

EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, NY 10016 - 4885

1996 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1996 revenue and expense budget.

Name of Church: Armenian Church of Our Saviour

Address	87 Salisbury St.		
City	Worcester	State	MA
		Zip	01609
Telephone	508-756-2931	Fax	508-752-1239
Pastor	Rev. Fr. Aved Terzian		
Assistant Pastor			

Parish Council Officers:

Chairman	Louis S. Mikitarian
Vice-Chairman	Archie Torosian
Secretary	Harry Dostourian
Ass't Secretary	Marion Aharonian
Treasurer	Agnes Sahagian
Ass't Treasurer	Edward Kachajian

Names of Delegates:

1. Seth Bilazarian	4. Robert Shamgochian
2. Suney Kachadoorian	5. Lutwig Stepanian
3. George Migridichian	6. Asbed Zakarian
7.	

Officers of Assembly:

Assembly President.....	Rev. Fr. Aved Terzian
Assembly Chairman.....	Richard Maksdianhian
Assembly Secretary.....	Arthur Surabian

Number of Parish Council Meetings (1996)..... 18

Date of 1996 Annual Parish Assembly..... March 10, 1996

1997 Revenue Budget: \$..... 282,850 1997 Expense Budget: \$..... 287,850

PARISH-----Church of Our Saviour----- CITY-----Worcester-----

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name-----Edward Simsarian-----

Address-----

City-----State-----Zip-----

Telephone-----508-752-1578-----

B. Insurance:

Please identify types of insurance carried and coverage:

Property-----Yes-----

Liability-----Yes-----

Other-----Clergy Automobile, Workman's Compensation, Clergy Life-----

C. Tax Exemption:

Sales Tax Yes-----X----- No-----

Property Tax Yes-----X----- No-----

Other-----

D. Major Equipment Purchases in 1996: None

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office-----

Kitchen-----

Sanctuary-----

Other-----

PARISH-----Church of Our Saviour-----CITY-----Worcester-----

1996 MEMBERSHIP DATA

1. Total Membership-----426-----
Over 1995 by----- Under 1995 by-----130-----

2. Number of entries on mailing list-----709-----

3. Number of Armenians in the area-----

4. Number of potential members-----1000-----

5. 1996 membership dues:

Per member\$-----130----- Senior citizen \$-----65----- Others\$25 (Students)

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	-----100-----	-----	-----
b. Pledges	-----	-----	-----
c. Stewardship	-----	-----	-----
d. Other contributions	-----	-----	-----

7. Do you have a membership committee? YES----- NO-----X-----

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Baptism	-----	-----
b. Chrismation	-----	-----
c. Wedding	-----	-----
d. Funeral	-----	-----
e. Other	-----	-----

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

5. Other: a.-----
 b.-----
 c.-----
 d.-----

(NET) TOTALS \$-----

D. Church Auxiliary Organizations:

1. Women's Guild \$-----
 2. Senior Women's Guild/Auxiliary \$-----
 3. Mr. & Mrs. Auxiliary \$-----
 4. Men's Club \$-----
 5. ACYOA Seniors \$-----
 6. ACYOA Juniors \$-----
 7. Senior Citizens \$-----
 8. Other
 a.----- \$-----
 b.----- \$-----

TOTAL \$-----

E. Other Income:

1. Interest \$-----
 2. Sale of Books, Records, Gifts \$-----
 3. Parish Newsletter \$-----
 4. Donations for Use of Facilities \$-----
 5. Contributions to Building Fund \$-----
 6. Transfer of Funds \$-----
 7. Other Fundraising (Bingo, Raffles, etc.)
 a.----- \$-----
 b.----- \$-----

TOTAL \$-----

Balance: January 1, 1996

1. In Banks \$-----
 2. On Hand \$-----

TOTAL \$-----

TOTAL RECEIPTS (Items A-E) \$-----

TOTAL CASH ACCOUNTED FOR \$-----

PARISH-----CITY-----

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/96)

A. Salaries and Benefits:

	PASTOR	ASSN'T PASTOR
1. Pastor (s)	\$-----	\$-----
2. Pastor's Housing & Utility Allowance	\$-----	\$-----
3. Pastor's Automobile Allowance	\$-----	\$-----
4. Pastor's Medical Insurance	\$-----	\$-----
5. Clergy Pension	\$-----	\$-----

