

EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA 630 Second Avenue, New York, NY 10016-4806 (212)686-0710 Fax (212)779-3558

1997 ANNUAL PARISH REPORT FORM

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1997 revenue and expense budget.

Name of Church	St. Gregory of Narek Armenian Church		
Address	678 Richmond Road		
City	Richmond Heights State Ohio Zip 44143-290		
Telephone	216-381-6590 Fax 216-381-6590		
Pastor Revere	nd Father Simeon Odabashian		
Assn't Pastor			
Parish Council Off	cers:		

Chairman	Sebouh Setrakian, MD	·
Vice-Chairman_	Ara Bagdasarian	<u> </u>
Secretary	Archie Andonian	
Assn't Secretary	Anita Arpajian	
Treasurer To	odd Russell	
Assn't Treasure	r Arek Torosian	

Names of Delegates:

1	Ara	Bagdasa	rian		····	 	
2		HE'-2			 	 	
3				•			
4							
5					 <u> </u>		
5						 	
7							 _
			_				

Officers of Assembly:

Assembly President_	Reverend Father Simeon Odabashian
Assembly Chairman_	Russell Arslanian
Assembly Secretary_	Alice Hacherian
·	

Number of Parish Council Meetings (1997)_	15
Date of 1997 Annual Parish Assembly	February 15, 1998
1998 Revenue Budget \$	\$114,750
1998 Expense Budget \$	\$114,650

1997 MEMBERSHIP DATA

1.Total Membership _	96	-	
Over 1996 by	3	Under 1996	by
2. Number of entries of	on mailing list	475	
3. Number of Armenia	ins in the area	1,000	
4. Number of potentia	l members	40	
5. 1997 membership	dues:		
Per member \$	150.00	Senior citizen \$75.00	Other \$_n/a
		ship revenue among these cate	•
	%	Members	Non-members
a. Dues	100		···
b. Pledges		<u> </u>	
c. Stewardship			
d. Other Contributions	š		
7. Do you have a mer	nbership comr	mittee? YES	NO <u>X</u>
8. Donation for Sacra	ments and oth	er services:	
	Members	Non-members	
a. Baptism	\$100	\$200	
b. Chrismation	\$100	\$200	
c. Wedding	\$150	\$300	
d. Funeral	\$100	\$200	
e. Other (requiem)\$25	\$50	

Your assessment and/or Diocesan dues is based on the following formula:

60% - Membership

5% - Clergy

25% - Gross PCP (Plate Collection, Dues, Yughakin)

5% - BWF (Baptisms, Weddings, Funerals)

5% - For 3 or more Assembly Delegates

1997 PARISH ASSESSMENT DATA

- 96 I. 1997 Membership 1 II. Number of Clergy III. Gross PCP 17,005 Membership dues **Pledges** 3,157 Plate Collection 635 Easter Yughakin 2,140 Christmas Yughakin
- IV. Number of Sacraments and Sacramentals:

Baptisms	12 (6 of w	hich were			ts who could
Chrismations	0		•*	not make	donations)
Engagements	0				
Weddings	1				
Funerals	8				

V. Number of Delegates: We hereby certify that the above information is accurate to the best of our

1

knowledge and information.

Auditing Committee Chairman

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (PAGES 6-7) AND THE MEMBERSHIP DATA SHEET (PAGE 3).

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:		
Name Richard Aurslanian		
Address 1111 Blanchester Ro	ad	
City_Lyndhurst	State <u>OH</u>	Zip_44124
Telephone 440-449-3407	Fax	
B. Insurance:		
Please identify types of insurance carried ar	nd coverage:	
Property State Farm		
Liability State Farm		
Other Auto/Parish Car	- State Farm	
C. Tax Exemption: Sales Tax Yes X Property Tax Yes Solicing Yes X Other *All property is t	No	for new ,
sewer tie-in		
D. Major Equipment Purchases in 1997:		
Please provide sufficient identification to peuse by all parishes:	rmit the development of a	n information bank for
Office IBM Aptiva Pentium	166 Computer - \$2	,400.00
Kitchen	· · · · · · · · · · · · · · · · · · ·	·
Sanctuary		
Other New Doors for Pari	sh House - \$3,800	
\\New Hall Carpeting	\$ Parquet Dance	Floor - \$3,000

