

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016

238

PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1982

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church St. Sahag and St. Mesrob Armenian Church
Address 630 Clothier Road
City Wynnewood State Pa. Zip 19096 Tel.# (215) 642-4212
Pastor Very Rev. Zaven Arzoumanian

Assistant Pastor _____

Parish Council Officers:

Chairman Aram Fayda

Vice-Chairman Karl Boyajian

Secretary Malena Sarrafian

Ass't Secretary _____

Treasurer Vahe Soghomonian

Ass't Treasurer Simon Kounjian

Names of Delegates: (list below)

1. Paul Zartarian 5. _____

2. Elizabeth Boyajian 6. _____

3. George Devletian 7. _____

4. Noubar Markaridian 8. _____

Number of Parish Council Meetings (1982) 26

Date of 1983 Annual Parish Assembly February 27, 1983

1983 Budget Income: \$ 164,350 1983 Budget Disbursements: \$ 164,350

Officers of Assembly

Assembly President Very Rev. Zaven Arzoumanian, Pastor

Assembly Chairman George Devletian

Assembly Secretary Malena Sarrafian

(1983 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

1982 MEMBERSHIP DATA

1. Total Church Members 478
 1982 increase 72 1982 decrease _____
2. Number on general mailing list 600
 1982 increase same 1982 decrease _____
3. Approximate number of Armenians in area 2,500
4. Number of potential members in your area 575
5. Amount of 1982 membership dues:
 single \$ 52.00 senior citizen \$ 26.00 other \$ None
6. What percentage of your membership is donated through:
 - a. Dues 100 %
 - b. Pledges _____
 - c. Stewardship _____
 - d. Other contributions _____
7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>478</u>	_____
b. Pledges	_____	_____
c. Stewardship	_____	_____
d. Other contributions	_____	_____
8. Do you have a membership committee? Yes
9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>622.</u>	\$ _____
b. Baptism	<u>590.</u>	_____
c. Funeral	<u>NC</u>	_____
d. Other	<u>None</u>	_____

1983 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1982)

I. Number of parish members:	<u>478</u>
II. Number of Clergy:	<u>1</u>
III. <u>Gross receipts:</u>	
Plate Collection	<u>\$ 3,232.</u>
Candles	<u>754.</u>
Easter Yughakin	<u> </u>
Christmas Yughakin	<u>4,304.</u>
	<u>TOTAL</u>
	<u>\$ 8,290.</u>
IV. <u>Number of Sacraments and Rituals</u>	
Baptisms	<u>12</u>
Weddings	<u>7</u>
Funerals	<u>20</u>
V. <u>Number of Delegates:</u>	<u>4</u>

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Anthony F. ...
Parish Council Chairman

Walter ...
Parish Council Treasurer

Peter ...
Auditing Committee Chairman

Rev. Zaven ...
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/82)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1982

1. In Banks.....	\$ 23,947	
2. On Hand.....	\$ 1,756.76	
		TOTAL \$ 25,703.76

A. Receipts and Donations:

1. Membership Dues.....	\$ 30,927.	
2. Pledges.....	None	
3. Stewardship.....	None	
4. Plate Collection.....	3,232.	
5. Candles.....	754.	
6. Easter Yughakin.....	4,304.	
7. Christmas Yughakin.....		
8. In Lieu of Flowers.....	10,947.	
9. Wills and Bequests.....	12,359.	
10. Other Contributions:		
a.		
b. House Blessing	50.	
		TOTAL \$ 62,573.

B. Sacraments & Rituals:

1. Baptisms.....	\$ 590.	
2. Weddings.....	622.	
3. Funerals.....	NC	
4. Requiems.....	1,335	
		TOTAL \$ 2,547.

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$	\$ 15,099.
2. Picnics.....		3,540.
3. Raffles.....		None
4. Bingo.....		None
5. Fairs.....		None
6. Dinners.....		711.

