

630 Second Avenue
New York, New York 10016-4885

1990 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) the report of the Pastor and Parish Council; b) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) the form requesting names of incumbent and newly-elected Parish Council members; d) 1991 revenue and budget.

Name of Church: St. Gregory of Narek Armenian Church

Address	678 Richmond Road		
City	Richmond Hts.,	State OH	Zip 44143 Tel. # 216-381-6590
Pastor	Very Rev. Fr. Sooren Chinchinian (until 11/90)		
Assistant Pastor			

Parish Council Officers:

Chairman	Florence Karoghlanian
Vice-Chairman	James Nazarian
Secretary	Janis Nazarian
Asst. Secretary	
Treasurer	Harold Zahigian
Asst. Treasurer	Ara Bagdasarian

Names of Delegates:

1. Jack Hacherian	4. _____
2. _____	5. _____
3. _____	6. _____

Officers of Assembly:

Assembly President	Rev. Fr. Garen Gdanian (visitng priest)
Assembly Chairman	Russell Arslanian
Assembly Secretary	Carol Ghazarian

Number of Parish Council Meetings (1990) 23 & 3 special meetings

Date of 1991 Annual Parish Assembly Sunday, February 24, 1991

1991 Revenue Budget: \$ 78800.00 1991 Expense Budget: \$ 111005.00

PARISH St. Gregory of Narek CITY Cleveland

1990 MEMBERSHIP DATA

1. Total Membership 89 Over 1989 by _____
Under 1989 by _____

2. Number of entries on mailing list 515 Over 1989 by _____
Under 1989 by _____

3. Number of Armenians in the area 1050

4. Number of potential members _____

5. 1990 membership dues:
per member \$ 104.00 senior citizen \$ _____ other \$ _____

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>100</u>	<u>89</u>	<u>18</u>
b. Pledges	<u>17%</u>	<u>15</u>	<u>--</u>
c. Stewardship	<u>--</u>	<u>--</u>	<u>--</u>
d. Other contributions	<u>2%</u>	<u>_____</u>	<u>20</u>

7. Do you have a membership committee? yes

8. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>200.00</u>	\$ _____
b. Baptism	<u>200.00</u>	_____
c. Funeral	<u>400.00</u>	_____
d. Other	<u>800.00</u>	_____

1991 PARISH ASSESSMENT DATA

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

I. 1990 Membership:	89		
II. Number of Clergy:	-0-		
III. <u>Gross PCP:</u>			
Plate Collection	\$ 1540.96		
Pledges	9200.00		
Dues	9256.00		
Easter Yughakin	860.00		
Christmas Yughakin	2400.00		
	TOTAL	\$	23256.96
IV. <u>Number of Sacraments and Rituals</u>			
Baptisms	2		
Weddings	2		
Funerals	4		
V. <u>Number of Delegates:</u>	1		

We hereby certify that the above information is accurate to the best of our knowledge and information.

Florence Karoghlanian
Parish Council Chairman

Rosemary Zakharian
Parish Council Treasurer

Ralph Chakarian
Auditing Committee Chairman

Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2)

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney

Name Matthew Hatchadorian
 Address 5162 Graham Drive
 City Lyndhurst State Oh Zip 44124
 Telephone 216-461-1636

B. Insurance

Please identify types of insurance carried and coverage:

Property \$1,000,000.00 package with State Farm
 Liability inclusive
 Other car insurance with State Farm

C. Tax Exemption

Sales Tax Yes XX No _____
 Property Tax Yes XX No _____
 Other _____

D. Major Equipment Purchases in 1990

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Copier
 Kitchen _____
 Sanctuary _____
 Other _____

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/90)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1990

1. In Banks.....	\$ 144236.21	
2. On Hand.....	\$ 5162.99	
		TOTAL <u>149399.20</u>

A. Receipts and Donations:

1. Membership Dues.....	\$ 9256.00	
2. Pledges.....	9200.00	
3. Stewardship.....	--	
4. Plate Collection.....	1540.96	
5. Candles.....	973.90	
6. Easter Yughakin.....	860.00	
7. Christmas Yughakin.....	2400.00	
8. In Lieu of Flowers.....	5262.50	
9. Wills and Bequests.....	68.00	
10. Other Contributions:		
a. donations	1415.00	
b. memorial fund	1500.00	
c. christian outreach	450.00	
		TOTAL <u>\$ 32926.36</u>

B. Sacraments & Rituals:

1. Baptisms.....	\$ 200.00	
2. Weddings.....	200.00	
3. Funerals.....	400.00	
4. Requiems.....	800.00	
		TOTAL <u>\$ 1600.00</u>