FINANCIAL REPORT - SECTION I - INCOME (ENDING 12/31/97) PARISH COUNCIL OPERATING ACCOUNT

A. Receipts and Donations

- 1. Membership Dues
- \$ 17,005

2. Pledges

- \$ 3,527
- 3. Stewardship

- 0.00
- 4. Plate Collection
- \$ 3,157

5. Candles

- \$ 1,935.
- 6. Easter Yughakin
- 635
- 7. Christmas Yughakin
- \$ 2,140
- 8. In Lieu of Flowers
- \$ 5,625
- 9. Wills and Bequests
- 0.00
- 10. Other Contributions:
- a. misc.
- 436
- b. ordination
- \$ 610

B. Sacraments & Other Services:

1. Baptisms

915

2. Weddings

150

3. Funerals

500

4. Requiems

- \$ 1,415.
- TOTAL
- \$ 38,050

C. Church Affairs:

- (Gross)
- (Net)

- 1. Bazaar
- \$____

4,485

3,211

- 2. Picnics
- _____
- 5,241...

- 3. Fairs
- _____

- 4. Dinners

6. Transfer of Funds

\$ 15,000

PARISH St. Gregory of Narek		CITYRichmor	nd Hts., Ohio
7. Other Fundraising (Bingo, Raffles, etc.	:.)		
a	\$_		-
b	\$_		_
TOTAL	\$_	28,159	 .
TOTAL RECEIPTS (Items A-E)	\$_	117,387	
Balance: January 1, 1997		122 750	i. Nama
1. In Banks	\$_	122,750	
2. On Hand	\$_	19,374	
TOTAL CASH (F)	\$_	142,124	_
TOTAL CASH ACCOUNTED FOR (F + F)	. 6	259.511	

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/97)

•			
A. Salaries and Be	nefits:	Pastor	Assn't Pastor
3. Pastor's A	Nousing & Utility Allowance Nutomobile Allowance Medical Insurance (+ life) nsion	\$ 20,947 5,802 \$	
	TOTAL \$ 31,2	TOTAL	\$
		NET TOTAL \$_	31,258
3. Other Salaries a	nd Benefits:		
1. Visiting C	lergymen	\$ 817	
2. Secretary	and/or Clerical	\$0.00	<u>. </u>
3. Choir Dire	ctor, Soloist, Organist	\$ 1,125	
4. Youth Dir	ector	\$0	
5. Custodial		\$ 5,688.00	
6. Education	Directors	\$0.00	
7. Deacons		\$ 0.00	
8. Payroll Ta	xes	\$ 8,656	
9. Employee	Benefits	\$ 891	
	TOTAL	\$17,177	
C. Operating Expe	nses:		
1. Telephone	•	\$ 359	
2. Stationery	, Printing & Postage	\$ 1,294	
3. Parish Ne	wsletter	\$ 5,206	· .
4. Candles	and the second s	\$ 876	· ·
5. Vestment	s & Robes	\$ 0.00	

6. Altar Flowers	\$ 378	
7. Books, Records, Gifts	\$ 0.00	•
8. Furniture and Equipment (office)	\$ 3,291	V
9. Contributions (out of parish)	\$ 100 ()	
10. Fund Transfer	\$0.00	
11. Other:		
a. <u>bank</u>	\$ 216	
b. misc.	\$ 453	
TOTAL	. \$ 12,173	
	•	
D. Assessments:	man of the second	
1. Diocesan Dues	\$ 7,976	
2. Etchmiadzin Louma (Mite)	\$	
3. Other:		
a	\$	
b	\$	
TOTAL	\$ 8,255	
E. Educational Programs:		
1. Christian Education	\$	
2. Armenian Language & Culture	s 1,489	
3. ACYOA Seniors	\$	
4. ACYOA Juniors	\$629	
5. Choir	\$	
6. Religious Studies & Vocation	\$	
7. Other:		
a. ordination	\$830	
b.	\$ 200	

F. Church Building Expenses:

1. Mortgage (Principal/Interest)

0.00

2. Utilities

7,692

3. Insurance

33,034

4. Repairs & Maintenance

\$ 21,229

5. Equipment

0.00

- 6. Other:
- a. capital improvements
- \$ 18,136

b. furnishings

- \$ 3.291
- TOTAL
- 56,330
- TOTAL (A-F)
- \$ 125,193

Balance: December 31, 1997

1. In Banks

114,412

2. On Hand

\$ 12,948

TOTAL CASH (G)

- \$127,360
- TOTAL CASH ACCOUNTED FOR (F+G)
- \$<u>183,690</u>

1997 ADJUSTED CLERGY STIPENDS EFFECTIVE JANUARY 1998

Actual 1997 Stipend & Allowances Budgeted

Basic Stipend

\$22,750

Additional increment of \$1,560 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses). \$1,583

Additional increment for parish size: 150-300 voting members \$1,625

Over 300 voting members

\$3,250

CAR ALLOWANCE

Pastor's owned car...* Allowance equivalent to 28 cents per mile for pastoral business.

