



245 E

DIOCESE OF THE ARMENIAN CHURCH
630 Second Avenue
New York, NY 10016 - 4885

1992 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) The report of the Pastor and Parish Council; b) With a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of uncumbent and newly-elected Parish Council members; d) 1993 revenue and budget.

Name of Church: HOLY CROSS ARMENIAN CHURCH

Address	318 27th Street		
City	Union City	State	NJ Zip 07087
Telephone	201-864-2480	Fax	None
Pastor	None		
Assistant Pastor	None		

Parish Council Officers:

Chairman	Nubar Dorian
Vice-Chairman	Zaven Hovsepian
Secretary	Sylvia Bozoyan
Ass't Secretary	
Treasurer	
Ass't Treasurer	

Names of Delegates:

1.-----Nubar Dorian-----	4.-----
2.-----Zaven Hovsepian-----	5.-----
3.-----	6.-----

Officers of Assembly:

Assembly President-----	Rev. Fr. Carnig Hallajian
Assembly Chairman-----	Armen Kalbian
Assembly Secretary-----	Satenig Karagosian

Number of Parish Council Meeting (1992)-----11-----
Date of 1992 Annual Parish Assembly-----February 7, 1993-----
1993 Revenue Budget: \$-----95,000.00----- 1993 Expense Budget: \$-----104,800.00-----

PARISH HOLY CROSS CITY UNION CITY, NJ

1992 MEMBERSHIP DATA

1. Total Membership----- 105----- Over 1991 by----- 0
 Under 1991 by----- 0
 2. Number of entries on mailing list----- 560----- Over 1991 by----- 15
 Under 1991 by----- 0
 3. Number of Armenians in the area----- unknown-----
 4. Number of potential members-----
 5. 1992 membership dues:
 Per member \$----- 25.00----- Senior citizen \$----- N/A----- Other \$----- N/A-----

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	-----	-----	-----
b. Pledges	-----	-----	-----
c. Stewardship	-----	-----	-----
d. Other contributions	-----	-----	-----

7. Do you have a membership committee? ----- no-----

8. Donation for sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	----- \$100.00-----	-----
b. Baptism	----- 100.00-----	-----
c. Funeral	----- 150.00-----	-----
d. Other	-----	-----

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1993 PARISH ASSESSMENT DATA

I.	1992 Membership:	-----	
II.	Number of Clergy:	-----	-0-
III.	<u>Gross PCP:</u>		
	Plate Collection)	\$-----	
	Pledges)	-----	13,779.00
	Dues)	-----	
	Easter Yughakin	-----	4,485.00
	Christmas Yughakin	-----	4,570.00
		TOTAL	\$-----22,834.00-----

IV. Number of Sacraments and Funerals:

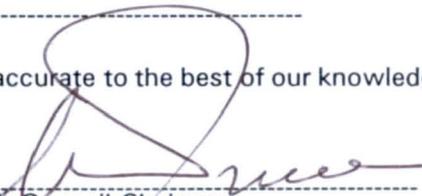
Baptisms	-----
Weddings	-----
Funerals	-----

V. Number of Delegates:

We hereby certify that the above information is accurate to the best of our knowledge and information.



Parish Council Treasurer



Parish Council Chairman



Auditing Committee Chairman

None

Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2).

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/92)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1992

1. In Banks	\$-----	88,806.40	-----
2. On Hand	\$-----		-----
		TOTAL \$	88,806.40

A. Receipts and Donations:

1. Membership Dues)	\$-----		-----
)			
2. Pledges)	\$-----		-----
)			
3. Stewardship)	\$-----	13,779.00	-----
)			
4. Plate Collection)	\$-----		-----
5. Candles	\$-----	2,948.85	-----
6. Easter Yughakin	\$-----	4,485.00	-----
7. Christmas Yughakin	\$-----	4,570.00	-----
8. In Lieu of Flowers	\$-----	2,950.00	-----
9. Wills and Bequests	\$-----		-----
10. Other Contributions:			
a. <u>Christmas Card</u>	-----	1,790.00	-----
b. <u>Other Donations</u>	-----	548.00	-----

B. Sacraments & Services:

1. Baptisms	\$-----	450.00	-----
2. Weddings	\$-----	300.00	-----
3. Funerals	\$-----	2,050.00	-----
4. Requiems	\$-----	4,310.00	-----
		TOTAL \$	38,180.85