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ _____	\$ _____
2. Picnics.....	_____	2496.25
3. Raffles.....	_____	_____
4. Bingo.....	_____	25.00
5. Fairs.....	_____	_____
6. Dinners.....	_____	2521.25

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. Pumpkin Sale	\$ _____	\$ 500.00
b. Plant Sale	_____	607.00
c. Xmas Tree Sale	_____	3100.00
d. _____	_____	_____
	(NET) TOTALS	\$ 9249.50

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ -0-
2. Mr. & Mrs. Auxiliary.....	-0-
3. Men's League.....	-0-
4. ACYOA Seniors.....	-0-
5. ACYOA Seniors.....	-0-
6. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ -0-

E. Other Income:

1. Interest.....	\$ 1343.01
2. Sale of Books, Records, Gifts.....	495.00
3. Parish Newsletter.....	1251.00
4. Donations for use of Facilities.....	735.00
5. Contributions to Building Fund.....	_____
6. Transfer of Funds.....	70.02
Accommodations	135.00
7. Other:	
a. Hall rental	39315.62
b. organizational assessments	4794.66
	TOTAL \$ 48079.31

TOTAL RECEIPTS (Items A-E) \$ 88755.17

TOTAL CASH ACCOUNTED FOR \$ _____

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/90)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>20496.00</u>
2. Clergymen Housing and Utility Allowance.	<u>inclusive</u>
3. Clergymen Automobile Allowance.....	<u>508.59 (car provided)</u>
4. Clergy Medical Insurance.....	<u>none purchased</u>
5. Clergy Pension.....	<u>831.74</u>
	TOTAL \$ <u>21836.33</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u>416.31</u>
2. Secretary and/or Clerical.....	<u>0</u>
3. Choirmaster, soloists, organist.....	<u>40.00</u>
4. Payroll taxes.....	<u>146.32</u>
5. XXXXXXXXXXXXXXXXXXXX Assembly Expenses	<u>500.00</u>
	TOTAL \$ <u>1102.63</u>

C. Operating Expenses:

1. Telephone.....	\$ <u>2404.75</u>
2. Stationery, Printing and Postage.	<u>1994.66</u>
3. Parish Newsletter.....	<u>2656.71</u>
4. Candles.....	<u>122.11</u>
5. Altar Flowers.....	<u>427.13</u>
Funds transfer to Endowment Fund	
6. XXXXXXXXXXXXXXXXXXXX Books, Records, Gifts.....	<u>1500.00</u>
7. Furniture and Equipment (office).....	<u>2863.33</u>
8. XXXXXXXXXXXXXXXXXXXX Contributions. Bingo License.....	<u>200.00</u>
9. XXXXXXXXXXXXXXXXXXXX Fund Transfer. bank fees.....	<u>45.05</u>
Choir Appreciation Day	<u>398.07</u>
10. Other:	
a. Annual Report	<u>194.04</u>
b. Paper Products/hall	<u>404.23</u>
c. Coffee Hours	<u>345.20</u>
d. Babysitter	<u>200.00</u>
e. accommodations	<u>135.00</u>
	TOTAL \$ <u>13980.28</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$	<u>6750.00</u>
2. Etchmiadzin Looma.....		<u> </u>
3. Other:		
a. _____		<u> </u>
b. _____		<u> </u>
	TOTAL \$	<u>6750.00</u>

E. Educational Programs:

1. Religious Education.....	\$	<u> </u>
2. Armenian Language.....		<u> </u>
Sports Weekend Loan		
3. ACYOA Seniors.....		<u>1524.16</u>
4. ACYOA Juniors.....		<u> </u>
1991 Choir Convention loan		<u>500.00</u>
5. Choir.....		<u> </u>
6. Religious Vocation.....		<u> </u>
Sports Weekend donation		<u>1000.00</u>
7. Other:		
a. Christian Outreach		<u>125.00</u>
b. Martyrs Day		<u>100.00</u>
	TOTAL \$	<u>3249.16</u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$	<u>-0-</u>
2. Utilities.....		<u>13848.68</u>
3. Insurance.....		<u>3064.70</u>
4. Repairs and Maintenance.....		<u>18614.57</u>
5. Equipment.....		<u>921.44</u>
Fire Safety		<u>258.00</u>
6. Other:		
a. supplies		<u>105.25</u>
b. Board of Health License		<u>80.00</u>
	TOTAL \$	<u>36892.64</u>

TOTAL DISBURSEMENTS \$

Balance - December 31, 1990

1. In Banks.....		<u> </u>
		<u>\$9026.86</u>
2. On Hand.....		<u> </u>
	TOTAL CASH ACCOUNTED FOR \$	<u>83811.04</u>

1990 ADJUSTED CLERGY STIPEND

Effective January 1, 1991

NO PRIEST

ACTUAL 1991 STIPEND
AND ALLOWANCES BUDGETED

Basic Stipend \$19,110.....

