Hayr Soorp—

all these

go to the

Severe along

with the felter

to the Prepate



# EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA 630 Second Avenue, New York, NY 10016-4806 (212)686-0710 Fax (212)779-3558

## 1998 ANNUAL PARISH REPORT FORM

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1998 revenue and expense report. d) 1999 Proposed revenue and expense budget.

Name of Church

Holy Cross Armenian Church

318 27th	Street			
ion City	State	NJ	Zip	07087
y Rev. Vazken Kar	ayan			
		• •		
fficers: Apraham Boghossi	an			
Zaven Hovsepian				<u> </u>
Sylvia Bozoyan	-		·······	
		•		
Mary Shalakian				
. Alice Bozoyan				
1	-864-2480  Ty Rev. Vazken Kar  Officers:  Apraham Boghossi  Zaven Hovsepian  Sylvia Bozoyan	-864-2480 Fax  Ty Rev. Vazken Karayan  fficers:  Apraham Boghossian  Zaven Hovsepian  Sylvia Bozoyan  Mary Shalakian	Apraham Boghossian Zaven Hovsepian Sylvia Bozoyan  Mary Shalakian	Araham Boghossian Zaven Hovsepian Sylvia Bozoyan Mary Shalakian

Names of Delegates:

1	Nubar Dorian
2	Zaven Hovsepian
3	
4	
5	
6	
7	

Officers of Assembly:

ubar Dorian
hilip Arpiarian

Number of Parish Council Meetings (1998)

Date of 1998 Annual Parish Assembly January 31, 1999

1999 Revenue Budget \$ \$109,700

1999 Expense Budget \$ \$183,200

#### \_\_\_\_

HOLY CROSS

## 1998 MEMBERSHIP DATA

1.Total Membership _				
Over 1997 by	<u>,                                      </u>		Under 1997	by
2. Number of entries	on mailing list _	450		
3. Number of Armeni				
4. Number of potentia	al members			
5. 1998 membership	dues:			
Per member \$	100.00	Senior citizen \$	50.00	Other \$
				gories: (in percentage and
	%		Members	
a. Dues	18.98		\$2925	<del>-</del>
b. Pledges	46.56	_	\$7173	<u> </u>
c. Stewardship	0	<u>.</u>	0	_
d. Other Contribution	s 34.46	· 	5309	
7. Do you have a me	mbership comm	nittee? YES		NOX
8. Donation for Sacra	ments and othe	er services:	•	
	Members	Non-m	embers	
a. Baptism	100.00		.00	
b. Chrismation		<del></del>		
c. Wedding	100.00		.00	
d. Funeral	150.00		.00	
e. Other				
The Diocesan dues is 60% - Membership 5% - Clergy 25% - Gross PCP (PI 5% - BWF (Baptism 5% - For 3 or more	ate Collection, is, Weddings, F	Dues, Yughakin) unerals)	:	

#### 1998 PARISH ASSESSMENT DATA

I. 1998 Membership	58	
II. Number of Clergy	1	
III. Gross PCP		
III. Gloss FCF	·	
Membership dues	\$\$	
Pledges	7173	-
Plate Collection	5309	_
Easter Yughakin	4415	<u> </u>
Christmas Yughakin	5095	
TOTAL	\$ 125,617	
		_
IV. Number of Sacraments and	Sacramentals:	
Baptisms	3	
Chrismations	0	_
Engagements	0	-
Weddings	1	<del>-</del>
Funerals	11	_
		_
V. Number of Delegates:	2	_
We hereby certify that knowledge and information.	the above information is accu	rate to the best of our
	A.B. IM. Y	
	Parish Council Chairman	
Jares V. Sholak	The / 1.	Com Kalli
Parish Council Treasurer		Auditing Committee Chairman

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (PAGES 6-7) AND THE MEMBERSHIP DATA SHEET (PAGE 3).

## SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:		
NameHon. Thomas	M. Venino, Esq.	
Address1012 80th St	treet	
CityNorth Bergen	StateNJ	Zip_ 07047
Telephone201-861-0100	Fax	
B. Insurance:		
Please identify types of insurance carried	<del>-</del>	•
Property\$1,000,000.00 - Far	cmer's Mutual Fire Insu	rance Company
Liability \$500,000 per occurr	rence/\$1,000,000 aggrega	ate
Other		
C. Tax Exemption:		
Sales Tax YesX	No	
Property Tax Yes X	No	
501 (c ) (3) Yes	No	
Other		
D. Major Equipment Purchases in 1998:		
Please provide sufficient identification to puse by all parishes:	permit the development of an	information bank for
Office New Computer/Printer		
Kitchen New Freezer, Dishwash	er, Coffee Machine	
Sanctuary New Lenten Altar C	urtain	
Other		

