

DIOCESE OF THE ARMENIAN CHURCH
630 Second Avenue
New York, NY 10016 - 4885

1993 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate, giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of incumbent and newly-elected Parish Council members; d) 1994 revenue and budget.

Name of Church: St. Gregory the Illuminator Armenian Apostolic Church

Address	110 Main Street		
City	Haverhill	State	MA Zip 01830
Telephone	509 372 9227	Fax	—
Pastor	Fr. Sahag Kaishian		
Assistant Pastor	—		

Parish Council Officers:

Chairman	Joseph Tavitian
Vice-Chairman	Elizabeth Derderian
Secretary	Elizabeth Derderian
Ass't Secretary	Alison Basmajian
Treasurer	Vasken Gostanian
Ass't Treasurer	Alison Basmajian

Names of Delegates:

1. Paul Tavitian	4. -----
2. -----	5. -----
3. -----	6. -----
7. -----	

Officers of Assembly:

Assembly President	Rev. Fr. Sahag Kaishian
Assembly Chairman	Edgar Mosesian
Assembly Secretary	Elaine Meuse

Number of Parish Council Meeting (1993) 14

Date of 1993 Annual Parish Assembly January 16, 1994

1994 Revenue Budget: \$ 74,300 1994 Expense Budget: \$ 86,900

PARISH St Gregory, the Illuminator CITY Haverhill MA

1993 MEMBERSHIP DATA

- 1. Total Membership 120 Over 1992 by 38
- 2. Number of entries on mailing list 260 Under 1992 by 65
- 3. Number of Armenians in the area 400 Over 1992 by 65
- 4. Number of potential members 150 Under 1992 by
- 5. 1993 membership dues:
 - Per member \$ 30 Senior citizen \$ 30 Other \$ 30

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	-----	-----	-----
b. Pledges	-----	-----	-----
c. Stewardship	-----	<u>Not Available</u>	-----
d. Other contributions	-----	-----	-----

7. Do you have a membership committee? Yes

8. Donation for sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	<u>50</u>	<u>100</u>
b. Baptism	<u>50</u>	<u>100</u>
c. Funeral	<u>50</u>	<u>100</u>
d. Other	-----	-----

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1994 PARISH ASSESSMENT DATA


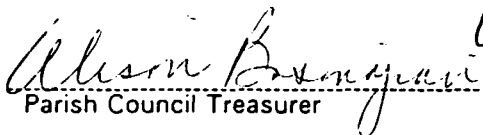
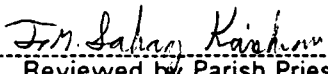
I.	1993 Membership:	129	-----	
II.	Number of Clergy:	1	-----	
III.	<u>Gross PCP:</u>			
	Plate Collection	\$ 1897.55	-----	
	Pledges	5520.00	-----	
	Dues	4195.00	-----	
	Easter Yughakin	1314.00	-----	
	Christmas Yughakin	470.00	-----	
			TOTAL	\$ 13,396.55

IV. Number of Sacraments and Sacramentals:

Baptisms	1	-----
Chrismations	1	-----
Engagements	1	-----
Weddings	2	-----
Funerals	4	-----

V. Number of Delegates: ----- 1 -----

We hereby certify that the above information is accurate to the best of our knowledge and information.

 ----- Parish Council Chairman	----- Auditing Committee Chairman
 ----- Parish Council Treasurer	
 ----- Reviewed by Parish Priest	

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2).

X

PARISH St. Gregory CITY Haverhill

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name Paul Kazarosian
Address 3 Berkley Street
City Haverhill State MA Zip 01830
Telephone 508 372 3070

B. Insurance:

Please identify types of insurance carries and coverage:

Property Emery and Webb \$654,000
Liability " " " \$1,000,000
Other Boiler Insurance - Continental Insurance \$500,000

C. Tax Exemption:

Sales Tax Yes No _____
Property Tax Yes No _____
Other _____

D. Major Equipment Purchases in 1993:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Computer and Printer
Kitchen —
Sanctuary —
Other Parish House Major Appliances 130 chairs for Church Hall

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/93)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1993

1. In Banks \$ 120,364.32
2. On Hand \$ 2,500 estimated
TOTAL \$ -----

A. Receipts and Donations:

1. Membership Dues \$ 4195.
2. Pledges \$ 5520
3. Stewardship \$ 0
4. Plate Collection \$ 1897.55
5. Candles \$ 662.25
6. Easter Yughakin \$ 1314
7. Christmas Yughakin \$ 470
8. In Lieu of Flowers \$ 2740
9. Wills and Bequests \$ 0
10. Other Contributions:
 a. Altar Flowers \$ 485
 b. Gifts \$ 11,482.50

