

246C

630 Second Avenue
New York, New York 10016-4885

1989 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) the report of the Pastor and Parish Council; b) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) the form requesting names of incumbent and newly-elected Parish Council members; d) 1990 revenue and budget.

Name of Church: St. Thomas

Address	Box 53						
City	Tenafly	State	NJ	Zip	07670	Tel.	#567-5446
Pastor	Fr. Arnak Kasparian						
Assistant/Pastor	Louise Kalemkerian						

Parish Council Officers:

Chairman	Joanne Torigian
Vice-Chairman	Paul Kahaumjian
Secretary	Joseph Kalemkerian
Asst. Secretary	Gregory Tenbekjian
Treasurer	Alice Arzoomanian
Asst. Treasurer	

Names of Delegates:

1. Victor Arzoomanian	4.
2. Joseph Kalemkerian	5.
3. George Mekenian	6.

Officers of Assembly:

Assembly President	Fr. Arnak Kasparian
Assembly Chairman	George Mekenian
Assembly Secretary	Alin Papazian

Number of Parish Council Meetings (1989) 23

Date of 1990 Annual Parish Assembly February 4, 1990

1990 Revenue Budget: \$ 243,566 1990 Expense Budget: \$ 243,566

PARISH St. Thomas CITY Tenafly

1989 MEMBERSHIP DATA

1. Total Membership 347 Over 1988 by 7
Under 1988 by _____

2. Number of entries on mailing list 1008 Over 1988 by 118
Under 1988 by _____

3. Number of Armenians in the area 2500

4. Number of potential members 100

5. 1989 membership dues:

per member \$ 100 senior citizen \$ _____ other \$ _____

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>100</u>	_____	_____
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? yes

8. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>400</u>	\$ _____
b. Baptism	<u>100</u>	_____
c. Funeral	<u>100</u>	_____
d. Other	_____	_____

1990 PARISH ASSESSMENT DATA

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.)
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

I. 1989 Membership:	347	
II. Number of Clergy:	1	
III. <u>Gross PCP:</u>		
Plate Collection	\$ 9,789	
Pledges	56,078	
Dues Prayers	300	
Easter Yughakin	2,450	
Christmas Yughakin	3,230	
	TOTAL	\$ 71,847
IV. <u>Number of Sacraments and Rituals</u>		
Baptisms	44	
Weddings	16	
Funerals	18	
V. <u>Number of Delegates:</u>	3	

We hereby certify that the above information is accurate to the best of our knowledge and information.

Joanne Takigian
Parish Council Chairman

Alice Arzoumanian
Parish Council Treasurer

Artemis Nazarian
Auditing Committee Chairman

Fr. Armut Kasparian
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2)

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney

NameRonald Kenderian.....
Address .Claster Dock Rd,.....
City.....Alpine..... State.NJ..... Zip...07620...
Telephone.201/767-0700.....

B. Insurance

Please identify types of insurance carried and coverage:

Property Multiperil on Church and Parsonage
Liability _____
Other Clergy - Health, Workmen's Compensation

C. Tax Exemption

Sales Tax Yes x No _____
Property Tax Yes x No _____
Other _____

D. Major Equipment Purchases in 1989

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Samsung computer, laser printer
Kitchen Hobart commercial dough mixer
Sanctuary _____
Other _____

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/89)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1989

1. In Banks.....	\$ 44,359	
2. On Hand... (checking).....	\$ 80,682	
		TOTAL \$125,041

A. Receipts and Donations:

1. Membership Dues.....	\$ 56,078	
2. Pledges.....		
3. Stewardship.....		
4. Plate Collection & candles...	9,789	
5. Candles Prayers.....	300	
6. Easter Yughakin.....	2,450	
7. Christmas Yughakin.....	3,230	
8. In Lieu of Flowers.....	5,768	
9. Wills and Bequests.....		
10. Other Contributions:		
a. Altar flowers.....	1,565	
b. Memorial fund.....	5,500	
Holiday flowers & greetings	2,736	
^{Other}	7,390	
		TOTAL \$ 94,806