\$ _____

Additional increment for each 3 years
of service in the Diocese with a
maximum of 7 increments (including
service in the Western Diocese). 1,365.....

Additional increment for parish size:

150-300 voting members. 1,365.....

Over 300 voting members 2,730.....

CAR ALLOWANCE

Pastor's own car.27¢ per mile for pastoral
business
(estimated allowance).....

Parish owned car.17¢ per mile for pastoral
business
(estimated allowance).....

HOUSING ALLOWANCE

Parish owned homeAll costs including utilities....

Rental.If parish does not own a home,
it will provide an allowance of
\$775.00 monthly for housing
including utilities.....

Home owned by Pastor.Pastors may use allowance for
rental or toward payments on
house purchase.....

CLERGY MEDICAL INSURANCE. . Full payment.....

CLERGY PENSION. \$1,000.00
(plus additional \$1,000.00 (optional))

TOTAL

\$ _____

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/90)

A. ASSETS:

1. Cash.....	\$	9026.86

2. Certificates of Deposit.....	\$	9109.91
		68148.04
		36929.47

3. Stocks and Bonds.....	\$	_____

4. Real Estate (land, buildings, etc).....	\$	Needs Appraisal

5. Special Funds (list each)		
a. Memorial Fund	\$	40889.21
b. Earthquake Fund		2416.49
c.		_____
6. Other:		
a.	\$	_____
b.		_____

TOTAL \$ 166519.98

B. LIABILITIES:

1. Mortgage.....	\$	_____

(Part B. Liabilities continued on page 11)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$ _____

3. Accounts Payable.....\$ _____

TOTAL \$ -0-

The above statement has been prepared from the books and records of St. Gregory of Narek Armenian Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1990, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Florence Karaghlanian
Parish Council Chairman

Narek Sahy
Parish Council Treasurer

Ralph Chakerian
Auditing Committee Chairman

Reviewed by Parish Priest

The Names of Officers Serving in 1991

WOMEN'S GUILD

For details see Annual Report Page 24

Chairman <u>Helen Atkian</u>	Telephone <u>216-442-1098</u>
Address <u>6516 Gates Mills Blvd., Mayfield Hts., OH 44124</u>	
Membership <u>42</u>	# of meetings held <u>10</u>
Amount transferred to Parish Council <u>3795.97</u>	
Cash on hand at 1/1/90 <u>5139.28</u>	Income <u>2582.67</u>
Disbursements <u>5331.79</u>	Balance at 12/31/90 <u>2390.16</u>
Major annual functions <u>see annual report page 24</u>	

YOUNG WOMEN'S GUILD

Chairman <u>not applicable</u>	Telephone _____
Address _____	
Membership _____	# of meetings held _____
Amount transferred to Parish Council _____	
Cash on hand at 1/1/90 _____	Income _____
Disbursements _____	Balance at 12/31/90 _____
Major annual functions _____	

BOY SCOUTS

Chairman <u>not applicable</u>	Telephone _____
Address _____	
Membership _____	# of meetings held _____
Amount transferred to Parish Council _____	
Cash on hand at 1/1/90 _____	Income _____
Disbursements _____	Balance at 12/31/90 _____
Major annual functions _____	

ARMENIAN SCHOOL

Name <u>sponsored by The local A.G.B.U. Chapter</u>	
Chairman _____	Tel. _____
Address _____	
Superintendent _____	Tel. _____
Address _____	
Number of Teachers _____	Number of Pupils _____
Number of Classrooms _____	School Days and Hours _____
Cash on hand at 1/1/90 _____	Income _____
Disbursements _____	Balance at 12/31/90 _____
Major annual functions _____	

SUNDAY SCHOOL for further details see annual report page 21

Chairman <u>see superintendent.</u>	Tel. _____
Address _____	
Superintendent <u>Ann Karayan</u>	Tel. <u>216-351-9394</u>
Address <u>5489 State Road, Parma, OH 44134</u>	
Number of Teachers <u>6</u>	Number of Pupils <u>33</u>
Number of Classrooms <u>4</u>	School Hours <u>10:15 - 12:15</u>
Cash on hand at 1/1/90 <u>542.87</u>	Income <u>294.12</u>
Disbursements <u>533.96</u>	Balance at 12/31/90 <u>303.03</u>
Major annual functions _____	