(cont'd)

<u>C. Church Affairs:</u>	(Gross)	(Net)
1. Bazaar	\$ 8,955.00	6,169.79
2. Picnics	1,908.40	1,908.40
3. Raffles	-----	-----
4. Bingo	-----	-----
5. Fairs	-----	-----
6. Dinners	-----	-----
7. Other: a. 90 Anny.	27,545.00	16,928.35
b. Comm. Bkfst	289.00	-----
c.-----	-----	-----
d.-----	-----	-----
		(NET) TOTALS \$ 25,006.54

<u>D. Church Auxiliary Organizations:</u>		
1. Women's Guild	\$-----	
2. Mr. & Mrs. Auxiliary	\$-----	
3. Men's League	\$-----	
4. ACYOA Seniors	\$-----	
5. ACYOA Juniors	\$-----	
6. Other:		
a. Senior Citizens	\$ 500.00	
b.-----	\$-----	
		TOTAL \$ 500.00

<u>E. Other Income:</u>		
1. Interest	\$ 4,490.81	
2. Sale of Books, Records, Gifts	\$-----	
3. Parish Newsletter	275.00	
4. Donations for use of Facilities	1,280.00	
5. Contributions to Building Fund	\$-----	
6. Transfer of Funds	\$-----	
7. Other:		
a. Altar Flowers	\$ 395.00	
b. Miscellaneous	644.95	
		TOTAL \$ 7,085.76
		TOTAL RECEIPTS (Items A-E) \$ 70,773.15
		TOTAL CASH ACCOUNTED FOR \$ 159,579.55

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/92)

A. Salaries and Benefits:

- 1. Clergymen \$-----
- 2. Clergymen Housing & Utility Allowance \$-----
- 3. Clergymen Automobile Allowance \$-----
- 4. Clergy Medical Insurance \$-----
- 5. Clergy Pension \$-----

TOTAL \$-----

B. Other Salaries and Benefits:

- 1. Visiting Clergymen \$ 18,322.99-----
- 2. Secretary and/or Clerical \$-----
- 3. Choirmaster, soloists, organist \$-----
- 4. Deacons \$-----
- 5. Payroll taxes \$ 277.80-----
- 6. Employee Benefits \$ 3,600.00-----

TOTAL \$ 22,200.79

C. Operating Expenses:

- 1. Telephone \$ 968.32-----
- 2. Stationery, Printing and Postage \$ 2,236.45-----
- 3. Parish Newsletter \$-----
- 4. Candles \$ 461.25-----
- 5. Altar Flowers \$ 1,071.75-----
- 6. Books, Records, Gifts \$-----
- 7. Furniture and Equipment (office) \$ 4,900.00-----
- 8. Contributions \$-----
- 9. Fund Transfer \$-----
- 10. Other:
 - a. Christmas Party \$ 1,845.28-----
 - b. Church Socials \$ 441.00-----

TOTAL \$ 11,924.05

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$ <u>7,550.00</u>
2. Etchmiadzin Looma	\$ -----
3. Other:	
a. -----	\$ -----
b. -----	\$ -----
	TOTAL \$ <u>7,550.00</u>

E. Educational Programs:

1. Religious Education	\$ -----
2. Armenian Language	\$ <u>9,502.12</u>
3. ACYOA Seniors youth programs	\$ <u>1,575.00</u>
4. ACYOA Juniors	\$ -----
5. Choir	\$ -----
6. Religious Vocation	\$ -----
7. Other:	
a. <u>St. Nersess</u>	\$ <u>3,000.00</u>
b. <u>Missionary Endeavor</u>	\$ <u>21,650.00</u>
	TOTAL \$ <u>35,727.12</u>

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$ -----
2. Utilities	\$ <u>14,834.64</u>
3. Insurance	\$ <u>8,433.36</u>
4. Repairs and Maintenance	\$ <u>2,658.92</u>
5. Equipment	\$ -----
6. Other:	
a. <u>Miscellaneous</u>	\$ <u>13,332.29</u>
b. -----	\$ -----
	TOTAL \$ <u>39,332.29</u>

Balance - December 31, 1992

1. In Banks	\$ <u>42,845.30</u>
2. On Hand	\$ -----
	TOTAL CASH ACCOUNTED FOR \$ <u>159,579.55</u>

1992 ADJUSTED CLERGY STIPENDS
EFFECTIVE JANUARY 1993

Actual 1993 Stipend & Allowances Budgeted

Basic Stipend \$20,300

\$-----

Additional increment of \$1,450 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses). \$1,450

\$-----

Additional increment for parish size:
150-300 voting members \$1,450

\$-----

Over 300 voting members \$2,900

\$-----

CAR ALLOWANCE

Pastor's owned car... *Allowance equivalent to 27 cents per mile for pastoral business (estimated).

