

EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA  
630 Second Avenue  
New York, NY 10016 - 4885

1996 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1996 revenue and expense budget.

Name of Church: ST. JAMES

Address	834 PEPPER AVE.		
City	RICHMOND	State	VA. Zip 23226
Telephone	804-282-3818	Fax	804-285-3833
Pastor	THE VERY REV. FR. NAREG BERBERIAN		
Assistant Pastor	-		

Parish Council Officers:

Chairman	AZNIV AMIRKHANIAN
Vice-Chairman	JOHN BARONIAN
Secretary	STEVEAN BARSAMIAN
Ass't Secretary	NUBAR OZBALIK
Treasurer	ROB NORRIS
Ass't Treasurer	NUBE BOYAJIAN

**Names of Delegates:**

1. AZNIV AMIRKHANIAN	4. ....
2. ....	5. ....
3. ....	6. ....
7. ....	

**Officers of Assembly:**

Assembly President	THE VERY REV. FR. NORES BERBERIAN
Assembly Chairman	WILFRID SCHIAN
Assembly Secretary	LAURA KLANIAN

Number of Parish Council Meetings (1996)..... 14

Date of 1996 Annual Parish Assembly..... FEB 9, 1996

1997 Revenue Budget: \$..... 80000

1997 Expense Budget: \$..... 80000

PARISH ST JAMES CITY Richmond, VA

1996 MEMBERSHIP DATA

1. Total Membership 73  
Over 1995 by \_\_\_\_\_ Under 1995 by 9

2. Number of entries on mailing list 350

3. Number of Armenians in the area 500

4. Number of potential members 100

5. 1996 membership dues:

Per member \$ 100- Senior citizen \$ 100- Other \$ \_\_\_\_\_

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>12</u>	<u>73</u>	_____
b. Pledges	<u>15</u>	<u>73</u>	_____
c. Stewardship	_____	_____	_____
d. Other contributions	<u>73</u>	_____	_____

7. Do you have a membership committee? YES \_\_\_\_\_ NO

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Baptism	<u>300-</u>	_____
b. Chrismation	_____	_____
c. Wedding	<u>100-</u>	_____
d. Funeral	<u>225-</u>	_____
e. Other	_____	_____

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

**1996 PARISH ASSESSMENT DATA**

I.	1996 Membership:	73	-----
II.	Number of Clergy:	1	-----
III.	<u>Gross PCP:</u>		
	Membership dues	\$ 6,872 -	-----
	Pledges	9,725 -	-----
	Plate Collection	2,267 -	-----
	Easter Yughakin	2,205 -	-----
	Christmas Yughakin	1,911 -	-----
		TOTAL	\$ 22,980 -

IV. Number of Sacraments and Sacramentals:

Baptisms	4	-----
Chrismations		-----
Engagements		-----
Weddings	1	-----
Funerals	2	-----

V. Number of Delegates: ----- 1 -----

We hereby certify that the above information is accurate to the best of our knowledge and information.

*Rodolfo Lopez*  
-----  
Parish Council Treasurer

*Arvin Amikhamaz*  
-----  
Parish Council Chairman

*Greg Quigg*  
-----  
Auditing Committee Chairman

*J. Marco Berberis*  
-----  
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 6-7) AND THE MEMBERSHIP DATA SHEET (page 3).

PARISH ST. JAMES CITY Richmond

**SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT**

**A. Parish Attorney:**

Name SAM BARONIAN JR.  
Address 5413 PATTERSON AVE  
City Richmond State VA. Zip 23230  
Telephone 804-288-9030

**B. Insurance:**

Please identify types of insurance carried and coverage:

Property Church Building, Parish House & CONTENTS  
Liability GENERAL LIABILITY, WORKMAN'S COMP.  
Other \_\_\_\_\_

**C. Tax Exemption:**

Sales Tax Yes  No \_\_\_\_\_  
Property Tax Yes  No \_\_\_\_\_  
Other \_\_\_\_\_

**D. Major Equipment Purchases in 1996:**

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office \_\_\_\_\_  
Kitchen \_\_\_\_\_  
Sanctuary NONE  
Other \_\_\_\_\_

