

**DIOCESE OF THE ARMENIAN CHURCH
630 Second Avenue
New York, NY 10016 - 4885**

1994 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of incumbent and newly elected Parish Council members; d) 1995 revenue and expense budget.

Name of Church: ST. MESROB ARMENIAN CHURCH

Address	4605 Erie Street		
City	Racine	State	WI Zip 53402
Telephone	(414) 639-0531	Fax	639-1521
Pastor	Fr. Yeprem Kelegian		
Assistant Pastor			

Parish Council Officers:

Chairman	Tom Gengozian
Vice-Chairman	Gary Vidian
Secretary	Judy Hachikian Petersen
Ass't Secretary	
Treasurer	Claire Kadamian
Ass't Treasurer	Richard Kadamian

Names of Delegates:

1. Lisa Akgulian	4. Murad Gengozian (Alternate)
2. Sam Akgulian	5. _____
3. Kai Kazarian	6. _____
7. _____	

Officers of Assembly:

Assembly President	Fr. Yeprem Kelegian
Assembly Chairman	Sarkis Cherkinian
Assembly Secretary	Marge Korakian

Number of Parish Council Meetings (1994) _____ 21 _____

Date of 1994 Annual Parish Assembly _____ February 12, 1995 _____

1995 Revenue Budget: \$ 122,485.00 _____ 1995 Expense Budget: \$ 122,485.00 _____

PARISH ST. MESROB CITY RACINE, WI

1994 MEMBERSHIP DATA

- 1. Total Membership 231 Over 1993 by 10
- 2. Number of entries on mailing list 280 Under 1993 by _____
- 3. Number of Armenians in the area 1500 Over 1993 by _____
- 4. Number of potential members 300 Under 1993 by _____
- 5. 1994 membership dues:
 - (80 & Over) Student
 - Per member \$ 105.00 Senior citizen \$ 52.50 Other \$ 26.50

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>100</u>	<u>231</u>	_____
b. Pledges and)	<u>49</u>	<u>114</u>	_____
c. Stewardship)	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? No

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	<u>-</u>	<u>-</u>
b. Baptism	<u>-</u>	<u>-</u>
c. Funeral	<u>5,500.00</u>	<u>124.00</u>
d. Other	<u>1,416.00</u>	<u>-</u>

Requiem & Designated Gifts:

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1995 PARISH ASSESSMENT DATA

I.	1994 Membership:	<u>231</u>	
II.	Number of Clergy:	<u>1</u>	
III.	Gross PCP:		
	Plate Collection	<u>\$ 4,288.70</u>	
	Pledges	<u>38,995.05</u>	
	Dues	<u>25,941.50</u>	
	Easter Yughakin	<u>1,518.00</u>	
	Christmas Yughakin	<u>698.00</u>	
		TOTAL	\$ <u>71,441.25</u>

IV. Number of Sacraments and Sacramentals:

Baptisms	<u>7</u>
Chrismations	<u>-</u>
Engagements	<u>-</u>
Weddings	<u>5</u>
Funerals	<u>5</u>

V. Number of Delegates: 3

We hereby certify that the above information is accurate to the best of our knowledge and information.

Thomas D. Kenogian

 Parish Council Chairman

Clair E. Kadamian

 Parish Council Treasurer

Mark Manogian

 Auditing Committee Chairman

B. J. Gremke

 Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 6-7) AND THE MEMBERSHIP DATA SHEET (page 3).

PARISH ST. MESROB CITY RACINE, WI

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name None
Address _____
City _____ State _____ Zip _____
Telephone _____

B. Insurance:

Please identify types of insurance carried and coverage:

Property Buildings & Personal Property (Fire & Extended Coverage)
\$1,035,300.00
Liability Employers Workman's Comp \$100,000.00/\$500,000.00
Umbrella Coverage \$1,000,000.00
Other General Liability \$1,000,000.00
Hired/Borrowed Auto Liability \$1,000,000.00
Crime \$25,000.00/\$100,000.00

C. Tax Exemption:

Sales Tax Yes No _____
Property Tax Yes No _____
Other Real Estate Tax

D. Major Equipment Purchases in 1994:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Fax Machine \$852.00 Typewriter \$129.00
Kitchen _____
Sanctuary _____
Other Lawnmower \$300.00 2 Wet/Dry Vacuums \$425.00