\$-----

Parish Owned Car ... *Allowance equivalent to 17 cents per mile for pastoral business (estimated)

\$-----

*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.

Note: The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.

HOUSING ALLOWANCE:

Parish owned home.....All costs including utilities.

\$-----

Rental:a) Housing Allowance of..... \$826
b) All utilities costs

\$-----

Home owned by Pastor....Pastors may use housing allowance on payments on house purchases.

\$-----

CLERGY MEDICAL INSURANCE:Full payment

\$-----

CLERGY PENSION: \$1,000
(Plus additional \$1,000 recommended) per year.

\$-----

CLERGY LIFE INSURANCE:
As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.

\$-----

TOTAL \$-----

FINANCIAL REPORT - SECTION III - ASSETTS AND LIABILITIES (ending 12/31/92)

A. ASSETTS:

1. Cash	\$ <u>42,845.30</u>

2. Certificates of Deposit	\$ <u>-0-</u>

3. Stocks and Bonds	\$ <u>-0-</u>

4. Real Estate (land, buildings, etc)	\$ -----

5. Special Funds (list each)	
a. <u>Endowment Fund</u>	\$ <u>1,213,900.53</u>
b. -----	\$ -----
c. -----	\$ -----
6. Other:	
a. -----	\$ -----
b. -----	\$ -----

TOTAL \$-----

B. LIABILITIES

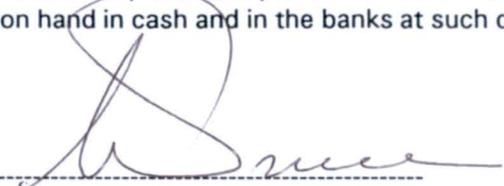
1. Mortgage	\$ -----

2. Loans Payable	\$ -----

3. Accounts Payable	\$ -----

TOTAL \$-----

The above statement has been prepared from the books and records of-----and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1992, and the balance on hand in cash and in the banks at such date, and any accounts payable.



Parish Council Chairman



Parish Council Treasurer



Auditing Committee Chairman

NONE

Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1993

WOMEN'S GUILD

Chairman	Arpena Sbarbaro	Telephone	201-945-6682
Address	799 West End Avenue, Cliffside Park, NJ 07010		
Membership	90	# of meetings held	9
Amount transferred to Parish Council	\$10,000.00		
Cash on hand at 1/1/92	16,318.57	Income	12,230.86
Disbursements	17,461.10	Balance at 12/31/92	11,088.33
Major annual functions	Bazaar, Picnic, Flea Markets, Rummage Sales, Lenten Dinner, Bus Rides, Project Share, Maundy Thursday Luncheon.		

YOUNG WOMEN'S GUILD NOT APPLICABLE

Chairman	Telephone
Address	
Membership	# of meetings held
Amount transferred to Paish Council	
Cash on hand 1/1/92	Income
Disbursements	Balance at 12/31/92
Major annual functions	

BOY SCOUTS NOT APPLICABLE

Chairman	Telephone
Address	
Membership	# of meetings held
Amount transferred to Paish Council	
Cash on hand 1/1/92	Income
Disbursements	balance at 12/31/92
Major annual functions	

ARMENIAN SCHOOL

Name	Mesrobian Armenian School		
Chairman	-----Telephone-----		
Address	-----		
Superintendent	Alice Yigitkurt	Telephone	201-943-7053
Address	1021 Linden Avenue, Ridgefield, NJ 07657		
Number of Teachers	3 + 2 asst.	Number of Pupils	30
Number of Classrooms	-----	School Days and Hours	Sat 10A-12:30P
Cash on hand at 1/1/92	*	Income	-----
Disbursements	-----	Balance at 12/31/92	-----
Major annual functions	Christmas Program and Hantess, Vartanantz Day Program, Annual School Hantess in June		

*The Armenian School finances are handled by Parish Council.