**FINANCIAL REPORT - SECTION I - INCOME ( ending 12/31/96)**

**PARISH COUNCIL OPERATING ACCOUNT**

**A. Receipts and Donations:**

1. Membership Dues	\$	6877 -
2. Pledges	\$	9725 -
3. Stewardship	\$	-
4. Plate Collection	\$	2267 -
5. Candles	\$	1457 -
6. Easter Yughakin	\$	2205 -
7. Christmas Yughakin	\$	1911 -
8. In Lieu of Flowers	\$	6090 -
9. Wills and Bequests	\$	-
10. Other Contributions:		
a. GENERAL DONATIONS		15,675 -
b. ....		-

**B. Sacraments & Other Services:**

1. Baptisms	\$	300 -
2. Weddings	\$	100 -
3. Funerals	\$	275 -
4. Requiems	\$	3325 -

TOTAL \$ 50,252 -

**C. Church Affairs:**

	(Gross)	(Net)
1. Bazaar	\$	11,600 -
2. Picnics		500 -
3. Fairs		
4. Dinners		

(cont'd)

5. Other: a. ....  
 b. ....  
 c. ....  
 d. ....

(NET) TOTALS \$ 12,100-

**D. Church Auxiliary Organizations:**

1. Women's Guild \$ 400-  
 2. Senior Women's Guild/Auxiliary \$ .....  
 3. Mr. & Mrs. Auxiliary \$ .....  
 4. Men's Club \$ .....  
 5. ACYOA Seniors \$ .....  
 6. ACYOA Juniors \$ .....  
 7. Senior Citizens \$ .....  
 8. Other  
 a. .... \$ .....  
 b. .... \$ .....

TOTAL \$ 400-

**E. Other Income:**

1. Interest \$ 247-  
 2. Sale of Books, Records, Gifts \$ .....  
 3. Parish Newsletter \$ .....  
 4. Donations for Use of Facilities \$ 1600-  
 5. Contributions to Building Fund \$ .....  
 6. Transfer of Funds \$ .....  
 7. Other Fundraising (Bingo, Raffles, etc.)  
 a. .... \$ .....  
 b. .... \$ .....

TOTAL \$ 1847-

**Balance: January 1, 1996**

1. In Banks \$ 12,485-  
 2. On Hand \$ .....

TOTAL \$ 12,485-

TOTAL RECEIPTS (Items A-E) \$ 64,599-

TOTAL CASH ACCOUNTED FOR \$ 77,084-

PARISH ST. JAMES CITY Richmond

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/96)

**A. Salaries and Benefits:**

	PASTOR	ASSN'T PASTOR
1. Pastor (s)	\$ <u>23,610-</u>	\$ -----
2. Pastor's Housing & Utility Allowance	\$ <u>6,208-</u>	\$ -----
3. Pastor's Automobile Allowance	\$ <u>519-</u>	\$ -----
4. Pastor's Medical Insurance	\$ <u>1,081-</u>	\$ -----
5. Clergy Pension	\$ <u>1,000-</u>	\$ -----

TOTAL \$ 32,418- TOTAL \$ ----- TOTAL \$ 32,418-

**B. Other Salaries and Benefits:**

1. Visiting Clergymen	\$ <u>500-</u>
2. Secretary and/or Clerical	\$ <u>2,754-</u>
3. Choir Director, Soloist, Organist	\$ -----
4. Youth Director	\$ -----
5. Custodial	\$ -----
6. Education Directors	\$ -----
7. Deacons	\$ -----
8. Payroll Taxes	\$ -----
9. Employee Benefits	\$ -----

TOTAL \$ 3,254-

**C. Operating Expenses:**

1. Telephone	\$ <u>2116-</u>
2. Stationery, Printing and Postage	\$ <u>3,263-</u>
3. Parish Newsletter	\$ -----
4. Candles	\$ -----
5. Vestments + Robes	\$ -----
6. Altar Flowers	\$ -----
7. Books, Records, Gifts	\$ -----
8. Furniture and Equipment (office)	\$ -----
9. Contributions (out of parish)	\$ <u>200-</u>
10. Fund Transfer	\$ -----
11. Other:	
a.-----	\$ -----
b.-----	\$ -----

TOTAL \$ 5,579-



PARISH St James CITY Richmond

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

**D. Assessments:**

1. Diocesan Dues	\$ <u>15,344-</u>
2. Etchmiadzin Looma (Mite)	\$ -----
3. Other:	
a. ....	\$ -----
b. ....	\$ -----
TOTAL \$ <u>15,344-</u>	

