

DIOCESE OF THE ARMENIAN CHURCH  
630 Second Avenue  
New York, NY 10016 - 4885

1993 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate, giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of incumbent and newly-elected Parish Council members; d) 1994 revenue and budget.

Name of Church: St. Leon Armenian Church

Address	12-61 Saddle River Road				
City	Fair Lawn	State	NJ	Zip	07410
Telephone	(201) 791-1583		Fax	(201) 791-1329	
Pastor	Very Rev. Fr. Vahan Hovhannessian				
Assistant Pastor	None				

Parish Council Officers:

Chairman	Sarkis (Rex) Kachigian
Vice-Chairman	Thomas Ashbahian
Secretary	Jan Royland
Ass't Secretary	Vasken Ohanyan
Treasurer	Robert Ishkanian
Ass't Treasurer	Leon Bedigian

**Names of Delegates:**

1. <u>Rose Najarian</u> .....	4. ....
2. <u>Sarkis Soultanian</u> .....	5. ....
3. ....	6. ....
7. ....	

**Officers of Assembly:**

Assembly President	<u>Very Rev. Fr. Vahan Hovhannessian</u>
Assembly Chairman	<u>Joseph Basralian</u>
Assembly Secretary	<u>Arda Kiljian</u>
Parliamentarian	<u>Sarkis Bedevian</u>

Number of Parish Council Meeting (1993)..... 26

Date of 1993 Annual Parish Assembly..... Sunday, January 30, 1994

1994 Revenue Budget: \$ 226,000..... 1994 Expense Budget: \$ 226,000



**1994 PARISH ASSESSMENT DATA**

I.	1993 Membership:	-----199-----	
II.	Number of Clergy:	-----1-----	
III.	<u>Gross PCP:</u>	10,724	
	Plate Collection	\$-----	
	Pledges	-----11,150-----	
	Dues	-----21,010-----	
	Easter Yughakin	-----6,489-----	
	Christmas Yughakin	-----5,945-----	
		TOTAL	\$-55,318-----
IV.	<u>Number of Sacraments and Sacramentals: (Since New Priest)</u>		
	Baptisms	-----11 Infant, 1 Adult-----	
	Chrismations	-----0-----	
	Engagements	-----0-----	
	Weddings	-----3-----	
	Funerals	-----6-----	
V.	<u>Number of Delegates:</u>	-----2-----	

We hereby certify that the above information is accurate to the best of our knowledge and information.

-----  
 Parish Council Chairman  
 Sarkis (Rex) Kachigian

-----  
 Parish Council Treasurer  
 Robert Ishkanian

-----  
 Auditing Committee Chairman  
 Charles Pinajian

-----  
 Reviewed by Parish Priest  
 V. Rev. Fr. Vahan Hovhanessian

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2).

PARISH St. Leon CITY Fair Lawn, NJ

**SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT**

**A. Parish Attorney:**

Name Joseph Basralian, Esq.  
Address 710 Oneida Trail  
City Franklin Lakes State NJ Zip 07417  
Telephone (201) 891-8735

**B. Insurance:**

Please identify types of insurance carries and coverage: \$2,945,000.00  
Property Liability - Franklin Mutual Ins. Co 10,000.00  
Liability/Medical " 10,000.00  
Liability-----  
Other Auto/Busing - ITT Hartford 5,000.00

**C. Tax Exemption:**

Sales Tax Yes  No-----  
Property Tax Yes  No-----  
Other-----  
X

**D. Major Equipment Purchases in 1993:**

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

None

Office-----  
Kitchen-----  
Sanctuary-----  
Other-----  
"

FINANCIAL REPORT - SECTION I - INCOME ( ending 12/31/93)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1993

1. In Banks	\$-----	168,217
2. On Hand	\$-----	
		TOTAL \$-----
		168,217

A. Receipts and Donations:

1. Membership Dues	\$-----	21,010
2. Pledges	\$-----	11,150.00
3. Stewardship	\$-----	-----
4. Plate Collection	\$-----	10,724.4
5. Candles	\$-----	5,580
6. Easter Yughakin	\$-----	6,489
7. Christmas Yughakin	\$-----	5,945
8. In Lieu of Flowers	\$-----	9,682
9. Wills and Bequests	\$-----	- 0 -
10. Other Contributions:		
a. -----	-----	-----
b. -----	-----	-----

B. Sacraments & Other Services: (Estimated Allocations)

1. Baptisms	\$-----	3,880
2. Weddings	\$-----	4,005
3. Funerals	\$-----	3,895
4. Requiems	\$-----	4,525
		TOTAL \$-----
		86,885