TOTAL \$----- TOTAL \$----- TOTAL \$-----

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$-----
2. Secretary and/or Clerical	\$-----
3. Choir Director, Soloist, Organist	\$-----
4. Youth Director	\$-----
5. Custodial	\$-----
6. Education Directors	\$-----
7. Deacons	\$-----
8. Payroll Taxes	\$-----
9. Employee Benefits	\$-----

TOTAL \$-----

C. Operating Expenses:

1. Telephone	\$-----
2. Stationery, Printing and Postage	\$-----
3. Parish Newsletter	\$-----
4. Candles	\$-----
5. Vestments + Robes	\$-----
6. Altar Flowers	\$-----
7. Books, Records, Gifts	\$-----
8. Furniture and Equipment (office)	\$-----
9. Contributions (out of parish)	\$-----
10. Fund Transfer	\$-----
11. Other:	
a.-----	\$-----
b.-----	\$-----

TOTAL \$-----

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$-----
2. Etchmiadzin Looma (Mite)	\$-----
3. Other:	
a.-----	\$-----
b.-----	\$-----
	TOTAL \$-----

E. Educational Programs:

1. Christian Education	\$-----
2. Armenian Language + Culture	\$-----
3. ACYOA Seniors	\$-----
4. ACYOA Juniors	\$-----
5. Choir	\$-----
6. Religious Studies and Vocation	\$-----
7. Other:	
a.-----	\$-----
b.-----	\$-----
	TOTAL \$-----

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$-----
2. Utilities	\$-----
3. Insurance	\$-----
4. Repairs and Maintenance	\$-----
5. Equipment	\$-----
6. Other:	
a.-----	\$-----
b.-----	\$-----
	TOTAL \$-----

TOTAL (A-F) \$-----

Balance - December 31, 1996

1. In Banks	\$-----
2. On Hand	\$-----

TOTAL CASH ACCOUNTED FOR \$-----

1996 ADJUSTED CLERGY STIPENDS

EFFECTIVE JANUARY 1997

Actual 1996 Stipend & Allowances Budgeted

		PASTOR	ASSN'T PASTOR
Basic Stipend	\$22,750	\$-----	\$-----
Additional increment of \$1,560 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses).	\$1,583	\$-----	\$-----
Additional increment for parish size: 150-300 voting members	\$1,625	\$-----	\$-----
Over 300 voting members	\$3,250	\$-----	\$-----
<u>CAR ALLOWANCE</u>			
Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business.		\$-----	\$-----
Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business.		\$-----	\$-----
*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.			
<u>Note:</u> The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.			
<u>HOUSING ALLOWANCE:</u>			
Parish owned home.... All costs including utilities.		\$-----	\$-----
Rental: a) Housing Allowance of\$924		\$-----	\$-----
b) All utilities costs		\$-----	\$-----
Home owned by PastorPastors may use housing allowance on payments on house purchases.		\$-----	\$-----
<u>CLERGY MEDICAL INSURANCE:</u> Full payment		\$-----	\$-----
<u>CLERGY PENSION:</u> \$1,000 (Plus additional \$1,000 recommended per year).		\$-----	\$-----
<u>CLERGY LIFE INSURANCE:</u> As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.		\$-----	\$-----
		TOTAL \$-----	TOTAL \$-----

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/96)

SEE ARMENIAN CHURCH OF OUR SAVIOUR
ANNUAL REPORTS - ENCLOSED

A. ASSETS:

- 1. Cash \$-----

- 2. Certificates of Deposit \$-----

- 3. Stocks and Bonds \$-----

- 4. Real Estate (land, buildings, etc) \$-----

- 5. Building Funds \$-----

- 6. Reserve Fund \$-----

- 7. Other Special Funds (list each)
 - a.----- \$-----
 - b.----- \$-----
 - c.----- \$-----

TOTAL \$-----

B. LIABILITIES

- 1. Mortgage \$-----

- 2. Loans Payable \$-----

- 3. Accounts Payable \$-----

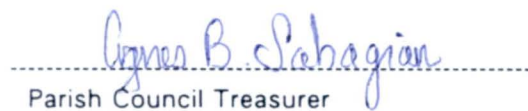
TOTAL \$-----

PARISH-----Armenian Church of Our Saviour-----CITY-----Worcester-----

The above statement has been prepared from the books and records of-----Arm. Church of Our Saviour-----and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1995, and the balance on hand in cash and in the banks at such date, and any accounts payable.



