

DIOCESE OF THE ARMENIAN CHURCH
630 Second Avenue
New York, NY 10016 - 4885

1993 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate, giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of incumbent and newly-elected Parish Council members; d) 1994 revenue and budget.

Name of Church: ST. JAMES ARMENIAN CHURCH OF WESTCHESTER

Address	2 Lincoln Lane		
City	Purchase	State	NY
		Zip	10566
Telephone	(914) 253-9077	Fax	(914) 253-4964
Pastor	Rev. Fr. Karekin Kasparian		
Assistant Pastor			

Parish Council Officers:

Chairman	Lionel S. Galstaun
Vice-Chairman	Martha Gurahian
Secretary	Harry Nakashian
Ass't Secretary	
Treasurer	Richard Papalian
Ass't Treasurer	Alice Basmajian

Names of Delegates:

1. Lionel S. Galstaun	4. _____
2. Vincent Gurahian	5. _____
3. John Wolohojian (Alternate)	6. _____
7. _____	

Officers of Assembly:

Assembly President	Rev. Fr. Karekin Kasparian
Assembly Chairman	Vincent Gurahian
Assembly Secretary	Margaret Brophy

Number of Parish Council Meeting (1993)----- 16 -----

Date of 1993 Annual Parish Assembly----- February 6, 1994 -----

1994 Revenue Budget: \$----- 120,510 ----- 1994 Expense Budget: \$----- 134,598 -----

PARISH St. James Armenian Church of CITY -----

1993 MEMBERSHIP DATA

1. Total Membership 165 Over 1992 by -0-
 2. Number of entries on mailing list 783 739 Under 1992 by -----
+44 churches Over 1992 by 2
 3. Number of Armenians in the area N/A Under 1992 by -----
 4. Number of potential members 12-15
 5. 1993 membership dues:
 Per member \$ 50 Senior citizen \$ 50 Other \$ ---

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	-----	-----	-----
b. Pledges	----- N/A	-----	-----
c. Stewardship	-----	-----	-----
d. Other contributions	-----	-----	-----

7. Do you have a membership committee? Yes

8. Donation for sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	-----	-----
b. Baptism	-----	-----
c. Funeral	Total = <u>2,300</u>	-----
d. Other	-----	-----

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1994 PARISH ASSESSMENT DATA

I.	1993 Membership:	165	-----
II.	Number of Clergy:	1	-----
III.	<u>Gross PCP:</u>		
	Plate Collection	\$ 8,312.60	-----
	Pledges	45,421.37	-----
	Dues	7,320.00	-----
	Easter Yughakin		-----
	Christmas Yughakin	= 9,852.00	-----
		TOTAL	\$ 70,905.97

IV. Number of Sacraments and Sacramentals:

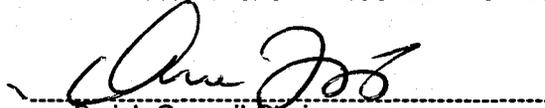
Baptisms	10	-----
Chrismations	1	-----
Engagements		-----
Weddings	5	-----
Funerals	12	-----

V. Number of Delegates: ----- 2 -----

We hereby certify that the above information is accurate to the best of our knowledge and information.



Parish Council Treasurer
Richard Papalian



Parish Council Chairman
Ara Momjian



Auditing Committee Chairman
Avadis Sakalian



Reviewed by Parish Priest
Rev. Fr. Karekin Kasparian

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2).

PARISH ST. JAMES ARMENIAN CHURCH OF CITY PURCHASE, NY
WESTCHESTER

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name Gary Bashian
Address 17 Laurel Lane
City Greenwich State CT Zip 06830
Telephone (203) 869-1691

B. Insurance:

Please identify types of insurance carries and coverage:

Property Atlantic Mutual (Building)
Liability Rand Insurance Co.
Other The State Insurance Fund (Compensation)

C. Tax Exemption:

Sales Tax Yes XXX No _____
Property Tax Yes XXX No _____
Other _____

D. Major Equipment Purchases in 1993:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Sanyo Copier & Brother FAX machine
Kitchen _____
Sanctuary Piano
Other _____

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/93)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1993