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. _____	\$ _____	\$ _____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
	(NET) TOTALS	\$ <u>19,350.</u>

D. Church Auxiliary Organizations:

1. Women's Guild.....	Ladies Aid	\$ <u>4,000.</u>
2. Mr. & Mrs. Auxiliary.....		None
3. Men's League.....		None
4. ACYOA Seniors.....		<u>1,500.</u>
5. ACYOA Seniors.....		None
6. Other:	Young Ladies Guild	3,000.
a. _____	Choir	<u>1,500.</u>
_____	Theatrical Group	<u>1,000.</u>
b. _____	Senior Citizens	<u>113.</u>
	TOTAL	\$ <u>11,113.</u>

E. Other Income:

1. Interest.....	\$ <u>6,167.</u>	
2. Sale of Books, Records, Gifts.....	<u>275.</u>	
3. Parish Newsletter.....	<u>1,255.</u>	
4. Donations for use of Facilities.....	<u>39,880.</u>	
5. Contributions to Building Fund.....	None	
6. Transfer of Funds.....	<u>12,065.</u>	
7. Other:		
a. _____	Other	<u>3,680.</u>
b. _____	Camp Ground Rental	<u>2,700.</u>
	TOTAL	\$ <u>66,022.</u>

TOTAL RECEIPTS (Items A-E) \$ 161,617

TOTAL CASH ACCOUNTED FOR \$ 187,308.76

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/82)

A. Salaries and Benefits

1. Clergymen		<u>PLEASE COMPLETE</u>
2. Clergymen Housing and Utility Allowance		<u>CLERGY STIPEND SCHEDULE</u>
3. Clergymen Automobile Allowance		<u>PAGE 8</u>
4. Clergy Medical Insurance		
5. Clergy Pension		
	1983 - (FROM PAGE 8)	TOTAL \$ <u>32,250</u>
	1982	TOTAL \$ <u>28,052</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u>300</u>
2. Secretary and/or Clerical.....	<u>10,777</u>
3. Choirmaster, soloists, organist.....	<u>none</u>
4. Payroll taxes.....	<u>none</u>
5. Employee Benefits.....	<u>1,767</u>
	TOTAL \$ <u>12,844</u>

C. Operating Expenses:

1. Telephone.....	\$ <u>887</u>
2. Stationary, Printing and Postage.	<u>3,232</u>
3. Parish Newsletter.....	<u>4,570</u>
4. Candles.....	<u>3,197</u>
5. Altar Flowers.....	<u> </u>
6. Books, Records, Gifts.....	<u>427</u>
7. Furniture and Equipment (office).....	<u>245</u>
8. Contributions.....	<u>316</u>
9. Fund Transfer.....	<u> </u>
10. Other:	
a. Janitorial services	<u>\$18,240</u>
b. Church kitchen supply	<u>1,576</u>
	TOTAL \$ <u>32,690</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ 18,536
2. Etchmiadzin Looma.....	406.
3. Other	
a. _____	_____
b. _____	_____
	TOTAL \$ 19,042.

E. Educational Programs:

1. Religious Education.....	\$ 300.
2. Armenian Language.....	_____
3. ACYOA Seniors.....	300.
4. ACYOA Juniors.....	_____
5. Choir.....	_____
6. Religious Vocation.....	_____
7. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ 600.

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ None
2. Utilities.....	24,489
3. Insurance.....	4,262
4. Repairs and Maintenance.....	12,475
5. Equipment.....	Capital Improvement 25,813
6. Other:	
a. Trash Removal	515
b. _____	_____
	TOTAL \$7,554