B. Sacraments & Rituals:

1. Baptisms.....	\$ 3,970	
2. Weddings.....	5,400	
3. Funerals.....	2,075	
4. Requiems.....	2,515	
		TOTAL \$ 13,960

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ _____	\$ 34,021
2. Picnics.....	_____	6,856
3. Raffles.....	_____	_____
4. Bingo.....	_____	_____
5. Fairs.....	_____	_____
6. Anniversary Dinners.....	_____	5,531

PARISH st. Thomas CITY Tenafly

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. _____	\$ _____	\$ 4,244
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
	(NET) TOTALS	\$ 50,652

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ 12,000
2. Mr. & Mrs. Auxiliary.....	_____
3. Men's League.....	15,500
4. ACYOA Seniors.....	_____
5. ACYOA Seniors.....	_____
6. Other:	
a. <u>AVAK Society</u>	<u>2,000</u>
b. _____	_____
	TOTAL \$ 29,500

E. Other Income:

1. Interest...ACEF.....	\$ 2,019
Investment Interest	1,956
2. Sale of Books, Records, Gifts.....	1,435
3. Parish Newsletter.....	_____
4. Donations for use of Facilities.....	7,400
5. Contributions to Building Fund.....	_____
6. Transfer of Funds.....	_____
7. Other:	
a. <u>Library Fund</u>	<u>1,560</u>
b. <u>Miscellaneous</u>	<u>2,815</u>
	TOTAL \$ 17,185

TOTAL RECEIPTS (Items A-E) \$ 206,103

TOTAL CASH ACCOUNTED FOR \$ 331,144

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/89)

A. Salaries and Benefits

1. Clergymen.....	\$	<u>28,290</u>
2. Clergymen Housing and Utility Allowance.		<u>2,447</u>
3. Clergymen Automobile Allowance.....		<u>3,300</u>
4. Clergy Medical Insurance.....		<u>2,302</u>
5. Clergy Pension.....		<u> </u>
		TOTAL \$ <u>36,339</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$	<u> </u>
Pastoral Assistant		<u>21,500</u>
2. Secretary and/or Clerical.....		<u>7,850</u>
Custodian		<u>20,663</u>
3. Choirmaster, soloists, organist.....		<u>2,532</u>
Director of Christian Education		<u>3,500</u>
4. Payroll taxes.....		<u>7,164</u>
5. Employee Benefits.....		<u>4,530</u>
		TOTAL \$ <u>67,739</u>

C. Operating Expenses:

1. Telephone.....	\$	<u>1,859</u>
2. Stationery, Printing and Postage.		<u>14,954</u>
3. Parish Newsletter.....		<u> </u>
4. Candles.....		<u>1,863</u>
5. Altar Flowers.....		<u> </u>
6. Books, Records, Gifts.....		<u>569</u>
7. Furniture and Equipment (office).....		<u> </u>
8. Contributions.....		<u> </u>
9. Fund Transfer.....		<u> </u>
10. Other:		
a. <u>Paperware & supplies</u>		<u>2,438</u>
b. <u>Activities</u>		<u>1,373</u>
		TOTAL \$ <u>23,056</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ 26,100
2. Etchmiadzin Looma.....	_____
3. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ <u>26,100</u>

E. Educational Programs:

1. Religious Education.....	\$ 990
2. Armenian Language.....	_____
3. ACYOA Seniors.....	_____
4. ACYOA Juniors.....	_____
5. Choir.....	_____
6. Religious Vocation.....	_____
7. Other:	
a. <u>World Wide Charity</u>	<u>1,000</u>
b. _____	_____
	TOTAL \$ <u>1,990</u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ 23,180
2. Utilities..(gas., electric, water)....	20,581
3. Insurance.....	9,389
4. Repairs and Maintenance.....	10,992
Snow removal	360
5. Equipment.....	_____
6. Other:	
a. <u>Memorial</u>	<u>4,087</u>
b. <u>Miscellaneous</u>	<u>5,856</u>
	TOTAL \$ <u>74,445</u>