1. In Banks	\$-----	17,639.18	-----
2. On Hand	\$-----	544.94	-----
		TOTAL \$-----	18,184.12

A. Receipts and Donations:

1. Membership Dues	\$-----	7,320.00	-----
2. Pledges	\$-----		-----
3. Stewardship	\$-----	45,421.37	-----
4. Plate Collection	\$-----	8,312.60	-----
5. Candles	\$-----		-----
6. Easter Yughakin	\$-----		-----
7. Christmas Yughakin	\$-----	9,852.00	-----
8. In Lieu of Flowers	\$-----	11,575.00	-----
9. Wills and Bequests	\$-----		-----
10. Other Contributions:			
a. Endowments	-----	12,713.42	-----
b. General Donations	-----	3,087.00	-----

B. Sacraments & Other Services:

1. Baptisms	\$-----		-----
2. Weddings	\$-----		-----
3. Funerals	\$-----		-----
4. Requiems	\$-----	2,300.00	-----
		TOTAL \$-----	100,581.39

(cont'd)

<u>C. Church Affairs:</u>	(Gross)	(Net)
1. Bazaar	\$-----	-----
2. Picnics	-----	9,680.93
3. Raffles	-----	-----
4. Bingo	-----	-----
5. Fairs	-----	-----
6. Dinners	-----	20,170.25
7. Other: a. Rug sale	-----	8,605.21
b. Poon Paregentan	-----	4,423.66
c.-----	-----	-----
d.-----	-----	-----
		(NET) TOTALS \$ 42,880.05

D. Church Auxiliary Organizations:

1. Women's Guild	\$-----	-----
2. Mr. & Mrs. Auxiliary 3 M's	\$-----	396.94
3. Men's League Choir	\$-----	944.10
4. ACYOA Seniors	\$-----	-----
5. ACYOA Juniors	\$-----	145.00
6. Other:		
a. Cultural Programs	\$-----	1,784.45
b. Hye Steppers	\$-----	500.00
c.-----	\$-----	-----
	TOTAL \$	3,770.49

E. Other Income:

1. Interest	\$-----	231.75
2. Sale of Books, Records, Gifts Condo raffle	\$-----	875.40
3. Parish Newsletter	\$-----	-----
4. Donations for use of Facilities	\$-----	450.00
5. Contributions to Building Fund Bus ride	\$-----	83.04
6. Transfer of Funds PDF	\$-----	105.00
7. Other:		
a. Sunday church school	\$-----	28.15
b. Miscellaneous	\$-----	279.32
	TOTAL \$	2,052.66

TOTAL RECEIPTS (Items A-E) \$ 149,284.59
TOTAL CASH ACCOUNTED FOR \$ 167,468.71

PARISH ST. JAMES ARMENIAN CHURCH OF CITY PURCHASE, NY
WESTCHESTER
FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/93)

A. Salaries and Benefits:

1. Pastor (s)	\$-----44,800.00-----
2. Pastor's Housing & Utility Allowance	\$-----
3. Pastor's Automobile Allowance	\$-----
4. Pastor's Medical Insurance	\$-----4,354.73-----
5. Clergy Pension	\$-----1,000.00-----
	TOTAL \$-----50,154.73-----

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$-----625.00-----
2. Secretary and/or Clerical	\$-----
3. Choir Director, soloists, organist	\$-----6,325.00-----
4. Deacons Sexton	\$-----1,458.30-----
5. Payroll taxes	\$-----
6. Employee Benefits	\$-----
	TOTAL \$-----8,408.30-----

C. Operating Expenses:

1. Telephone	\$-----3,528.22-----
2. Stationery, Printing and Postage	\$-----8,182.30-----
3. Parish Newsletter	\$-----
4. Candle Appreciation dinner	\$-----266.90-----
5. Vestments XXRobes Hospitality	\$-----421.59-----
6. Altar Flowers	\$-----497.47-----
7. Books, Records, Gifts	\$-----1,954.75-----
8. Furniture and Equipment (office)	\$-----3,203.90-----
9. Contributions	\$-----
10. Fund Transfer	\$-----9,330.00-----
11. Other:	
a. Car fund	\$-----3,500.04-----
b. Liturgical	\$-----1,347.25-----
c. Misc. - Service Chg.	\$-----790.95-----
	TOTAL \$-----33,023.37-----

