

Meeting was
changed to
Sunday 2/12 due
to snow storm

Letter and
more information
to follow

DIOCESE OF THE ARMENIAN CHURCH
630 Second Avenue
New York, NY 10016 - 4885

1994 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of incumbent and newly elected Parish Council members; d) 1995 revenue and expense budget.

Name of Church: HOLY CROSS ARMENIAN CHURCH

Address	318 27th Street				
City	Union City	State	NJ	Zip	07087
Telephone	201-864-2480		Fax		
Pastor	Very Rev. Vazken Karayan				
Assistant Pastor	None				

Parish Council Officers:

Chairman	Nubar Dorian
Vice-Chairman	Armen Kalbian
Secretary	Sylvia Bozoyan
Ass't Secretary	
Treasurer	Harold Azmelian
Ass't Treasurer	

Names of Delegates:

1. Nubar Dorian	4. _____
2. Zaven Hovsepian	5. _____
3. _____	6. _____
7. _____	

Officers of Assembly:

Assembly President	Very Rev. Vazken Karayan
Assembly Chairman	Dr. Edward Sahaqian
Assembly Secretary	Ms. Kay Derderian

Number of Parish Council Meetings (1994) 10

Date of 1994 Annual Parish Assembly February 12, 1995

1995 Revenue Budget: \$ 100,000.00 1995 Expense Budget: \$ 150,000.00

PARISH HOLY CROSS ARMENIAN CHURCH CITY UNION CITY, N.J.

1994 MEMBERSHIP DATA

1. Total Membership 105 Over 1993 by 0
 Under 1993 by _____
2. Number of entries on mailing list 535 Over 1993 by 0
 Under 1993 by _____
3. Number of Armenians in the area unknown
4. Number of potential members _____
5. 1994 membership dues:
 Per member \$ 25.00 Senior citizen \$ _____ Other \$ _____

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____	_____
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? Yes

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	<u>\$100.00</u>	_____
b. Baptism	<u>\$100.00</u>	_____
c. Funeral	<u>\$150.00</u>	_____
d. Other	_____	_____

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1995 PARISH ASSESSMENT DATA


I.	1994 Membership:	105	_____
II.	Number of Clergy:	1	_____
III.	<u>Gross PCP:</u>		
	Plate Collection	♦ _____	
	Pledges	13,264.00	_____
	Dues	_____	_____
	Easter Yughakin	4,655.00	_____
	Christmas Yughakin	5,260.00	_____
		TOTAL	♦ <u>23,179.00</u>

IV. Number of Sacraments and Sacramentals:

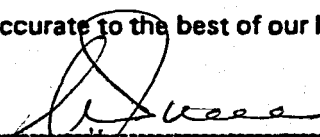
Baptisms	8	_____
Chrismations		_____
Engagements		_____
Weddings	2	_____
Funerals	7	_____

V. Number of Delegates: _____

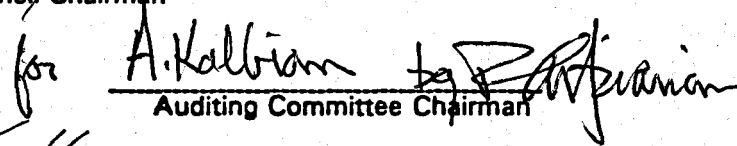
We hereby certify that the above information is accurate to the best of our knowledge and information.




 Parish Council Treasurer



 Parish Council Chairman

for 

 Auditing Committee Chairman



 Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 6-7) AND THE MEMBERSHIP DATA SHEET (page 3).

PARISH HOLY CROSS ARMENIAN CHURCH CITY UNION CITY, N.J.

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name HON. THOMAS M. VENINO, ESQ.
Address 1012 80th Street
City North Bergen State N.J. Zip 07047
Telephone 201-861-0100

B. Insurance:

Please identify types of insurance carried and coverage:

Property \$1,000,000.00 - Farmer's Mutual Fire Insurance Company
Liability \$ 500,000 per occurrence / \$1,000,000 aggregate
Other _____

C. Tax Exemption:

Sales Tax Yes No _____
Property Tax Yes No _____
Other _____

D. Major Equipment Purchases in 1994:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Purchase of Computer, Printer and Fax Machine
Kitchen _____
Sanctuary New Altar Cloths, Chalice and Torch Bearers
Other 51" Television

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/94)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1994