TOTAL DISBURSEMENTS \$ 229,669

Balance - December 31, 1989

1. In Banks.....	6,315
2. On Hand.....	49,163
	TOTAL CASH ACCOUNTED FOR \$ <u>285,147</u>

1988 ADJUSTED CLERGY STIPEND

Effective January 1, 1989

	<u>ACTUAL 1989 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipend \$17,220.....	\$ <u>17,220</u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in the Western Diocese). 1,230.....	<u>8,610</u>
Additional increment for parish size:	
150-300 voting members. 1,230.....	<u> </u>
Over 300 voting members 2,460.....	<u>2,460</u>
<u>CAR ALLOWANCE</u>	
Pastor's own car.27¢ per mile for pastoral business (estimated allowance).....	<u>3,300</u>
Parish owned car.17¢ per mile for pastoral business (estimated allowance).....	<u> </u>
<u>HOUSING ALLOWANCE</u>	
Parish owned homeAll costs including utilities....	<u>3,000</u>
Rental.If parish does not own a home, it will provide an allowance of \$700.00 monthly for housing including utilities.....	<u> </u>
Home owned by Pastor.Pastors may use allowance for rental <u>or</u> toward payments on house purchase.....	<u> </u>
<u>CLERGY MEDICAL INSURANCE.</u> . Full payment.....	<u>3,500</u>
<u>CLERGY PENSION.</u> \$1,000.00 (plus additional \$1,000.00 (optional))	<u>2,000</u>
TOTAL	\$ <u>40,090</u>

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$	_____

3. Accounts Payable.....\$	_____
	TOTAL \$ _____

The above statement has been prepared from the books and records of _____ and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1989, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Joanne Taligian
Parish Council Chairman

Alice Arzoumanian
Parish Council Treasurer

Artemis Nazarian
Auditing Committee Chairman

Fr. Arno Kesperian
Reviewed by Parish Priest

The Names of Officers Serving in 1990

WOMEN'S GUILD

Chairman <u>Adrienne Tenbekjian</u>	Telephone <u>327-8411</u>
Address <u>69 Charles St. Allendale, NJ 07401</u>	
Membership _____	# of meetings held _____
Amount transferred to Parish Council <u>\$12,000</u>	
Cash on hand at 1/1/89 <u>\$1,874.89</u>	Income <u>\$63,790.35</u>
Disbursements <u>\$61,876.22</u>	Balance at 12/31/89 <u>\$3,789.02</u>
Major annual functions <u>Arm. Christmas at Emerson Home, Fruit & Nut Sale, Fish & chips dinner, Cotillion & Dance, Valentine Luncheon, Christmas Luncheon, Membership Tea, Blood Drive, Easter at Emerson Home.</u>	

YOUNG WOMEN'S GUILD

Chairman _____	Telephone _____
Address _____	
Membership _____	# of meetings held _____
Amount transferred to Parish Council _____	
Cash on hand at 1/1/89 _____	Income _____
Disbursements _____	Balance at 12/31/89 _____
Major annual functions _____	

BOY SCOUTS

Chairman _____	Telephone _____
Address _____	
Membership _____	# of meetings held _____
Amount transferred to Parish Council _____	
Cash on hand at 1/1/89 _____	Income _____
Disbursements _____	Balance at 12/31/89 _____
Major annual functions _____	

ARMENIAN SCHOOL

Name	<u>Kirikian Armenian School</u>	
Chairman	<u>Ani Capan</u>	Tel. <u>767-3846</u>
Address	<u>105 Dyer Ct. Norwood, NJ 07648</u>	
Superintendent	<u>Ani Capan</u>	Tel. _____
Address	_____	
Number of Teachers	<u>14</u>	Number of Pupils <u>93</u>
Number of Classrooms	<u>13</u>	School Days and Hours <u>Sat. 9:45-1:00</u>
Cash on hand at 1/1/89	<u>\$2,718.99</u>	Income <u>\$27,881.89</u>
Disbursements	<u>\$26,942.46</u>	Balance at 12/31/89 <u>\$3,658.42</u>
Major annual functions	<u>Annual Christmas Dinner, Holiday parties, help at Bazaar</u>	

