

March 12, 1982

The Rev. Fr. Arnak Kasperian
Pastor, St. Thomas Armenian Church
Post Office Box 53
Highway 9W and E. Clinton Ave.
Tenafly, N.J. 07670

Dear Father Arnak:

The annual Parish Report Review Committee has reviewed the report submitted by St. Thomas Armenian Church and wishes to advise the following:

1. The Assembly Minutes do not specify whether there was a quorum present or not at either meeting #1 or #2. (nominations from the floor are invalid without quorum at meeting #1.
2. Please specify the date that invitations were mailed to members of the Parish.
3. No ballot sheet was submitted with votes received for each candidate of every office and committee.
4. Neither the Pastor's report nor the Parish Council report contains signatures of the respective officers.
5. The 1981 Diocesan Assembly Report should contain the names of all delegates.
6. The Assembly Minutes do not contain the election results and the number of ballots cast for each candidate.

7. No Pastor's letter to Primate.

8. Page 1 of Parish Council Annual Report indicates 495 church members; if membership is verified as correct, parish is entitled to 5 delegates and one alternate. Please review and advise at once.

All addenda to the minutes must be properly signed by the officers and become a permanent part of the minutes.

We await your prompt response in this matter.

Sincerely yours,

Frank Avakian Stoneson

cc. Parish Council Chairman