



EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue, New York, NY 10016-4806
(212)686-0710 Fax (212)779-3558

1998 ANNUAL PARISH REPORT FORM

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1998 revenue and expense report. d) 1999 Proposed revenue and expense budget.

Name of Church	Armenian Church of Our Saviour		
Address	87 Salisbury Street		
City	Worcester	State	MA Zip 01609
Telephone	508-756-2931	Fax	508-752-1239
Pastor	Rev. Father Aved Terzian		
Assn't Pastor			

Parish Council Officers:

Chairman	Louis S. Mikitarian
Vice-Chairman	Archie Torosian, Jr.
Secretary	Harry Dostourian
Assn't Secretary	Vahe Jardarian
Treasurer	Katherine Dodakian
Assn't Treasurer	Benjamin Bullock

PARISH Armenian Church of Our Saviour CITY Worcester, MA

1998 MEMBERSHIP DATA

1. Total Membership 480

Over 1997 by _____ Under 1997 by 4

2. Number of entries on mailing list 726

3. Number of Armenians in the area 3,500 - 4,000

4. Number of potential members 700

5. 1998 membership dues:

Per member \$ 130.00 Senior citizen \$ 65.00 Other \$ 25.00 (student)

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	%	Members
a. Dues	<u>100</u>	<u>480</u>
b. Pledges	_____	_____
c. Stewardship	_____	_____
d. Other Contributions	_____	_____

7. Do you have a membership committee? YES _____ NO X

8. Donation for Sacraments and other services:

	Members	Non-members
a. Baptism	<u>N/C</u>	<u>N/C</u>
b. Chrismation	<u>N/C</u>	<u>N/C</u>
c. Wedding	<u>255</u>	<u>255</u>
d. Funeral	<u>N/C</u>	<u>N/C</u>
e. Other	_____	_____

The Diocesan dues is based on the following formula:

- 60% - Membership
- 5% - Clergy
- 25% - Gross PCP (Plate Collection, Dues, Yughakin)
- 5% - BWF (Baptisms, Weddings, Funerals)
- 5% - For 3 or more Assembly Delegates

PARISH Armenian Church of Our Saviour CITY Worcester, MA

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name Edward Simsarian Richard Simonian
Address 370 Main St. 708 Kittering St.
City Worcester State MA Zip 01604 Phone: 508-791-2137
Telephone 508-752-1578 Fax _____

B. Insurance:

Please identify types of insurance carried and coverage:

Property Yes

Liability Yes

Other Clergy Automobile, Workman's Compensation, Clergy Life, Clergy Health

C. Tax Exemption:

Sales Tax Yes x No _____

Property Tax Yes x No _____

501 (c) (3) Yes x No _____

Other _____

D. Major Equipment Purchases in 1998:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Digital Printer/Copying Machine

Kitchen _____

Sanctuary _____

Other _____

**FINANCIAL REPORT – SECTION I – INCOME (ENDING 12/31/98)
PARISH COUNCIL OPERATING ACCOUNT**

A. Receipts and Donations:

{ 1. Membership Dues	\$ <u>71,243.00</u> ✓
{ 2. Pledges	\$ _____
{ 3. Stewardship	\$ <u>71,243.00</u>
4. Plate Collection	\$ <u>5,346.00</u> ✓
5. Candles	\$ <u>1,997.00</u>
{ 6. Easter Yughakin	\$ _____
{ 7. Christmas Yughakin	\$ <u>16,738.00</u> ✓
8. In Lieu of Flowers	\$ <u>30,051.00</u>
9. Wills and Bequests	\$ _____
10. Other Contributions:	
a. _____	\$ _____
b. _____	\$ _____
TOTAL	\$ <u>125,375.00</u>

B. Sacraments & Other Services:

1. Baptisms	\$ <u>N/A</u>
2. Weddings	\$ <u>800.00</u>
3. Funerals	\$ <u>N/A</u>
4. Requiems	\$ <u>19,936.00</u>
TOTAL	\$ <u>20,736.00</u>

