

#### EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA 630 Second Avenue, New York, NY 10016-4806 (212)686-0710 Fax (212)779-3558

#### 1997 ANNUAL PARISH REPORT FORM

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1997 revenue and expense budget.

Name of Church

ST. JAMES ARMENIAN Church

Address 834 PEPPER AUG	
City Richmond State VA Zip 232	26
Telephone 864- 282-3818 Fax	:
Pastor The VERY REU. FR. NARES BERBERIAN	<del></del>
Assn't Pastor	
Parish Council Officers:	
Chairman JOHN BARONIAN	
Vice-Chairman NUBAR Boy ASIA N	·
Secretary KRIKOR BOYAJION	
Assn't Secretary ARAM TS-PJ (AN	
Treasurer_ ROB NORRIS	
Assn't Treasurer_ STEVE BARSAMIAN	ļ
	j

Names	of	Delegates:
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1	AZNIV	AMIRKY	IANIA N		
2					
3	***************************************				
4					·
5					. ·
6	·			 ·	·
7_	·		<u> </u>	 	
		•		. ,4	

Officers	_£	A		
Officers	OΤ	ASSE	mon	/:

Assembly President	REV NARES BERBERIAN BEDRUS BANDAZIAN	
Assembly Secretary	ANNE NORRIS	

Number of Parish Council Meetings (1997)	14
Date of 1997 Annual Parish Assembly	·
1998 Revenue Budget \$	8000 8000 - 76, 600
1998 Expense Budget \$	- 76.050

Р	Δ	R	_	Н

CITY

1	qc	17	NA	FN	ΛR	FR	SH	IIP	DA	ATA
		,,	141							

1.Total Membership _		39				•
Over 1996 by		15	·	Under 199	6 by	
2. Number of entries of	on mailing list _	32	70			
3. Number of Armenia	ns in the area_	50	٥٥			•
4. Number of potentia	l members	10	ر د	-	<del>-</del>	
5. 1997 membership o	dues:	•				
Per member \$	100-	Senior cit	tizen \$_	100	Other \$_	100
6. How do you divide numbers)	your members	hip revenu	e amon	g these car	tegories: (in p	ercentage and
	%	. 1	Membe	rs	Non-mer	nbers
a. Dues		-	8	<del>?</del>	<del></del> :	· 
b. Pledges		- '-	<u> </u>	1	<del></del>	·
c. Stewardship				<u> </u>	<del>* · · · · · · · · · · · · · · · · · · ·</del>	·
d. Other Contributions	12					
7. Do you have a men	nbership comm	nittee? YES	S		NO	<u>·</u>
8. Donation for Sacra	ments and othe	er services	:			
	Members	i	Non-me	embers		
a. Baptism	(2) 200	- 		· · · · · · · · · · · · · · · · · · ·		
b. Chrismation		<del></del> .		· · · · · · · · · · · · · · · · · · ·		
c. Wedding	(1) 100	_ (3	2) 20	00 -		
d. Funeral	(3) 400					
e. Other		· · ·		·		
Your assessment and 60% - Membership 5% - Clergy 25% - Gross PCP (Pla 5% - BWF (Baptisms 5% - For 3 or more	ite Collection, I	Dues, Yugl unerals)		ne following	g formula:	

PARISH			CITY	
ANION				

#### 1997 PARISH ASSESSMENT DATA

I. 1997	Membership	89		
II. Numl	per of Clergy			
III. Gros	s PCP			
	Membership dues	\$ 7850-		• • •
	Pledges	9600 -		
	Plate Collection	2345-		
	Easter Yughakin	2130-		
	Christmas Yughakin	2150-		
	TOTAL	\$ 24,075-		. *
IV. Nun	nber of Sacraments and	d Sacramentals:		
	Baptisms			
	Chrismations			
	Engagements	<b>#</b>		
	Weddings			
	Funerals	3	<u>-</u>	
V. Num	ber of Delegates:			** *
knowie	We hereby certify that dge and information.	the above information is accu	rate to the best of our	
Ros	utn him	Parish Council Chairman	Samuel Ban	ence
Parish (	Council Treasurer		Auditing Committee Chairman	

Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (PAGES 6-7) AND THE MEMBERSHIP DATA SHEET (PAGE 3).