Parish Council Chairman



Parish Council Treasurer



Auditing Committee Chairman



Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1996

WOMEN'S GUILD

Chairman	Marilyn Larkin	Telephone	508-481-4491
Address	372 Berlin Rd., Marlboro, MA 01752-1119		
Membership	127	# of meetings held	10
Amount transferred to Parish Council	\$2,188.88		
Cash on hand at 1/1/96		Income	\$9,083.70
Disbursements	\$8,453.08	Balance at 12/31/96	\$2,812.50
Major Annual Functions	Lenten Dinner, Easter Fellowship, Guest Night, Christmas Party, Saints Day, Bake Sale		

SENIOR WOMEN'S GUILD / AUXILIARY

Chairman		Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand 1/1/96		Income	
Disbursements		Balance at 12/31/96	
Major Annual Functions			

Name of School-----

Chairman-----Telephone-----

Address-----

Superintendent-----Telephone-----

Address-----

Number of Teachers-----Number of Pupils-----

Number of Classrooms-----School Days and Hours-----

Cash on hand at 1/1/96-----Income-----

Disbursements-----Balance at 12/31/96-----

Major Annual Functions-----

Seniors, Christmas Pageant

SUNDAY SCHOOL

Chairman-----Telephone-----

Address-----

Superintendent-----Telephone-----

Address-----

Number of Teachers-----Number of Pupils-----

Number of Classrooms-----School Hours-----

Cash on hand at 1/1/96-----Income-----

Disbursements-----Balance at 12/31/96-----

Major Annual Functions-----

RESERVE FUND

Chairman-----Telephone-----

Address-----

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/96-----Income-----
 Disbursements-----Balance at 12/31/96-----
 Amount sent to Central Council in 1996-----
 Major Annual Functions-----

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

Chairman Lynn Anne Nanigian Handleman Telephone 508-752-4102
 Address 25 Leslie Rd., Worcester, Ma 01605
 Membership-----# of meetings held-----
 Cash on hand at 1/1/96-----Income \$286.77
 Disbursements-----Balance at 12/31/96 \$286.77
 Major Annual Functions Car Wash, Armenian Festival

CHOIR

Chairman Norman Noorjanian Telephone 508-473-5733
 Address 20 Iadarola Ave., Milford, Ma 01757
 Membership: Male 8 Female 18 Total 26
 Choirmaster Hazel Eljanian Telephone 508-792-5550
 Address 5 Surburban Rd., Worcester, Ma 01609
 Cash on hand at 1/1/96 \$2,047.95 Income \$36.80
 Disbursements \$1,152.00 Balance at 12/31/96 \$932.75
 Amount sent to Choir Association Central Council in 1995-----
 Major Annual Functions-----

MEN'S CLUB

Chairman	Archie Torosian	Telephone	
Address	12 Topofield Circle, Shrewsbury, Ma	Fax	
Membership	209	# of meetings held	8
Cash on hand at 1/1/96	0	Income	\$8,350.32
Disbursements	\$8,255.77	Balance at 12/31/96	\$94.55
Major Annual Functions	Lenten Dinner, Easter Communion Breakfast, Sunday School Opening Breakfast		

MR. & MRS. AUXILIARY

Chairman		Telephone	
Address		Fax	
Membership		# of meetings held	
Cash on hand at 1/1/96		Income	
Disbursements		Balance at 12/31/96	
Major Annual Functions			

OFFICIAL PARISH PUBLICATION

Name of Publication		Circulation	
Editor		Telephone	
Address			
Income		Expense	

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Coordinator			
Address		Telephone	
		Fax	

OTHER (Fill in Name)

Avaks

Chairman.....Lucy Kasparian.....Telephone.....508-799-7886
 Address.....12 Eagle Lane, Paxton, Ma 01612.....
 Membership.....# of meetings held.....Every Monday
 Cash on hand at 1/1/96.....\$1,398.52.....Income.....\$605.85
 Disbursements.....\$865.15.....Balance at 12/31/96.....\$1,139.22
 Major Annual Functions.....Indoor Picnic, Thanksgiving Dinner, Christmas Dinner,
Trip to ALMA & Wright's Chicken Farm.....

