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DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

1985 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) the report of the Pastor and Parish Council; b) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) the form requesting names of incumbent and newly-elected Parish Council members; d) 1986 revenue and budget.

Name of Church: ST. JAMES ARMENIAN CHURCH RICHMOND, VIRGINIA

Address	834 PEPPER AVENUE		
City	RICHMOND	State VA	Zip 23226 Tel. # 804-282-3818
Pastor	REV. FR. ARSEN BARSAMIAN		
Assistant Pastor	NONE		

Parish Council Officers:

Chairman	JOHN BARONIAN
Vice-Chairman	BEDROS BANDAIZIAN
Secretary	VIRGINIA ABERNATHY
Asst. Secretary	
Treasurer	RONALD GREENE
Asst. Treasurer	TIGRAN AMIRKHANIAN & DALE BARONIAN

Names of Delegates:

1. VIRGINIA ASHJIAN GREENE	4. _____
2. _____	5. _____
3. _____	6. _____

Officers of Assembly:

Assembly President	REV. ARSEN BARSAMIAN
Assembly Chairman	CHARLES EVRANIAN
Assembly Secretary	STELLA BANDAIZIAN

Number of Parish Council Meetings (1985) _____

Date of 1986 Annual Parish Assembly FEBRUARY 19, 1986

1986 Revenue Budget: \$ _____ **1986 Expense Budget: \$** _____

PARISH ST. JAMES

CITY RICHMOND, VIRGINIA

1985 MEMBERSHIP DATA

1. Total Membership 22 Over 1984 by _____
Under 1984 by _____

2. Number of entries on mailing list 350 Over 1984 by _____
Under 1984 by _____

3. Number of Armenians in the area 400

4. Number of potential members _____

5. 1985 membership dues:
per member \$ 150. senior citizen \$ 75. *students* other \$ 75.

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____	_____
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? _____

8. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>75.-</u>	\$ <u>125.-</u>
b. Baptism	<u>25.-</u>	<u>100.-</u>
c. Funeral	<u>75.-</u>	<u>125.-</u>
d. Other	_____	_____

PARISH St. James CITY Richmond Va

1986 PARISH ASSESSMENT DATA

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

I. 1985 Membership:	<u>22</u>
II. Number of Clergy:	<u>1</u>
III. Gross PCP:	
Plate Collection	<u>\$ 888.84</u>
Pledges	<u>12179.75</u>
Dues	<u> </u>
Easter Yughakin	<u>1114.00</u>
Christmas Yughakin	<u>390.00</u>
TOTAL	<u>\$ 14,572.59</u>
IV. <u>Number of Sacraments and Rituals</u>	
Baptisms	<u>6</u>
Weddings	<u>1</u>
Funerals	<u>4</u>
V. <u>Number of Delegates:</u>	<u>1</u>

We hereby certify that the above information is accurate to the best of our knowledge and information.

John P. Brennan
Parish Council Chairman

Don Auer
Parish Council Treasurer

Arnold Bruner
Auditing Committee Chairman

Rev. Arsen Bassanar
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

PARISH St. James CITY Richmond Va

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/85)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1985

1. In Banks.....	\$	<u>78817.95</u>	
2. On Hand.....	\$	<u>225.13</u>	
			TOTAL <u>79043.08</u>

A. Receipts and Donations:

1. Membership Dues.....	\$	<u> </u>	
2. Pledges.....		<u>12,179.75</u>	"
3. <i>Stewardship</i>		<u>195.00</u>	"
4. Plate Collection.....		<u>884.84</u>	"
5. Candles.....		<u>851.29</u>	"
6. Easter Yughakin.....		<u>1114.00</u>	"
7. Christmas Yughakin.....		<u>390.00</u>	"
8. In Lieu of Flowers.....		<u>3470.00</u>	"
9. Wills and Bequests.....		<u>6198.75</u>	
10. Other Contributions:			
a. <i>Donations</i>		<u>2732.42</u>	"
b. <i>Xmas Treasures</i>		<u>985.00</u>	"
			TOTAL \$ <u>29,001.05</u>

B. Sacraments & Rituals:

1. Baptisms.....	\$	<u> </u>	
2. Weddings.....		<u>325.00</u>	
3. Funerals.....		<u>300.00</u>	
4. Requiems.....		<u>1330.00</u>	
			TOTAL \$ <u>1955.00</u>