			•
PARISH	•	· · ·	

#### SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:	•
Name SAM BARONIAN JR.	
Address 5413 PATTERSON AUE.	
City Richmond State VA Zip &	<u>32</u> 2
Telephone 804-288-9030 Fax	
B. Insurance:	
Please identify types of insurance carried and coverage:	
Property	
Liability GENERAL CLABILITY - WORKMAN'S COMP.	
Other FULL ASSESEL VALUE	
C. Tax Exemption:	
Sales Tax YesNo	
Property Tax Yes No	
501 (c) (3) Yes No	
Other	
D. Major Equipment Purchases in 1997:	
Please provide sufficient identification to permit the development of an information ban use by all parishes:	k for
Office	
KitchenNONE	
Sanctuary	
Other	

# FINANCIAL REPORT - SECTION I - INCOME (ENDING 12/31/97) PARISH COUNCIL OPERATING ACCOUNT

· ·	
A. Receipts and Donations	
1. Membership Dues	\$ 7850 -
2. Pledges	\$ 9600 -
3. Stewardship	\$ 200 -
4. Plate Collection	\$ 2345 4
5. Candles	\$ 1300 -
6. Easter Yughakin	\$ 2130 - 1
7. Christmas Yughakin	\$ 3150- (
8. In Lieu of Flowers	\$ 7100 -
9. Wills and Bequests	\$
10. Other Contributions:	
3. CENERAL DUATIONS	\$ 16,500-
b	\$
B. Sacraments & Other Services:	
1. Baptisms	\$ 200-
2. Weddings	\$ 300 -
3. Funerals	\$ 400 -
4. Requiems	\$ 3850-
TOTAL	\$ 53,925-
C. Church Affairs:	(Gross) (Net)
1. Bazaar \$	13,440-
2. Picnics \$	
3. Fairs \$	

4. Dinners

2,670-

PARISH	CITY
5. Other:	
a. Ruc Sale	5,310 -
a. Rug SALE	
c	
d	
	(NET) TOTALS \$ 21, 420 -
D. Church Auxiliary Organizations:	
1. Women's Guild	\$ 700 -
2. Senior Women's Guild/Auxiliary	\$
3. Mr. & Mrs. Auxiliary	\$
4. Men's Club	\$
5. ACYOA Seniors	\$
6. ACYOA Juniors	\$
7. Senior Citizens	\$
8. Other	
a	\$
b	\$
тотл	AL \$
E. Other Income:	
1. Interest	\$ 254-
2. Sale of Books, Records, Gifts	\$
3. Parish Newsletter	\$ 375-
4. Donations for Use of Facilities	\$ 650 -
5. Contributions to Building Fund	\$
6 Transfer of Funds	ė

ranion			Cill	
7. Other Fu	ndraising (Bingo, Raffles, etc	c.)		
a	·	\$	· .	
b	· .	\$		
	TOTAL	\$	1279-	
Τ	OTAL RECEIPTS (Items A-E)	\$	77,324-	
Balance: January	1, 1997	. •		
1. In Banks		\$	13,003	
2. On Hand		\$		
	TOTAL CASH (F)	\$	13,003-	
TOTAL CAS	SH ACCOUNTED FOR (E+F)	) \$	90,327 -	

## FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/97)

A. Salaries and Benefits:	Pastor	Assn't Pastor
1. Pastor(s)	\$ 23, 945-	
2. Pastor's Housing & Utility Allowa	nce \$ 4164-	
3. Pastor's Automobile Allowance	\$ 918-	
4. Pastor's Medical Insurance	\$ 364	:
5. Clergy Pension	\$ 1000-	<u> </u>
TOTAL \$	<u> 30,891</u> тот.	AL \$
	NET TOTAL	\$ 30,891-
B. Other Salaries and Benefits:		
1. Visiting Clergymen	\$300	· 
2. Secretary and/or Clerical	\$ 198	<del>7 -</del>
3. Choir Director, Soloist, Organist	\$	
4. Youth Director	\$	·
5. Custodial	\$ <u> </u>	00 -
6. Education Directors	\$	<del> </del>
7. Deacons	\$	· .
8. Payroll Taxes	\$	<u> </u>
9. Employee Benefits	\$	
то	TAL \$ 62	47-
C. Operating Expenses:		
1. Telephone	\$ 10	172-
2. Stationery, Printing & Postage	\$	392-
3. Parish Newsletter	\$	2-100-
4. Candles	\$	240-
5 Vestments & Robes	ė	

2. Armenian Language & Culture	\$ 200
3. ACYOA Seniors	\$ 
4. ACYOA Juniors	\$ 

- 5. Choir
- 6. Religious Studies & Vocation

7. Other:

TOTAL CASH ACCOUNTED FOR (F+G)