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar	\$ _____	<u>21,623.00</u>
2. Picnics	\$ _____	_____
3. Fairs	\$ _____	_____
4. Dinners	\$ _____	_____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

5. Other:

a. <u>Golf Tournament</u>	<u>6,150.00</u>
b. <u>Christmas Dance</u>	<u>1,973.00</u>
c. _____	_____
d. _____	_____

(NET) TOTALS \$ 29,746.00

D. Church Auxiliary Organizations:

1. Women's Guild	\$ <u>2,300.00</u>
2. Senior Women's Guild/Auxiliary	\$ _____
3. Mr. & Mrs. Auxiliary	\$ _____
4. Men's Club	\$ <u>3,500.00</u>
5. ACYOA Seniors	\$ _____
6. ACYOA Juniors	\$ _____
7. Senior Citizens	\$ _____
8. Other	
a. _____	\$ _____
b. _____	\$ _____

TOTAL \$ 5,800.00

E. Other Income:

1. Interest	\$ <u>97,568.00</u>
2. Sale of Books, Records, Gifts	\$ _____
3. Parish Newsletter	\$ <u>837.00</u>
4. Donations for Use of Facilities	\$ <u>27,680.00</u>
5. Contributions to Building Fund	\$ _____
6. Transfer of Funds	\$ _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

7. Other Fundraising (Bingo, Raffles, etc.)

a. N/A \$ _____

b. _____ \$ _____

TOTAL \$ 126,085.00

(F) TOTAL RECEIPTS (Items A to E) \$ 307,742.00

Balance: January 1, 1998

1. In Banks \$ 1,970,387.00

2. On Hand \$ _____

ASSETS

TOTAL ~~CASH~~ (G) \$ 1,970,387.00

ASSETS

TOTAL ~~CASH ACCOUNTED FOR (F+G)~~ \$ 1,970,387.00

FINANCIAL REPORT – SECTION II – DISBURSEMENTS (ending 12/31/98)

P. Salaries and Benefits:	Pastor	Assn't Pastor
1. Pastor(s)	\$ <u>39,624.00</u>	_____
2. Pastor's Housing & Utility Allowance	\$ <u>16,896.00</u>	_____
3. Pastor's Automobile Allowance	\$ _____	_____
4. Pastor's Medical Insurance	\$ <u>5,586.00</u>	_____
5. Clergy Pension	\$ <u>2,000.00</u>	_____
	TOTAL \$ <u>64,106.00</u>	TOTAL \$ _____
		NET TOTAL \$ _____

Q. Other Salaries and Benefits:

1. Visiting Clergymen	\$ <u>1,816.00</u>
2. Secretary and/or Clerical	\$ <u>18,879.00</u>
3. Choir Director, Soloist, Organist	\$ <u>5,640.00</u>
4. Youth Director	\$ <u>N/A</u>
5. Custodial	\$ <u>14,769.00</u>
6. Education Directors	\$ <u>N/A</u>
7. Deacons	\$ <u>975.00</u>
8. Payroll Taxes	\$ <u>4,553.00</u>
9. Employee Benefits	\$ <u>N/A</u>
	TOTAL \$ <u>46,632.00</u>

R. Operating Expenses:

1. Telephone	\$ <u>5,370.00</u>
2. Stationery, Printing & Postage	\$ <u>4,220.00</u>
3. Parish Newsletter	\$ <u>1,679.00</u>
4. Candles	\$ <u>1,627.00</u>
5. Vestments & Robes	\$ <u>N/A</u>

PARISH Armenian Church of Our Saviour CITY Worcester, MA

6. Altar Flowers	\$ <u>3,582.00</u>
7. Books, Records, Gifts	\$ _____
8. Furniture and Equipment (office)	\$ <u>15,595.00</u>
9. Contributions (out of parish)	\$ _____
10. Fund Transfer	\$ _____
11. Other:	
a. _____	\$ _____
b. _____	\$ _____
TOTAL	\$ <u>27,853.00</u>