1. In Banks	⌘	34,547.52	_____
2. On Hand	⌘		_____
		TOTAL	⌘ 34,547.52

A. Receipts and Donations:

1. Membership Dues	⌘		_____
2. Pledges	⌘		_____
3. Stewardship	⌘	13,264.00	_____
4. Plate Collection	⌘		_____
5. Candles	⌘	2,930.45	_____
6. Easter Yughakin	⌘	4,655.00	_____
7. Christmas Yughakin	⌘	5,260.00	_____
8. In Lieu of Flowers	⌘	4,885.00	_____
9. Wills and Bequests Altar Flowers	⌘	470.00	_____
10. Other Contributions:			
a. Christmas Card		\$ 1,790.00	_____
b. Other Donations		4,840.43	_____

B. Sacraments & Other Services:

1. Baptisms	⌘	750.00	_____
2. Weddings	⌘	150.00	_____
3. Funerals	⌘	1,250.00	_____
4. Requiems	⌘	4,460.00	_____
		TOTAL	⌘ 44,704.88

(cont'd)

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar	8,459.85	5,996.14
2. Picnics		
3. Raffles	30,800.00	20,258.15
4. Bingo		
5. Fairs		
6. Dinners		
7. Other: a. Communion Breakfast	134.00	(-152.66)
b.		
c.		
d.		
		(NET) TOTALS \$ 26,103.63

D. Church Auxiliary Organizations:

1. Women's Guild	17,000.00
2. Senior Women's Guild/Auxiliary	500.00
3. Mr. & Mrs. Auxiliary	
4. Men's Club	
5. ACYOA Seniors	
6. ACYOA Juniors	
7. Other:	
a.	
b.	
c.	
TOTAL \$ 17,500.00	

E. Other Income:

1. Interest	1,153.93
2. Sale of Books, Records, Gifts	
3. Parish Newsletter	140.00
4. Donations for Use of Facilities	180.00
5. Contributions to Building Fund Armenian School	3,150.00
6. Transfer of Funds	50,000.00
7. Other:	
a. Missionary Fund	10,610.00
b. Miscellaneous Income	2,390.37
TOTAL \$ 67,624.30	

TOTAL RECEIPTS (Items A-E) \$ 156,085.47
TOTAL CASH ACCOUNTED FOR \$ 190,500.43

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/94)

A. Salaries and Benefits:

1. Pastor (s)	_____
2. Pastor's Housing & Utility Allowance	_____
3. Pastor's Automobile Allowance	_____ 37,281.00
4. Pastor's Medical Insurance	_____
5. Clergy Pension	_____
	TOTAL \$ 37,281.00

B. Other Salaries and Benefits:

1. Visiting Clergymen	_____ 1,226.80
2. Secretary and/or Clerical	_____
3. Choir Director, Soloists, Organist	_____
4. Deacons	_____
5. Payroll Taxes	_____ 277.80
6. Employee Benefits Caretaker	_____ 3,600.00
	TOTAL \$ 5,104.60

C. Operating Expenses:

1. Telephone	_____ 860.88
2. Stationery, Printing and Postage	_____ 5,137.34
3. Parish Newsletter	_____
4. Candles	_____ 3,627.94
5. Vestments + Robes	_____ 2,815.00
6. Altar Flowers	_____ 1,309.72
7. Books, Records, Bibles Church Socials	_____ 425.15
8. Furniture and Equipment (office)	_____ 2,249.36
9. Contributions	_____ 2,500.00
10. Fund Transfer	_____
11. Other:	
a. Christmas Party	_____ 1,951.32
b. Miscellaneous	_____ 2,197.23
	TOTAL \$ 23,073.94

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$ 8,640.00
2. Etchmiadzin Looma (Mite)	\$ _____
3. Other:	
a. _____	\$ _____
b. _____	\$ _____
	TOTAL \$ 8,640.00

E. Educational Programs:

1. Christian Education	\$ _____
2. Armenian Language + Culture	\$ 11,673.39
3. ACYOA Seniors	\$ _____
4. ACYOA Juniors	\$ _____
5. Choir	\$ _____
6. Religious Studies and Vocation	\$ _____
7. Other:	
a. Youth Programs	\$ 388.00
b. _____	\$ _____
	TOTAL \$ 12,061.39

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$ _____
2. Utilities	\$ 18,550.49
3. Insurance	\$ 5,431.25
4. Repairs and Maintenance	\$ 4,743.61
5. Equipment	\$ _____
6. Other:	
a. _____	\$ _____
b. _____	\$ _____
	TOTAL \$ 28,725.35

Balance - December 31, 1994

1. In Banks	\$ 75,614.05
2. On Hand	\$ _____
	TOTAL CASH ACCOUNTED FOR \$ 190,500.33

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/94)