UNION CITY

#### FINANCIAL REPORT - SECTION I - INCOME (ENDING 12/31/98) PARISH COUNCIL OPERATING ACCOUNT

#### A. Receipts and Donations:

1. Membership Dues

HOLY CROSS

2,925

2. Pledges

- 7,173
- 3. Stewardship
- -0-
- 4. Plate Collection
- 5,309

5. Candles

- 2,988
- 6. Easter Yughakin
- 4,415
- 7. Christmas Yughakin
- 5,095
- 8. In Lieu of Flowers
- 8,425
- 9. Wills and Bequests
- 10. Other Contributions:

#### B. Sacraments & Other Services:

1. Baptisms

475

2. Weddings

500

3. Funerals

1,700

4. Requiems

- 7,879
- **TOTAL**
- 48,884

#### C. Church Affairs:

- (Gross)
- (Net)

- 1. Bazaar
- 11,132.70
- 8,195.53

- 2. Picnics
- -0-

-0-

- 3. Fairs
- 30,100.00
- 14,624.75

- 4. Dinners
- 11,898.00
- 7,180.81

1. Interest \$ 11,332.81

2. Sale of Books, Records, Gifts \$ -0
3. Parish Newsletter \$ 105.00

4. Donations for Use of Facilities \$ 980.00

5. Contributions to Building Fund \$ 9,150.00

6. Transfer of Funds \$ 20,000.00

- 7. Other Fundraising (Bingo, Raffles, etc.)
- a. Missionary

s 1,854.00

b. Miscellaneous

6,009.00

**TOTAL** 

\$ 37,430.81

(F) TOTAL RECEIPTS (Items A to E)

\$ 152,642.62

Balance: January 1, 1998

1. In Banks

\$ 70,903.66

2. On Hand

TOTAL CASH (G)

\$ 70,903.66

TOTAL CASH ACCOUNTED FOR (F+G) \$ 223,544.30

## FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/98)

P. Salaries and Benefits:	Pastor	Assn't Pastor
1. Pastor(s)	\$ 31,740	0
2. Pastor's Housing & Utility Allowance	\$ 11,340	0
3. Pastor's Automobile Allowance	\$4,350	0
4. Pastor's Medical Insurance	\$_5,220	0
5. Clergy Pension	\$ 2,000	0
TOTAL \$	54,650 <b>TOTAL</b>	\$
	NET TOTAL \$_	54,650.00
Q. Other Salaries and Benefits:		
1. Visiting Clergymen	\$ 1,620	
2. Secretary and/or Clerical	\$	<u> </u>
3. Choir Director, Soloist, Organist	\$	<u> </u>
4. Youth Director	\$	
5. Custodial	\$ <u>'4,933.08</u>	
6. Education Directors	\$	
7. Deacons	\$	
8. Payroll Taxes	\$8_	
9. Employee Benefits	\$	
TOTAL	\$ 6,830.88	
R. Operating Expenses:		
1. Telephone	\$ 2,674.96	
2. Stationery, Printing & Postage	\$ 4,068.09	
3. Parish Newsletter	\$ <u> </u>	
4. Candles	\$ 200.08	
5. Vestments & Robes	\$ -	

•	6. Altar Flowers	\$	536.33
	7. Books, Records, Gifts	\$	
	8. Furniture and Equipment (office)	\$	4,158.94
	9. Contributions (out of parish)	\$	
	10. Fund Transfer	\$	
	11. Other:		
	a	\$	
	b	\$	
	TOTA	L \$	11,638.40
_			
S. /	Assessments:		
	1. Diocesan Dues		10,886.00
	2. Etchmiadzin Louma (Mite)	\$	_
	3. Other:		
	a	\$	
	b	\$	
	TOTA	\L \$	10,886.00
T. I	Educational Programs:		
	1. Christian Education	\$	_
	2. Armenian Language & Culture	\$	10,695.60
	3. ACYOA Seniors	\$	-
	4. ACYOA Juniors	\$	
	5. Choir	\$	_
	6. Religious Studies & Vocation	\$	· <u>-</u>
	7. Other:		
	a	\$	
	h.	Ś	

#### U. Church Building Expenses:

- 1. Mortgage (Principal/Interest) 2. Utilities
- 14,327.92 10,939.00 3. Insurance
- 7,735.59 4. Repairs & Maintenance
- 12,393.00 5. Equipment
- 6. Other:
- Misc. 7,395.29
- 2,500.00 Parking 65,498.14