S. Assessments:

1. Diocesan Dues	\$ <u>42,310.00</u>
2. Etchmiadzin Louma (Mite)	\$ <u>1,452.00</u>
3. Other:	
a. _____	\$ _____
b. _____	\$ _____
TOTAL	\$ <u>43,762.00</u>

T. Educational Programs:

1. Christian Education	\$ <u>1,449.00</u>
2. Armenian Language & Culture	\$ <u>128.00</u>
3. ACYOA Seniors	\$ <u>N/A</u>
4. ACYOA Juniors	\$ <u>263.00</u>
5. Choir	\$ _____
6. Religious Studies & Vocation	\$ _____
7. Other:	
a. _____	\$ _____
b. _____	\$ _____

U. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$ <u>570.00</u>
2. Utilities	\$ <u>30,158.00</u>
3. Insurance	\$ <u>6,026.00</u>
4. Repairs & Maintenance	\$ <u>1,390.00</u>
5. Equipment	\$ _____
6. Other:	
a. _____	\$ _____
b. _____	\$ _____
TOTAL	\$ <u>39,984.00</u>
(V) TOTAL (P to U)	\$ <u>150,722.00</u>

Balance: December 31, 1998

1. In Banks	\$ _____
2. On Hand	\$ _____
TOTAL CASH (W)	\$ _____
TOTAL CASH ACCOUNTED FOR (V + W)	\$ _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

See Armenian Church of Our Saviour Annual Report (Enclosed)

FINANCIAL REPORT – SECTION III – ASSETS AND LIABILITIES (ending 12/31/98)

A. ASSETS:

1. Cash	\$ _____

2. Certificates of Deposit	\$ _____

3. Stocks and Bonds	\$ _____

4. Real Estate (land, buildings, etc)	\$ _____

5. Building Funds	\$ _____

6. Reserve Fund	\$ _____

7. Other Special Funds (list each)	
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____
GRAND TOTAL ASSETS	\$ <u>1,972,220.00</u>

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B. LIABILITIES:

1. Mortgage \$ 570.00

2. Loans Payable \$ _____

3. Accounts Payable 26,720.00

\$ _____

GRAND TOTAL LIABILITIES \$ 53,926.00

The above statement has been prepared from the books and records of Armenian Church of Our Saviour (Parish Name) and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1998, and the balance on hand in cash and in the banks at such date, and any accounts payable.


Parish Council Chairman


Parish Council Treasurer


Auditing Committee Chairman


Reviewed by Parish Priest

PARISH Armenian Church of Our Savior CITY Worcester, MA

THE NAMES OF OFFICERS SERVING IN 1998

WOMEN'S GUILD

Chairman Agnes Sahagian

Address 1503 Oakwood Street, Ext.

City Holden State MA Zip 01520

Telephone 508-829-6877

Membership 90 # of meetings held 10

Amount transferred to Parish Council _____

Cash on hand at 1/1/98 \$729.24 Income \$12,298.66

Disbursements _____ Balance at 12/31/98 \$1,132.67

Major Annual Functions Ecumenical buffet, Valentine luncheon, Lenten Dinner, Bake sale, Communion breakfast, Genocide Program, Guest Night, Fashion Show, Attic Sale, Christmas party, 100th Anniversary of Women's Guild

SENIOR WOMEN'S GUILD/AUXILIARY N/A

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Membership _____ # of meetings held _____

Amount transferred to Parish Council _____

Cash on hand 1/1/98 _____ Income _____

Disbursements _____ Balance at 12/31/98 _____

Major Annual Functions _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

ARMENIAN SCHOOL

Name of School Armenian Language Program for Children

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Superintendent Yeretzgin Vivian Terzian

Address 20 Hawthorne Drive

City West Boylston State MA Zip 01583

Telephone 508-835-2507 Fax _____

Number of Teachers 3 Number of Pupils 35

Number of Classrooms 3 School Days and Hours Sundays 10:00-10:30 a.m.

