

630 Second Avenue
New York, New York 10016-4885

1991 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) the report of the Pastor and Parish Council; b) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) the form requesting names of incumbent and newly-elected Parish Council members; d) 1992 revenue and budget.

Name of Church: STS. JOACHIM & ANNE ARMENIAN APOSTOLIC CHURCH

Address	12600 S. Ridgeland Avenue		
City	Palos Heights	State	Ill Zip 60463 Tel.# 708/388-4940
Pastor	Rev. Fr. Diran Papazian, Archpriest		
Assistant Pastor			

Parish Council Officers:

Chairman	Dr. Garbis Meguerian
Vice-Chairman	Sonia D. Harlan
Secretary	Gary Mazian, Esq.
Asst. Secretary	
Treasurer	Martin Randall
Asst. Treasurer	

Names of Delegates:

1. <u>Dr. Raffy Hovannessian</u>	4. _____
2. _____	5. _____
3. _____	6. _____

Officers of Assembly:

Assembly President	Rev. Fr. Diran Papazian
Assembly Chairman	Sarkis Boyajian
Assembly Secretary	Lottie Mikaelian

Number of Parish Council Meetings (1991) 12

Date of 1992 Annual Parish Assembly February 9, 1992

1992 Revenue Budget: \$ 114,200 1992 Expense Budget: \$ 96,155

1991 MEMBERSHIP DATA

1. Total Membership 92 Over 1990 by 2
Under 1990 by -
2. Number of entries on mailing list 359 Over 1990 by 9
Under 1990 by -
3. Number of Armenians in the area ?
4. Number of potential members ?
5. 1991 membership dues:
per member \$ 150 senior citizen \$ 50 other \$ -
6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>10</u>	<u>10</u>	<u>-</u>
b. Pledges	<u>-</u>	<u>-</u>	<u>-</u>
c. Stewardship	<u>15</u>	<u>15</u>	<u>-</u>
d. Other contributions	<u>10</u>	<u>8</u>	<u>2</u>

7. Do you have a membership committee? Yes

8. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>150</u>	\$ <u>300</u>
b. Baptism	<u>-</u>	<u>50</u>
c. Funeral	<u>-</u>	<u>100</u>
d. Other	<u>-</u>	<u>-</u>

1992 PARISH ASSESSMENT DATA

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

I. 1991 Membership:	<u>92</u>
II. Number of Clergy:	<u>1</u>
III. <u>Gross PCP:</u>	
Plate Collection	\$ <u>1,379</u>
Pledges	<u>-</u>
Dues	<u>11,050</u>
Easter Yughakin	<u>1,505</u>
Christmas Yughakin	<u>870</u>
	TOTAL \$ <u>14,804</u>
IV. <u>Number of Sacraments and Rituals</u>	
Baptisms	<u>350</u>
Weddings	<u>400</u>
Funerals	<u>-</u>
V. <u>Number of Delegates:</u>	<u>1</u>

We hereby certify that the above information is accurate to the best of our knowledge and information.

Colin H. McKeon

 Parish Council Chairman

Marta M. Padell

 Parish Council Treasurer

Irene Meryjohn

 Auditing Committee Chairman

Anthony Graziano

 Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2)

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney

Name GARY MAZIAN, ESQ.
Address 20 Orland Square Dr., Suite 202
City..... Orland Park State..... Illinois Zip..... 60462
Telephone..... 708/460-2266

B. Insurance

Please identify types of insurance carried and coverage:

Property \$ 525,000
Liability \$1,000,000
Other Business personal property of \$60,000

C. Tax Exemption

Sales Tax Yes X No _____
Property Tax Yes X No _____
Other _____

D. Major Equipment Purchases in 1991

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Refurbishing pastor's office with custom-made cabinets & shelves
Kitchen Dough mixer purchased by the Women's Guild
Sanctuary _____
Other _____

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/91)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1991

1. In Banks.....	\$ 36,833	
2. On Hand.....	-	
		TOTAL \$ 36,833

A. Receipts and Donations:

1. Membership Dues.....	\$ 11,050	
2. Pledges.....	-	
3. Stewardship.....	15,999	
4. Plate Collection.....	1,379	
5. Candles.....	715	
6. Easter Yughakin.....	1,505	
7. Christmas Yughakin.....	870	
8. In Lieu of Flowers.....	5,170	
9. Wills and Bequests.....	-	
10. Other Contributions:		
a. <u>Mortgage Burning</u>	<u>19,175</u>	
b. <u>Misc. donations</u>	<u>15,231</u>	
		TOTAL \$ 71,094

