

March 9, 1982

The Reverend Father Arsen Barsamian
Pastor, St. James Armenian Church
834 Westriver Dr.
Richmond, Virginia 23229

Dear Father Arsen:

The annual Parish Report Review Committee has reviewed the report submitted by the St. James Armenian Church and wishes to advise the following:

1. Please specify the date that invitations were mailed to members of the Parish.
2. The Parish Council report does not contain the signatures of the President and other officers.
3. The Committee reports should be more formal and complete in detail.
4. There is no completed Clergy Stipend report submitted with detail of the Stipend and benefits received.

All addenda to the minutes must be properly signed by the officers and become a permanent part of the minutes.

We await your prompt response in this matter.

Sincerely yours,

Frank Avakian Stoneson
Executive Director

cc. parish council chairman