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/94)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1994

1. In Banks	\$ 7,500.00
2. On Hand	\$ -
	TOTAL \$ 7,500.00

A. Receipts and Donations:

1. Membership Dues	\$ 25,941.50
2. Pledges and)	\$ 38,995.05
3. Stewardship)	\$
4. Plate Collection	\$ 4,288.70
5. Candles	\$ 310.00
6. Easter Yughakin	\$ 1,518.00
7. Christmas Yughakin	\$ 698.00
8. In Lieu of Flowers	\$ 5,624.00
9. Wills and Bequests	\$ 5,160.00
10. Other Contributions:	
a. <u>Designated Gifts</u>	<u>200.00</u>
Grape & Water Blessing	161.00
b. <u>Sister Sunday School</u>	<u>100.00</u>
Sam's Club	300.00

B. Sacraments & Other Services:

1. Baptisms)	\$
2. Weddings)	\$ 225.00
3. Funerals)	\$
4. Requiems	\$ 1,055.00
	TOTAL \$ 84,576.25

(cont'd)

C. Church Affairs:	(Gross)	(Net)
1. Bazaar	◆ _____	_____
2. Picnics	_____	21,465.65
3. Raffles	_____	_____
4. Bingo	_____	_____
5. Fairs	_____	_____
6. Dinners	_____	230.94
7. Other: a. Madagh	_____	1,367.77
b. Retreat, Hye Hop and Story Teller	_____	478.16
c. _____	_____	_____
d. _____	_____	_____
		(NET) TOTALS ◆ 23,542.52

D. Church Auxiliary Organizations:	
1. Women's Guild	◆ 6,505.35
2. Senior Women's Guild/Auxiliary	◆ _____
3. Mr. & Mrs. Auxiliary	◆ _____
4. Men's Club	◆ _____
5. ACYOA Seniors (closed-up)	◆ 542.57
6. ACYOA Juniors	◆ _____
7. Other:	
a. Sunday School	◆ 664.98
Retirees	300.00
b. _____	◆ _____
c. _____	◆ _____
	TOTAL ◆ 8,012.90

E. Other Income:	
1. Interest	◆ _____
2. Sale of Books, Records, Gifts	◆ 366.50
3. Parish Newsletter	◆ _____
4. Donations for Use of Facilities	◆ 1,175.00
5. Contributions to Building Fund	◆ _____
6. Transfer of Funds	◆ _____
7. Other: Misc.	60.00
a. S.Akgulian Memorial Fund	◆ 100.00
b. Parish House Rent	◆ 8,100.00
	TOTAL ◆ 9,801.50

TOTAL RECEIPTS (Items A-E) ◆ 125,933.17
TOTAL CASH ACCOUNTED FOR ◆ 133,433.17

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/94)

A. Salaries and Benefits:

1. Pastor (s)	\$ <u>31,566.65</u>
2. Pastor's Housing & Utility Allowance	\$ <u>10,164.00</u>
3. Pastor's Automobile Allowance	\$ <u>2,800.00</u>
4. Pastor's Medical Insurance	\$ <u>3,948.97</u>
5. Clergy Pension	\$ <u>2,000.00</u>
	TOTAL \$ <u>50,479.62</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$ <u>345.40</u>
2. Secretary and/or Clerical	\$ <u>2,895.75</u>
Custodial/Security	
3. Choir Director, Soloists, Organist	\$ <u>2,760.00</u>
4. Deacons	\$ <u>-</u>
Bookkeeper	
5. Payroll Taxes	\$ <u>750.00</u>
Youth Director	
6. Employee Benefits	\$ <u>995.84</u>
	TOTAL \$ <u>7,746.99</u>

C. Operating Expenses:

1. Telephone	\$ <u>1,547.83</u>
2. Stationery, Printing and Postage	\$ <u>2,585.15</u>
Copier	
3. Parish Newsletter	\$ <u>3,397.13</u>
4. Candles	\$ <u>995.29</u>
Kitchen Supplies	
5. Vestments + Robes	\$ <u>591.39</u>
Diocesan Assembly	
6. Altar Flowers	\$ <u>2,749.19</u>
7. Books, Records, Gifts	\$ _____
8. Furniture and Equipment (office)	\$ _____
9. Contributions	\$ _____
10. Fund Transfer	\$ _____
11. Other:	
a. Misc.	\$ <u>49.45</u>
b.	\$ _____
	TOTAL \$ <u>11,915.43</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	◆	<u>19,320.00</u>
2. Etchmiadzin Looma (Mite)	◆	<u>1,105.00</u>
3. Other:		
a. <u>Diocese Youth Ministry</u>	◆	<u>1,093.00</u>
b. _____	◆	_____
		TOTAL ◆ <u>21,518.00</u>