B. Sacraments & Rituals:

1. Baptisms.....	\$ 350	
2. Weddings.....	400	
3. Funerals.....	-	
4. Requiems.....	670	
		TOTAL \$ 1,420

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ _____	\$ _____
2. Picnics.....	<u>9,988</u>	<u>6,570</u>
3. Raffles.....	_____	_____
4. Bingo.....	_____	_____
5. Fairs.....	_____	_____
6. Dinners.....	<u>11,623</u>	<u>4,223</u>

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. _____	\$ _____	\$ _____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
		(NET) TOTALS \$ <u>10,793</u>

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ <u>11,000</u>
2. Mr. & Mrs. Auxiliary.....	-
3. Men's League.....	-
4. ACYOA Seniors.....	-
5. ACYOA Juniors.....	<u>2,000</u>
6. Other:	
a. <u>Senior Citizens</u>	<u>1,200</u>
b. <u>Choir</u>	<u>132</u>
	TOTAL \$ <u>14,332</u>

E. Other Income:

1. Interest.....	\$ <u>2,168</u>
2. Christmas Greeting Card.....	<u>735</u>
3. Parish Newsletter.....	_____
4. Donations for use of Facilities.....	<u>1,042</u>
5. Contributions to Building Fund.....	<u>1,189</u>
6. Transfer of Funds.....	_____
7. Other:	
a. <u>Baptist Church</u>	<u>5,570</u>
b. _____	_____
	TOTAL \$ <u>10,704</u>

TOTAL RECEIPTS (Items A-E) \$ 108,344

TOTAL CASH ACCOUNTED FOR \$ 145,176

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/91)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>28,665</u>
2. Clergymen Housing and Utility Allowance.	<u>9,240</u>
3. Clergymen Automobile Allowance.....	<u>1,800</u>
4. Clergy Medical Insurance...& Life.....	<u>1,167</u>
5. Clergy Pension.....	<u>1,000</u>
	TOTAL \$ <u>41,872</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u>-</u>
2. Secretary and/or Clerical.....	<u>2,188</u>
3. Choirmaster, soloists, organist.....	<u>-</u>
4. Payroll taxes.....	<u>-</u>
5. Employee Benefits.....	<u>-</u>
	TOTAL \$ <u>2,188</u>

C. Operating Expenses:

1. Telephone.....	\$ <u>727</u>
2. Stationery, Printing and Postage.	<u>5,420</u>
3. Parish Newsletter.....	<u>2,133</u>
4. Clergy Travel	<u>967</u>
5. Altar Flowers.....	<u>547</u>
6. Books, Records, Gifts.....	<u> </u>
7. Furniture and Equipment (office).....	<u> </u>
8. Contributions.....	<u>2,650</u>
9. Fund Transfer.....	<u>932</u>
10. Other:	
a. <u>Miscellaneous</u>	<u>568</u>
b. <u>Delegate expenses</u>	<u>851</u>
	TOTAL \$ <u>14,795</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$	<u>9,368</u>
2. Etchmiadzin Looma.....		<u> </u>
3. Other:		
a. _____		<u> </u>
b. _____		<u> </u>
	TOTAL	\$ <u>9,368</u>

E. Educational Programs:

1. Religious Education.....	\$	<u>-</u>
2. Armenian Language.....		<u>-</u>
3. ACYOA Seniors.....		<u>-</u>
4. ACYOA Juniors.....		<u>-</u>
5. Choir.....		<u>-</u>
6. Religious Vocation.....		<u>-</u>
7. Other:		
a. _____		<u> </u>
b. _____		<u> </u>
	TOTAL	\$ <u>-</u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$	<u>18,038</u>
2. Utilities.....		<u>9,071</u>
3. Insurance.....		<u>1,434</u>
4. Repairs and Maintenance.....		<u>30,078</u>
5. Equipment.....		<u>-</u>
6. Other:		
a. _____		<u> </u>
b. _____		<u> </u>
	TOTAL	\$ <u>58,621</u>