**E. Educational Programs:**

1. Christian Education	\$ <u>600-</u>
2. Armenian Language + Culture	\$ <u>300-</u>
3. ACYOA Seniors	\$ -----
4. ACYOA Juniors	\$ -----
5. Choir	\$ -----
6. Religious Studies and Vocation	\$ <u>200-</u>
7. Other:	
a. <u>VA Council of Churches</u>	\$ <u>100-</u>
b. ....	\$ -----
TOTAL \$ <u>1,200-</u>	

**F. Church Building Expenses:**

1. Mortgage (Principal/Interest)	\$ -----
2. Utilities	\$ <u>7,892-</u>
3. Insurance	\$ <u>1,248-</u>
4. Repairs and Maintenance	\$ <u>9,927-</u>
5. Equipment	\$ -----
6. Other:	
a. <u>SERVICE CONTRACTS</u>	\$ <u>3,030-</u>
b. ....	\$ -----
TOTAL \$ <u>22,597-</u>	
TOTAL (A-F) \$ <u>80,392-</u>	

**Balance - December 31, 1996**

1. In Banks	\$ <u>12,485-</u>
2. On Hand	\$ -----
TOTAL CASH ACCOUNTED FOR \$ <u>92,877-</u>	

**1996 ADJUSTED CLERGY STIPENDS**

**EFFECTIVE JANUARY 1997**

Actual 1996 Stipend & Allowances Budgeted

		<b>PASTOR</b>	<b>ASSN'T PASTOR</b>
Basic Stipend	\$22,750	\$ <u>24,310-</u>	\$-----
Additional increment of \$1,560 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses).	\$1,583	\$-----	\$-----
Additional increment for parish size: 150-300 voting members	\$1,625	\$-----	\$-----
Over 300 voting members	\$3,250	\$-----	\$-----
<b><u>CAR ALLOWANCE</u></b>			
Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business.		\$-----	\$-----
Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business.		\$ <u>1,000</u>	\$-----
*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.			
<b>Note:</b> The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.			
<b><u>HOUSING ALLOWANCE:</u></b>			
Parish owned home.... All costs including utilities.		\$ <u>6,208</u>	\$-----
Rental: a) Housing Allowance of ....\$924		\$-----	\$-----
b) All utilities costs		\$-----	\$-----
Home owned by Pastor ....Pastors may use housing allowance on payments on house purchases.		\$-----	\$-----
<b><u>CLERGY MEDICAL INSURANCE:</u></b> Full payment		\$ <u>1,200</u>	\$-----
<b><u>CLERGY PENSION:</u></b> \$1,000 (Plus additional \$1,000 recommended per year).		\$ <u>1,000</u>	\$-----
<b><u>CLERGY LIFE INSURANCE:</u></b>			
As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.		\$-----	\$-----
		<b>TOTALS</b> <u>33,718-</u>	<b>TOTALS</b> -----

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/96)

**A. ASSETS:**

1. Cash	\$ <u>12,485-</u>
2. Certificates of Deposit	\$ _____
3. Stocks and Bonds	\$ _____
4. Real Estate (land, buildings, etc)	\$ <u>805,000-</u>
5. Building Funds	\$ _____
6. Reserve Fund	\$ _____
7. Other Special Funds (list each)	
a. <u>Youth Fund</u>	\$ <u>18,000-</u>
b. <u>NAME DAY FUND</u>	\$ <u>6,000-</u>
c. <u>GENERAL ENDOWMENT</u>	\$ <u>119,000-</u>
<u>EDUCATION FUND</u>	<u>4,500-</u>
TOTALS	\$ <u>964,985-</u>

**B. LIABILITIES**

1. Mortgage	\$ _____
2. Loans Payable	\$ _____
3. Accounts Payable	\$ <u>1,200-</u>
TOTAL \$	<u>1,200-</u>

PARISH St James CITY Richmond

The above statement has been prepared from the books and records of St James and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1995, and the balance on hand in cash and in the banks at such date, and any accounts payable.

