoral business
(estimated)

*
Parish owned car. Allowance equivalent to 17 cents
per mile for pastoral business
(estimated).....

*The above milage allowance shall cover the entire cost of
the automobile including gasoline, oil, repairs and ins.

HOUSING ALLOWANCE

Parish owned home All costs including utilities....

Rental. If parish does not own a home,
it will provide an allowance
for housing including utilities
\$515.00 monthly.....

Home owned by Pastor. Pastors may use allowance for
rental or payment on house
purchase.....

CLERGY MEDICAL INSURANCE. . Full payment.....

CLERGY PENSION. \$1,000.00
(plus additional \$1,000.00 (optional))

ACTUAL 1984 STIPEND
AND ALLOWANCES BUDGETED

\$ _____

TOTAL \$ _____

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/83)

A. ASSETS:

1. Cash.....\$ 6,609

2. Certificates of Deposit.....\$ 20,000

3. Stocks and Bonds.....\$ _____

4. Real Estate (land, buildings, etc).....\$ _____

5. Special Funds (list each)

a. First Rate 7-Day Investment.....\$ 11,059.95
Account

b. _____.....\$ _____

c. _____.....\$ _____

6. Other:

a. _____.....\$ _____

b. _____.....\$ _____

TOTAL \$ 37,668.95

B. LIABILITIES:

1. Mortgage.....\$ _____

(Part B. Liabilities continued on page 10)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$ _____

3. Accounts Payable.....\$ _____

TOTAL \$ _____

The above statement has been prepared from the books and records of Anthony Devejian and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1983, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Zamen G. G. G.
Parish Council Chairman

Anthony Devejian
Parish Council Treasurer

Richard Serabian
Auditing Committee Chairman

K. Zamboni
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1983

The Names of Officers Serving in 1984

WOMEN'S GUILD

Chairman Mrs. Elbes Der Boghosian
Address 4 Cumberland Ave. Bradford, MA Telephone 617-372-4546
Number of Members 33 Number of Meetings 6
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 \$3,106.82 Income \$4,002.18
Disbursements \$2,365 Balance at 12/31/83 \$4,744
Major Annual Functions Celebration of Women's Saints Day, Holy Thursday,
Feast of Theophany luncheons and Michink dinner.

YOUNG WOMEN'S GUILD

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

BOY SCOUTS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

ARMENIAN SCHOOL

Name _____

Officers of the School Committee:

Chairman _____

Address _____ Telephone _____

Superintendent _____

Address _____ Telephone _____

Number of Teachers _____ Number of Pupils _____

Number of Classrooms _____ School Days and Hours _____

Cash on hand at 1/1/83 _____ Income _____

Disbursements _____ Balance at 12/31/83 _____

Major Annual Functions _____

SUNDAY SCHOOL

Chairman _____

Address _____ Telephone _____

Superintendent _____

Address _____ Telephone _____

Number of Teachers _____ Number of Pupils _____

Number of Classrooms _____ School Hours _____

Cash on hand at 1/1/83 _____ Income _____

Disbursements _____ Balance at 12/31/83 _____

Major Annual Functions _____

RESERVE FUND

Chairman _____

Address _____ Telephone _____

A.C.Y.O.A. SENIORS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Amount sent to Central Council in 1983 _____
Annual Affairs _____

A.C.Y.O.A. JUNIORS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

CHOIR

Chairman Richard K. Bazarian
Address 30 Niagara St., Haverhill, MA Telephone 617-374-0687
Number of Members: Male 5 Female 8 Total 13
Choirmaster Miss Sue Kezerian
Address 9 Blaisdell St. Haverhill, MA, Telephone 617-372-4474
Cash on hand at 1/1/83 \$405.78 Income \$1,123.14
Disbursements \$935.92 Balance at 12/31/83 \$563
Amount sent to Choir Association Central Council in 1983 _____
Annual Affairs Choir Day (Palm Sunday) Banquet and participated in
special religious services tied with Feast Days.

MEN'S LEAGUE

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

MR. AND MRS. AUXILIARY

Chairman Mr. Vaskan Gostanian
Address 23 Bradford Ave., Bradford, MA Telephone 617-372-3156
Number of Members 28 Number of Meetings 10
Cash on hand at 1/1/83 \$245.15 Income _____
Disbursements _____ Balance at 12/31/83 \$431.68
Major Annual Functions Chicken Bar-B-Que and Harvest Dance

CHURCH PUBLICATION

Name of Publication Loosavorich Circulation 250
Editor Very Rev. Haigazoun Melkonian
Address _____ Telephone _____
Income \$465 Expense _____

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____
Address _____ Telephone _____

OTHER (Fill in Name) LADIES AIDE SOCIETY

Chairman Twanda McNeil
Address 474 Hilldale Ave., Haverhill Telephone _____
Number of Members 15 Number of Meetings 6
Cash on hand 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 \$1,321.80
Major Annual Functions Lenten Suppers and monthly Kheyma dinners

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

Future Plans of the Parish Council:

Signature of the Parish Council:

President _____
Chairman _____
Secretary _____
Date _____

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Esther Bonin *Treasurer*
Address 440 North Ave., Bldg. 5, Apt. 116, Haverhill, MA
Telephone Home _____
Number of Votes 27 Business Phone _____

Name Vasken Gostanian *Chair*
Address 23 Bradford Ave., Bradford, MA
Telephone Home 617-372-3156
Number of Votes 27 Business Phone _____

Name Vahan Hanedanian
Address 11 Howard St., Haverhill, MA
Telephone Home 372-1901
Number of Votes 27 Business Phone _____

Name Azad Loosian
Address 463 Hilldale Ave., Haverhill, MA
Telephone Home 372-0786
Number of Votes 27 Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Alice Rayissian
Address _____
Telephone _____
Date Elected 1982 Number of Terms Served: 1st x 2nd__ 3rd__

Name George Tashjian
Address 155 Broadway, Haverhill, MA
Telephone 374-7750
Date Elected 1982 Number of Terms Served: 1st x 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMEBERS

DIOCESAN DELEGATES

Name Edward Der Bogosian
Address 325 Concord Street, Haverhill, MA
Telephone Home 372-5598
Business Phone _____
Year elected _____

Name Vasken Gostanian
Address 23 Bradford Ave., Bradford, MA
Telephone Home 372-3156
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____