TOTAL DISBURSEMENTS \$ 126,844

Balance - December 31, 1991

1. In Banks.....	<u>18,332</u>
2. On Hand.....	<u> </u>
	TOTAL CASH ACCOUNTED FOR \$ <u>18,332</u>

1991 ADJUSTED CLERGY STIPEND
Effective January 1, 1992

	<u>ACTUAL 1992 STIPEND</u> <u>AND ALLOWANCES BUDGETED</u>
Basic Stipend	\$ 19,810
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in the Western Diocese).	9,905
Additional increment for parish size:	
150-300 voting members.	-
Over 300 voting members	-
<u>CAR ALLOWANCE</u>	
Pastor's own car.27¢ per mile for pastoral business (estimated allowance).....	1,800
Parish owned car.17¢ per mile for pastoral business (estimated allowance).....	-
<u>HOUSING ALLOWANCE</u>	
Parish owned homeAll costs including utilities....	-
Rental.If parish does not own a home, it will provide an allowance of \$805.00 monthly for housing including utilities.....	9,600
Home owned by Pastor.Pastors may use allowance for rental <u>or</u> toward payments on house purchase.....	-
<u>CLERGY MEDICAL INSURANCE.</u> .Full payment.....	901
<u>CLERGY PENSION.</u> \$1,000.00 (plus additional \$1,000 recommended per year)	1,000
<u>CLERGY LIFE INSURANCE.</u> As much term life insurance for Pastors as can be purchased per year for \$500.00. Such coverage will be purchased directly by the Parish for the benefit of the Pastor's beneficiaries.	500
TOTAL	\$ 43,516

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/91)

A. ASSETS:

1. Cash.....	\$	<u>18,332</u>

2. Certificates of Deposit.....	\$	_____

3. Stocks and Bonds.....	\$	_____

4. Real Estate (land, buildings, etc).....	\$	<u>600,000</u>

5. Special Funds (list each)		
a. <u>Altar Fund</u>	\$	<u>55,206</u>
b. _____		_____
c. _____		_____
6. Other:		
a. _____	\$	_____
b. _____		_____

TOTAL \$ 673,538

B. LIABILITIES:

1. Mortgage.....	\$	<u>NONE</u>

(Part B. Liabilities continued on page 11)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$ _____

3. Accounts Payable.....\$ _____

TOTAL \$ NONE

The above statement has been prepared from the books and records of STS. JOACHIM & ANNE ARMENIAN CHURCH and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1991, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Agustin H. Mejean

Parish Council Chairman

Arthur M. Rodall

Parish Council Treasurer

Irene Mary John

Auditing Committee Chairman

J. Steven Grazian

Reviewed by Parish Priest

The Names of Officers Serving in 1992

WOMEN'S GUILD

Co-Chairman	Alice Boyajian	Telephone	708/597-0098
Address	6101 W/ 129th Place, Palos Heights, IL 60463		
Membership	16	# of meetings held	12
Amount transferred to Parish Council	\$11,000		
Cash on hand at 1/1/91	\$14,295	Income	\$20,472
Disbursements	\$21,098	Balance at 12/31/91	\$13,669
Major annual functions	Bazaar, Rummage Sale, 12-Month Dinner, Special Events		

YOUNG WOMEN'S GUILD

Co-Chairman	Isabelle Gederian	Telephone	219/924-3755
Address	9406 Larch Drive, Munster, IN 46321		
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand at 1/1/91		Income	
Disbursements		Balance at 12/31/91	
Major annual functions			

BOY SCOUTS

Chairman		Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand at 1/1/91		Income	
Disbursements		Balance at 12/31/91	
Major annual functions			

ARMENIAN SCHOOL

Name _____
Chairman _____ Tel. _____
Address _____
Superintendent _____ Tel. _____
Address _____
Number of Teachers _____ Number of Pupils _____
Number of Classrooms _____ School Days and Hours _____
Cash on hand at 1/1/91 _____ Income _____
Disbursements _____ Balance at 12/31/91 _____
Major annual functions _____

SUNDAY SCHOOL

SPIRITUAL ADVISOR: Rev. Fr. Diran Papazian

Superintendent
Chairman Yeretzqin Rosalie Papazian _____ Tel. 313/353-2249
Address 18916 Greenwald Dr., Southfield, MI 48075
Assistant Superintendent Dick Atkian _____ Tel. 708/403-3079
Address 14724 Maple, Orland Park, IL 60462
Number of Teachers 9/Staff - 4 _____ Number of Pupils 44
Number of Classrooms 4 _____ School Hours 10:30 - 12:00 Noon
Cash on hand at 1/1/91 758.36 _____ Income 3,466.82
Disbursements 2,774.10 _____ Balance at 12/31/91 1,451.08
Major annual functions Christmas Dinner/Program; Palm Sunday Brunch; End-of-Year Dinner/Program
AMOUNT GIVEN TO PARISH COUNCIL: \$1,100.00