(cont'd)

<u>C. Church Affairs:</u>	(Gross)	(Net)
1. Bazaar	\$-----	-----
2. Picnics	-----	1. 15,949
3. Raffles	-----	2. 1,916
4. <del>Bingo</del> New Year's Eve	-----	3. 22,520
5. Fairs	-----	4. <1,441>
6. Dinners	-----	5. 1,656
7. Other: a.-----	-----	-----
b.-----	-----	-----
c.-----	-----	-----
d.-----	-----	-----
		(NET) TOTALS \$-----40,600

<u>D. Church Auxiliary Organizations:</u>	
1. Women's Guild	\$ 8,291
2. <del>W. &amp; M. Auxiliary</del> Armenian School	\$ 1,090
3. Men's League	\$ 1,455
4. ACYOA Seniors	\$ -0-
5. ACYOA Juniors	\$ 3,948
6. <del>Care &amp; Share</del> Care & Share	56
a. Church Choir	\$ 679
b. Church School	\$ -0-
c. Senior Citizens	\$ 1,027
	TOTAL \$-----16,546

<u>E. Other Income:</u>	
1. Interest	\$ 3,659
2. Sale of Books, Records, Gifts	\$ -0-
3. Parish Newsletter	\$ -0-
4. Donations for use of Facilities	\$ 63,358
5. Contributions to Building Fund	\$ 25,568
6. Transfer of Funds	\$ -0-
7. Other:	
a. Endowment Fund	\$ 14,518
b. Miscellaneous	\$ 5,058
	TOTAL \$-----112,161
	TOTAL RECEIPTS (Items A-E) \$-----256,192
	TOTAL CASH ACCOUNTED FOR \$-----256,192

**FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/93)**

**A. Salaries and Benefits:**

1. Pastor (s)	\$ <u>17,860</u>
2. Pastor's Housing & Utility Allowance	\$ -----
3. Pastor's Automobile Allowance	\$ -----
4. Pastor's Medical Insurance	\$ <u>8,300</u>
5. Clergy Pension	\$ -----
	<b>TOTAL \$ <u>17,860</u></b>

**B. Other Salaries and Benefits:**

1. Visiting Clergymen	\$ <u>0-</u>
2. Secretary and/or Clerical Custodian	\$ <u>14,622</u>
3. Choir Director, soloists, organist	\$ <u>13,460</u>
4. Deacons	\$ -----
5. Payroll taxes	\$ <u>8,244</u>
6. Employee Benefits	\$ <u>-0-</u>
	<b>TOTAL \$ <u>38,626</u></b>

**C. Operating Expenses:**

	<b>Included</b>
	<b>With Utilities</b>
1. Telephone	\$ -----
2. Stationery, Printing and Postage	\$ <u>22,324</u>
3. Parish Newsletter	\$ <u>1,742</u>
4. Candles (Included With #2)	\$ <u>-0-</u>
5. Vestments + Robes	\$ <u>-0-</u>
6. Altar Flowers (Included With #2)	\$ <u>-0-</u>
7. Books, Records, Gifts	\$ <u>1,650</u>
8. Furniture and Equipment (office)	\$ <u>-0-</u>
9. Contributions Armenian Aid	\$ <u>10,000</u>
10. Fund Transfer	\$ <u>-0-</u>
11. Other:	
a. <u>Miscellaneous</u>	\$ <u>6,653</u>
b. <u>Van</u>	\$ <u>2,549</u>
	<b>TOTAL \$ <u>44,918</u></b>

PARISH St. Leon CITY Fair Lawn, NJ

**FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)**

**D. Assessments:**

1. Diocesan Dues	\$ 17,692
2. Etchmiadzin Looma (Mite)	\$
3. Other:	
a. <u>St. Nerses Seminary</u>	\$ 4,000
b. _____	\$
	<b>TOTAL \$ 21,692</b>

**E. Educational Programs:**

1. Christian Education	\$
2. Armenian Language + Culture	\$
3. ACYOA Seniors	\$
4. ACYOA Juniors	\$ 400
5. Choir	\$
6. Religious Studies and Vocation	\$
7. Other:	
a. <u>Church School</u>	\$ 1,000
b. _____	\$
	<b>TOTAL \$ 1,400</b>

