630 Second Avenue New York, New York 10016-4885

1991 PARISH COUNCIL ANNUAL REPORT

Name of Church:

Please submit with this form a) the report of the Pastor and Parish Council; b) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) the form requesting names of incumbent and newly-elected Parish Council members; d) 1992 revenue and budget.

St. Thomas Armenian Church

l	Address p.O. Rox 53
	City Tenafly State N.J. Zip 07670Tel.#201
	Very Pastor Rev. Fr. Papken Anoushian
	Assistant Pastor
	Parish Council Officers:
	Chairman Joanne Torigian
	Vice-Chairman Gregory Tenbekjian
	Secretary Suzanne Daghlian
	Asst. Secretary
	Treasurer Ardis Waldron
	Asst. Treasurer
_	
	Names of Delegates:
	1. Victor Arzoomanian 4.
	2. George Mekenian 5.
	3. Shakae Shahinian 6.
	J. Diana Dianiii an
	Officers of Assembly:
_	Assembly President
	Very Rev. Fr. Papken Anoushian
	Assembly Chairman Antranig Ouzoonian
	Assembly Secretary Mary Ann Saraydarian
٠.	r of Parish Council Meetings (1991) 24
	of 1992 Annual Parish Assembly Feb. 2,1992
	Revenue Budget: \$274,650 1992 Expense Budget: \$274,650.
	-1-

	1991 MEMBERSHIP DATA
	* <u>- 3 0 0 </u>
	Under 1990 by
2.	Number of entries on mailing list 1100 Over 1990 by 72 Under 1990 by
3.	Number of Armenians in the area
4.	Number of potential members 100
5.	1991 membership dues:
	per member \$ 100.00 senior citizen \$ other \$
6.	How do you divide your membership revenue among these categories: (i percentage and numbers)
	<u>%</u> <u>Members</u> <u>Non-members</u>
	a. Dues — 100 — — — — — — — — — — — — — — — — —
	a. Dues
	a. Dues ————————————————————————————————————
	a. Dues
	a. Dues
7.	a. Dues

150.00

100.00

100.00

a. Wedding

b. Baptism

c. Funeral

d. Other

300.00

100.00

100.00

1992 PARISH ASSESSMENT DATA

Your assessment and/or Diocesan	dues is based on the following formula:				
a. 60% - Membership					
b. 5% - Clergy					
c. 25% - Gross PCP (Plate Co	llection Pledges, Dues, Yughakin.				
d. 5% - BWF (Baptisms, Wedd	ings, Funerals)				
e. 5% - Delegates					
I. 1991 Membership:	500				
II. Number of Clergy:	1				
III. Gross PCP:					
Plate Collection & \$	15,003				
Pledges candles					
Dues	71,503				
Easter Yughakin	4,480				
Christmas Yughakin	2,410				
	TOTAL \$93,396.				
IV. Number of Sacraments and Rit	uals				
Baptisms	26				
Weddings	16				
Funerals	22				
V. Number of Delegates:	3				
We hereby certify that the above our knowledge and information	information is accurate to the best of				
	9				
Parish	Council Chairman				
ar ar ar	Codificial Charlinging				
9 . 46001	at news				
Parish Council Treasurer	Auditing Committee Chairman				
A.S.					
Reviewe	Reviewed by Parish Priest				

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2)

					· ·
שסדסאס	~ .	PR1	Armenian	~ ~ ~ ~ ~ ~ C∵TጥV	<u>Tenafl</u>
EWLTOII	~ -	יוים C mac	Armenian	LUITECANTI	n'enar i

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A.	Parish Attorney
	Name Raymond Berberian
	Address 16 Friend Terrace
	City State N. J. Zip. 07640
	Telephone H. 201-7.68-03.78.B. 718-544-0198
в.	Insurance
	Please identify types of insurance carried and coverage:
	Property Multiperil on Church and Parsonage
	Liability
	Other Clergy-Health, Workmen's Compensation
c.	Tax Exemption
	Sales Tax Yes X No
	Property Tax Yes X No
	Other
D.	Major Equipment Purchases in 1991
	Please provide sufficient identification to permit the development of an information bank for use by all parishes:
	Office
	Kitchen
	Sanctuary
	Other