RESERVE FUND

Chairman _____ Tel. _____
Address _____

A.C.Y.O.A. SENIORS

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/91 _____	Income _____
Disbursements _____	Balance at 12/31/91 _____
Amount sent to Central Council in 1991 _____	
Annual affairs _____	

A.C.Y.O.A. JUNIORS

Chairman _____	Elona Simonian _____	Tel. _____	708/448-4764
Address _____ 11902 Forestview, Palos Park, IL 60464			
Membership _____	14 _____	# of meetings held _____	_____
Cash on hand at 1/1/91 _____	\$3,701 _____	Income _____	\$548
Disbursements _____	\$2,182 _____	Balance at 12/31/91 _____	\$2,067
Major annual functions _____ Palm Sunday Bake Sale; Hosted ACYO National Mission Program; Car Wash			

CHOIR

Chairman _____	Dr. Susan Mardoian _____	Tel. _____	708/729-7145
Address _____ 303 Wilmette Avenue, Glenview, IL 60025			
Membership: Male _____	5 _____	Female _____	8 _____
Total _____		13	
Choirmaster _____	Dr. Susan Mardoian _____	Tel. _____	_____
Address _____			
Cash on hand at 1/1/91 _____	\$100 _____	Income _____	\$32
Disbursements _____	\$50 _____	Balance at 12/31/91 _____	\$68
Amount sent to Choir Association Central Council in 1991 _____ \$50			
Annual affairs _____ Pass a plate during Badarak twice a year - Christmas and Easter			

MEN'S LEAGUE

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/91 _____	Income _____
Disbursements _____	Balance at 12/31/91 _____
Major annual functions _____	

MR. AND MRS. AUXILIARY

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/91 _____	Income _____
Disbursements _____	Balance at 12/31/91 _____
Major annual functions _____	

CHURCH PUBLICATION

Name of Publication	"ANI"	Circulation	359
Editor	Rev. Fr. Diran Papazian	Tel.	708/388-4940
Address 12600 S. Ridgeland Ave., Palos Heights, IL 60463			
Income	None	Expense	\$2,133
Co-Editor: Lorene Skinner			
8818 Clearview Dr.			
Orland Park, IL 60462			
708/403-3350			

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____	
Address _____	Telephone _____

OTHER (Fill in Name)

SENIOR CITIZENS

Chairman	<u>Alice Boyajian</u>	Tel.	<u>708/597-0098</u>
Address	<u>6101 W. 129th Place, Palos Heights, IL 60463</u>		
Membership	<u>35</u>	# of meetings held	<u>12</u>
Cash on hand 1/1/91	_____	Income	_____
Disbursements	<u>1,700</u>	Balance at 12/31/91	<u>1,200</u>
Major annual functions	<u>Luncheon on first Wednesday of</u> <u>each month; Baking for Bazaar</u>		

OTHER (Fill in Name)

Chairman	_____	Tel.	_____
Address	_____		
Membership	_____	# of meetings held	_____
Cash on hand 1/1/91	_____	Income	_____
Disbursements	_____	Balance at 12/31/91	_____
Major annual functions	_____		

Future Plans of the Parish Council:

Signature of the Parish Council:

President _____

Chairman _____

Secretary _____

Date _____

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Sonya Doumanian Tel. Home 219/980-0546
Address 6451 Arthur, Merrillville, IN Tel. Office _____
Number of Votes 37 46410

Name Peggy Enokian Tel. Home 708/489-1785
Address 13256 W. Circle Dr. Pkwy., #506 Tel. Office 708/990-1000 x339
Number of Votes 39 Crestwood, IL 60445

Name Dennis Vander Meer Tel. Home 708/448-6007
Address 12740 S. 84th Ave., Palos Park, Tel. Office 708/963-0900
Number of Votes 42 IL 60464

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Dr. Garbis H. Meguerian Tel. Home 708/748-4499
Address P.O. Box 43, Olympia Fields, IL 60461 Tel. Office _____
Date Elected Feb. '86 Number of Terms Served: 1st__ 2nd__ 3rd__

Name Greg Srabian Tel. Home 708/448-4373
Address 12908 Cypress Lane, Palos Heights, IL 60463 Tel. Office 312/523-5700
Date Elected Feb. '90 Number of Terms Served: 1st__ 2nd X 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Dr. Raffy Hovanessian Tel. Home 219/972-1968
Address 8318 Oakwood Avenue, Munster, IN 46321 Tel. Office 219/769-6639
Year elected 1991

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name Vicky Hovanessian Tel. Home 219/972-1968
Address 8318 Oakwood Avenue, Munster, IN Tel. Office _____
Year elected 1991 46321