PARISH ST. JAMES ARMENIAN CHURCH OF CITY PURCHASE, NY
WESTCHESTER
FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$-----	16,029.00
2. Diocesan travel Technician Loan (Mile)	\$-----	591.25
3. Other:		
a. Youth Ministry	\$-----	2,561.00
b. St. Nersess Seminary	\$-----	1,000.00
		TOTAL \$-----

TOTAL \$----- 20,181.25

E. Educational Programs:

1. Christian Education Cultural Committee	\$-----	650.85
2. Armenian Language + Culture	\$-----	(7.13)
3. ACYOA Seniors	\$-----	
4. ACYOA Juniors	\$-----	
5. Choir	\$-----	70.00
6. Religious Studies and Vocation	\$-----	
7. Other:		
a. Armenia Aid	\$-----	(3,253.91)
b.-----	\$-----	

TOTAL \$----- (2,540.19)

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$-----	8,766.00
2. Utilities	\$-----	6,871.69
3. Insurance	\$-----	4,740.45
4. Repairs and Maintenance	\$-----	2,358.58
5. Equipment	\$-----	305.74
6. Other:		
a. Sewer Assessment	\$-----	567.39
b.-----	\$-----	

TOTAL \$----- 23,609.85

Balance - December 31, 1993

1. In Banks	\$-----	17,639.18
2. On Hand	\$-----	544.94

Total Disbursements \$132,837.31

TOTAL CASH ACCOUNTED FOR \$----- 18,184.12

1993 ADJUSTED CLERGY STIPENDS

EFFECTIVE JANUARY 1994

Actual 1994 Stipend & Allowances Budgeted

Basic Stipend \$20,930

Additional increment of \$1,495 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses). \$1,495

Additional increment for parish size:
150-300 voting members \$1,495

Over 300 voting members \$2,990

CAR ALLOWANCE

Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business (estimated).

Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business (estimated)

*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.

Note: The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.

HOUSING ALLOWANCE:

Parish owned home.....All costs including utilities.

Rental: a) Housing Allowance of..... \$847
b) All utilities costs

Home owned by Pastor....Pastors may use housing allowance on payments on house purchases.

CLERGY MEDICAL INSURANCE: Full payment

CLERGY PENSION: \$1,000
(Plus additional \$1,000 recommended) per year.

CLERGY LIFE INSURANCE:

As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.

\$-----	22,200.00	-----
\$-----		-----
\$-----		-----
\$-----		-----
\$-----		-----
\$-----	3,500.00	-----
\$-----		-----
\$-----		-----
\$-----		-----
\$-----	19,100.00	-----
\$-----		-----
\$-----	4,354.73	-----
\$-----		-----
\$-----	1,000.00	-----
\$-----		-----
TOTAL		\$-----50,154.73-----

PARISH ST. JAMES ARMENIAN CHURCH OF CITY PURCHASE, NY
WESTCHESTER

The above statement has been prepared from the books and records of St. James Armenian Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1993, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Lionel Galstaun

Parish Council Chairman
Lionel Galstaun

Richard Papalian

Parish Council Treasurer
Richard Papalian

Avadis Sakalian

Auditing Committee Chairman
Avadis Sakalian

Fr. Karekin Kasparian

Reviewed by Parish Priest
Rev. Fr. Karekin Kasparian

THE NAMES OF OFFICERS SERVING IN 1993

WOMEN'S GUILD

NO ACTIVITY DURING 1993

Chairman-----Telephone-----

Address-----

Membership-----# of meetings held-----

Amount transferred to Parish Council-----

Cash on hand at 1/1/93-----Income-----

Disbursements-----Balance at 12/31/93-----\$1,630.62

Major annual functions-----

YOUNG WOMEN'S GUILD

Chairman-----Telephone-----

Address-----

Membership-----# of meetings held-----

Amount transferred to Paish Council-----

Cash on hand 1/1/93-----Income-----

Disbursements-----Balance at 12/31/93-----

Major annual functions-----

ARMENIAN SCHOOL

Name	St. James Armenian School	
Chairman		
Telephone		
Address		
Principal	Anahid Chookhachian	Telephone (914) 337-7052
Superintendent		
Address	116 Crisfield Ave., Yonkers, NY 10710	
Number of Teachers	6 + 2 substitutes	Number of Pupils 17
Number of Classrooms	4	School Days and Hours Sat. 10:00-1:15
Cash on hand at 1/1/93	-	Income -
Disbursements	-	Balance at 12/31/93 \$6,371.83
Major annual functions	Lenten Dinner - Hop-a-Thon - Raffle - Sponsor pupil in Jerusalem - Christmas & Halloween Parties	