TOTAL

149,991.68 (V) TOTAL (P to U)

Balance: December 31, 1998

- 73,552.62 1. In Banks
- -0-2. On Hand 73,552.62 **TOTAL CASH (W)** 
  - 223,544.30 TOTAL CASH ACCOUNTED FOR (V + W)

## 1998 ADJUSTED CLERGY STIPENDS EFFECTIVE JANUARY 1999

	A	ctual 1998 Stipend &	Allowances Budgeted
Basic Stipend	\$23,590	PASTOR \$ 23,240	ASSN'T PASTOR \$
Additional increment of \$1,61 three years of service as an or priest in the Diocese with a m seven increments (including so Western and Canadian Dioces	rdained aximum of ervice in the	\$ 8,000	•
Additional increment for parisl 150-300 voting members	n size: \$1,660	<b>s</b> 0	\$
Over 300 voting members	\$3,320	\$ 0	\$
CAR ALLOWANCE Pastor's owned car* Allowa equivalent to 32 cents per mil pastoral business.		\$ 4,350	\$
Parish Owned Car*Allowand equivalent to 18 cents per mil pastoral business.  The above mileage allowan cover the entire cost of the automobile including gason repairs and insurance.  Note: The mileage allowance owned cars does not apply with parish assumes all cost of open	e for nces shall e line, oil, for parish here the	\$	\$
HOUSING ALLOWANCE: Parish owned home All cost utilities. Rental a) Housing Allowance		\$ \$_11,340	\$· \$
b) All utilities costs Home owned by Pastor/Pasto housing allowance on paymer purchases.		\$ \$	\$ \$
CLERGY MEDICAL INSURANCE Full payment	DE:	5,220	
CLERGY PENSION: (Plus additional \$1,000 recomy	\$1,000 nmended per	\$ 2,000	\$
CLERGY LIFE INSURANCE: As much term life insurance f Pastors as can be purchased	per year for	\$500	\$
\$500. Such coverage will be by the Parish for the benefit of Pastor's beneficiaries.		\$	\$

TOTAL\$54,650 TOTAL\$

## FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/98)

## A. ASSETS:

1. Cash	\$ 73,552.62
2. Certificates of Deposit	\$ -
2. Certificates of Deposit	\$
	•
3. Stocks and Bonds	\$ 73,651.81
4. Real Estate (land, buildings, etc)	\$1,300,000.00
5. Building Funds	\$
o, building runus	Υ
6. Reserve Fund	\$
7. Other Special Funds (list each)	
a. Endowment	\$1,667,034.46
b	\$
c	\$
GRAND TOTAL ASSETS	\$ 3,114,238.80

#### **B. LIABILITIES:**

1. Mortgage

**-**0-

2. Loans Payable

\$ **-**0-

3. Accounts Payable

\$\_\_\_\_\_

GRAND TOTAL LIABILITIES

\$	-0	-		

The above statement has been prepared from the books and records of Holy Cross Armenian Church (Parish Name) and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1998, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Parish Council Chairman

Parish Council Treasurer

Auditing Committee Chairman

Reviewed by Parish Priest

	UNION	CIT
.,		

TT/\T \7	CROSS
HOLY	1 Kt 1~~

PARISH

## THE NAMES OF OFFICERS SERVING IN 1998

WOMEN'S GUILD		
Chairman Diana Burggraf		
Address 1014 88th Street		
CityNorth Bergen	StateNJ	z <sub>ip07047</sub>
Telephone 201-868-0502		
Membership120	# of meetings held	10
Amount transferred to Parish Council\$	20,000	
Cash on hand at 1/1/98\$3,232.26	Income	\$21,017.79
Disbursements \$23,265.79	Balance at 12/31/98	\$984.26
Major Annual Functions Rummage Sales, Ba Bus Rides, Project Share, Maundy Th		
Celebration, Choreg Sales, Mother's Aged	•	
SENIIOR WOMEN'S GUILD/AUXILIARY	ONE	
Chairman		
Address		
City	State	Zip
Telephone		
Membership	# of meeting	s held
Amount transferred to Parish Council	·	
Cash on hand 1/1/98	Incor	me
Disbursements	Balance at 12/3	1/98
Major Annual Functions		<u> </u>