E. Educational Programs:

1. Christian Education/Sunday School	◆	<u>200.00</u>
2. Armenian Language + Culture	◆	<u>-</u>
3. ACYOA Seniors	◆	<u>-</u>
4. ACYOA Juniors	◆	<u>171.65</u>
5. Choir	◆	<u>_____</u>
6. Religious Studies and Vocation	◆	<u>_____</u>
7. Other:		
a. <u>St. Nersess Conference</u>	◆	<u>100.00</u>
b. <u>Ceremonial Service</u>	◆	<u>55.00</u>
CASP	◆	<u>400.00</u>
		TOTAL ◆ <u>926.65</u>

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	◆	<u>_____</u>
2. Utilities	◆	<u>7,824.24</u>
3. Insurance	◆	<u>4,059.50</u>
4. Repairs and Maintenance	◆	<u>34,039.41</u>
5. Equipment	◆	<u>_____</u>
6. Other:		
a. <u>Parish House (Maintenance)</u>	◆	<u>5,648.74</u>
b. <u>Misc.</u>	◆	<u>704.74</u>
		TOTAL ◆ <u>52,276.63</u>

Balance - December 31, 1994 Total Disb. Accounted For Loss

	◆	<u>144,863.32</u>
		<u>- (3,075.47)</u>

1. In Banks	◆	<u>_____</u>
2. On Hand	◆	<u>_____</u>
		TOTAL CASH ACCOUNTED FOR ◆ _____

Net Total \$141,787.85

PARISH ST. MESROB CITY RACINE, WI

The above statement has been prepared from the books and records of _____ and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1994, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Thomas D. Hengojian

Parish Council Chairman

Clare E. Kadamian

Parish Council Treasurer

Marta Menozzi

Auditing Committee Chairman

R. J. Lepore

Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1994

WOMEN'S GUILD

Chairman	Elsie Garoukian	Telephone	639-2092
Address	444 Mulberry Lane		
Membership	43	# of meetings held	11
Amount transferred to Parish Council	\$6,483.15		
Cash on hand at 1/1/94	\$500.00	Income	\$13,932.00
Disbursements	\$7,448.85	Balance at 12/31/94	\$500.00
Major Annual Functions	See Annual Parish Report		

SENIOR WOMEN'S GUILD / AUXILIARY

Chairman	Telephone		
Address			
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand 1/1/94		Income	
Disbursements		Balance at 12/31/94	
Major Annual Functions			

ARMENIAN SCHOOL

Name of School	_____
Chairman	_____ Telephone _____
Address	_____
Superintendent	_____ Telephone _____
Address	_____
Number of Teachers	_____ Number of Pupils _____
Number of Classrooms	_____ School Days and Hours _____
Cash on hand at 1/1/94	_____ Income _____
Disbursements	_____ Balance at 12/31/94 _____
Major Annual Functions	_____

SUNDAY SCHOOL

Chairman	Fr. Yeprem Kelegian	Telephone	639-0531
Address	4605 Erie St., Racine, WI 53402		
Superintendent	Lauren Chalekian	Telephone	639-7515
Address	3805 Green St. Racine, WI 53402		
Number of Teachers	7	Number of Pupils	42
Number of Classrooms	7	School Hours	10:00-11:30
Cash on hand at 1/1/94 ⁷⁻³¹⁻⁹³	\$500.00	Income	\$2,526.08
Disbursements	\$1,861.10	Balance at 12/31/94 ⁷⁻³¹⁻⁹⁴	\$664.98
Major Annual Functions	See Annual Parish Report		

RESERVE FUND

Chairman	_____ Telephone _____
Address	_____

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Cash on hand at 1/1/94	_____	Income	_____
Disbursements	_____	Balance at 12/31/94	_____
Amount sent to Central Council in 1994	_____		
Major Annual Functions	_____		