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/91)

PARISH COUNCIL OPERATING ACCOUNT

	1.	In Banks. Money Markets	6,670.00		
	2.	On Hand. Checking			
A.	Re	ceipts and Donations:		TOTAL	\$_70.716.00
	1.	Membership Dues\$_	71,503.00		
	2.	Pledges	· · · · · · · · · · · · · · · · · · ·		•
	3.	Stewardship			•
•	·4.	Plate Collection & .candles	15,003.00		
	5.	Candles	· · · · · · · · · · · · · · · · · · ·		
	6.	Easter Yughakin	4,480.00		
	7.	Christmas Yughakin	2,410.00		
	8 . 9.	In Lieu of Flowers Other Donations Wilkskind Respirates	•		
1	0.	Other Contributions:	1,005.00		
			1,500.00		
в.	Sac	c.Holiday flowers & greeting raments & Rituals:	gs 472.00	TOTAL	\$124,768.00
	1.	Baptisms\$_	2,650.00	· · · · · · · · · · · · · · · · · · ·	
	2.	Weddings	2,550.00		
	3.	Funerals	900.00		•
	4.	Requiems	3,426.00		
			•	TOTAL	\$\$
C.	. <u>Ch</u>	Gross) Bazaar\$		(Net) ,000.	
	2.	Picnics		,026.	
					-
	3.	Raffles	<u>.</u>		
	4.	Bingo	• , —		•
	5.	Fairs			_
	6.	Dinners Anniversary		223.00	<u>) </u>

FINANCIAL REPORT - SECTION I - INCOME (continued)

	7. Other: (Gross) (Net) a. Diocesan Assembly \$ 13,635		•	
	b. Cake Sale 6,425			
	c. Other Affairs 2,022			
•	d			
	(NET) TOTAL	s :	\$ 58,331.67	
D.	Church Auxiliary Organizations:			
	15,000 1. Women's Guild	.00		
	2. Mr. & Mrs. Auxiliary			
	3. Men's League	.00		
	4. ACYOA Seniors	·.	•	
	5. ACYOA Seniors			
	6. Other:			
	a. Avak Society 1,500	0.00		
	b. Singles Club 300	0.00		
	TO	TAL :	\$ 40,800.00	١
Е.	Other Income:			
	1. Interest	.00		
	2. Sale of Books, Records, Gifts	.00	_	
:	3. Parish Newsletter		•	
	4. Donations for use of Facilities 32,650	0.00	-	
	5. Contributions to Building Fund		_	
	6. Transfer of Funds	· · · ·	· ·	
	7. Other: a.Armenian History Lectures 825	5.00		
		0.00	_	
	TOT		- \$44,486.00	
			+ 	
	TOTAL RECEIPTS (Items A	-E)	277,911.67	
	MODEL CLOSE DECEMBER			

5,356.00

1,108 00 s 56,582.00

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/91)

<u>A.</u>	Salaries and Benefits	•
	1. Clergymen \$_	-35,942.00
	2. Clergymen Housing and Utility Allowance.	$\begin{array}{c} 10,881.00 \\ \underline{\hspace{0.5cm} 2} \text{ priests for } 3\frac{1}{2} \text{ mos.} \end{array}$
	3. Clergymen Automobile Allowance	*5,628. + 2,002. for Fr. Arnak
•	4. Clergy Medical Insurance	4,422.00
	5. Clergy Pension	3,500.00
	Includes deposit, taxes, & non-recurre expenses	TOTAL \$ 62,375.00
В.	Other Salaries and Benefits:	
	1. Visiting Clergymen\$	300.00
	Pastoral Assistant	11,990.00
	2. Secretary and/or Clerical	11,267.00
	Custodian 3. Choirmaster, spłojsts, organist	21,000.00 2,532.00
	Director of Christian Education	3,029.00

C. Operating Expenses:

Payroll taxes...

