

CHECK LIST OF PARISH ASSEMBLY AND PARISH COUNCIL REPORTS

240

NAME AND ADDRESS: St James American Church
2 Lincoln Lane, Purchase, NY 10577

- 1. Date of Parish Assembly 2-6-94
- Date of Reports Received 3-29-94
- Date of Invitation mailed to members 1-21-94

Action		Submitted	Verified
MB	2. Invitation	✓	
MB	3. Agenda	✓	
Fr. AA	4. Pastor's Report	✓	✓
Fr. AA	5. Parish Council's Report		
NK	6. Reports of Church Organizations	✓	
GP	7. 1993 Income & Expense Plan with Diocesan Assessments	✓	see
GP	8. Financial Reports a) Funds b) Investments c) Property	✓	Comments
NK	9. Copy of Sample Ballot	✓	
NK	10. Names of all Candidates	✓	
NK	11. Number of ballots received by each candidate	✓	
NK	12. Method of balloting	✓	
MB	13. Covering letter	✓	
NK	14. Certificate of newly elected Diocesan Delegates	✓	
Fr. AA	15. Minutes of Parish Meeting	✓	✓
GP	16. 1993 Assessments paid in full	✓	✓
Fr. AA	17. Bylaws Requirements		

Verified by: M.B.
Fr. A.A.
N.C.
G.P.

Date: 3-30-94
3/30/94
4/4/94
4/4/94

For remarks use reverse side.