RESERVE FUND

Chairman _____	Tel. _____
Address _____	

A.C.Y.O.A. SENIORS

Chairman	<u>Gregory Arpaian</u>	Tel.	<u>216-524-8318</u>
Address	<u>1127 Firethorn Drive, Seven Hills, OH 44131</u>		
Membership	_____	# of meetings held	_____
Cash on hand at 1/1/90	_____	Income	_____
Disbursements	_____	Balance at 12/31/90	_____
Amount sent to Central Council in 1990	_____		
Annual affairs	<u>see annual report page 22 for further details</u>		

A.C.Y.O.A. JUNIORS

Chairman	<u>inactive</u>	Tel.	_____
Address	_____		
Membership	_____	# of meetings held	_____
Cash on hand at 1/1/90	_____	Income	_____
Disbursements	_____	Balance at 12/31/90	_____
Major annual functions	_____		
see annual report page 21			

CHOIR

Chairman	<u>Thelma Bagdasarian</u>	Tel.	<u>216-232-1134</u>
Address	<u>22230 Sandalwood, Bedford Hts., OH 44146</u>		
Membership: Male	<u>4</u>	Female	<u>9</u> Total <u>13</u>
Choirmaster	<u>Thelma Bagdasarian</u>	Tel.	<u>see above</u>
Address	<u>see above</u>		
Cash on hand at 1/1/90	<u>1472.22</u>	Income	<u>505.65</u>
Disbursements	<u>1261.04</u>	Balance at 12/31/90	<u>716.83</u>
Amount sent to Choir Association Central Council in 1990	<u>85.00</u>		
Annual affairs	_____		
see annual report for further details -- page 14			

OTHER (Fill in Name)

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand 1/1/90 _____	Income _____
Disbursements _____	Balance at 12/31/90 _____
Major annual functions _____	

OTHER (Fill in Name)

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand 1/1/90 _____	Income _____
Disbursements _____	Balance at 12/31/90 _____
Major annual functions _____	

Future Plans of the Parish Council:

- _____
- To secure services of a full-time pastor
- _____
- Educational programs for all age groups
- _____
- Bingo in Cultural Hall
- _____

Signature of the Parish Council:

President _____
Chairman Florence Karoghlianian
Secretary James Nazarian
Date _____

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Archie Andonian Tel. Home 216-650-2039
Address 5859 Bradford Way, Hudson, OH 44236 Tel. Office _____
Number of Votes 55

Name Russell Arslanian Tel. Home 216-338-3000
Address 8240 Belle Vernon Drive, Novelty, OH 44072 Tel. Office _____
Number of Votes 46

Name Jack Hacherian Tel. Home 216-292-7493
Address 2726 Sinton Place, Pepper Pike, OH 44124 Tel. Office _____
Number of Votes 42

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

PARISH COUNCIL MEMBERS

**RE-ELECTED
MEMBERS:**

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Ara Bagdasarian Tel. Home 216-543-1404
Address 8730 Lake In The Woods Trail, Tel. Office _____
Chagrin Falls, OH 44022
Date Elected 1988 Number of Terms Served: 1st__ 2nd x 3rd__

Name Serop Demirjian Tel. Home 216-331-1668
Address 540 Sadalwood, Bay Village, OH 44140 Tel. Office 826-4225
Date Elected 1990 Number of Terms Served: 1st x 2nd__ 3rd__

Name Florence Karoghlanian Tel. Home 216-289-2311
Address 4936 Horizon Dr., Richmond Hts., OH 44143 Tel. Office _____
Date Elected 1988 Number of Terms Served: 1st__ 2nd x 3rd__

Name Harold Zahigian Tel. Home 216-442-5031
Address 1032 Rose Blvd., Highland Hts., OH 44143 Tel. Office _____
Date Elected 1988 Number of Terms Served: 1st__ 2nd x 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Jack Hacherian Tel. Home 216-292-7493
Address 2726 Sinton Place, Pepper Pike, OH Tel. Office _____
Year elected 1989 44124

ALTERNATE

Name Kevork Arslanian (ALTERNATE) Tel. Home 216-271-4780
Address 8591 Doll Drive, Garfield Hts., OH 44125 Tel. Office _____
Year elected alternate - 1989

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____