TOTAL DISBURSEMENTS \$ 160,782

Balance - December 31, 1982

1. In Banks.....	21,071.
2. On Hand.....	10,824.26

TOTAL CASH ACCOUNTED FOR \$ 31,895.26

1981 ADJUSTED CLERGY STIPENDS

Effective January 1, 1983

	<u>ACTUAL 1983 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends \$14,070.....	\$ <u>14,070</u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) 1,005.....	<u>7,035</u>
Additional increment for parish size:	
150-300 voting members. 1,005.....	<u> </u>
Over 300 voting members 2,001.....	<u>2,001</u>
<u>CAR ALLOWANCE</u>	
Pastor's own car. Allowance equivalent to 20 cents per mile for pastoral business (estimated).....	<u>1,100</u>
Parish owned car. Allowance equivalent to 15 cents per mile for pastoral business (estimated).....	<u> </u>
<u>HOUSING ALLOWANCE</u>	
Parish owned home All costs including utilities....	<u> </u>
Rental. If parish does not own a home, it will provide an allowance for housing including utilities..	<u> </u>
Home owned by Pastor. Pastors may use allowance for rental or payment on house purchase.....	<u>6,294</u>
<u>CLERGY MEDICAL INSURANCE.</u> . Full payment.....	<u>1,000</u>
<u>CLERGY PENSION.</u> \$750 (plus additional \$750 optional).....	<u>750</u>
TOTAL	\$ <u>32,250</u>

(please carry total to page 6)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/82)

A. ASSETS:

- 1. Cash.....\$ 10,824.26

- 2. Certificates of Deposit.....\$ 21,071.

- 3. Stocks and Bonds.....\$ None

- 4. Real Estate (land, buildings, etc).....\$ Camp Ground

- 5. Special Funds (list each)
 - a. _____ \$ None
 - b. _____ \$ None
 - c. _____

- 6. Other:
 - a. _____ \$ _____
 - b. _____

TOTAL \$ 31,895.26

B. LIABILITIES:

- 1. Mortgage.....\$ None

(Part B. Liabilities continued on page 10)

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1982

The Names of Officers Serving in 1983

WOMEN'S GUILD

Chairman Mrs. Victoria Elvanian
Address 3805 Bonsall Avenue, Drexel Hill, Telephone (215) 259-2805
Pa. 19026
Number of Members 75 Number of Meetings 12
Amount Transferred to Parish Council \$5,000.00
Cash on hand at 1/1/82 \$4,536.27 Income \$7,024.34
Disbursements \$5,898.62 Balance at 12/31/82 \$1,090.62
Major Annual Functions Mitchink, Women Saints Day, eleven hokejashes,
Mothers Day Celebration, Luncheob-Meetings and Bazaar.

YOUNG WOMEN'S GUILD

Chairman Mrs. Sonia Hagopian
Address 4 N. Concord Avenue, Havertown, Pa Telephone (215) 449-4737
19083
Number of Members 90 Number of Meetings 9
Amount Transferred to Parish Council \$3,000.00
Cash on hand at 1/1/82 \$343.32 Income \$4,574.38
Disbursements \$3,754.63 Balance at 12/31/82 \$1,819.75
Major Annual Functions Mothers Day Dinner, host for Church Women United
Breakfast, host for Inter-Communal Cultural event, complete charge of
1982 Bazaar.

BOY SCOUTS

Chairman None
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

ARMENIAN SCHOOL

Name St. Sahag and St. Mesrob Armenian Language School

Officers of the School Committee:

Chairman _____

Address _____ Telephone _____

Superintendent Dr. Ara Der Marderosian

Address 140 Glentay Avenue, Lansdowne, Pa. Telephone (215) 622-2921

Number of Teachers 3 Number of Pupils 21

Number of Classrooms 3 School Days and Hours 12:15 - 1:15 P.M.

Cash on hand at 1/1/82 \$1,098.71 Income \$143.00

Disbursements \$310.00 Balance at 12/31/82 \$931.71

Major Annual Functions Talent Show in March, Closing Day in June.

SUNDAY SCHOOL

Chairman _____

Address _____ Telephone _____

Superintendent Mrs. Adrienne H. Riser

Address 3537 Saw Mill Road, Newtown Square, Pa. Telephone (215) 353-3850

Number of Teachers 7 ¹⁹⁰⁷³ Number of Pupils 85

Number of Classrooms 7 School Hours 11:00 a.m. - 12:15 p.m.

Cash on hand at 1/1/82 \$1,360.86 Income \$1,824.59

Disbursements \$2,116.35 Balance at 12/31/82 \$1,069.10

Major Annual Functions Senior Citizens Dinner, Christmas and Easter
Communions, Christmas Pageant, Religious Workshop, Evening of
Spiritual and Enlightenment (Lecture on Divine Liturgy).