SUNDAY SCHOOL

Chairman	_____	Tel. _____
Address	_____	
Superintendent	<u>Louise Kalemkerian</u>	Tel. <u>447-0729</u>
Address	<u>624 Freeland Ave. Paramus, NJ 07652</u>	
Number of Teachers	<u>16</u>	Number of Pupils <u>110</u>
Number of Classrooms	<u>13</u>	School Hours <u>Sun. 10:15-12:15</u>
Cash on hand at 1/1/89	<u>\$1400.67</u>	Income <u>\$3723.66</u>
Disbursements	<u>\$3209.67</u>	Balance at 12/31/89 <u>\$1914.66</u>
Major annual functions	<u>Armenian Christmas Eve Supper, Easter Communion Breakfast, Christmas Dinner & Program, graduation reception, visit to Emerson Home</u>	

RESERVE FUND

Chairman	_____	Tel. _____
Address	_____	

A.C.Y.O.A. SENIORS

Chairman	Stephen Mekenian	Tel.	871-4377
Address	156 Elm St.	Tenafly, NJ	07670
Membership	20	# of meetings held	
Cash on hand at 1/1/89	\$204.98	Income	\$887.00
Disbursements	\$640.30	Balance at 12/31/89	\$451.92
Amount sent to Central Council in 1989			
Annual affairs	Picnic and softball game, Christmas Dance, participation in ACYOA Assembly, ACYOA Day/Anniversary Dinner, participation in annual Bazaar.		

A.C.Y.O.A. JUNIORS

Chairman	Claudine Bogosian	Tel.	488-0885
Address	8 Warwick Ct.	River Edge, NJ	07661
Membership	58	# of meetings held	
Cash on hand at 1/1/89	\$838.03	Income	\$448.45
Disbursements	\$841.40	Balance at 12/31/89	\$445.08
Major annual functions	Progressive Dinner, Ski trip, Lock-in participation in CROP Walk & Bazaar, Caroling at the Emerson Home, Christmas Eve services		

CHOIR

Chairman	Gladys Fenarjian	Tel.	265-2312
Address	163 Kensington Rd.,	River Edge, NJ	07661
Membership: Male		Female	Total 39
Choirmaster	Edward Daghlian	Tel.	384-7012
Address	20 Colonial Pky	Dumont, NJ	07628
Cash on hand at 1/1/89	\$786.06	Income	\$684.00
Disbursements	\$749.73	Balance at 12/31/89	\$720.33
Amount sent to Choir Association Central Council in 1989	\$250		
Annual affairs	Christmas and Easter at Emerson Home, Mother's Day Bake Sale		

MEN'S LEAGUE

Chairman	<u>Krikor Khorozyan</u>	Tel.	<u>262-4625</u>
Address	<u>209 Sussex Rd. Oradell, NJ 07649</u>		
Membership	_____	# of meetings held	_____
Cash on hand at 1/1/89	<u>\$3114.86</u>	Income	<u>\$11,336.50</u>
Disbursements	<u>\$8604.80</u>	Balance at 12/31/89	<u>\$5846.56</u>
Major annual functions	<u>Memorial Day Picnic, Bowling league</u>		

MR. AND MRS. AUXILIARY

Chairman	_____	Tel.	_____
Address	_____		
Membership	_____	# of meetings held	_____
Cash on hand at 1/1/89	_____	Income	_____
Disbursements	_____	Balance at 12/31/89	_____
Major annual functions	_____		

