

March 9, 1982

The Reverend Father Levon Arakelian
Pastor, Holy Ascension Armenian Church
890 Sport Hill Rd.
Easton, Conn. 06111

Dear Father Levon:

The annual Parish Report Review Committee has reviewed the report submitted by the Holy Ascension Armenian Church and wishes to advise the following:

1. Please specify the date that invitations were mailed to members of the Parish.
2. The Parish Council report does not contain the signature of the President and other officers.
3. The Assembly Minutes do not contain the signature of officers.
4. The Assembly Minutes do not specify the form of balloting for elections, e.g., secret or otherwise.
5. There is no completed Clergy Stipend report (page 13) submitted with detail of the Stipend and benefits recieved.
6. There is no provision made for Absentee or Proxy voting in our Diocesan Bylaws as specified in your Assembly Minutes (page 1).

All addenda to the minutes must be properly signed by the officers and become a permanent part of the minutes.

We await your prompt response in this matter.

Sincerely yours,

Frank Avakian Stoneson
Executive Director

cc. parish council chairman