PARISH	CROSS ,		CHY	UNION CITY	_
ARMENIAN SCHOO	L				-
Name of School	Mesrobian Armenia	n School			_
					_
				Zip	_
Superintendent					
Telephone			_Fax		_
Number of Teacher	s 2 + Pastor	Numbe	or of Pupils		_
Number of Classroo	s 2 + Pastor	School Da	ays and Ho	urs Sat 10A-12N	<u>.</u>
	** /1/98 \$				
Major Annual Funct	tions Christmas Pro	ogram, Varta	ınantz Da	y Program Annual H	<u>a</u> ntess
** The Armenian	School finances are	e handled by	the Par	ish Council.	
SUNDAY SCHOOL					
Chairman					
				1000	
City		State		Zip	
			x		
Superintendent	Sylvia Bozoyan	··			
Address	1812 West Street				

PARISH HOLY CROSS	CITYU	NION CITY
CityUnion City	StateNJ	Zip07087
Telephone 201-865-2790	Fax	
Number of Teachers 6	Number of Pupils_	19
Number of Classrooms 3	School Hours_St	ın Sun 10:15A–12N
Cash on Hand at 1/1/98\$ \$1,507.40	Income \$\$41	4.67
Disbursements \$ \$289.61		1,632.46
Major Annual Functions Christmas and E Christmas Party, Video Programs		•
RESERVE FUND NONE		
Chairman		
Address		
City	State	Zip
Telephone	Fax	<u> </u>
YOUTH MINISTRY (A.C.Y.O.A. SENIORS) Chairman	NONE	
Address		
City	State	Zip
Telephone	Fax	
Membership		
Cash on hand at 1/1/98 \$	Income \$	
Disbursements \$	Balance at 12/31/98 \$	
Amount sent to Central Council in 1998		· · · · · · · · · · · · · · · · · · ·
Major Annual Functions		

<del></del>
)
9
9
9
9
9

PARISHHOLY CROSS	CITY UNION CITY
MEN'S CLUB NONE	
Chairman	
Address	
City	StateZip
Telephone	Fax
Membership	# of meetings held
Cash on hand at 1/1/98	Income
Disbursements	Balance at 12/31/98
Major Annual Functions	
MR. & MRS. AUXILIARY NONE	T <sub>2</sub>
MR. & MRS. AUXILIARY NONE	T.,
MR. & MRS. AUXILIARY NONE Chairman	T.
MR. & MRS. AUXILIARY NONE  Chairman  Address	T.
MR. & MRS. AUXILIARY NONE  Chairman  Address	StateZip
MR. & MRS. AUXILIARY NONE  Chairman  Address  City	State Zip
MR. & MRS. AUXILIARY NONE Chairman Address City Telephone	State Zip Fax # of meetings held
MR. & MRS. AUXILIARY NONE  Chairman  Address  City  Telephone  Membership  Cash on hand at 1/1/98	State Zip Fax # of meetings held

Balance at 12/31/98 621.88

Cash on hand at 1/1/98\$ 421.40 Income 249.88

None

Disbursements\$ 49.40

Major Annual Functions

PARISH	HOLY CROSS	CITY	UNION CITY
Chairman			
Address		_	
		State	
Telephone		Fax	
Membership_		# of meetings	held
Cash on han	d at 1/1/98	Income	
Disbursemen	ts	Balance at 12/3	1/98
Major Annua	I Functions		
<u></u>			
•			
FUTURE PLA	INS OF THE PARISH CO	UNCIL	
Major ren	novations to the Chu	ırch Center	
Replaceme	ent of Altar Curtair	n in Church	
Internet	Access		_
•			
Signatures o	f the Parish Council Men	nhers:	
President	Ve h		-
Chairman	DR III	agus	
	1 Dage		
Secretary	year Nogo	jus	
Date 3	111- 44		

## PARISH COUNCIL MEMBERS THIS YEAR 1999 RE-ELECTED MEMBERS

Article 26 of the Diocesan Bylaws states that a members of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.

NameAlice Bozoyan					
Address 1812 West Street	<u> </u>				
CityUnion City	State_	ŊJ		Zip	07087
001: 045 0700					
-ax					
Date Elected 1/99					,
Number of Terms Served: 1st X	2 <sup>nd</sup> 2	ζ	_3 <sup>rd</sup>	X	
			(a	fter new	ly electe
Name Andrew Avedesian					
Address 16 Kerri Lane #316			·-		·
CityLincoln Park	State_	ŊJ		Zip0	7035
Telephone (Home) 973-628-0364		(Work)_			
Fax					
Date Elected1/99					
Number of Terms Served: 1 <sup>st</sup> X	2 <sup>nd</sup>	X	3 <sub>rq</sub>		
NameAnn Dadaian		f			· · · · · · · · · · · · · · · · · · ·
Address 11 Highpoint					
CityCedar Grove	State_	NJ		Zip	07009
Telephone (Home) -973-857-3145		(Work)_	973-	-682 <b>-</b> 7322	
973-682-6081 Fax	·				
Date Elected 1/99					
Number of Terms Served: 1stX	2 <sup>nd</sup>	X	3 <sup>rd</sup>	X	
			(aft	er newly	elected