B. Sacraments & Other Services:

1. Baptisms \$ -----
2. Weddings \$ -----
3. Funerals \$ -----
4. Requiems \$ 3545
TOTAL \$ ----- 5205

(cont'd)

<u>C. Church Affairs:</u>	(Gross)	(Net)
1. Bazaar	\$ 6904.20	5559.10
2. Picnics	3927.08	2281.08
3. Raffles	0	0
4. Bingo	0	0
5. Fairs	2376.32	1398.60
6. Dinners	9825.00	9556.23
7. Other: a. Sept. Fest	792.60	569.03
b. Flea Market	264.75	264.75
c. Ordination	3931.33	489.83
d. Appreciation Dinner	-----	278.10
		(NET) TOTALS \$ 20,402.86

<u>D. Church Auxiliary Organizations:</u>	
1. Women's Guild	\$ 1,000
2. Mr. & Mrs. Auxiliary	\$ 500
3. Men's League	\$ -----
4. ACYOA Seniors	\$ -----
5. ACYOA Juniors	\$ -----
6. Other:	
a. Ladies Aide Society	\$ 1500
b. Choir	\$ 500
c. -----	\$ -----
	TOTAL \$ 2,500

<u>E. Other Income:</u>	
1. Interest	\$ 3,344.30
2. Sale of Books, Records, Gifts	\$ 177.00
3. Parish Newsletter	\$ 1,000.75
4. Donations for use of Facilities	\$ 200.00
5. Contributions to Building Fund	\$ 0
6. Transfer of Funds	\$ 22,000
7. Other:	
a. -----	\$ 561.87
b. -----	\$ -----
	TOTAL \$ 14,204.07
	TOTAL RECEIPTS (Items A-E) \$ -----
	TOTAL CASH ACCOUNTED FOR \$ -----

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/93)

A. Salaries and Benefits:

1. Pastor (s)	\$ <u>25,713.11</u>
2. Pastor's Housing & Utility Allowance	\$ <u>15,069.09</u>
3. Pastor's Automobile Allowance	\$ <u>2,069.26</u>
4. Pastor's Medical Insurance	\$ <u>9,973.55</u>
5. Clergy Pension	\$ <u>0</u>
	TOTAL \$ <u>52,825.01</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$ <u>400</u>
2. Secretary and/or Clerical	\$ _____
3. Choir Director, soloists, organist	\$ _____
4. Deacons	\$ <u>335</u>
5. Payroll taxes	\$ _____
6. Employee Benefits	\$ _____
	TOTAL \$ <u>735</u>

C. Operating Expenses:

1. Telephone	\$ <u>558.61</u>
2. Stationery, Printing and Postage	\$ <u>1,825.05</u>
3. Parish Newsletter	\$ <u>400</u>
4. Candles	\$ <u>0</u>
5. Vestments + Robes	\$ <u>0</u>
6. Altar Flowers	\$ <u>163.05</u>
7. Books, Records, Gifts	\$ <u>154.05</u>
8. Furniture and Equipment (office)	\$ <u>3,137.79</u>
9. Contributions	\$ <u>190.00</u>
10. Fund Transfer	\$ <u>13,000</u>
11. Other:	
a. _____	\$ _____
b. _____	\$ _____
	TOTAL \$ <u>19,428.55</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$ <u>6739.00</u>
2. Etchmiadzin Looma (Mite)	\$ -----
3. Other:	
a. -----	\$ -----
b. -----	\$ -----
	TOTAL \$ -----

E. Educational Programs:

1. Christian Education	\$ -----
2. Armenian Language + Culture	\$ -----
3. ACYOA Seniors	\$ -----
4. ACYOA Juniors	\$ -----
5. Choir	\$ -----
6. Religious Studies and Vocation	\$ -----
7. Other:	
a. -----	\$ -----
b. -----	\$ -----
	TOTAL \$ -----

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$ -----
2. Utilities	\$ <u>9091.43</u>
3. Insurance	\$ <u>2286.00</u>
4. Repairs and Maintenance	\$ <u>5843.34</u>
5. Equipment	\$ -----
6. Other:	
a. <u>Taxes Land</u>	\$ <u>1441.90</u>
b. -----	\$ -----
	TOTAL \$ <u>18,662.67</u>

Balance - December 31, 1993

1. In Banks	\$ <u>113,033.46</u>
2. On Hand	\$ <u>4,393.67</u>
	TOTAL CASH ACCOUNTED FOR \$ -----

1993 ADJUSTED CLERGY STIPENDS

EFFECTIVE JANUARY 1994

Actual 1994 Stipend & Allowances Budgeted

Basic Stipend \$20,930

Additional increment of \$1,495 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses). \$1,495

Additional increment for parish size:
150-300 voting members \$1,495

Over 300 voting members \$2,990

CAR ALLOWANCE

Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business (estimated).

Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business (estimated)

*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.

Note: The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.

HOUSING ALLOWANCE:

Parish owned home.....All costs including utilities.

Rental:a) Housing Allowance of..... \$847

b) All utilities costs

Home owned by Pastor....Pastors may use housing allowance on payments on house purchases.

CLERGY MEDICAL INSURANCE: Full payment

CLERGY PENSION: \$1,000
(Plus additional \$1,000 recommended) per year.

CLERGY LIFE INSURANCE:

As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.

\$	21,000	-----
\$	0	-----
\$	0	-----
\$	0	-----
\$	2,000	-----
\$	—	-----
\$	2,200	-----
\$	—	-----
\$	—	-----
\$	—	-----
\$	5,700	-----
\$	2,000	-----
\$	500	-----
TOTAL	33,400	-----

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/93)

A. ASSETS:

Not Available

- 1. Cash \$-----

- 2. Certificates of Deposit \$-----

- 3. Stocks and Bonds \$-----

- 4. Real Estate (land, buildings, etc) \$-----

- 5. Special Funds (list each)
 - a.----- \$-----
 - b.----- \$-----
 - c.----- \$-----
- 6. Other:
 - a.----- \$-----
 - b.----- \$-----

TOTAL \$-----

B. LIABILITIES

- 1. Mortgage \$-----

- 2. Loans Payable \$-----

- 3. Accounts Payable \$-----

TOTAL \$-----

PARISH St Gregory CITY Haverhill

The above statement has been prepared from the books and records of the Treasurer and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1993, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Joseph A. Louisa
Parish Council Chairman

Alexis Basmanian
Parish Council Treasurer

Auditing Committee Chairman

F.M. Sabag Kristian
Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1993

WOMEN'S GUILD

Chairman Elbes Der Boghosian Telephone 372-4546
 Address 4 Cumberland Ave Bradford MA 01835
 Membership 12 # of meetings held 0
 Amount transferred to Parish Council _____
 Cash on hand at 1/1/93 \$7,651.05 Income _____
 Disbursements _____ Balance at 12/31/93 \$5322.76
 Major annual functions Picnic Bazaar Hokejash Dinners

YOUNG WOMEN'S GUILD Ladies Aide Society

Chairman Twanda McNeil Telephone 508 373 2620
 Address 474 Hilldale Ave Haverhill MA 01832
 Membership 11 # of meetings held 10
 Amount transferred to Paish Council \$1500
 Cash on hand 1/1/93 \$6863.43 Income _____
 Disbursements _____ Balance at 12/31/93 \$7,295.11
 Major annual functions Peen Paragentan, Monthly Kheyma Dinners
Bazaar, Picnic,

Name St. Gregory Armenian School

Chairman Edgar Moseyan Telephone 508 372 4634

Address 21 Lovejoy St. Bradford MA 01825

Superintendent _____ Telephone _____

Address _____

Number of Teachers 1 Number of Pupils 5

Number of Classrooms 1 School Days and Hours Thurs 7:00 - 8:30

Cash on hand at 1/1/93 6 Income 0

Disbursements 0 Balance at 12/31/93 6

Major annual functions —

SUNDAY SCHOOL

Chairman — Telephone —

Address _____

Superintendent Kim Dandurant Telephone 508 373 9069

Address 6 Fernwood Ave Bradford MA 01835

Number of Teachers 2 Number of Pupils 20

Number of Classrooms 1 School Hours 10:00 - 12:00

Cash on hand at 1/1/93 0 Income 0

Disbursements 0 Balance at 12/31/93 0

Major annual functions None

RESERVE FUND

Chairman _____ Telephone _____

Address _____

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/93-----Income-----
 Disbursements-----Balance at 12/31/93-----
 Amount sent to Central Council in 1993-----
 Annual Affairs-----

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/93-----Income-----
 Disbursements-----Balance at 12/31/93-----
 Major Annual Funtions-----

CHOIR

Chairman Richard Bazarian Telephone 508 374 6687
 Address 30 Niagara St. Haverhill MA 01832
 Membership: Male 1 Female 8 Total 12
 Choirmaster Sue Kezerian Telephone 508 372 4474
 Address 9 Blaisdell St Haverhill MA 01832
 Cash on hand at 1/1/93 \$683.74 Income-----
 Disbursements-----Balance at 12/31/93 \$814.72
 Amount sent to Choir Association Central Council in 1993-----
 Annual Affairs Palm Sunday Dinner