SUNDAY SCHOOL

Chairman	-----Telephone-----		
Address	-----		
Superintendent	Sylvia Bozoyan	Telephone	201-865-2790
Address	1812 West Street, Union City, NJ 07087		
Number of Teachers	2	Number of Pupils	10
Number of Classrooms	1	School Hours	11:05A-12N
Cash on hand at 1/1/92	900.00	Income	200.00
Disbursements	207.74	Balance at 12/31/92	892.26
Major annual functions	Lenten offering collection, Christmas party, Participation in "Learn & Play" pack for children in Armenia		

RESERVE FUND NOT APPLICABLE

Chairman	-----Telephone-----		
Address	-----		

YOUTH MINISTRY (A.C.Y.O.A. SENIORS) NOT APPLICABLE

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/92-----	Income-----
Disbursements-----	Balance at 12/31/92-----
Amount sent to Central Council in 1992-----	
Annual Affairs-----	

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS) NOT APPLICABLE

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/92-----	Income-----
Disbursements-----	Balance at 12/31/92-----
Major Annual Funtions-----	

CHOIR

Chairman-----	Hacik Sariminasyan-----	Telephone-----	201-794-8571-----
Address----- 2105 Dalton Place, Fair Lawn, NJ 07410-----			
Membership: Male-----	6-----	Female-----	8-----
Total-----	14-----		
Choirmaster-----	Ann Dadaian-----	Telephone-----	201-857-3145-----
Address----- 11 Highpoint, Cedar Grove, NJ 07009-----			
Cash on hand at 1/1/92-----	1,500.21-----		Income-----
Disbursements-----	1,522.00-----		Balance at 12/31/92-----
1,000.21-----			
Amount sent to Choir Association Central Council in 1992-----			
Annual Affairs----- None-----			

MEN'S AUXILIARY NOT APPLICABLE

Chairman-----	Telephone-----
Address-----	Fax-----
Membership-----	# of meetings held-----
Cash on hand at 1/1/92-----	Income-----
Disbursements-----	Balance at 12/31/92-----
Major Annual Funtions-----	

MR. & MRS. AUXILIARY NOT APPLICABLE

Chairman-----	Telephone-----
Address-----	Fax-----
Membership-----	# of meetings held-----
Cash on hand at 1/1/92-----	Income-----
Disbursements-----	Balance at 12/31/92-----
Major Annual Funtions-----	

OFFICIAL PARISH PUBLICATION

Name of Publication-----	VISION-----	Circulation-----	550-----
Editor-----	Arpena Sbarbaro/Ann Dadaian-----	Telephone-----	201-945-6682-----
Address-----	799 West End Avenue, Cliffside Park, NJ 07010-----		
Income-----	\$275.00-----	Expense-----	\$0-----

PUBLICITY AND PUBLIC RELATIONS NOT APPLICABLE

Name of Chruch's Publicity Co-ordinator-----	
Address-----	Telephone-----
-----	Fax-----

OTHER (Fill in Name)

SENIOR CITIZENS

Chairman	Mary Kaprielian	Telephone	201-866-7573
Address	1612 New York Avenue, Union City, NJ 07087		
Membership	40	# of meetings held	every Tues
Cash on hand at 1/1/92	1,298.16	Income	893.85
Disbursements	1,072.54	Balance at 12/31/92	1,119.47
Major Annual Funtions	None		

OTHER (Fill in Name)

Chairman		Telephone	
Address			
Membership		# of meetings held	
Cash on hand at 1/1/92		Income	
Disbursements		Balance at 12/31/92	
Major Annual Funtions			

Future Plans of the Parish Council:

Signature of the Parish Council:

President-----

Chairman-----

Secretary-----
Sylvia Boyan

Date-----
 4-7-93

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name----- Philip Arpiarian -----Tel. Home----- 201-943-8053
Address----- 428 Greenmount Avenue, Cliffside Park, NJ 07010 -----Tel. Office-----
Number of Votes Received----- 40 -----Fax-----