86,464-

#### F. Church Building Expenses:

• ,			
1. Mortgage (Principal/Interes	t)	\$	<b>-</b> ,
2. Utilities		\$ 10,124-	_
3. Insurance		\$ 2291	_
4. Repairs & Maintenance		\$ 8384	_
5. Equipment		\$	
6. Other:			
a. <u>SERVICE CON</u> TRAC	272	\$ 1456	_
b		\$	
	TOTAL	\$ 31,554	_
	TOTAL (A-F)	\$ 74,393	
Balance: December 31, 1997	•		
1. In Banks		\$ 12,071	
2. On Hand		\$	
TOTAL CASH (G)		\$ 12,07	1-

#### 1997 ADJUSTED CLERGY STIPENDS EFFECTIVE JANUARY 1998

Actual 1997 Stipend & Allowances Budgeted

		PASTOR	ASSN'T PASTOR
Basic Stipend	\$22,750	\$ 23,945	\$
Additional increment of \$1,56 three years of service as an or priest in the Diocese with a m seven increments (including se Western and Canadian Dioces	rdained aximum of ervice in the	\$	\$
Additional increment for parish 150-300 voting members	n size: \$1,625	\$	\$
Over 300 voting members	\$3,250	\$	\$
CAR ALLOWANCE Pastor's owned car* Allowa equivalent to 28 cents per mil pastoral business.		\$	\$
Parish Owned Car*Allowand equivalent to 18 cents per mil		\$ 1000	\$
<ul> <li>The above mileage alloware cover the entire cost of the automobile including gaso repairs and insurance.</li> </ul>	e line, oil,		
Note: The mileage allowance to owned cars does not apply with parish assumes all cost of open	here the		
HOUSING ALLOWANCE: Parish owned home All cost utilities. Rental a) Housing Allowance of	_	\$ <u>5000</u>	\$ \$
b) All utilities costs Home owned by Pastor/Pastor housing allowance on payment purchases.		\$ \$	\$ \$
CLERGY MEDICAL INSURANCE Full payment	CE:	\$ 864-	\$
CLERGY PENSION: (Plus additional \$1,000 recomy	\$1,000 nmended per	\$ 1000-	\$
CLERGY LIFE INSURANCE: As much term life insurance f Pastors as can be purchased		\$ 250	\$
\$500. Such coverage will be	purchased	TOTALS 37-054	TOTAL 6

Pastor's beneficiaries.

#### FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/97)

#### A. ASSETS:

1. Cash	\$	12	1071-

7. Other Special Funds (list each)

Saint Jame Armenian Ch PARISH 834 Pepper	cn /8. CITY
Richmond, VA	VED-
B. LIABILITIES:	
	ı
1. Mortgage	\$
	· · · · · · · · · · · · · · · · · · ·
2. Loans Payable	\$
	·
3. Accounts Payable	\$ 5940 -
	\$ 3,940 =
GRAND TOTAL LIABI	ITIES \$ 5,940 -
The above statement has bee	prepared from the books and records of
ST. JAMES	(Parish Name) and to the best of our knowledge
	sbursements for the year ended December 31, 1997, in the banks at such date, and any accounts payable.
and the balance on hand in cash and	The basics at outil date, and any accounts payable.
	e 157auce
	sh Council Chairman
	$\Lambda$ . $\Lambda$
(abuston )	Henry Chenne
Parish Council Treasurer	Auditing Committee Chairman

Reviewed by Parish Priest

### THE NAMES OF OFFICERS SERVING IN 1997

WOMEN'S GUILD
Chairman ARAX BoghosiaN
Address 12604 Swanburst Cr.
City Midlothian State VA Zip 83113
Telephone 804-556-8988
Membership# of meetings held
Amount transferred to Parish Council 1000, 00
Cash on hand at 1/1/97 293/. 70 Income
DisbursementsBalance at 12/31/97
Major Annual Functions
SENIIOR WOMEN'S GUILD/AUXILIARY
Chairman Rose Soghoian
Address 3211 Hanover Ave
City Richmond State VA Zip 33331
Telephone 804-358-6095
Membership # of meetings held 3
Amount transferred to Parish Council
Cash on hand 1/1/97Income
DisbursementsBalance at 12/31/97
Major Annual Functions Social Activities outside the
Church