Clergy
5. Employee Benefits.....

Priest Search Committee

1.	Telephone.Church. & .Parsonage\$	2,900.00
2.	Stationery, Printing and Postage	4,434.00
3.	Parish Newsletter	8.462.00
4.	Candles.&.Flowers	1,588.00
5.	Altar Flowers	
6.	Books, Records, Gifts	3,858.00
7.	Furniture and Equipment (office)	
8.	Contributions	
9.	Fund Transfer	
10.	Other:Office supplies & computer	
b	. Activities	4,061.00

TOTAL \$ 30,821.00 ·

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D.	Assessments:	- ′	
	1. Diocesan Dues	\$ 25,257.00	<u>.</u>
	2. Etchmiadzin Looma	• • •	_
-	3. Other: a. Youth Ministry	2,435.00	_
	b		•
		TOTAL	\$ 27,692.00
E.	Educational Programs:	_	
	1. Religious Education	258.00	•
	2. Armenian Language	••	•
	3. ACYOA Seniors	•	-
	4. ACYOA Juniors	• •	
	5. Choir	••	•
	6. Religious Vocation	•	
	7. Other:		
	a. World Wide Charity	1,390.00	•
	b		•
	Church Puillie Punner	TOTAL	\$1,648.00
<u>r.</u>	Church Building Expenses	24,144.00	:
	1. Mortgage (Principal/Interest)	\$	
	2. Utilities	23,558.00	<u>. </u>
	3. Insurance	13,545.00	_
. •	4. Repairs and Maintenance	3,143.00	•
	5. Equipment	2,061.00	 ·
	6. Other: a.Building & Kitchen supplies &	16,018.00	
	b. equipment		
		TOTAL	\$ 82,469.00
	TO	TAL DISBURSEMENTS	\$ -261.587.00
p-1	lance - December 31, 1991		—- 414 , • • •
<u></u>	1. In Banks	25,298.00	<u>.</u>
	2. On Hand	32,749.00	
		SH ACCOUNTED FOR	_ \$ 58,047.00

1991 ADJUSTED CLERGY STIPEND Effective January 1, 1992

	ACTUAL 1992 STIPEND AND ALLOWANCES BUDGETED
Bqsic Stipend	\$_37,260
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in the Western Diocese) 1,415	5,660 (12 yrs.)
150-300 voting members 1,415	
Over 300 voting members 2,830	2,830
CAR ALLOWANCE	
Pastor's own car	
Parish owned car	_3,000
HOUSING ALLOWANCE	
Parish owned home All costs including utilities	XX
Rental	
Home owned by Pastor Pastors may use allowance for rental <u>or</u> toward payments on house purchase	
CLERGY MEDICAL INSURANCEFull payment	_3,000
CLERGY PENSION \$1,000.00 (plus additional \$1,000 recommended per year)	_1,000
CLERGY LIFE INSURANCE As much term life insurance for Pastors as can be purchased per year for \$500.00. Such coverage	500
will be purchased directly by the Parish for the benefit of the Pastor's beneficiaries.	Å

TOTAL

\$53,250

SH St. Thomas Armenia	n Churcherry	Ten	afly	
NANCIAL REPORT - SECTION II	I- ASSETS AND	LIABILITIES	(ending	12/31/91)
ASSETS:			,	
1. Cash	,	\$ 32,74	9.00	
Money Market		25,29		
	•			
•				
Certificates of Deposit		\$		•
				•
7				
3. Stocks and Bonds		•••\$		
				