Parish Owned Car...*Allowance equivalent to 18 cents per mile for pastoral business.

 The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.

Note: The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.

HOUSING ALLOWANCE:

Parish owned home... All costs including utilities.

Rental a) Housing Allowance of \$924

b) All utilities costs Home owned by Pastor/Pastors may use housing allowance on payments on house purchases.

CLERGY MEDICAL INSURANCE: Full payment

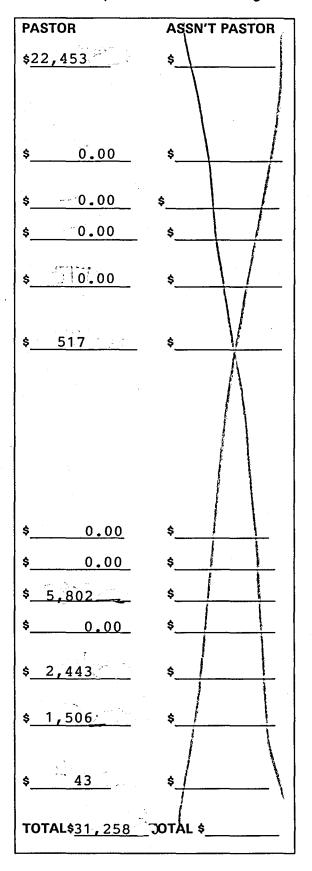
CLERGY PENSION:

\$1,000

(Plus additional \$1,000 recommended per Year).

CLERGY LIFE INSURANCE:

As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.



FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/97)

A. ASSETS:

1. Cash	\$ 12,948
2. Certificates of Deposit	\$ 173,024
3. Stocks and Bonds	\$ 0.00
4. Real Estate (land, buildings, etc)	\$ 525,000
5. Building Funds	\$ 0.00
	· · · · · · · · · · · · · · · · · · ·
6. Reserve Fund	\$ 0.00
7. Other Special Funds (list each)	
a. Memorial Fund	\$ 41,388
b	\$
c	\$
GRAND TOTAL ASSETS	s 652,360

B. LIABILITIES:

0.00 1. Mortgage

2. Loans Payable

0.00

3. Accounts Payable 0.00

GRAND TOTAL LIABILITIES

0.00

The above statement has been prepared from the books and records of St. Gregory of Narek Church (Parish Name) and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1997, and the balance on hand in cash and in the banks at such date, and any accounts payable.

7reasurer

Auditing Committee Chairman

Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1997

Chairman	<u> </u>		
Address			
City		State	Zip
Telephone			
Membership		# of meetings held	1
Amount transferred to Pari	sh Council	·	
Cash on hand at 1/1/97		Inc	ome
Disbursements		Balance at 12/3	1/97
Major Annual Functions			
SENIIOR WOMEN'S GUILD)/AUXILIARY	· · · · · · · · · · · · · · · · · · ·	
	,		
Chairman Thelma Ba	,		
Chairman Thelma Bad	gdasarian nward Drive	State_OH	Zip 44202
Chairman Thelma Bac Address 800-37 Wi City Aurora	gdasarian nward Drive	State_OH	Zip 44202
Chairman Thelma Bac Address 800-37 Wi City Aurora Telephone 330-562-	gdasarian nward Drive	State OH	
Chairman Thelma Bac Address 800-37 Wi City Aurora Telephone 330-562- Membership 20	gdasarian nward Drive 4498	# of med	
Chairman Thelma Back Address 800-37 Will City Aurora Telephone 330-562- Membership 20 Amount transferred to Pari	gdasarian nward Drive 4498 sh Council0	# of med	
CityAurora Telephone330-562-	gdasarian nward Drive 4498 sh Council0	# of med	etings held 6