Cash on Hand at 1/1/98 \$ _____ Income \$ _____

Disbursements \$ _____ Balance at 12/31/98 \$ _____

Major Annual Functions _____

SUNDAY SCHOOL

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Superintendent Linda Donoian

Address 104 Highland Avenue

PARISH Armenian Church of Our Saviour CITY Worcester, MA

City Holden State MA Zip 01520

Telephone 508-829-8287 Fax _____

Number of Teachers 18 (5 substitutes) Number of Pupils 120

Number of Classrooms 12 School Hours 10:30-12:00 pm

Cash on Hand at 1/1/98 \$ _____ Income \$ _____

Disbursements \$ 1,159.66 Balance at 12/31/98 \$ _____

Major Annual Functions Christmas Concert, Teachers Breakfast, Craft Assembly,

Hosted 2 fellowships during Holy Week, Lenten Drive for the Hungry, Graduation, Friendly House Children's Christmas Party

RESERVE FUND

Chairman N/A

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman N/A

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Membership _____ # of meetings held _____

Cash on hand at 1/1/98 \$ _____ Income \$ _____

Disbursements \$ _____ Balance at 12/31/98 \$ _____

Amount sent to Central Council in 1998 _____

Major Annual Functions _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

YOUTH MINISTRY (A.C.Y.O.A.JUNIORS)

Chairman Kaspar Maksian

Address 2 Rockwell Drive

City Shrewsbury State MA Zip 01545

Telephone 508-842-3429 Fax _____

Membership 22 # of meetings held 7

Cash on hand at 1/1/98 \$2,031.35 Income \$1,890.00

Disbursements \$1,604.07 Balance at 12/31/98 \$2,317.28

Major Annual Functions Poon Paregentan Celebration, Palm Sunday Dinner, Candy Bar Fund Raiser, Christmas Dance

CHOIR

Chairman Norman Noorjanian (Deceased)

Address 20 Iadarola Avenue

City Milford State MA Zip 01757-2316

Telephone 508-473-5733 Fax _____

Membership: Male 5 Female 28 Total 33

Choirmaster Hazel Eljanian

Address 5 Suburban Road, Apt. 211

City Worcester State MA Zip 01609

Telephone 508-792-5550 Fax _____

Cash on hand at 1/1/98 \$889.48 Income \$515.81

Disbursements \$893.90 Balance at 12/31/98 \$511.39

Amount sent to Choir Association Central Council in 1998 _____

Major Annual Functions _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

MEN'S CLUB

Chairman Tiran Garabedian

Address 34 Havelock Road

City Worcester State MA Zip 01602

Telephone 508-756-7095 Fax _____

Membership 60 # of meetings held 8

Cash on hand at 1/1/98 \$213.00 Income \$9,710.00

Disbursements _____ Balance at 12/31/98 \$651.00

Major Annual Functions Lenten Dinner, Communion Breakfast, Sports Night

MR. & MRS. AUXILIARY

N/A

Chairman _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Membership _____ # of meetings held _____

Cash on hand at 1/1/98 _____ Income _____

Disbursements _____ Balance at 12/31/98 _____

Major Annual Functions _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

OFFICAL PARISH PUBLICATION

Name of Publication Messenger Circulation 726

Editor Richard Maksian

Address 24 Longmeadow Road

City Westboro State MA Zip 01581

Telephone 508-366-8516 Fax _____

Income\$ _____

Expense\$ 1,679.00

PUBLICITY AND PUBLIC RELATIONS

N/A

Name of Church's Publicity Coordinator _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