SUNDAY SCHOOL

Chairman		
Telephone		
Address		
Superintendent	Derek Kruizena	Telephone (203) 637-3638
Address	78 Florence Rd., Riverside, CT 06878	
Number of Teachers	4 + 4 Assistants	Number of Pupils 29
Number of Classrooms	4	School Hours Sundays 10:30-12:00
Cash on hand at 1/1/93	-	Income -
Disbursements	-	Balance at 12/31/93 -
Major annual functions	Christmas Eve Pageant	

RESERVE FUND

Chairman	Ara Momjian	Telephone (203) 661-9765
Address	747 North St., Greenwich, CT. 06830	

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman	Meline Kasparian	Telephone	(914) 632-3024
Address	37 Sara Lane, New Rochelle, NY 10804		
Membership	11	# of meetings held	10
Cash on hand at 1/1/93	\$3,053.35	Income	-
Disbursements	\$21.16	Balance at 12/31/93	\$3,032.19
Amount sent to Central Council in 1993	-		
Annual Affairs	Assist at picnic, Hosted Barbecue for area ACYOA's & Fellowship following Christmas eve service.		

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

NO ACTIVITY DURING 1993			
Chairman	-----		
Address	-----		
Membership	-----		
Cash on hand at 1/1/93	-----		
Disbursements	-----		Balance at 12/31/93
Major Annual Funtions	-----		

CHOIR

Chairman	Noimik Poulatian	Telephone	(914) 423-2033
Address	1194 Saw Mill River Rd., Yonkers, NY 10710		
Membership: Male	11	Female	15
		Total	26
Choirmaster	Raffi Sevadjan	Telephone	(516) 781-1670
Address	30 Dell Lane, Wantagh, NY 11793		
Cash on hand at 1/1/93	\$2,001.03	Income	\$1,255.00
Disbursements	\$380.90	Balance at 12/31/93	\$2,875.13
Amount sent to Choir Association Central Council in 1993	-----		
Annual Affairs	Hosted Lenten Dinner - Workshop		

MEN'S AUXILIARY

Chairman-----Telephone-----
 Address-----Fax-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/93-----Income-----
 Disbursements-----Balance at 12/31/93-----
 Major Annual Funtions-----

~~MR & MRS AUXILIARY~~ 3M's Club (MR/MRS/MS)

Chairman-----Karen Sirabian-----Telephone----- (914) 921-2143
 Address-----25 Colby Ave., Rye, NY 10580-----Fax----- (914) 253-4964
 Membership-----35-----# of meetings held-----7
 Cash on hand at 1/1/93-----\$320.00-----Income-----\$2,177.00
 Disbursements-----\$1,297.00-----Balance at 12/31/93-----\$1,200.00
 Major Annual Funtions-----Hosted Lenten Dinner - Holiday Wreath Sale -
 Series of Wine Tastings & Lectures-----

OFFICIAL PARISH PUBLICATION

Name of Publication-----HOPE-----Circulation-----750 + Churches
 Editor-----Rev. Fr. Karekin Kasparian-----Telephone----- (914) 253-9077
 Address-----St. James Armenian Church
 2 Lincoln Lane, Purchase, NY 10577-----
 Income-----Expense-----\$2,000.00

PUBLICITY AND PUBLIC RELATIONS

Name of Chruch's Publicity Co-ordinator-----Ann Der Boghosian-----
 Address-----499 N. Broadway, White Plains NY-----Telephone----- (914) 946-1638
 10603-----Fax----- (914) 263-4964

Chairman----- George G. Omartian ----- Telephone----- (203) 431-4194
 Address----- P.O.Box 318 Old Post Rd., So. Salem, NY 10590 -----
 Membership----- 10 ----- # of meetings held----- 4
 Cash on hand at 1/1/93----- - ----- Income----- \$4,976.05
 Disbursements----- \$3,171.72 ----- Balance at 12/31/93----- \$1,804.33
 Major Annual Funtions----- Annual Book Sale - Martyr's Memorial Program -
 Various Cultural Presentations -----

OTHER (Fill in Name)

HYE STEPPERS

Chairman----- George Guendjoian ----- Telephone----- (914) 961-5630
 Address----- 250 Round Hill Dr., Yonkers, NY 10710 -----
 Membership----- 20 - 25 ----- # of meetings held----- 9
 Cash on hand at 1/1/93----- \$835.72 ----- Income-----
 Disbursements----- ----- Balance at 12/31/93----- \$2,176.53
 Major Annual Funtions----- Pot Luck Dinners - Keff Nite -----

Future Plans of the Parish Council:

- Increase Membership
- Increase Stewardship
- To involve the parishioners in the new church complex.