RESERVE FUND

PERMANENT MEMORIAL FUND

Chairman Aram K. Jerrehian, Jr., Esq.

Address 1011 Cedar Grove Road, Wynnewood, Pa. Telephone (215) 649-1490

19096

A.C.Y.O.A. SENIORS

Chairman Miss Lisa Kazanjian
Address#1 Patterson Place, Newtown Square, Pa Telephone (215) 356-0262
Number of Members 37 ¹⁹⁰⁷³ Number of Meetings 35
Cash on hand at 1/1/82 \$2,172.55 Income \$4,177.51
Disbursements \$3,941.45 Balance at 12/31/82 \$2,408.61
Amount sent to Central Council in 1981 (\$1,000.00 given to Church)
Annual Affairs 36th Annual ACYOA Day, meeting with Deacon Michael Chevian,
Hoagie Sale, Holiday Bazaar, Progressive Dinner.

A.C.Y.O.A. JUNIORS

Chairman None
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

CHOIR

Chairman Deacon Charles Ounjian
Address2769 Tolbut Street, Phila. Pa. 19152 Telephone (215) 464-6623
Number of Members: Male 15 Female 20 Total 35
Choirmaster Mr. George Mangigian
Address 449 Harper Avenue, Drexel Hill, Pa. Telephone (215) 284-1354
Cash on hand at 1/1/82 \$917.89 ¹⁹⁰²⁶ Income \$6,462.17
Disbursements \$6,658.29 Balance at 12/31/82 \$721.77
Amount sent to Choir Association Central Council in 1982 _____
Annual Affairs Groong String Quartet Classical Concert, Annual Dinner
Concert, Ukranian Dance Ensemble, Choir Seminar and participation in
Deacons Training Seminar.

MEN'S LEAGUE

Chairman Mr. Simon Ashekian
Address 325 Walnut Hill Lane Havertown, Pa. ¹⁹⁰⁸³ Telephone (215) 789-5972
Number of Members 14 Number of Meetings 7
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 \$811.75
Major Annual Functions Hosted two Sunday School Communion Breakfasts,
a trip to Atlantic City, financed the Armenian Basketball League
of our Church, organized the bazaar raffle.

MR. AND MRS. AUXILIARY

Chairman None
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/82 _____ Income _____
Disbursements _____ Balance at 12/31/82 _____
Major Annual Functions _____

CHURCH PUBLICATION

Name of Publication Mer Doon Circulation 600
Editor Very Rev. Zaven Arzoumanian
Address 630 Clothier Road Wynnewood, Pa. ¹⁹⁰⁹⁶ Telephone (215) 642-4212
Income \$1,255.00 Expense \$4,570.00

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman Miss Grace Ashekian
Address 630 Clothier Road Wynnewood, Pa. ¹⁹⁰⁹⁶ Telephone (215) 642-4212

OTHER (Fill in Name)

ST. SAHAG AND ST. MESROB THEATRICAL GROUP

Chairman Mr. Hrant Torunyan

Address 413 Langhorne Road, Havertown, Pa. Telephone (215) 449-2764

Number of Members 8 executives ¹⁹⁰⁸³ Number of Meetings Rehearsals

Cash on hand 1/1/82 \$1,665.34 Income \$1,353.42

Disbursements \$544.88 Balance at 12/31/82 \$2,473.88

Major Annual Functions _____ Given to Church \$1,000.00

Balance \$1,473.88

Two Act play in Armenian presented at the Church Auditorium on November 7, 1982.

OTHER (Fill in Name)

Chairman None

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Cash on hand 1/1/82 _____ Income _____

Disbursements _____ Balance at 12/31/82 _____

Major Annual Functions _____

Future Plans of the Parish Council:

Renovation of the Church Hayatian Hall, 2 kitchen, and handicapped ramp. Total Cost \$160,000.00. For this purpose, the Parish Council will require \$100,000.00 in addition to the funds on hand. To obtain the required \$100,000.00, The Parish Council will have fund raising drives and remainder to be obtained as a direct loan from the bank with bearing interest.