OTHER (Fill in Name)

Cultural Organization

Chairman.....Arpy Migridichian.....Telephone.....508-756-4413
 Address.....21 Iowa St., Worcester, Ma 01602.....
 Membership.....35.....# of meetings held.....5
 Cash on hand at 1/1/96.....\$1,282.26.....Income.....\$1,793.08
 Disbursements.....\$1,434.72.....Balance at 12/31/96.....\$1,640.62
 Major Annual Functions.....Lenten Dinner, Musical Program.....

Future Plans of the Parish Council:

.....

Signature of the Parish Council:

President.....*Fr. Paul Deryn*.....
 Chairman.....*Louis S. Petrucci*.....
 Secretary.....
 Date.....4/9/97.....

PARISH COUNCIL MEMBERS

**THIS YEAR 1997
RE-ELECTED MEMBERS:**

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name Harry Dostourian Tel.Home 508-835-4878
Address 21 Trenton Lane, West Boylston, Ma 01583
Tel.Office _____ Fax _____
Date Elected 2/16/97 Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name Edward Kachajian Tel.Home 508-791-0161
Address 40 Dellwood Rd., Worcester, Ma 01602
Tel.Office _____ Fax _____
Date Elected 2/16/97 Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS IN 1997:

Name----- Patricia Arakelian -----Tel. Home----- 508-853-6519
Address----- 9 Eunice Ave., Worcester, Ma 01609 -----Tel. Office-----
Number of Votes Received-----Fax-----

Name----- Elizabeth Avakian -----Tel. Home----- 508-853-2618
Address----- 20 Crestwood St., Worcester, Ma 01605 -----Tel. Office-----
Number of Votes Received-----Fax-----

Name----- Vahe Jardarian -----Tel. Home----- 508-842-6136
Address----- 42 Shady Lane Ave., Shrewsbury, Ma 01545 -----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

ALTERNATE PARISH COUNCIL MEMBERS

Name----- Karnig Durgarian -----Tel. Home----- 508-435-6005
Address----- 193 Winter St., Hopkinton, Ma 01748 -----Tel. Office-----
Number of Votes Received-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

DIOCESAN DELEGATES ELECTED IN 1997

Name-----Michael Gulbankian-----Tel.Home-----508-485-8979
Address-----40 Mt Vickery Rd., Southboro, Ma-----Tel. Office-----508-460-0225
Year Elected-----1997-----Fax-----

Name-----Jay Kapur-----Tel.Home-----508-792-9596
Address-----2 Asbury Rd., Worcester, Ma 01602-----Tel. Office-----508-832-5035
Year Elected-----1997-----Fax-----832-5043

Name-----Louis S. Mikitarian-----Tel.Home-----508-869-2703
Address-----63 Adams St., Boylston, Ma 01505-----Tel. Office-----508-880-2150
Year Elected-----1997-----Fax-----

Name-----Agnes Sahagian-----Tel.Home-----508-829-6877
Address-----P.O. Box 225 Holden, Ma 01520-----Tel. Office-----
Year Elected-----1997-----Fax-----

Name-----Asbed Zakarian-----Tel.Home-----508-756-3907
Address-----8 Woodland Dr., Paxton, Ma 01612-----Tel. Office-----508-754-5359
Year Elected-----1997-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

ALTERNATE DELEGATES

Name-----Herman Purutyan-----Tel.Home-----508-842-3075
Address-----19 Wadsworth Rd., Shrewsbury, Ma 01545-----Tel. Office-----845-1622
Year Elected-----1997-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

**DIOCESE OF THE ARMENIAN CHURCH
PARISH PROFILE**

Church of Our Saviour

PARISH ORGANIZATIONS AND STATISTICS

Group Name	Enrollment/Membership	Potential Growth
Sunday School	123	
Armenian School	35	
ACYOA Seniors	0	
ACYOA Juniors	5	
Women's Guild	127	
Senior Women's Gld/Auxiliary	0	
Men's Club	209	
Choir	28	
Junior Choir	0	
Senior Citizens	32	
Bible Study	12	
Cultural Committee	35	
Social Services	4	
Youth Coordinator/Director	0	
Other		

12/03/96

FGK/as