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ <u> </u>	\$ <u>10,649.02 - (1184)</u>
2. <i>Picnics</i>	<u>12200.93</u>	<u>24,247.38</u>
3. Raffles.....	<u> </u>	<u> </u>
4. Bingo.....	<u> </u>	<u> </u>
5. Fairs.....	<u> </u>	<u> </u>
6. Dinners.....	<u> </u>	<u> </u>

PARISH St. James CITY Richmond Va

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. <u>Affairs</u>	\$ <u>3334.00</u>	\$ _____
b. <u>Boys Club</u>	<u>4048.78</u>	_____
c. <u>Bank bnl</u>	<u>422.85</u>	_____
d. _____	_____	_____
	(NET) TOTALS	\$ <u>42,703.03</u>

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ <u>3300.00</u>
2. Mr. & Mrs. Auxiliary.....	_____
3. Men's League.....	_____
4. ACYOA Seniors.....	_____
5. ACYOA Seniors.....	_____
6. Other:	
a. <u>Sunday School</u>	<u>248.94</u>
b. _____	_____
	TOTAL \$ <u>3548.94</u>

E. Other Income:

1. Interest.....	\$ <u>5477.60</u>
2. Sale of Books, Records, Gifts.....	<u>242.00</u>
3. Parish Newsletter.....	<u>175.00</u>
4. Donations for use of Facilities.....	<u>350.00</u>
5. Contributions to Building Fund.....	<u>8150.00</u>
6. Transfer of Funds.....	<u>42,000.00</u>
7. Other:	
a. _____	_____
b. _____	_____
	TOTAL \$ <u>56394.60</u>

TOTAL RECEIPTS (Items A-E) \$ 133,606.64

TOTAL CASH ACCOUNTED FOR \$ 2126,45,70

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/85)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>24,143.00</u>
2. Clergymen Housing and Utility Allowance.....	<u>1859.17</u>
3. Clergymen Automobile Allowance.....	_____
4. Clergy Medical Insurance.....	<u>3700.14</u>
5. Clergy Pension.....	<u>1000.00</u>
	TOTAL \$ <u>30702.31</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u>435.00</u>
2. Secretary and/or Clerical.....	_____
3. Choirmaster, soloists, organist.....	<u>1345.00</u>
4. Payroll taxes.....	_____
5. Employee Benefits.....	_____
	TOTAL \$ <u>1780 -</u>

C. Operating Expenses:

1. Telephone <u>Services Assembly</u>	\$ <u>826.10</u>
2. Stationary, Printing and Postage.....	<u>2020.16</u>
3. Parish Newsletter, <u>Softball</u>	<u>1003.50</u>
4. Candles.....	_____
5. Altar Flowers.....	<u>319.28</u>
6. Books, Records, Gifts.....	_____
7. Furniture and Equipment (office).....	<u>955.16</u>
8. Contributions.....	_____
9. Fund Transfer.....	_____
10. Other:	
a. <u>Supplies</u>	<u>3583.45</u>
b. <u>Officers' Food</u>	<u>3050.44</u>
	TOTAL \$ <u>11,758.09</u>

PARISH St. James CITY Redmond Va

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

- 1. Diocesan Dues.....\$ 4205.00
 - 2. Etchmiadzin Looma.....
 - 3. Other
 - a.
 - b.
- TOTAL \$ 4205.00

E. Educational Programs:

- 1. Religious Education.....\$
 - 2. Armenian Language.....
 - 3. ACYOA Seniors.....
 - 4. ACYOA Juniors.....
 - 5. Choir.....
 - 6. Religious Vccation.....
 - 7. Other:
 - a.
 - b.
- TOTAL \$

F. Church Building Expenses

- 1. Mortgage (Principal/Interest).....\$
 - 2. Utilities.....5322.09
 - 3. Insurance.....2113.00
 - 4. Repairs and Maintenance.....3625.15
 - 5. Equipment.....
 - 6. Other:
 - a.
 - b.
- TOTAL \$ 11,060.24
- TOTAL DISBURSEMENTS \$ 59,505.64