	•		·	
4. Real Estate (land, buil	dings, etc)	\$		
				
				•
5. Special Funds (list eac	ch)		,	
a		\$	· · · · · · · · · · · · · · · · · · ·	
. b.		•••		-
	·			
C•		••••		et i
6. Other:		:		
a•		\$		
b•	·	••••		
LIABILITIES:			TOTAL \$	58,047
1. Mortgage	• • • • • • • • • • • • •	\$118,8	14.94	•
				
				
			-	•

(Part B. Liabilities continued on page 11)

PARISH			CITY		
FINA	NCIAL REPORT - SEC	TION III- ASSETS	S AND LIABIL	ITIES (cont	inued)
2.	Loans Payable		\$		
3.	Accounts Payable.		\$	TOTAL	\$
knowle ended	dge reflects accur December 31, 1991, h date, and any ac	ately the receip	and disb	to the bes	t of our or the year
		Parish Council	Chairman	quan	
Ma P	arish Council Trea	surer	Auditi	ng Committee	Mu. ee Chairman

Reviewed by Parish Priest

The Names of Officers Serving in 1992

WOMEN'S GUILD

Telephone 201-327-8411
ndale, N.J. 07401
of meetings held
\$15,000.00
Income
Balance at 12/31/91
all, Fish & Chips, Armenian
ome, Diocesan Assembly,
Tea.
•
Telephone
of meetings held
Income
Balance at 12/31/91
· · · · · · · · · · · · · · · · · · ·
Telephone
· · · · · · · · · · · · · · · · · · ·
of meetings held

Income
Balance at 12/31/91

ARMENIAN SCHOOL

Name Kirikian Armenian School
Chairman Martha Saraydarian Tel. 201-568-5315
Address 276 Alfred St., Englewood Cliffs, N.J. 07632
Superintendent Ani Capan Tel. 201-767-3846
Address 105 Dyer Court, Norwoo9d, N.J. 07648
Number of Teachers 14 Number of Pupils 100
Number of Classrooms 13 School Days and Hours 9:45-1:00
Cash on hand at 1/1/91 7210.31 Income 33,790.42
Disbursements 37,041.33 Balance at 12/31/91 3,250.91
Major annual functions Annual Christmas Dinner, Holiday
parties, Bazaar.
There is a \$10,000.00 C.D.
SUNDAY SCHOOL
Chairman Tel.
Address
Superintendent Shnorig Bashian Tel. 201-825,7782
Address 165 Linden St., Mahwah, N.J. 07430
Number of Teachers 14 Number of Pupils 125
Number of Classrooms 13 School Hours
Cash on hand at 1/1/91 3194 11 Income 4,640.93
Disbursements 5,888.86 Balance at 12/31/91 1946.18
Major annual functions Seminar, Church bazaar, Christmas
dinner & program. Visits to Emerson Home, Graduation
reception.
RESERVE FUND
RESERVE FUND Chairman Tel
Γ

A.C.Y.O.A. SENIORS

Chairman Darren Amerkanian Violet Nercessian	Tel. 861-3368							
Address 667 East Drive, Orade	11, N.J. 07649							
Membership	Membership # of meetings held							
Cash on hand at 1/1/91 462.21	Income4050.33							
Disbursements 3394.18 Balance at 12/31/91 1118.36								
Amount sent to Central Council in 1	991							
Annual affairs Halloween Dance,	Easter & Christmas choregs							
Christmas sale, Progressive Dinner, Sports Weekend.								
,								

A.C.Y.O.A. JUNIORS

Chairman <u>Violet Merjanian</u>	Tel.914-358-9176
Address 433A Christian Hrld., V	Valley Cottage, N.Y. 10989
Membership 55	# of meetings held
Cash on hand at 1/1/91 751.81	Income 4786.74
Disbursements 3640.28	Balance at 12/31/911892.2
Major annual functions Co-host Spor	ts Weekend with St. Leon's.
Spring Dance, Progressive Dinne Cream Social, Watertown Sports	er, Regional Picnic, Ice Weekend.

