

Union
City

3/8/82

ITEMS TO CHECK BEFORE RATIFICATION OF NEWLY
ELECTED PARISH COUNCIL MEMBERS

- 1. Legality of the meeting (quorum). *NO mention of Quorum*
- 2. Copies of:
 - ✓ a) notice of meeting (with mailing date).
 - ✓ b) Agenda
 - ✓ c) Ballot sheets with received ballots for:
 - ✓ 1. Officers of the assembly
 - ✓ 2. Parish Council
 - ✓ 3. Auditing Committee
 - ✓ 4. Nominating Committee
 - ✓ 5. Diocesan Delegates
- ✓ 3. Report form submitted by Diocese with signatures.
- 4. Reports presented to Parish Assembly:
 - ✓ a) Pastor's Report - *NOT signed*
 - ✓ b) Parish Council's Report - *" " " "*
 - ✓ c) Committee's reports -
- ✓ 5. Financial Report
- ✓ 6. Minutes of the Parish Assembly *signed*
- ✓ 7. Have assessments been paid?
- ✓ 8. Have 1982 assessment figures been included in the budget?
- ✓ 9. Certification of newly elected Diocesan Delegates
- 10. Clergy Stipend - *NO form*
- 11. How was Balloting Done - *N*