ARMENIAN SCHOOL		
Name of School	2 Abellania St	Jumes Arm. School
Chairman Surpouhi	Poskanian	
Address 7511 Vanhay		
City Richmond		
Telephone 804-745-3118	Fax	
Superintendent Surpauhi	Voskanian	
Address Sam-		
City		Zip
Telephone	Fax	
Number of Teachers	Number of Pup	oils
Number of Classrooms 4		
Cash on Hand at 1/1/97 \$		
Disbursements\$		
Major Annual Functions Wother	,	•
	3244 4110 01113	
	· · · · · · · · · · · · · · · · · · ·	
		•
SUNDAY SCHOOL	. •	
Chairman Sona Pom	frett	
Address Cunycessional	Dr.	
City Richmond	StateState	Zip_ <u>833.39</u>
Telephone 804-741-39	1-3-1Fax	
Superintendent Sona Po	mscett	
Address Same		

PARISH	Saint James Armenian Church 834 Pepper Ave. Richmond, VA 23226	CITY	·
City		State	Zip
Telephone	·	Fax	
Number of Teachers_		Number of Pupils	30
Number of Classroom	ıs <u> </u>	School Hours	10:30 - 12:00
Cash on Hand at 1/1/	197\$	Income \$	
Disbursements \$		Balance at 12/31/97 \$	
Major Annual Functio	ns Christmas	and other pre	sentation 5
	-		
RESERVE FUND			, , , , , , , , , , , , , , , , , , ,
Chairman	·	*** **********************************	
Address			
City ·		State	Zip
Telephone		Fax	
• .			
YOUTH MINISTRY (A	A.C.Y.O.A. SENIORS)		
Chairman			<u> </u>
Address			
·		State	Zip
Telephone		Fax	
		# of meetings held	
Cash on hand at 1/1	/97 \$	Income \$	
Disbursements \$		Balance at 12/31/97	\$
Amount sent to Cent	tral Council in 1997		

Major Annual Functions\_

YOUTH MINISTRY (ACYOA JUNIORS)
Chairman Lusene Garabetian
Address 12303 Ridgefield Pruy
City Richmond State VA Zip 23233
Telephone 804 - 741 - 7170 Fax
Membership # of meetings held 1D
Cash on hand at 1/1/97 1, 400 Income \$ 1000.00
Disbursements Balance at 12/31/97 1. 400
Major Annual Functions Palm Sunday, Hallowin, New Years Eve
and Others.
CHOIR
Chairman David Livingstone
Address 7706 Yolanda Rd
City Richmond State VA Zip 23229
Telephone 804 - 288 - 3780 Fax
Membership: Male 3 Female 13 Total 15
Choirmaster Sussana Arnold
Address 1507 A Autumn Honey Ct.
City Richmond State VA Zip 23324
Telephone 804-282-0209 Fax
Cash on hand at 1/1/97 1, 200 Income 300.00
DisbursementsBalance at 12/31/97\. &oo
Amount sent to Choir Association Central Council in 1997
Major Annual Functions
Donations

•	•	п	┍╲
			ı

MEN'S CLUB	
Chairman	
Address	
City	StateZip
Telephone	Fax
Membership	# of meetings held
Cash on hand at 1/1/97	Income
·	Balance at 12/31/97
Major Annual Functions	
MR. & MRS. AUXILIARY	
Chairman	
Address	
City	StateZip
Telephone	Fax
Membership	# of meetings held
Cash on hand at 1/1/97	Income
Disbursements	Balance at 12/31/97
Major Annual Functions	
OFFICAL PARISH PUBLICATION	

Saint James Armenian Church 834 Pepper Ave.

PARISH Richmond, VA 23226	CITY	
Address 1115 Suissvale P		
City Richmond		
Telephone 804-289-3818		
Income\$1. 500		
Expense\$ 8.500	· · · · · · · · · · · · · · · · · · ·	
	· · · · · · · · · · · · · · · · · · ·	
PUBLICITY AND PUBLIC RELATIONS		
Name of Church's Publicity Coordinator		
Address		· · · · · · · · · · · · · · · · · · ·
City	State	Zip
Telephone	Fax	
OTHER (Fill in name)		•
Chairman_		. •
Address		
City		
Telephone	Fax	
Membership .	# of meetings	held
Cash on hand at 1/1/97\$	Income	· · · · · · · · · · · · · · · · · · ·
Disbursements\$	Balance at 12/	/31/97
Major Annual Functions		

Saint James Armenian Church 834 Pepper Ave.

Richmond, VA 23226	CITT	
OTHER (Fill in name)		
Chairman		
Address	·	
CitySt	ate	Zip
Telephone	Fax	
Membership	# of meetings held_	
Cash on hand at 1/1/97	Income	
Disbursements		
Major Annual Functions		
	·	
		•
FUTURE PLANS OF THE PARISH COUNCIL		·. ·
	· · · · · · · · · · · · · · · · · · ·	
	· · · · · · · · · · · · · · · · · · ·	
Signatures of the Parish Council Members:		
President	·	
Chairman		
Secretary		<u> </u>
Date		

## PARISH COUNCIL MEMBERS THIS YEAR 1998 RE-ELECTED MEMBERS

Article 26 of the Diocesan Bylaws states that a members of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.