MEN'S AUXILIARY

Chairman-----Telephone-----
 Address-----Fax-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/93-----Income-----
 Disbursements-----Balance at 12/31/93-----
 Major Annual Funtions-----

MR. & MRS. AUXILIARY

Chairman Pauline Parwagian-----Telephone-----
 Address 133 Jackson St. Methuen MA 01844-----Fax-----
 Membership 30-----# of meetings held-----
 Cash on hand at 1/1/93 \$ 2556.97-----Income-----
 Disbursements-----Balance at 12/31/93 \$ 986.79-----
 Major Annual Funtions Bazaars, Picnic, Chicken Barbeque-----

OFFICIAL PARISH PUBLICATION

Name of Publication Loosaverich-----Circulation 300-----
 Editor Yn Lana Karshian-----Telephone 509 372 3822-----
 Address 9 Buttonwoods Ave Haverhill MA 01830-----
 Income \$ 1500-----Expense \$ 500-----

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Co-ordinator-----
 Address-----Telephone-----
 -----Fax-----

OTHER (Fill in Name) Young Adults Group (Newly Incorporated)

Chairman Barbara Arthur Telephone (508)372-6360
 Address 28 Country Hill Lane Haverhill MA 01832
 Membership 20 # of meetings held -
 Cash on hand at 1/1/93 - Income -
 Disbursements - Balance at 12/31/93 -
 Major Annual Funtions -

OTHER (Fill in Name)

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/93-----Income-----
 Disbursements-----Balance at 12/31/93-----
 Major Annual Funtions-----

Future Plans of the Parish Council:

Increase Membership
Re-establish ACYOA
Major Repairs to Church Structure

Signature of the Parish Council:

President-----
 Chairman-----
 Secretary-----
 Date-----

NEWLY-ELECTED MEMBERS:

Name Sandra Dasko Tel. Home 508 463 3179
Address 58 Longfellow Drive Newburyport, MA 01950 Tel. Office _____
Number of Votes Received 29 Fax _____

Name Richard McNeil Tel. Home 508 373 2620
Address 474 Hilldale Ave Haverhill MA 01832 Tel. Office _____
Number of Votes Received 27 Fax _____

Name Edgar Mosesian Tel. Home 508 372 4634
Address 21 Lovejoy Ave Bradford MA 01835 Tel. Office 508 683 9963
Number of Votes Received 30 Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

ALTERNATE PARISH COUNCIL MEMBER

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS: 1993

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

become

Name: Alison Basmajian Tel.Home: 508 372 0196
Address: 109 Bricket Hill Circle Haverhill MA 01830
Tel. Office: _____ Fax: _____
Date Elected: 1993 Number of Terms Served: 1st X 2nd _____ 3rd _____

Name: Herman Gennetian Tel.Home: 508 256 2743
Address: 6 Carriage Rd Chelmsford MA 01824
Tel. Office: _____ Fax: _____
Date Elected: 1998 Number of Terms Served: 1st X 2nd _____ 3rd _____

Name: Rafik Papalian Tel.Home: 603 382 2152
Address: 39 Smith Corner Rd Plaistow NH 03858
Tel. Office: 603 382 4996 Fax: _____
Date Elected: 1993 Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name: Joseph Tavitian Tel.Home: 503 374 6156
Address: 70 Laurel Ave Bradford MA 01835
Tel. Office: 503 372 7191 x210 Fax: _____
Date Elected: 1993 Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name: _____ Tel.Home: _____
Address: _____
Tel. Office: _____ Fax: _____
Date Elected: _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name: _____ Tel.Home: _____
Address: _____
Tel. Office: _____ Fax: _____
Date Elected: _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name: _____ Tel.Home: _____
Address: _____
Tel. Office: _____ Fax: _____
Date Elected: _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

DIOCESAN DELEGATES

Name-----Avedis Derderian-----Tel.Home-----508 605 1705-----
Address-----14 Chalet Drive Methuen MA 01844-----Tel. Office-----
Year Elected-----1994-----Fax-----

Name-----Paul Tavittan-----Tel.Home-----603 382 8227-----
Address-----104 Old County Rd Plaistow NH 03865-----Tel. Office-----
Year Elected-----1993-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
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Year Elected-----Fax-----

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Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

ALTERNATE DIOCESAN DELEGATE

Name Edgar Mosesian-----Tel.Home 508 372 4634
Address 21 Lovejoy Bradford MA 01835-----Tel. Office 508 683 9963
Year Elected 1993-----Fax-----

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