Balance - December 31, 1984

- 1. In Banks.....11,715.50
 - 2. On Hand.....
- TOTAL CASH ACCOUNTED FOR \$ 71,221.14

for corrections see Diocesan Correspondence
on Nov. 20, 1985

1985 ADJUSTED CLERGY STIPENDS

Effective January 1, 1986

		<u>ACTUAL 1986 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipend	15,120 \$14,490	\$ _____
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese)	1,080 1,035	_____
Additional increment for parish size:		
150-300 voting members.	1,080 1,035	_____
Over 300 voting members	2,160 2,070	_____
 <u>CAR ALLOWANCE</u>		
Pastor's own car.22¢ per mile for pastoral business (estimated allowance).....	_____
Parish owned car.17¢ per mile for pastoral business (estimated allowance).....	_____
 <u>HOUSING ALLOWANCE</u>		
Parish owned home	All costs including utilities....	_____
Rental.	If parish does not own a home, it will provide an allowance of \$1,035.00 monthly for housing including utilities.....	_____
Home owned by Pastor.	Pastors may use allowance for rental or toward purchase of a house.....	_____
<u>CLERGY MEDICAL INSURANCE.</u>	Full payment.....	_____
<u>CLERGY PENSION.</u>	\$1,000.00 (plus additional \$1,000.00 (optional))	_____
TOTAL		\$ _____

PARISH St. James CITY Richmond Va

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/85)

A. ASSETS:

- 1. Cash.....\$ _____

- 2. Certificates of Deposit.....\$ _____

- 3. Stocks and Bonds.....\$ _____

- 4. Real Estate (land, buildings, etc).....\$ _____

- 5. Special Funds (list each)
 - a. _____ \$ _____
 - b. _____
 - c. _____
- 6. Other:
 - a. _____ \$ _____
 - b. _____

TOTAL \$ _____

B. LIABILITIES:

- 1. Mortgage.....\$ _____

(Part B. Liabilities continued on page 10)

PARISH St. James CITY Richmond Va

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$ _____

3. Accounts Payable.....\$ _____

TOTAL \$ _____

The above statement has been prepared from the books and records of _____ and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended Decemter 31, 1985, and the balance on hand in cash and in the banks at such date, and any accounts payable.

John D. Main
Parish Council Chairman

Don Green
Parish Council Treasurer

Samuel Brown
Auditing Committee Chairman

Rev. Arson Perseman
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1985

The Names of Officers Serving in 1986

WOMEN'S GUILD

Chairman	Azniv Amirkhanian & Lilly Thomas	Telephone	272-2888 & 232-2741
Address	2011 Deauville St. Richmond, Va. 23235	5721 Westover Drive Richmond, Va. 23225	
Membership	50 on mailing list but 15 members	# of meetings held	5 night, 2 day
Amount transferred to Parish Council	\$3,300.00		
Cash on hand at 1/1/85	4,461.29	Income	3465.55
Disbursements	3765.99	Balance at 12/31/85	4,160.85
Major annual functions	Indoor Rummage Sale, Boy's Club International Festival Luncheons, craft sessions, Christmas luncheon and party.		

YOUNG WOMEN'S GUILD

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Amount transferred to Parish Council	_____		
Cash on hand at 1/1/85	_____	Income	_____
Disbursements	_____	Balance at 12/31/85	_____
Major annual functions	_____		

BOY SCOUTS

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Amount transferred to Parish Council	_____		
Cash on hand at 1/1/85	_____	Income	_____
Disbursements	_____	Balance at 12/31/85	_____
Major annual functions	_____		

ARMENIAN SCHOOL.

Name	Richmond Armenian School	
Chairman	Bedros Bandazian	Tel. 282-1948
Address	8009 Dobbin Rd. Richmond, Va. 23229	
Superintendent	Bedros Bandazian	Tel. 282-1948
Address	Same	
Number of Teachers	4	Number of Pupils 18
Number of Classrooms	2	School Days and Hours 9:45-11:15 a.m.
Cash on hand at 1/1/85	1,806.08	Income 3,405.80
Disbursements	1,826.50	Balance at 12/31/85 3,385.38
Major annual functions	Annual dinner dance	

SUNDAY SCHOOL

Chairman		Tel.
Address		
Superintendent		Tel.
Address		
Number of Teachers		Number of Pupils
Number of Classrooms		School Hours
Cash on hand at 1/1/85		Income
Disbursements		Balance at 12/31/85
Major annual functions		

RESERVE FUND

Chairman		Tel.
Address		

A.C.Y.O.A. SENIORS

Chairman	Shocky Boyajian	Tel.	320-8225
Address	6113 Winford Lane Richmond, Va. 23225		
Membership	10	# of meetings held	7
Cash on hand at 1/1/85	904.86	Income	664.00
Disbursements	293.62	Balance at 12/31/85	1217.22
Amount sent to Central Council in 1985			
Annual affairs	Due to expansion of the church we were unable to sponsor any events but an Armenian Christmas Dinner and also helped served at church dinners.		