CHURCH PUBLICATION

Name of Publication	<u>BERGEN BEACON</u>	Circulation	<u>1008</u>
Editor	<u>Louise Kalemkerian</u>	Tel.	<u>567-5446</u>
Address	<u>St. Thomas Armenian Church Box 53, Tenafly 07670</u>		
Income	_____	Expense	_____

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman	_____		
Address	_____	Telephone	_____

OTHER (Fill in Name)

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand 1/1/89 _____	Income _____
Disbursements _____	Balance at 12/31/89 _____
Major annual functions _____	

OTHER (Fill in Name)

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand 1/1/89 _____	Income _____
Disbursements _____	Balance at 12/31/89 _____
Major annual functions _____	

Future Plans of the Parish Council:

Signature of the Parish Council:

President Fr. Arnet Kasparian

Chairman Joanne Ladigian

Secretary Joseph Kalembine

Date February 27, 1990

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Miss Suzanne Daghlian Tel. Home 865-2676
Address 36 Fulton St. #2 Weehauken NJ Tel. Office 592-2338
Number of Votes 94

Name John Derderian Tel. Home 945-8607
Address 35 Anderson Ave. Fairview, 07022 Tel. Office 646-4087
Number of Votes 83

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Ara Martaian Tel. Home 767-3584
Address 59 Pine Terr. Demarest, NJ 07627 Tel. Office _____
Date Elected 2/90 Number of Terms Served: 1st__ 2ndx 3rd__

Name Ara Pekmezian Tel. Home 573-9772
Address 10 Bayberry Dr. Montvale, NJ 07645 Tel. Office 941-2400
Date Elected 2/90 Number of Terms Served: 1st__ 2nd__ 3rdx

Name Garabed Yazidjian Tel. Home 569-1852
Address 31 Somerset Rd. Tenafly 07670 Tel. Office 871-3838
Date Elected 2/90 Number of Terms Served: 1st__ 2ndx 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY IN-OFFICE: (ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Paul Kahaumjian Tel. Home 943-5373
Address 701 Greeley Ave. Fairview, 07022 Tel. Office 945-3400 x276
Date Elected 2/89 Number of Terms Served: 1st__ 2nd__ 3rdx

Name Joseph Kalemkerian Tel. Home 447-0729
Address 624 Freeland Ave. Paramus 07652 Tel. Office 736-4700
Date Elected 2/89 Number of Terms Served: 1st__ 2ndx 3rd__

Name Thomas Merjanian Tel. Home 914/358-9176
Address 433A Christian Hrld Rd Valley Cottage Tel. Office 953-3100
Date Elected 2/89 Number of Terms Served: 1stx 2nd__ 3rd__¹⁰⁹⁸⁹

Name Richard Papazian Tel. Home 444-7186
Address 462 Race Track Rd. Ridgewood 07450 Tel. Office 262-4300
Date Elected 2/89 Number of Terms Served: 1st__ 2nd__ 3rdx

Name Gregory Tenbekjian Tel. Home 327-8411
Address 69 Charles St. Allendale NJ 07401 Tel. Office _____
Date Elected 2/89 Number of Terms Served: 1stx 2nd__ 3rd__

Name Mrs. Joanne Toriqian Tel. Home 585-8832
Address 2 Horizon Rd. Fort Lee NJ 07024 Tel. Office _____
Date Elected 2/89 Number of Terms Served: 1st__ 2ndx 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Victor Arzoomanian Tel. Home 489-1694
Address 120 Coles Ave. Hackensack 07601 Tel. Office _____
Year elected 2/90

Name George Mekenian Tel. Home 871-4377
Address 156 Elm St. Tenafly NJ 07670 Tel. Office _____
Year elected 2/90

Name Shakae Shahinian Tel. Home 568-7263
Address 14 Pilgrim Ct. Tenafly, NJ 007670 Tel. Office _____
Year elected 2/90

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name Arthur Azarik Tel. Home 384-5175
Address 44 Banta Place Bergenfield 07621 Tel. Office _____
Year elected 2/90