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

Chairman	Paula Johnson	Telephone	634-7506
Address	2034 ¹ / ₂ LaSalle St., Racine, WI 53402		
Membership	7	# of meetings held	6
Cash on hand at 1/1/94	\$451.98	Income	\$185.35
Disbursements	\$165.00	Balance at 12/31/94	\$472.33
Major Annual Functions	_____		
See Annual Parish Report			

CHOIR

Chairman	Mary Ann Injasoulian	Telephone	637-5257		
Address	2034 LaSalle St., Racine, WI 53402				
Membership: Male	2	Female	12	Total	14
Choirmaster	Margaret Dadian	Telephone	639-8807		
Address	826 Berkeley Dr., Racine, WI 53402				
Cash on hand at 1/1/94	\$482.78	Income	\$150.00		
Disbursements	\$328.67	Balance at 12/31/94	\$304.11		
Amount sent to Choir Association Central Council in 1994	\$316.75 *				
Major Annual Functions	_____				
* Collected \$185.00 in 1994 (\$55.00 were checks payable to AACCA), also \$186.75 collected in 1993 sent in 1994					

MEN'S CLUB

Chairman	_____	Telephone	_____
Address	_____	Fax	_____
Membership	_____	# of meetings held	_____
Cash on hand at 1/1/94	_____	Income	_____
Disbursements	_____	Balance at 12/31/94	_____
Major Annual Functions	_____		

~~MR. & MRS. AUXILIARY~~

ST. MESROB RETIREES

Chairman	John Barootian	Telephone	886-6618
Address	5624 Cambridge Lane #5, Racine, WI 53406		
Membership	75	# of meetings held	45
Cash on hand at 1/1/94	\$152.97	Income	\$3,848.00
Disbursements	\$3,237.00	Balance at 12/31/94	\$611.51
Major Annual Functions	See Annual Parish Report		

OFFICIAL PARISH PUBLICATION

Name of Publication	_____	Circulation	_____
Editor	_____	Telephone	_____
Address	_____		
Income	_____	Expense	_____

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Coordinator	_____		
Address	_____	Telephone	_____
		Fax	_____

OTHER (Fill in Name)

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Cash on hand at 1/1/94	_____	Income	_____
Disbursements	_____	Balance at 12/31/94	_____
Major Annual Functions	_____		

OTHER (Fill in Name) FESTIVAL COMMITTEE

Chairman	Perry Paragamian	Telephone	639-6076
Address	3904 Wilshire Drive, Racine, WI 53402		
Membership	7	# of meetings held	10
Cash on hand at 1/1/94	\$500.00	Income	\$41,470.00
Disbursements	\$41,470.00	Balance at 12/31/94	\$500.00
Major Annual Functions	Armenian Fest - August 7, 1994		
	Festival Park		

Future Plans of the Parish Council:

Signature of the Parish Council:

President _____ *S. Frankiewicz*

Chairman _____ *Thomas D. Bengozia*

Secretary _____ *Jillie Sachidan (Peterson)*

Date _____ *2/20/95*

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS:

(Area Code 414)

Name Michele Sahagian Tel. Home 554-1517
Address 6418 South Drive #1, Racine, WI 53406 Tel. Office _____
Number of Votes Received 41 Fax _____

Name Mary Janikian Tel. Home 639-6347
Address 416 South St., Racine, WI 53402 Tel. Office _____
Number of Votes Received 39 Fax _____

Name Sue Nersesian Tel. Home 634-0952
Address 4910 Bluebird Lane, Racine, WI 53406 Tel. Office _____
Number of Votes Received 40 Fax _____

Name Jack Kazarian Tel. Home 681-2002
Address 3200 N. Main St., Racine, WI 53402 Tel. Office _____
Number of Votes Received 34 Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

ALTERNATE PARISH COUNCIL MEMBERS

Name Carol Kazarian Tel. Home 637-0347
Address 2921 Old Mill Drive, Racine, WI 53405 Tel. Office _____
Number of Votes Received 26 Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

DIOCESAN DELEGATES

Name-----Tel.Home-----

Address-----Tel. Office-----

Year Elected-----Fax-----

ALTERNATE DELEGATES

Name-----Tel.Home-----

Address-----Tel. Office-----

Year Elected-----Fax-----

Name-----Tel.Home-----

Address-----Tel. Office-----

Year Elected-----Fax-----