Name----- Harold Azmelian -----Tel. Home----- 201-867-5956
Address----- 104 Highpoint Ave., Weehawken, NJ 07087 -----Tel. Office-----
Number of Votes Received----- 34 -----Fax-----

Name----- Arpena Sbarbaro -----Tel. Home----- 201-945-6682
Address----- 799 West End Ave., Cliffside Park, NJ 07010 -----Tel. Office-----
Number of Votes Received----- 29 -----Fax-----

Name----- Robert Borgersen -----Tel. Home----- 201-
Address----- 121 Lakeview Terrace, Ramsey, NJ 07446 -----Tel. Office-----
Number of Votes Received----- 32 -----Fax-----

Name----- -----Tel. Home-----
Address----- -----Tel. Office-----
Number of Votes Received----- -----Fax-----

Name----- -----Tel. Home-----
Address----- -----Tel. Office-----
Number of Votes Received----- -----Fax-----

Name----- -----Tel. Home-----
Address----- -----Tel. Office-----
Number of Votes Received----- -----Fax-----

Name----- -----Tel. Home-----
Address----- -----Tel. Office-----
Number of Votes Received----- -----Fax-----

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name----- Gary Burggraf----- Tel.Home----- 201-868-0520
Address----- 1014 88th Street, North Bergen, NJ 07047-----
Tel.Office----- Fax-----
Date Elected----- 1991----- Number of Terms Served: 1st^x-----2nd-----3rd-----

Name----- Edward Sahagian----- Tel.Home----- 201-438-0934
Address----- 573 Third St., Carlstadt, NJ 07072-----
Tel.Office----- Fax-----
Date Elected----- 1989----- Number of Terms Served: 1st^x-----2nd^x-----3rd-----

Name----- Tel.Home-----
Address-----
Tel.Office----- Fax-----
Date Elected----- Number of Terms Served: 1st-----2nd-----3rd-----

Name----- Tel.Home-----
Address-----
Tel.Office----- Fax-----
Date Elected----- Number of Terms Served: 1st-----2nd-----3rd-----

Name----- Tel.Home-----
Address-----
Tel.Office----- Fax-----
Date Elected----- Number of Terms Served: 1st-----2nd-----3rd-----

Name----- Tel.Home-----
Address-----
Tel.Office----- Fax-----
Date Elected----- Number of Terms Served: 1st-----2nd-----3rd-----

Name----- Tel.Home-----
Address-----
Tel.Office----- Fax-----
Date Elected----- Number of Terms Served: 1st-----2nd-----3rd-----

MEMBERS CURRENTLY
IN OFFICE

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name-----Nubar Dorian-----Tel.Home-----201-224-5343
Address-----1073 Palisade Ave., Ft. Lee, NJ 07024-----
Tel.Office-----212-679-8282-----Fax-----
Date Elected-----1988-----Number of Terms Served: 1st----2nd----3rd-----

Name-----Apo Boghossian-----Tel.Home-----201-791-1088
Address-----1027 28th Street, Fair Lawn, NJ 07410-----
Tel.Office-----Fax-----
Date Elected-----1991-----Number of Terms Served: 1st----2nd-----3rd-----

Name-----Alice Yigitkurt-----Tel.Home-----201-943-7053
Address-----1021 Linden Ave., Ridgefield, NJ 07657-----
Tel.Office-----Fax-----
Date Elected-----1991-----Number of Terms Served: 1st----2nd-----3rd-----

Name-----Zaven Hovsepian-----Tel.Home-----201-447-4454
Address-----18 Lyncrest Dr., Paramus, NJ 07653-----
Tel.Office-----Fax-----
Date Elected-----1988-----Number of Terms Served: 1st----2nd----3rd-----

Name-----Anita Berberoqlu-----Tel.Home-----201-945-7360
Address-----373 Ninth St., Fairview, NJ 07022-----
Tel.Office-----Fax-----
Date Elected-----1991-----Number of Terms Served: 1st----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name-----Nubar Dorian-----Tel.Home-----201-224-5343
Address-----1073 Palisade Avenue, Ft. Lee, NJ 07024-----Tel. Office-----212-679-8282
Year Elected-----1990-----Fax-----

Name-----Zaven Hovsepian-----Tel.Home-----447-4454
Address-----18 Lyncrest Drive, Paramus, NJ 07653-----Tel. Office-----
Year Elected-----1990-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----