CHOIR

Chairman Eugenie Amerkanian	Tel. 599-2618
Address 667 East Drive, Oradell, N.	J. 07649
Membership: Male Female	Total 43
Choirmaster Edward Daghlian	Tel. 384-7012
Address 20 Colonial Parkway, Dumont	, N.J. 07628
Cash on hand at 1/1/91 857.63	Income 3391.00
Disbursements 2599.27 Ba	lance at 12/31/91 <u>1649.36</u>
Amount sent to Choir Association Central	Council in 1991 250.00
Annual affairs Christmas & Easter at	Emerson Home, Easter
Plate collection, "Sponsor-A-Note"	project for stained
glass window.	•

MEN'S LEAGUE

· 	
Chairman Richard Donigian	Tel. 385-0255
Address <u>15 Cameron Rd., Bergen</u>	:
Membership	
Cash on hand at 1/1/91 2580.39	
Disbursements <u>14,047.95</u>	Balance at 12/31/91_2,210.44
Major annual functions <u>Memorial</u>	· · · · · · · · · · · · · · · · · · ·
Bowling League, Car Raffle	
MR. AND MRS. AUXILIARY	
Chairman	Tel.
Address	
Membership	# of meetings held
Cash on hand at 1/1/91	
Disbursements	Balance at 12/31/91
Major annual functions	
CHURCH PUBLICATION Bergen Beacon JanJuly 19	91 Nor Tar as of July 1991
Name of Publication	-
Editor <u>Madlen Setian</u>	
Address 41 Lawrence Pl., Chest	nut Ridge. N.Y. 10977
	Expense 8462.00 (Beacon)
	Nor Tar
PUBLICITY AND PUBLIC RELATIONS	
Name of Church's Publicity Chairman	
Address	
Audress	· ·
]	

OTHER (Fill in Name)

Avak Society		
Chairman <u>Nish Ohanesian</u>	Те	el. <u>343-4123</u>
Address 65 Rutgers Pl., River	*	
Membership 85		
Cash on hand 1/1/91 3243.28		1
Disbursements 4022.29	Balance at	12/31/91 3873.35
Major annual functions		
	·	
		· · · · · · · · · · · · · · · · · · ·
OTHER (Fill in Name)		
Chairman	Te	el
Address		
Membership		
Cash on hand 1/1/91	Income	e
1		t 12/31/91
Major annual functions	·	
Future Plans of the Parish Council:		
	<u></u>	
		*
Signature of the Parish Council:		•
President		
Chairman		
Secretary		
Date		•

NEWLY-ELECTED MEMBERS:

Name Charles Amerkanian	Tel.	Home 599-2618
Address 677 East Drive, Oradell, N.J.	Tel.	Office
Number of Votes		
Name Dr. Levon Capan	πе1.	Home 767-3846
Address 105 Dyer Ct., Norwood, N.J.		
Number of Votes	·	OTTICE
Name <u>Grace Hagopian</u>	Tel.	Home 391-0816
Address 15 Kings Ct., Woodcliff Lake, N.J.		
Number of Votes		
Name Sylva Der Stepanian	Tel.	Home_868-2756
Address 217 60th St., West New York, N.		
Number of Votes		
		
Name Susan Shamamian		
Address301 Mohegan Way, FortLee, N.J.	_Tel.	Office
Number of Votes		
Namo	Tel.	Home
Name	Tel.	Office
AddressNumber of Votes		011100
Name	Tel.	Home
Address	Tel.	Office
Number of Votes		: :