**F. Church Building Expenses:**

1. Mortgage (Principal/Interest)	\$
2. Utilities	\$ 23,904
3. Insurance	\$ 13,520
4. Repairs and Maintenance	\$ 73,278
5. Equipment	\$ 9,461
6. Other:	
a. <u>Community Center</u>	\$ 13,479
b. <u>Miscellaneous</u>	\$ 110
	<b>TOTAL \$ 133,752</b>

**Balance - December 31, 1993**

1. In Banks	\$ 167,161
2. On Hand	\$

**Total Disbursements \$ 258,248**

**TOTAL CASH ACCOUNTED FOR \$ 167,161**



FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/93)

**A. ASSETS:**

1. Cash	8,120.22
Money Market - Business	\$ 46,595.83
Money Market - Memorial	19,698.26
2. Certificates of Deposit	\$ -----
3. Stocks and Bonds	\$ -----
4. Real Estate (land, buildings, etc)	\$ -----
5. Special Funds (list each)	
a. <u>Special Events</u>	\$ 1,394.39
b. <u>Dreyfus Fund</u>	\$ 45,488.28
c. <u>Building Fund</u>	\$ 18,372.23
Permanent Charity Fund	492.07
6. Other:	
a. <u>Community Center Capital</u>	\$ 17,000.00
b. <u>Van Fund</u> Improvement	\$ 10,000.00
	TOTAL \$ 167,161.28

**B. LIABILITIES**

1. Mortgage	\$ -----
	None
2. Loans Payable	\$ -----
	None
3. Accounts Payable	\$ -----
	None
	TOTAL \$ -----

PARISH-----St. Leon-----CITY Fair Lawn, NJ-----

Church

The above statement has been prepared from the books and records of ~~St. Leon Armenian~~ and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1993, and the balance on hand in cash and in the banks at such date, and any accounts payable.

*Ada Kiljian*

Parish Council Chairman  
Sarkis (Rex) Kachigian

*Robert Ishkanian*

Parish Council Treasurer  
Robert Ishkanian

*Charles Pinajian*

Auditing Committee Chairman  
Charles Pinajian

*+ Fr. Vahan Hovhannessian*

Reviewed by Parish Priest  
V. Rev. Fr. Vahan Hovhannessian

THE NAMES OF OFFICERS SERVING IN 1993

WOMEN'S GUILD

Chairman	Carol Ashbahian Eliz Tossounian	Telephone	(201) 891-2227 (201) 227-6603
Address	57 Edgewood Avenue, Wyckoff, NJ 07481 135 Konner Avenue, Pine Brook, NJ 07058		
Membership	87	# of meetings held	10
Amount transferred to Parish Council	\$4017.51		
Cash on hand at 1/1/93	\$10,359.94	Income	\$5,287.15
Disbursements	\$10,625.18	Balance at 12/31/93	\$5,021.91
Major annual functions	Installation of Officers; Christmas Party; Lectures; Fashion Show; Membership Drive; Senior Citizens Luncheon; Food Festival; Madagh & Grape Blessing; Military Bridge; Fish 'n Chips; Pot Luck Dinner with Husbands;; Church Picnic.		

~~WOMEN'S GUILD~~ CARE AND SHARE

Chairman	Andrea Halejian	Telephone	(201) 445-6882
Address	412 Glendale Road, Wyckoff, NJ 07481		
Membership	25	# of meetings held	8
Amount transferred to Parish Council	-0-		
Cash on hand 1/1/93	\$54.38	Income	-0-
Disbursements	-0-	Balance at 12/31/93	\$54.38
Major annual functions	Lectures, Outings with Children; Bake Sale; Craft Program; Made Banners for Church Hall; Parish Christmas Party; Made Bourma for Food Festival.		

**ARMENIAN SCHOOL**

Name----- St. Leon Armenian Church -----

Chairman----- Mary Ann Mozian ----- Telephone----- (201) 666-3577

Address----- 596 Concord Lane, Washington Twp., NJ 07675 -----

Superintendent----- Hermine Menakina ----- Telephone----- (201) 265-2660

Address----- 5 Mary Ann Court, Paramus, NJ 07652 -----

Number of Teachers----- 9 ----- Number of Pupils----- 32 -----

Number of Classrooms----- 9 ----- School Days and Hours----- Fri.; 6-8:00 PM -----

Cash on hand at 1/1/93----- \$1,392.96 ----- Income----- \$7,898.77 -----

Disbursements----- \$7,929.12 ----- Balance at 12/31/93----- \$1,362.61 -----

Major annual functions----- Pot Luck Dinner; Easter Plant Sale; Spring Plant Sale; Lenten Luncheon; Hantes; Parish Open House Day; Pumpkin Party; Food Festival; Christmas Plant Sale; St. Vartantz Day. -----