A. ASSETS:

1. Cash	\$	75,614.05

2. Certificates of Deposit	\$	_____

3. Stocks and Bonds	\$	32,367.52

4. Real Estate (land, buildings, etc)	\$	_____

5. Special Funds (list each)		
a. <u>Permanent Endowment Fund</u>	\$	1,266,827.41
b. _____	\$	_____
c. _____	\$	_____
6. Other:		
a. _____	\$	_____
b. _____	\$	_____

TOTAL \$ 1,374,808.98

B. LIABILITIES

1. Mortgage	\$	_____

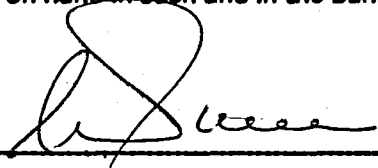
2. Loans Payable	\$	_____

3. Accounts Payable	\$	20,600.00

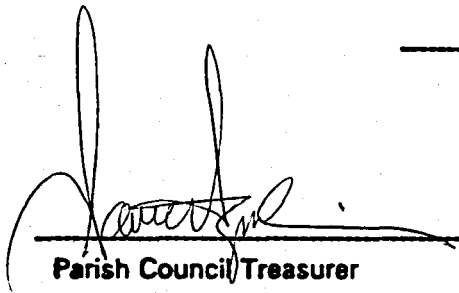
TOTAL \$ 20,600.00

PARISH HOLY CROSS ARMENIAN CHURCH CITY Union City, N.J.

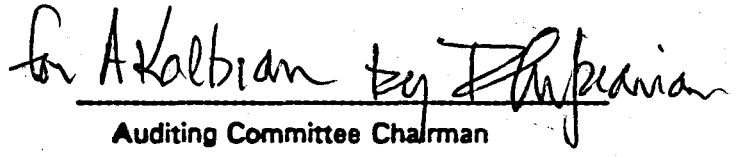
The above statement has been prepared from the books and records of Holy Cross and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1994, and the balance on hand in cash and in the banks at such date, and any accounts payable.



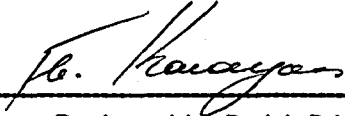
Parish Council Chairman



Parish Council Treasurer



Auditing Committee Chairman



Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1994

WOMEN'S GUILD

Chairman	Arpena Sbarbaro	Telephone	201-945-6682
Address	799 West End Avenue, Cliffside Park, NJ 07010		
Membership	94	# of meetings held	9
Amount transferred to Parish Council	\$17,000.00		
Cash on hand at 1/1/94	7,786.23	Income	14,756.62
Disbursements	19,172.41	Balance at 12/31/94	3,370.44
Major Annual Functions	Rummage Sales, Bazaar, Flea Markets, Lenten Dinner, Bus Rides, Project Share, Maundy Thursday Luncheon, Women of the Year Dinner, 60th Anniversary Celebration		

SENIOR WOMEN'S GUILD / AUXILIARY

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Amount transferred to Parish Council	_____		
Cash on hand 1/1/94	_____	Income	_____
Disbursements	_____	Balance at 12/31/94	_____
Major Annual Functions	_____		

ARMENIAN SCHOOL

Name of School	Mesrobian Armenian School		
Chairman	Telephone		
Address			
Superintendent	Alice Yigitkurt Telephone		
Address	1021 Linden Avenue, Ridgefield, NJ 07657		
Number of Teachers	3 + 1 Assistant	Number of Pupils	34
Number of Classrooms	4	School Days and Hours	Sat. 10AM-12PM
Cash on hand at 1/1/94	**	Income	
Disbursements		Balance at 12/31/94	
Major Annual Functions	Christmas Program and Hantess, Annual School Closing Hantess		

**The Armenian School finances are handled by the Parish Council.

SUNDAY SCHOOL

Chairman	Telephone		
Address			
Superintendent	Sylvia Bozoyan Telephone 201-865-2790		
Address	1812 West Street, Union City, NJ 07087		
Number of Teachers	3 + 1 guest teacher	Number of Pupils	26
Number of Classrooms	1	School Hours	Sun. 10:20 AM-12 Noon
Cash on hand at 1/1/94	1057.68	Income	1467.68
Disbursements	378.51	Balance at 12/31/94	1089.17
Major Annual Functions	Christmas Holy Communion and Breakfast, Easter Holy Communion and Breakfast, Christmas Party		

RESERVE FUND

Not Applicable

Chairman	Telephone
Address	

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

NOT APPLICABLE

Chairman	Telephone
Address	
Membership	# of meetings held
Cash on hand at 1/1/94	Income
Disbursements	Balance at 12/31/94
Amount sent to Central Council in 1994	
Major Annual Functions	