Signature of the Parish Council:

President----- *Fr. Karekin Kasparian* ----- Rev. Fr. Karekin Kasparian
 Chairman----- *Lionel S. Galstaun* ----- Lionel S. Galstaun
 Secretary----- *Harry Nakashian* ----- Harry Nakashian
 Date----- March 28, 1994 -----

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Lily Davidian-----Tel. Home (914) 965-1637
Address 23 Arthur Place, Yonkers, NY 10701-----Tel. Office-----
Number of Votes Received 48-----Fax-----

Name Ara Ishkanian-----Tel. Home (914) 591-8835
Address 68 Taxter Road, Irvington, NY 10533-----Tel. Office-----
Number of Votes Received 66-----Fax-----

Name Michael Pisani-----Tel. Home (914) 793-4007
Address 35 Iroquois Road, Yonkers, NY 10710-----Tel. Office-----
Number of Votes Received 53-----Fax-----

Name Harry Tavitian-----Tel. Home (914) 654-8341
Address 19 Gladstone Road, New Rochelle, NY 10804-----Tel. Office-----
Number of Votes Received 48-----Fax-----

Name-----Tel. Home-----
Address-----Tel. Office-----
Number of Votes Received-----Fax-----

ALTERNATE PARISH COUNCIL MEMBER

Name Toros Mangassarlian-----Tel. Home (914) 967-2934
Address 12 Langeloh Court, Rye, NY 10580-----Tel. Office-----
Number of Votes Received-----Fax-----

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to a candidate for the Parish Council.)

become

Name----- Alice Basmajian -----Tel.Home----- (914) 946-0977
Address----- 17 Cobblefield Lane, White Plains, NY 10605 -----
Tel.Office----- -----Fax-----
Date Elected----- 1992 -----Number of Terms Served: 1st-----X-----2nd-----3rd-----

Name----- Ara Momjian -----Tel.Home----- (203) 661-9765
Address----- 747 North St., Greenwich, CT. 06830 -----
Tel.Office----- -----Fax-----
Date Elected----- 1990 -----Number of Terms Served: 1st-----2nd-----X-----3rd-----

Name----- -----Tel.Home-----
Address-----
Tel.Office----- -----Fax-----
Date Elected----- -----Number of Terms Served: 1st-----2nd-----3rd-----

Name----- -----Tel.Home-----
Address-----
Tel.Office----- -----Fax-----
Date Elected----- -----Number of Terms Served: 1st-----2nd-----3rd-----

Name----- -----Tel.Home-----
Address-----
Tel.Office----- -----Fax-----
Date Elected----- -----Number of Terms Served: 1st-----2nd-----3rd-----

Name----- -----Tel.Home-----
Address-----
Tel.Office----- -----Fax-----
Date Elected----- -----Number of Terms Served: 1st-----2nd-----3rd-----

Name----- -----Tel.Home-----
Address-----
Tel.Office----- -----Fax-----
Date Elected----- -----Number of Terms Served: 1st-----2nd-----3rd-----

DIOCESAN DELEGATES

Name Dr. Lionel Galstaun -----Tel.Home (203) 798-2967
Address 4 Lower Lake Road, Danbury, CT 06811 -----Tel. Office-----
Year Elected 1991 -----Fax-----

Name Hon. Vincent Gurahian -----Tel.Home (914) 962-7375
Address Macaulay Rd., RFD #2, Katonah, NY 10536 -----Tel. Office-----
Year Elected 1991 -----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

DIOCESAN DELEGATES (Cont'd)

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

ALTERNATE DIOCESAN DELEGATE

Name-----John Wolohojian-----Tel.Home----- (212) 724-2575
Address-----175 Riverside Dr., 1G, New Yor, NY 10024-----Tel. Office-----
Year Elected-----1991-----Fax-----

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