	· · · · · · · · · · · · · · · · · · ·	
YOUTH MINISTRY (ACYOA JUNIORS)		
Chairman Greg Elloian		
Address 13141 Cedar Road	· · · · · · · · · · · · · · · · · · ·	
City Clevleand Heights	State OH	Zip_44118
Telephone 216-321-0682	Fax)
Membership 14	# of mee	tings held 8
Cash on hand at 1/1/97 \$652.96	Income\$4	137.37
Disbursements \$789.76	Balance at 1	2/31/97 \$300.57
Major Annual Functions Poon Pareg	entan Party, E	Palm Sunday Fellows
Cedar Point Outing, Hye Car	mp, Orphan Spo	onsorship
	· ·	
<u>CHOIR</u> Chairman Serop Demirjian		
Address 540 Sandalwood Road		
City Bay Village		Zip_ 44140
Telephone 440-331-1668		10-826-4405
Membership: Male 4	Female 5	Total 9
Choirmaster Anita Arpajian		
Address 22451 Lake Road	#210E	
City Rocky River	State OH	Zip 44116
Telephone 440 -895-0183		6-524-5001
Cash on hand at 1/1/97 \$700.43	Inc	
Disbursements \$332.50		2/31/97_\$367.93
Amount sent to Choir Association Centra		.0
Major Annual Functions	· .	

PARISH St. Gregory of Narek					
MEN'S CLUB	·		·	<u> </u>	
Chairman		,			
Address	-				_
City					
Telephone	Fax		· **	· 	
Membership					
Cash on hand at 1/1/97	Inco	me			
Disbursements					
Major Annual Functions					_
				1	
					_
Min.*& Wins.* AUXIIIARY SOCIAL CLUB					_
Chairman Robert Bagdasarian					
Address 800-37 Winward Drive					_
City_AuroraState	OH		_Zip_44202		_
Telephone 330-562-4498	Fax				_
Membership 45	# of mee	etings	held_5		
Cash on hand at 1/1/97 \$1,067.10	Incom	e\$1	,382.16		<u></u>
Disbursements \$1,810.98	Balance at 1	2/31/9	97 <u>\$638.28</u>		
Major Annual Functions Golf Outing Fellowship, Blood Drive, Chr			tation Sur	nday	
		· .		<u> </u>	_
OFFICAL PARISH PUBLICATION					
Name of Publication PAROS	·	_Circul	ation 47 <u>5</u>		
Editor Dina Aurslanian		_			_ _

PARISH St. Gregory of Narek	· · · · · · · · · · · · · · · · · · ·	CHYRICH	liona	Hts., U
Address 1420 Richmond Road	#Q7			·
City_ Lyndhurst	State	ОН	Zip_	44124
Telephone 216-382-2656	Fax			
Income\$ 1613.00		•		
Expense\$ 5206 • 00				
PUBLICITY AND PUBLIC RELATIONS				
Name of Church's Publicity Coordinator_				
Address				·
City	State		_Zip	
Telephone	Fax			
OTHER (Fill in name)				
Chairman				<u> </u>
Address				
City				
Telephone	Fax			
Membership				
Cash on hand at 1/1/97\$	Income			·
Disbursements\$	Balance	at 12/31/97	<u>-</u>	
Major Annual Functions				

		CITY Richmond Hts., Ohio
OTHER (Fill in name)		
Chairman		
Address		
City		
Telephone	Fax	· · · · · · · · · · · · · · · · · · ·
Membership	# of	meetings held
Cash on hand at 1/1/97	lr	ncome
Disbursements	Balance	at 12/31/97
Major Annual Functions	<u> </u>	·
FUTURE PLANS OF THE PARISH COU	INCIL	
Increase involvement of p	parishioners	in landscaping grounds,
Enlarge scope of annual r	picnic, incre	ase membership,
establish a stewardship p	program, reve	rse raffle and another
major fund-raising campaig	jn	
encourage participation of		
summer programs		
Signatures of the Parish Council Mem	bers:	
President In Simen (dabashin	
Chairman Letrockian		
Secretary While V. C	Indonen	
Date Thank 5, 1998	7	

PARISH COUNCIL MEMBERS THIS YEAR 1998 RE-ELECTED MEMBERS

Article 26 of the Diocesan Bylaws states that a members of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.