A.C.Y.O.A. JUNIORS

Chairman		Tel.	
Address			
Membership		# of meetings held	
Cash on hand at 1/1/85		Income	
Disbursements		Balance at 12/31/85	
Major annual functions			

CHOIR

Chairman		Tel.	
Address			
Membership: Male		Female	Total
Choirmaster		Tel.	
Address			
Cash on hand at 1/1/85		Income	
Disbursements		Balance at 12/31/85	
Amount sent to Choir Association Central Council in 1985			
Annual affairs			

MEN'S LEAGUE

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/85 _____	Income _____
Disbursements _____	Balance at 12/31/85 _____
Major annual functions _____	

MR. AND MRS. AUXILIARY

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/85 _____	Income _____
Disbursements _____	Balance at 12/31/85 _____
Major annual functions _____	

CHURCH PUBLICATION

Name of Publication <u>Sevan</u>	Circulation <u>360</u>
Editor <u>Rev. Arsen Barsamian & Virginia Greene</u>	Tel. <u>282-3818 & 741-0246</u>
Address <u>834 Pepper Avenue Richmond, Va. 23226</u>	
Income <u>none</u>	Expense _____

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____	
Address _____	Telephone _____

OTHER (Fill in Name)

Armenian Dance Group

Chairman	Margaret Boyajian & Melanie Kerneklian		Tel.	320-8225 & 746-0589
Address	6113 Winford Lane Richmond, Va. 23225	5713 Clark Circle Mechanicsville, Va. 23111		
Membership	9	# of meetings held	30	
Cash on hand 1/1/85	none	Income	324.00	
Disbursements	145.50	Balance at 12/31/85	178.50	
Major annual functions	Danced at Boy's club International Festival Science Museum of Virginia. danced at Patrick Henry High School and gave a luncheon.			

OTHER (Fill in Name)

Chairman	_____	Tel.	_____
Address	_____		
Membership	_____	# of meetings held	_____
Cash on hand 1/1/85	_____	Income	_____
Disbursements	_____	Balance at 12/31/85	_____
Major annual functions	_____		

Future Plans of the Parish Council:

Signature of the Parish Council:

President: Rev. Arsen Hovhannissian
Chairman: John Popman
Secretary: Dale Beronian
Date: _____

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Nebe Boyajian Tel. Home 320-8225
Address 6113 Winford Lane-Richmond, Va. 23225 Tel. Office _____
Number of Votes 32

Name John Giragosian Tel. Home 746-2233
Address 6024 Holly Ridge Rd.MechanicsvilleVa.23111 Tel. Office _____
Number of Votes 22

Name Peter Sarkis Greene Tel. Home 741-0246
Address 1111 Swissvale Place Richmond, Va.23229 Tel. Office _____
Number of Votes 25

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name John Baronian Tel. Home 740-8509
Address 203 De Sota Drive Richmond, VA. 23229 Tel. Office 285-9061
Date Elected Jan. 1984 Number of Terms Served: 1st x 2nd 3rd

Name Bedros Bandazian Tel. Home 282-1948
Address 8009 Dobbin Rd. Richmond, Va. 23229 Tel. Office 358-5543
Date Elected Jan. 1984 Number of Terms Served: 1st x 2nd 3rd

Name Ronnie Greene Tel. Home 741-1541
Address 8309 Michaux Lane Richmond, Va. 23229 Tel. Office 254-2200
Date Elected Jan. 1984 Number of Terms Served: 1st x 2nd 3rd

Name Henry Magarian Tel. Home 353-5297
Address 930 WEst Franklin St. Rich.Va. 23220 Tel. Office 355-8585
Date Elected Jan. 1984 Number of Terms Served: 1st x 2nd 3rd

+ 3 newly elected.

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st 2nd 3rd

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Virginia Ashjian Greene Tel. Home 741-0246
Address 1111 Swissvale Pl. Rich, Va. 23229 Tel. Office _____
Year elected 1985

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____