*Aziz Amalhanai*  
Parish Council Chairman

*Robert M. Lorrain III*  
Parish Council Treasurer

*George Owijic*  
Auditing Committee Chairman

*J. Nancy Barberis*  
Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1996

WOMEN'S GUILD

Chairman	Melanie Kerneklian	Telephone	(804) 784 4002
Address	52 Dahlgren Rd. Richmond VA. 23233		
Membership	40	# of meetings held	3
Amount transferred to Parish Council			
Cash on hand at 1/1/96	5,324.84	Income	3,686.59 + 99.85
Disbursements	6,179.58	Balance at 12/31/96	2,931.70
Major Annual Functions	St. Day Easter Dinner		
-----			

SENIOR WOMEN'S GUILD / AUXILIARY

Chairman	-----	Telephone	-----
Address	-----		
Membership	-----	# of meetings held	-----
Amount transferred to Paish Council	-----		
Cash on hand 1/1/96	-----	Income	-----
Disbursements	-----	Balance at 12/31/96	-----
Major Annual Functions	-----		
-----			

ARMENIAN SCHOOL

Name of School St. James Armenian School  
 Chairman Fr. Nancy Berberian Telephone 282-3818  
 Address 234 Pepper Ave Richmond, VA 23226  
 Superintendent Esther Bezirdjian Telephone (804) 750 2018  
 Address 504 Walsing Dr. Richmond, Va. 23229  
 Number of Teachers 3 Number of Pupils 20  
 Number of Classrooms 3 School Days and Hours Sunday 10:45-12:30  
 Cash on hand at 1/1/96 N/A Income N/A  
 Disbursements \_\_\_\_\_ Balance at 12/31/96 \_\_\_\_\_  
 Major Annual Functions N/A

SUNDAY SCHOOL

Chairman Fr. Nancy Berberian Telephone 282-3818  
 Address 1115 Swissvale Pl. Richmond, VA 23229  
 Superintendent Sona Pomfret Telephone 741-3921  
 Address 1625 Congressional Ct RICH VA 23233  
 Number of Teachers 6 Number of Pupils 30  
 Number of Classrooms 3 School Hours 10:30-11:30  
 Cash on hand at 1/1/96 \_\_\_\_\_ Income \_\_\_\_\_  
 Disbursements \_\_\_\_\_ Balance at 12/31/96 \_\_\_\_\_  
 Major Annual Functions CHRISTMAS PLAY, MOTHER'S DAY  
MARTYR'S DAY

RESERVE FUND

Chairman BEDROS BANDAZIAN Telephone 358 5543  
 Address 2 Foxmere Dr. Richmond VA 23233

**YOUTH MINISTRY (A.C.Y.O.A. SENIORS)**

Chairman David Mason Telephone (804) 272 0215  
 Address 2703 Mohawk Dr. Richmond Va. 23225  
 Membership 15 # of meetings held 5  
 Cash on hand at 1/1/96 \$ 100.00 Income 0  
 Disbursements \$ 700.00 Balance at 12/31/96 \$ 1,001.00  
 Amount sent to Central Council in 1996 0  
 Major Annual Functions # Sr. Pagan's visit; Youth Forum; Halloween Party.

**YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)**

Chairman Anthony DEESE Telephone (804) 745-8568  
 Address 2530 Providence Creek Rd Richmond Va. 23236  
 Membership 12 # of meetings held 6  
 Cash on hand at 1/1/96 1,400.00 Income 80 0.00  
 Disbursements \_\_\_\_\_ Balance at 12/31/96 789.00  
 Major Annual Functions Palm Sunday

**CHOIR**

Chairman David Livingstone Telephone (804) 288 3780  
 Address 7706 Yolanda Rd Richmond Va. 23229  
 Membership: Male 2 Female 9 Total 11  
 Choirmaster \_\_\_\_\_ Telephone \_\_\_\_\_  
 Address \_\_\_\_\_  
 Cash on hand at 1/1/96 1450.00 Income 100.00  
 Disbursements 500.00 Balance at 12/31/96 950.00  
 Amount sent to Choir Association Central Council in 1996 NO  
 Major Annual Functions NO

**MEN'S CLUB**

Chairman	N/A	NONE	Telephone	
Address			Fax	
Membership			# of meetings held	
Cash on hand at 1/1/96			Income	
Disbursements			Balance at 12/31/96	
Major Annual Functions				

**MR. & MRS. AUXILIARY**

Chairman	N/A	NONE	Telephone	
Address			Fax	
Membership			# of meetings held	
Cash on hand at 1/1/96			Income	
Disbursements			Balance at 12/31/96	
Major Annual Functions				

**OFFICIAL PARISH PUBLICATION**

Name of Publication	Sevan Newsletter	Circulation	400
Editor	Fr. Nancy Berberian	Telephone	(804) 282-3818
Address	834 Pepper Ave Richmond VA 23226		
Income	0	Expense	6,600.00