City_Ashtabula	State	ОН	7in4400
Telephone (Home) 440-964-3195			
-		_(vvork)_ -	140-400-3013
Fax		· · · · · · · · · · · · · · · · · · ·	
Date Elected February 25, 1996		 	
Number of Terms Served: 1st X	2 nd		3 rd
Name			
Address			
City	State		Zip
Telephone (Home)		_(Work)	
Fax			<u></u>
Date Elected			·
Number of Terms Served: 1st	2 nd		_3 rd
Name			
Address			
City			Zip
Telephone (Home)		_(Work)	
Fax			
Date Elected			
Number of Terms Served: 1st	2 nd		3 rd

CITY Richmond Hts., Ohio

PARISH St. Gregory of Narek

PARISH COUNCIL MEMBERS

NEWLY ELECTED WEINDERS IN 1996:		
Name Papken Maksoudian		
Adddress_3086 Richmond Road		
City_Beachwood	State_OH	Zip_44122
Telephone (Home) 216-360-0576	(Work)	
Number of Votes Received 34	Fax	
Name Richard Aurslanian		
Adddress 1111 Blanchester Road		
City_ Lyndhurst	State_OH	Zip 44124
Telephone (Home) 440-449-3407	(Work) 216	-382-7114
Number of Votes Received 30	Fax	
Name Debrà Venditti		
Adddress 30170 South Woodland Ro	ad	
City Pepper Pike	State_OH	Zip 44124
Telephone (Home) 216-292-6529	(Work)44	0-232-7575
Number of Votes Received 29	Fax	
Name		
Adddress		
City	State	Zip
Telephone (Home)	(Work)	
Number of Votes Received	Fax	
Name		
Adddress		
City	State	Zip

Telephone (Home)	(Work)	
Number of Votes Received	Fax	· .
Name		· · · · · · · · · · · · · · · · · · ·
Adddress		
City		Zip
Telephone (Home)	(Work)	
Number of Votes Received	Fax	
Name		
Adddress		
City	State	
Telephone (Home)	(Work)	
Number of Votes Received	Fax	· · · · · · · · · · · · · · · · · · ·
ALTERNATE PARISH COUNCIL MEMBERS		
Name Dina Aurslanian		
Address 1420 Richmond Road	#Q7	i de la companio del companio de la companio del companio de la companio del la companio de la c
CityLyndhurst	•	
Telephone(Home) 216-382-2656	(Work)	
Number of Votes Received 14	Fax	
Name Louise Demirjian		
Address 540 Sandalwood Road		
CityBay Village	State OH	Zip_44140
Telephone(Home) 440-331-1668	(Work) 216-795-	7100
Number of Votes Received 12	Fax	

DIOCESAN DELEGATES ELECTED IN 1998

Name			
Address			
City	State	· · · · · · · · · · · · · · · · · · ·	Zip
Telephone(Home)		(Work)	
Year Elected		Fax	
Name			
Address			
City			Zip
Telephone(Home)		(Work)	
Year Elected		Fax	
Name			
Address			
City	State		Zip
Telephone(Home)		(Work)	
Year Elected		Fax	
Name			
Address			
City	State	· · · · · · · · · · · · · · · · · · ·	Zip
Telephone(Home)		(Work)	
Year Elected		Fax	

CITY Richmond Hts., Ohio

PARISH St. Gregory of Narek

Please take the time to enter the proper numbers requested for each parish group/organization. If no such group exists at the present time please indicate by entering the word <u>NONE</u>.

The accuracy of your data entry will help preclude major mistakes in preparing a general overview of statistics in our parishes.

The numbers you enter now of course could increase or decrease by the time our statistical data is collated thus indicating some discrepancies. Such changes are normal and expected. However, the reporting, at the least, gives an indication of some activity within the parish groups reported.

Kindly complete the following page <u>PARISH PROFILE</u> even though the figures have already been entered previously in this report. This will be a helpful statistical overview of the number of active members in our parish groups.

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA PARISH PROFILE

PARISH ORGANIZATIONS AND STATISTICS

Group Name	Enrollment/Membership	Potential Growth
Sunday School	20	+10
Armenian School	NONE	
ACYOA Seniors	NONE	
ACYOA Juniors	14	+5
Women's Guild	NONE	+20
Senior Women's Guild/Auxiliary	20	+10
Men's Club	NONE	
Choir	9	+5
Junior Choir	NONE	+5
Senior Citizens	NONE	
Bible Study	10	+5
Cultural Committee	NONE	,
Social Services	NONE	
Youth Coordinator/Director	1	+2
Other Social Club	45	+10