**SUNDAY SCHOOL**

Chairman----- Linda Paroonagian ----- Telephone----- (201) 825-2548

Address----- 49 Green Way, Allendale, NJ 07401 -----

Ass't. Superintendent----- Araxy Moundjian ----- Telephone----- (201) 670-6623

Address----- 619 Rock Road, Glen Rock, NJ 07452 -----

Number of Teachers----- 11 ----- Number of Pupils----- 110 -----

Number of Classrooms----- 9 ----- School Hours----- 10:30-11:15 AM -----

Cash on hand at 1/1/93----- \$3,239.97 ----- Income----- \$4,256.40 -----

Disbursements----- \$3,726.22 ----- Balance at 12/31/93----- \$3,770.15 -----

Major annual functions----- Sunday School Classes; Christmas Dinner and Pageant; Lenten Project for Armenia; Communion Breakfast; Graduation. -----

**RESERVE FUND**

Chairman-----

Address-----

Telephone-----

**YOUTH MINISTRY (A.C.Y.O.A. SENIORS)**

Chairman	Ted Takvorian, Jr.	Telephone	(201) 265-4462
Address	463 Mildred Place, Oradell, NJ 07049		
Membership		# of meetings held	
Cash on hand at 1/1/93	\$317.89	Income	\$295.59
Disbursements	\$325.81	Balance at 12/31/93	\$287.67
Amount sent to Central Council in 1993			
Annual Affairs	Wine & Cheese Reorganization Party; Christmas Candy Sale; Christmas Trip to New York City; Video/Lectures.		

**YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)**

Chairman	Joy Hovsepian	Telephone	(201) 845-6667
Address	80 Spring Valley Road, Paramus, NJ 07652		
Membership	30	# of meetings held	10
Cash on hand at 1/1/93	\$6,696.52	Income	\$3,590.50
Disbursements	\$2,320.98	Balance at 12/31/93	\$7,966.04
Major Annual Functions	Tripto Great Adventure; Visit Armenian Home for the Aged; Learning Armenian Dance; Pool Party; Picnic; Initiation; Basketball Game; Meetings & Discussions with Hayr Soorp; Christmas Party with St. Thomas ACYOA Jrs.		

**CHOIR**

Chairman	George Paroonagian	Telephone	(201) 825-2543
Address	49 Green Way, Allendale, NJ 07401		
Membership: Male	10	Female	15
		Total	25
Choirmaster	George Paroonagian	Telephone	Same
Address	Same		
Cash on hand at 1/1/93	\$1,740.70	Income	\$4,964.05
Disbursements	\$2,977.47	Balance at 12/31/93	\$3,727.28
Amount sent to Choir Association Central Council in 1993			
Annual Affairs	Performing the Liturgical Hymns for Sunday; Biweekly Rehearsals; Participation in Parish Open House; Concert of Onnik Dinkjian and John Berberian; Christmas Party at Paroonagian's House.		

**MEN'S AUXILIARY XXXXXX FELLOWSHIP**

Chairman	Barry Ard Halejian	Telephone	(201) 445-6882
Address	412 Glendale Road, Wyckoff, NJ 07481		Fax
Membership	24	# of meetings held	10
Cash on hand at 1/1/93	\$461.72	Income	\$9,363.00
Disbursements	\$8,005.41	Balance at 12/31/93	\$1,819.31
Major Annual Functions	Lectures; Construction of Concrete Pad for Community Center; Construction (9) of New Picnic Tables; Repair Existing Tables; CPR Course; Communion Breakfast; Parish Bar-B-Q; Church Picnic; Food Festival; Parish Christmas Party.		

**MR. & MRS. AUXILIARY**

Chairman	Telephone
Address	Fax
Membership	# of meetings held
Cash on hand at 1/1/93	Income
Disbursements	Balance at 12/31/93
Major Annual Functions	

**OFFICIAL PARISH PUBLICATION**

Name of Publication	Lradoo	Circulation	585
Editor	R. V. Rev. Fr. Vahan Hovhannessian		Telephone (201) 791-2862
Address	12-65 Saddle River Road, Fair Lawn, NJ 07410		
Income	\$980.00	Expense	\$635.00

**PUBLICITY AND PUBLIC RELATIONS**

Name of Church's Publicity Co-ordinator	
Address	Telephone
	Fax

OTHER (Fill in Name) SENIOR CITIZENS

Chairman	Hagop Dellakian	Telephone	(201) 345-2148
Address	74 Genessee Avenue, Paterson, NJ 07503		
Membership	65	# of meetings held	52
Cash on hand at 1/1/93	\$1,335.53	Income	\$1,114.37
Disbursements	\$100.00	Balance at 12/31/93	\$2,168.98
Major Annual Funtions	Weekly Meetings; Special Events-Mother's Day/ Father's Day Luncheons; Special Birthday Celebrations; Bus Trips to Atlantic City; Fall Trip to Catskills.		