RE-ELECTÉD MEMBERS:	(ARTICLE 26 of the Diocesan Bylaws states that a memb
TEMBERS:	of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again
	becomes eligible to become a candidate for the Parish
	Council.)
lame	Tel. Home
ddress	Tel. Office
ate Elected	Number of Terms Served: 1st 2nd 3rd
ame	Tel. Home
idress	/Tel. Office
ate Elected	, in the second
ame	Tel. Home
idress	/ Tel. Office
ate Elected	Number of Terms Served: 1st 2nd 3rd
ame	Tel. Home
idress	Tel. Office
ate Elected	Number of Terms Served: 1st 2nd 3rd
ame	Tel. Home
idress	Tel. Office
ate Elected	Number of Terms Served: 1st 2nd 3rd
ame	Tel. Home
ddress /	Tel. Office
ate Elected	Number of Terms Served: 1st 2nd 3rd
Tec red	Admitted of Terms berved, 18th 21th 31th
ame /	Tel. Home
ddress	Tel. Office_
ate Elected	Number of Terms Served: 1st 2nd 3rd

MEMBERS CURRENTLY

IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member

of the Parish Council may hold office for three (3)

					eligible							he again Parish
Name	Ara I	Babi	gian						Tel.	Home_	871-07	731
				St., C								
				1991								
	_											
				kerian								
				d Ave.,								
Date	Electe	ed F	eb.	1991	Number	of	Terms	Serve	ed:	1st	2nd	$3rd_{X}$
										٠		
Namo	Groge	~~~	monh.	okiion			·		no 1	Vome	227 0	477
				ekjian								
				es St.,								
Date	PIECLE	±u <u>F</u>	eo.	1991	- Number	OL	rerms	Ser ve	zu:	151	2110 <u>X</u>	3£4
							•					
Name	Richa	ard	Keura	ajian_				•	rel.	Home	664-44	153
				hington								
				1991								
					•							
Name	Joa	anne	Tor	igian_					rel.	Home	585-8	3832
				n Rd.,								
Date	Electe	ed	Feb.	1991	Number	of	Terms	Serve	ed:	1st	2nd	3rd_X
Name	Vi	rgin	ia V	ictoria					Tel:	Home	567-5	380
Addr	ess 30	9 Н	udsoı	n Ave.,	Tenaf	ly,	N.J.		rel.	Offic	ce <u>569</u>	9-3388
Date	Electe	ed _		·	Numbér	of	Terms	Serve	ed:	1st	2nd	3rd
	•											
					٠		•					
Name				· · · · · · · · · · · · · · · · · · ·					Tel.	Home		
Addr	ess			 					Tel.	• Offic	ce	·
Date	Electe	ed			Number	of	Terms	Serv	ed:	1st	2nd_	3rd

DIOCESAN DELEGATES

Name Victor Arzoomanian	. 24.25 X 24.2	Tel.	Home 201_489-1694
Address 120 Coles Ave. Hackensack	_N .T	Tel.	Office
Year elected2/90	07601		489-1694
	07001		
Goorge Malary			
Name George Mekenian		Tel.	Home 201-871-437
Address 130 Ein Street, Tenafly, N	J. 0767(Tel.	Office
Year elected			
Name Shakae Shahinian		Т е1.	Home
Address 14 Pilgrim Court, Tenafly,		Tel	Office 201-568-7263
Year elected _2/90	- N • ∪ •		
	07670		•
Name	· ·	Tel.	Home
Address			Office
Year elected	~~		
	•		
Name	4 4		Home
Address		_Tel.	Office
Year elected			
Name		 То 1	Home
Address		_тет.	Home
Year elected			OIIICC
	eri ili		
	•		
Name_		_Tel.	Home
Address		_	Office
Year elected		_	:

DIOCESAN DELEGATES continued

Name	Tel.	Home	
Address			
Year elected			
Name	Tel.	Home	
Address	Tel.	Office_	
Year elected			
Name	Tel.	Home	
Address	Tel.	Office_	
Year elected			
Name			
Address	Tel.	Office_	
Year elected			
ALTERNATE DIOCESAN DELEGATE			
Name Arthur Azarik			
Address 44 Banta Place, Bergenfield, N.J.	Tel.	Office_	
Year elected 2/90 07621			