**PUBLICITY AND PUBLIC RELATIONS**

Name of Church's Publicity Coordinator	NONE	Telephone	
Address		Fax	



OTHER (Fill in Name)

Chairman-----NONE-----Telephone-----

Address-----

Membership-----# of meetings held-----

Cash on hand at 1/1/96-----Income-----

Disbursements-----Balance at 12/31/96-----

Major Annual Functions-----

-----

OTHER (Fill in Name)

Chairman-----NONE-----Telephone-----

Address-----

Membership-----# of meetings held-----

Cash on hand at 1/1/96-----Income-----

Disbursements-----Balance at 12/31/96-----

Major Annual Functions-----

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Future Plans of the Parish Council:

-----NONE-----

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Signature of the Parish Council:

President-----*J. Nancy Barberis*-----

Chairman-----*Azmir Amirkhanian*-----

Secretary-----*Steven Barrow*-----

Date-----*February 25, 1997*-----

**PARISH COUNCIL MEMBERS**

**THIS YEAR 1997  
RE-ELECTED MEMBERS:**

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name JOHN BARONIAN Tel. Home 804-740-8509  
Address 202 DESOTA Dr., Richmond, VA 23229  
Tel. Office \_\_\_\_\_ Fax \_\_\_\_\_  
Date Elected 1996 Number of Terms Served: 1st \_\_\_\_\_ 2nd  3rd \_\_\_\_\_

Name Dr. Murad Kerneklian Tel. Home 804-784-4002  
Address 52 Dahlgren Rd  
Tel. Office \_\_\_\_\_ Fax \_\_\_\_\_  
Date Elected 1996 Number of Terms Served: 1st  2nd \_\_\_\_\_ 3rd \_\_\_\_\_

Name STEVEN BARSAMIAN Tel. Home 53  
Address \_\_\_\_\_  
Tel. Office \_\_\_\_\_ Fax \_\_\_\_\_  
Date Elected \_\_\_\_\_ Number of Terms Served: 1st \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_

Name Rob Norris Tel. Home 804-741-6511  
Address 20 BRIDGEHAMPTON PI  
Tel. Office 804-272-0014 Fax \_\_\_\_\_  
Date Elected 1996 Number of Terms Served: 1st \_\_\_\_\_ 2nd  3rd \_\_\_\_\_

Name Noubar Ozbolek Tel. Home 804-378-7453  
Address 11403 Pineridge Lane Richmond VA 23113  
Tel. Office \_\_\_\_\_ Fax \_\_\_\_\_  
Date Elected 1996 Number of Terms Served: 1st  2nd \_\_\_\_\_ 3rd \_\_\_\_\_

Name Nebe Boyajian Tel. Home 804-320-8225  
Address 6113 Winford Ln Richmond, VA 23225  
Tel. Office \_\_\_\_\_ Fax \_\_\_\_\_  
Date Elected 1997 Number of Terms Served: 1st \_\_\_\_\_ 2nd  3rd \_\_\_\_\_

Name Azmiu Amirkhanian Tel. Home 804-741-7533  
Address 716 Lakewater Dr. Richmond VA 23229  
Tel. Office 804-327-2481 Fax 804-285-3833  
Date Elected 1997 Number of Terms Served: 1st \_\_\_\_\_ 2nd  3rd \_\_\_\_\_

\* Re-elected

\* Re-elected

**PARISH COUNCIL MEMBERS**

**NEWLY ELECTED MEMBERS IN 1997:**

Name-----STEVEN BARSAMIAN-----Tel. Home-----530-0873  
Address-----12707 OLD ST. ANDREWS PL.-----Tel. Office-----762-5612  
-----CHESTER, VA 23834-----Fax-----762-5540  
Number of Votes Received-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

**ALTERNATE PARISH COUNCIL MEMBERS**

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Number of Votes Received-----Fax-----

**DIOCESAN DELEGATES ELECTED IN 1997**

Name Aznu Amirkhanian Tel. Home 804-741-7533  
Address 716 Lakewater Dr Richmond VA 23229 Tel. Office 804-329-2481  
Year Elected 1997 Fax 804-285-3833

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----

**ALTERNATE DELEGATES**

Name Elizabeth Tootelian Tel. Home 804-740-8670  
Address 402 Berwickshire Dr Richmond VA 23229 Tel. Office ✓  
Year Elected 1997 Fax 804-285-3833

Name-----Tel. Home-----  
Address-----Tel. Office-----  
Year Elected-----Fax-----