Signature of the Parish Council:

President Rev Zaven Arzumanyan

Chairman R. Fyde

Secretary Melena Sarafian

Date March 7, 1983

PARISH COUNCIL MEMBERS

INCUMBENT MEMBERS: (ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Mr. Aram Fayda
Address 566 S. Eagle Road Havertown, Pa. 19083
Telephone (215) 446-3463
Date Elected February 3, 1982 Number of Terms: 1st X 2nd 3rd

Name Mrs. Malena Sarrafian
Address 595 Greenview Lane Havertown, Pa. 19083
Telephone (215) 789-5919
Date Elected February 3, 1982 Number of Terms: 1st 2nd X 3rd

Name Mr. Vahe Soghomonian
Address 212 Media Line Road Newtown Square, Pa. 19073
Telephone (215) 356-6389
Date Elected February 3, 1982 Number of Terms: 1st X 2nd 3rd

Name Mr. Abraham Abrahamian
Address 210 Glen Arbor Road Havertown, Pa. 19083
Telephone (215) 853-3595
Date Elected February 3, 1982 Number of Terms: 1st 2nd X 3rd

Name Mr. Simon Koumjian
Address 8 War Trophy Lane Media, Pa. 19063
Telephone (215) 566-1401
Date Elected February 3, 1982 Number of Terms: 1st X 2nd 3rd

Name Mr. Noubar Markaridian
Address 49 Crespy Lane Broomall, Pa. 19008
Telephone (215) 356-3792
Date Elected February 3, 1982 Number of Terms: 1st X 2nd 3rd

Name Mr. George Mesigian
Address 262 S. Old Middletown Road Media, Pa. 19063
Telephone (215) 565-0419
Date Elected February 3, 1982 Number of Terms: 1st X 2nd 3rd

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Mr. Karl Boyajian
Address 1428 Brierwood Avenue Havertown, Pa. 19083
Telephone Home (215) 449-8874
Number of Votes 88 Business Phone (215) 466-5232

Name Mr. George Stapan
Address 255 Abbey Terrace Drexel Hill, Pa. 19026
Telephone Home (215) 626-4964
Number of Votes 80 Business Phone (215) 284-2441

Name Ms. Elizabeth Boyajian
Address 6362 Sherwood Road Philadelphia, Pa. 19151
Telephone Home (215) 477-5507
Number of Votes 80 Business Phone - - -

Name Mr. George Devletian
Address 3600 Darby Road Bryn Mawr, Pa. 19010
Telephone Home (215) 525-2361
Number of Votes 70 Business Phone (215) 622-5770

Name Mr. George Hagopian
Address 4 N. Concord Avenue Havertown, Pa. 19083
Telephone Home (215) 449-4737
Number of Votes 65 Business Phone (215) 533-1988

Name Mr. Louis Karagulian
Address 129 Bartram Road Marlton, New Jersey
Telephone Home (609) 983-6215
Business Phone (609) 829-7350
Number of Votes 54 Year elected

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

DIOCESAN DELEGATES

Name Mr. Paul Zartarian
Address Brynwood Drive - Apt. #13 G Wynnewood, Pa. 19096
Telephone Home (215) 896-8816
Business Phone - - -
Year elected February 3, 1980

Name Ms. Elizabeth Boyajian
Address 6362 Sherwood Road Overbrook, Pa. 19151
Telephone Home (215) 477-5507
Business Phone - - -
Year elected February 3, 1980

Name Mr. George Devletian
Address 3600 Darby Road Bryn Mawr, Pa. 19010
Telephone Home (215) 525-2361
Business Phone (215) 622-5770
Year elected February 3, 1980

Name Mr. Noubar Markaridian
Address 49 Crespy Lane Broomall, Pa. 19008
Telephone Home (215) 356-3792
Business Phone - - -
Year elected February 3, 1980

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____