OTHER (Fill in name) AVAKS

Chairman Lucy Kasparian

Address 12 Eagle Lane

City Paxton State MA Zip 01612

Telephone 508-799-7886 Fax _____

Membership 45 # of meetings held 52

Cash on hand at 1/1/98\$ 1,450.46 Income \$505.00

Disbursements\$ 228.92 Balance at 12/31/98 \$1,726.54

Major Annual Functions Indoor Picnic, Casino Cruise from Gloucster, Thanksgiving Dinner, Christmas Luncheon

PARISH Armenian Church of Our Saviour CITY Worcester, MA

OTHER (Fill in name) Cultural Organization

Chairman Arpy Migridichian

Address 21 Iowa Street

City Worcester State MA Zip 01602

Telephone 508-756-4413 Fax _____

Membership 30 # of meetings held _____

Cash on hand at 1/1/98 \$1,919.30 Income \$1,075.00

Disbursements \$455.47 Balance at 12/31/98 \$2,539.33

Major Annual Functions Lenten Dinner, Armenian Cooking Workshop

FUTURE PLANS OF THE PARISH COUNCIL

Air Conditioner Replacement

C E F Fundraising

Renovation Fundraising

Signatures of the Parish Council Members:

President 

Chairman 

Secretary 

Date 3/15/98

PARISH Armenian Church of Our Saviour CITY Worcester, MA

**PARISH COUNCIL MEMBERS
THIS YEAR 1999 RE-ELECTED MEMBERS**

Article 26 of the Diocesan Bylaws states that a members of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.

Name Edward Kachajian

Address 40 Dellwood Road

City Worcester State MA Zip 01602

Telephone (Home) 508-791-0161 (Work) 508-792-0650

Fax _____

Date Elected 2-28-99

Number of Terms Served: 1st _____ 2nd X 3rd _____

Name Elizabeth Avakian

Address 20 Crestwood Street

City Worcester State MA Zip 01605

Telephone (Home) 508-853-2618 (Work) N/A

Fax _____

Date Elected 2/28/99

Number of Terms Served: 1st _____ 2nd X 3rd _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Fax _____

Date Elected _____

Number of Terms Served: 1st _____ 2nd _____ 3rd _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS IN 1999:

Name Gregg Migridichian

Address 18 Cheyenne Road

City Worcester State MA Zip 01605

Telephone (Home) 508-856-0997 (Work) _____

Number of Votes Received 94 Fax _____

Name Mary Migridichian

Address 18 Cheyenne Road

City Worcester State MA Zip 01605

Telephone (Home) 508-856-0997 (Work) N/A

Number of Votes Received 45 Fax _____

Name Marsha Hovenesian

Address 52 Beaver Brook Parkway

City Worcester State MA Zip 01603

Telephone (Home) 508-756-3185 (Work) _____

Number of Votes Received 82 Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

ALTERNATE PARISH COUNCIL MEMBERS

Name Margaret Donoian

Address 6 Brookside Lane

City Sterling State MA Zip 01564

Telephone(Home) 978-422-8803 (Work) _____

Number of Votes Received 36 Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Number of Votes Received _____ Fax _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

DIOCESAN DELEGATES ELECTED IN 1999 N/A

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

ALTERNATE DELEGATES

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone(Home) _____ (Work) _____

Year Elected _____ Fax _____

PARISH Armenian Church of Our Saviour CITY Worcester, MA

Please take the time to enter the proper numbers requested for each parish group/organization. If no such group exists at the present time please indicate by entering the word **NONE**.

The accuracy of your data entry will help preclude major mistakes in preparing a general overview of statistics in our parishes.

The numbers you enter now of course could increase or decrease by the time our statistical data is collated thus indicating some discrepancies. Such changes are normal and expected. However, the reporting, at the least, gives an indication of some activity within the parish groups reported.

Kindly complete the following page **PARISH PROFILE** even though the figures have already been entered previously in this report. This will be a helpful statistical overview of the number of active members in our parish groups.