OTHER (Fill in Name)

Chairman	-----Telephone-----		
Address	-----		
Membership	-----	# of meetings held	-----
Cash on hand at 1/1/93	-----	Income	-----
Disbursements	-----	Balance at 12/31/93	-----
Major Annual Funtions	-----		
	-----		

Future Plans of the Parish Council:

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Signature of the Parish Council:

President-----  
 Chairman-----  
 Secretary-----  
 Date February 10, 1994-----

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Thomas Ashbahian Tel. Home (201) 891-2227  
Address 57 Edgewood Ave., Wyckoff, NJ 07481 Tel. Office " 825-1220  
Number of Votes Received 76 Fax (201) 825-4555

Name Bert Bedrosian Tel. Home (201) 666-8605  
Address 3 Windsor Pl., Old Tappan, NJ 07675 Tel. Office \_\_\_\_\_  
Number of Votes Received 69 Fax \_\_\_\_\_

Name Ara Hourdajian Tel. Home (201) 447-2862  
Address 289 Brookmere Court, Ridgewood, NJ 07450 Tel. Office " 445-3450  
Number of Votes Received 65 Fax (201) 445-2924

Name Gabriel Kaprelian Tel. Home (201) 447-9180  
Address 163 N. Pleasant Ave., Ridgewood, NJ 07450 Tel. Office " 447-4352  
Number of Votes Received 53 Fax \_\_\_\_\_

Name Gregg Najarian Tel. Home (201) 666-9304  
Address 9 Bluefield Court, Hillsdale, NJ 07642 Tel. Office \_\_\_\_\_  
Number of Votes Received 62 Fax \_\_\_\_\_

Name \_\_\_\_\_ Tel. Home \_\_\_\_\_  
Address \_\_\_\_\_ Tel. Office \_\_\_\_\_  
Number of Votes Received \_\_\_\_\_ Fax \_\_\_\_\_

Name \_\_\_\_\_ Tel. Home \_\_\_\_\_  
Address \_\_\_\_\_ Tel. Office \_\_\_\_\_  
Number of Votes Received \_\_\_\_\_ Fax \_\_\_\_\_

Name \_\_\_\_\_ Tel. Home \_\_\_\_\_  
Address \_\_\_\_\_ Tel. Office \_\_\_\_\_  
Number of Votes Received \_\_\_\_\_ Fax \_\_\_\_\_

ALTERNATE PARISH COUNCIL MEMBER

Name Patricia Zengel Tel. Home (201) 445-3863  
Address 348 Harristown Road, Glen Rock, NJ 07452 Tel. Office \_\_\_\_\_  
Number of Votes Received 41 Fax \_\_\_\_\_

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

become

Name-----Thomas Ashbahian-----Tel.Home ~~(201) 891-2227~~  
Address-----57 Edgewood Avenue, Wyckoff, NJ 07481-----  
Tel.Office ~~(201) 825-1220~~-----Fax-----~~(201) 8254555~~  
Date Elected January 30, 1994-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----  
Address-----  
Tel.Office-----Fax-----  
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----  
Address-----  
Tel.Office-----Fax-----  
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----  
Address-----  
Tel.Office-----Fax-----  
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----  
Address-----  
Tel.Office-----Fax-----  
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----  
Address-----  
Tel.Office-----Fax-----  
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----  
Address-----  
Tel.Office-----Fax-----  
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

DIOCESAN DELEGATES

Name-----Rose Najarian-----Tel.Home (201) 666-9304  
Address-----9 Bluefield Court, Hillsdale, NJ 07642-----Tel. Office " 256-5400  
Year Elected-----1993-----Fax-----

Name-----Sarkis Soultanian-----Tel.Home (201) 891-7297  
Address-----790 Butternut Drive, Franklin Lakes, NJ 07417 " 391-4300  
Year Elected-----1992-----Fax-----

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

**DIOCESAN DELEGATES (Cont'd)**

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

**ALTERNATE DIOCESAN DELEGATE**

Name-----Tel.Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

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