Name John BARONINN	
Address 202 DESOTA DR.	
City Richmond State JA.	Zip 23129
Telephone (Home) 804-740-85-09 (Work)	
Fax	
Date Elected 2-8-98	
Number of Terms Served: 1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	
Name NUBAR BOYAJIAN	
Address 6113 WINFORD LANE	
City Richmond State VA	Zip_ 23225
Telephone (Home) 804- 320-8225 (Work)	
Fax	
Date Elected 2 - 8 - 98	
Number of Terms Served: 1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	
Name ROB NORRIS	
Address 20 BRIDGE HAMPTON PLACE	
City Richmond State VA	Zip &322
Telephone (Home) 804- 741-6511 (Work)	
Fax	
Date Elected 7 - 8 - 98	· · · · · · · · · · · · · · · · · · ·
Number of Terms Served: 1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	

Number of Terms Served: 1<sup>st</sup>\_\_\_\_\_\_2<sup>nd</sup>\_\_\_\_\_\_3<sup>rd</sup>\_\_\_\_\_\_

Date Elected

#### PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS IN 1998:		
Name ARAM TOPJIAN		· · · · · · · · · · · · · · · · · · ·
Adddress 3019 SCARSborough	Da	
City Richmond		zip 23235
Telephone (Home) 804- 560-0333		
Number of Votes Received7	Fax	
Name KRIKOR BOYAJIAN		
Adddress 6113 WINFORD LANE		· · · · · · · · · · · · · · · · · · ·
city Richmond	State V-A	zip 23225
Telephone (Home) 804 - 320-8225	(Work)	·
Number of Votes Received 7	Fax	
Name John BARONIAN		
Adddress 200 DESOTA OF	٤.	
City Rehammed	State VA	Zip 2326 9
Telephone (Home)	(Work)	~ .
Number of Votes Received	Fax	·
Name		
Adddress		
City	State	Zip
Telephone (Home)	(Work)	
Number of Votes Received	Fax	
Name		
Adddress		
City	State	Zip

PARISH	Saint James Armenian Church		CITY		·
	834 Pepper Ave. Richmond, VA 2322	6			
Telephone (Home)		(W	ork)		· .
Number of Votes Received	-	·	_Fax		
Name					
Adddress		···			
City		State		Zip	
Telephone (Home)		(W	ork)		· 
Number of Votes Received		· · · · · · · · · · · · · · · · · · ·	_Fax	·	·
N					
Name					<del></del>
Adddress					
City	· 	State	·	Zip	
Telephone (Home)		(W	ork)		· · · · · · · · · · · · · · · · · · ·
Number of Votes Received	l		_Fax		·
	•		,		
ALTERNATE PARISH COU	NCIL MEMBERS				
Name		·			
Address				<del></del>	
City				Zip	
Telephone(Home)		(Work)			
Number of Votes Received	J		Fax		· .
NI					
Name					· · · · · · · · · · · · · · · · · · ·
Address					
City		State		Zip	
Telephone(Home)		(Work)			
Number of Votes Received	d		Fax		

#### **DIOCESAN DELEGATES ELECTED IN 1998**

Name AZNIV AMIRKH	ANIAN
Address 716 LAKEWATER DR	
City Richword Un Star	
Telephone(Home) 804-741-7533	
Year Elected 2-15-96	Fax
Name	
Address	
CitySta	teZip
Telephone(Home)	(Work)
Year Elected	Fax
Name	
Address	
	teZip
Telephone(Home)	
Year Elected	
Name	
Address	
CitySta	teZip
Telephone(Home)	(Work)
Year Elected	Fax

PARISH	CITY		
Name			
Address			
City		Zip	
Telephone(Home)	(Wa	rk)	
Year Elected	Fax		
Name			
Address			
City		Zip	
Telephone(Home)			
Year Elected	Fax		
Name			
Address	•		
City		Zip	
Telephone(Home)	(Wc	ork)	
Year Elected	Fax		
ALTERNATE DELEGATES			
Name			
Address		· · · · · · · · · · · · · · · · · · ·	
City	State	Zip	
Telephone(Home)	(Wc	ork)	
Year Elected	Fax	· · · · · · · · · · · · · · · · · · ·	
Name			
Address			
City		Zip	
Telephone(Home)	(Wd	ork)	
Year Elected		<u> </u>	