					<del></del>
	Mary Shalakian		-		<del></del>
Address	216 Jane Street		,		·
City_Weeh	nawken	StateN	IJ	Zip	07087
Telephone	(Home) 201-863-7176	(V	Vork)		
Fax					
Date Electe	ed1/99				
Number of	Terms Served: 1 <sup>st</sup> X	2 <sup>nd</sup> X	3 <sup>rd</sup>		
Name					
Address		·			
City		State		Zip	
Telephone	(Home)	(\	Vork)		
Fax					
Date Elect	ed				
Number of	Terms Served: 1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>		
Name					<u> </u>
Address					
City		State		Zip	
Telephone	(Home)	(\	Work)		
Fax	-				
Date Elect	ed				
Number of	Terms Served: 1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>		

UNION CITY

HOLY CROSS

## **PARISH COUNCIL MEMBERS**

City	Ctata	7:-	
Adddress			
Name			
Number of Votes Received	Fax		•
Telephone (Home)			
City			
Adddress			
Name		·····	
Number of Votes Received			
Telephone (Home)			
	State_	7in	
NameAdddress			
Name			
Number of Votes Received 36	Fax		
Telephone (Home) (201)943-8053	(Work)		
CityCliffside Park	StateNJ	Zip	07010
Adddress 428 Greenmount Avenue	····	<del></del>	
NamePhilip Arpiarian		·	·
Number of Votes Received 32	Fax		
Telephone (Home) 201 867-5756			
City_ Weehawken,			
Adddress 104 Highpoint Avenue			
		<del>*</del>	
Harald Armalian			

PARISH	C	ITY	UNION CI	TY
Telephone (Home)	(Work)		·	
Number of Votes Received	Fa:	x		
			,	
Name				
Adddress				· ′
City			Zip	
Telephone (Home)	(Work)			
Number of Votes Received	Fa	x	·	
Name				
Adddress				
City	State		Zip	
Telephone (Home)	(Work)			· · · · · · · · · · · · · · · · · · ·
Number of Votes Received	Fa	x		<del></del>
ALTERNATE PARISH COUNCIL MEMBERS				
Name <u>Julyet Kusik</u>				
Address 371 Bergen Avenue		· · · · · · · · · · · · · · · · · · ·		
CityFairview	State NJ		Zip	07022
Telephone(Home) 201-313-1216	(Work)			· · ·
Number of Votes Received 19		_Fax		
Name Hacik Sariminasyan				
Address				
CityFair Lawn	_StateNJ		Zip	07410
Telephone(Home) 201-794-8571	(Work)		<del></del>	
Number of Votes Received 12				

## **DIOCESAN DELEGATES ELECTED IN 1999**

NameNubar Dorian		
Address 1073 Palisade Avenu	1e	
City Fort Lee	State NJ	zip <u>07024</u>
Telephone(Home) 201-224-534	3 (Work)	
Year Elected 1999	Fax	
Name		
Address		
City		Zip
Telephone(Home)	(Work)	
Year Elected	Fax	
Name		
Address		
City	State	Zip
Telephone(Home)	(Work)	
Year Elected	Fax	
Name		
Address		
City	State	Zip
Telephone(Home)	(Work)	
Year Elected	Fax	

PARISH HOLY CROSS		CITY_	UNION CITY	·
Name				<del></del>
Address				
City			Zip	
Telephone(Home)		(Work)		
Year Elected		Fax		
Name				
Address				7.17 ****
City			Zip	
Telephone(Home)		(Work)	· · · · · · · · · · · · · · · · · · ·	
Year Elected		Fax		·
Name				
Address				
City	State		Zip	
Telephone(Home)	· · · · · · · · · · · · · · · · · · ·	(Work)		
Year Elected		Fax	,	
ALTERNATE DELEGATES				
Name Zaven Hovsepian				
Address 18 Lyncrest Drive				
CityParamus	State	NJ	Zip	07052
Telephone(Home) 201-447-4454		(Work)		
Year Elected 1999		Fax		
Name				
Address				
City	State		Zip	
Telephone(Home)		(Work)		
Year Elected		Fax		