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

NOT APPLICABLE

Chairman	Telephone
Address	
Membership	# of meetings held
Cash on hand at 1/1/94	Income
Disbursements	Balance at 12/31/94
Major Annual Functions	

CHOIR

Chairman	Hacik Sariminasyan	Telephone	201-794-8571
Address 2105 Dalton Place, Fairlawn, NJ 07410			
Membership: Male	6	Female	8
		Total	14
Choirmaster	Ann Dadaian	Telephone	201-857-3145
Address 11 Highpoint, Cedar Grove, NJ 07009			
Cash on hand at 1/1/94	\$1690.21	Income	-0-
Disbursements	-0-	Balance at 12/31/94	\$1690.21
Amount sent to Choir Association Central Council in 1994 -0-			
Major Annual Functions None			

MEN'S CLUB

NOT APPLICABLE

Chairman	Telephone
Address	Fax
Membership	# of meetings held
Cash on hand at 1/1/94	Income
Disbursements	Balance at 12/31/94
Major Annual Functions	

MR. & MRS. AUXILIARY

NOT APPLICABLE

Chairman	Telephone
Address	Fax
Membership	# of meetings held
Cash on hand at 1/1/94	Income
Disbursements	Balance at 12/31/94
Major Annual Functions	

OFFICIAL PARISH PUBLICATION

Name of Publication	VISION	Circulation	
Editor	Very Rev. Fr. Vazken Karayan	Telephone	201-864-2480
Address	318 27th Street, Union City, NJ 07087		
Income	\$140.00	Expense	-0-

PUBLICITY AND PUBLIC RELATIONS

NOT APPLICABLE

Name of Church's Publicity Coordinator	
Address	Telephone
	Fax

OTHER (Fill in Name)

Chairman	Bertha Najarian	Telephone	201-944-2852
Address	505 North Avenue, Fort Lee, NJ 07024		
Membership	35	# of meetings held	every Tuesday
Cash on hand at 1/1/94	\$1101.87	Income	\$629.10
Disbursements	\$703.55	Balance at 12/31/94	\$1027.42
Major Annual Functions	None		

OTHER (Fill in Name)

Chairman		Telephone	
Address			
Membership		# of meetings held	
Cash on hand at 1/1/94		Income	
Disbursements		Balance at 12/31/94	
Major Annual Functions			

Future Plans of the Parish Council:

Renovations to church center. Renovations to facilities in Church

Sunday School.

Signature of the Parish Council:

President *[Signature]*
Chairman *[Signature]*
Secretary *[Signature]*
Date _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name Philip Arpiarian Tel.Home 201-943-8053
Address 428 Greenmount Avenue, Cliffside Park, NJ 07019
Tel.Office _____ Fax _____
Date Elected 1995 Number of Terms Served: 1st 2nd _____ 3rd _____

Name Harold Azmelian Tel.Home 201-867-5956
Address 104 Highpoint Avenue, Weehawken, NJ 07087
Tel.Office _____ Fax _____
Date Elected 1995 Number of Terms Served: 1st 2nd _____ 3rd _____

Name Edward Sahagian Tel.Home 201-438-0934
Address 573 Third Street, Carlstadt, NJ 07072
Tel.Office _____ Fax _____
Date Elected 1995 Number of Terms Served: 1st 2nd 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS:

Name Ann Dadaian Tel. Home 201-857-3145
Address 11 Highpoint, Cedar Grove, NJ 07009 Tel. Office 212-476-9407
Number of Votes Received 50 Fax 212-986-9433

Name Arto Can Tel. Home 201-943-0632
Address 361 Commercial Ave, Cliffside Park, NJ Tel. Office _____
Number of Votes Received 50 07010 Fax _____

Name Andrew Avedesian Tel. Home 201-628-0364
Address 16 Kerri Lane #316, Lincoln Park, NJ Tel. Office _____
Number of Votes Received 48 07035 Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

ALTERNATE PARISH COUNCIL MEMBERS

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

DIOCESAN DELEGATES

Name Nubar Dorian Tel.Home 201-224-5343
Address 1073 Palisade Avenue, Fort Lee, NJ 07024 Tel. Office _____
Year Elected _____ Fax _____

Name Zaven Hovsepian Tel.Home 201-447-4454
Address 18 Lyncrest Drive, Paramus, NJ 07652 Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

ALTERNATE DELEGATES

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____

Name _____ Tel.Home _____
Address _____ Tel. Office _____
Year Elected _____ Fax _____