

EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, NY 10016 - 4885

1996 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1996 revenue and expense budget.

Name of Church: ST. MESROB ARMENIAN CHURCH

Address	4605 Erie St		
City	Racine	State	WI Zip 53402
Telephone	414.639.0531	Fax	414.639.1521
Pastor	Fr. Yeprem Kelegian		
Assistant Pastor			

Parish Council Officers:

Chairman	Mary Janikian
Vice-Chairman	Arthur Musurlian
Secretary	Carol Kazarian
Ass't Secretary	
Treasurer	Sue Nersesian
Ass't Treasurer	Jack Kazarian

Names of Delegates:

1. Sam Akgulian	4. Alternate: Murad Gengozian
2. Kai Kazarian	5. _____
3. Gary Vidian	6. _____
7. _____	

Officers of Assembly:

Assembly President	Fr. Yeprem Kelegian
Assembly Chairman	Sarkis Cherkinian
Assembly Secretary	Mary Akgulian

Number of Parish Council Meetings (1996) 23

Date of 1996 Annual Parish Assembly February 2, 1997

1997 Revenue Budget: \$ 124,350.00 1997 Expense Budget: \$ 124,350.00

PARISH St. Mesrob CITY Racine, Wisconsin

1996 MEMBERSHIP DATA

1. Total Membership 228
Over 1995 by Under 1995 by 3

2. Number of entries on mailing list 275

3. Number of Armenians in the area 1500

4. Number of potential members 300

5. 1996 membership dues:

Per member \$ 110.00 Senior citizen \$ 55.00 (over 80 years old) Other \$ 26.50

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>100</u>	<u>228</u>	<u> </u>
b. Pledges	<u>41.6</u>	<u>125 households</u>	<u> </u>
c. Stewardship	<u> </u>	<u> </u>	<u> </u>
d. Other contributions	<u> </u>	<u> </u>	<u> </u>

7. Do you have a membership committee? YES NO X

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Baptism	<u>225.00</u>	<u> </u>
b. Chrismation	<u> </u>	<u> </u>
c. Wedding	<u> </u>	<u> </u>
d. Funeral	<u>8,431.00</u>	<u>350.00</u>
e. Other	<u> </u>	<u> </u>

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1996 PARISH ASSESSMENT DATA

I.	1996 Membership:	228	
II.	Number of Clergy:	1	
III.	<u>Gross PCP:</u>		
	Membership dues	\$ 24,885.50	
	Pledges	40,317.00	
	Plate Collection	5,124.55	
	Easter Yughakin	1,653.00	
	Christmas Yughakin	1,396.00	
		TOTAL	\$ 73,376.05

IV. Number of Sacraments and Sacramentals:

Baptisms	7
Chrismations	0
Engagements	0
Weddings	0
Funerals	9

V. Number of Delegates: 3

We hereby certify that the above information is accurate to the best of our knowledge and information.

	
Parish Council Treasurer	Parish Council Chairman
Sue Nersesian	Mary Janikian
	
	Auditing Committee Chairman
	Janet Mrazek
	
	Reviewed by Parish Priest
	Fr. Yeprem Kelegian

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 6-7) AND THE MEMBERSHIP DATA SHEET (page 3).

PARISH-----St. Mesrob-----CITY-----Racine, Wisconsin-----

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name-----none-----
Address-----
City-----State-----Zip-----
Telephone-----

B. Insurance:

Please identify types of insurance carried and coverage:

Property-----Business & Pers. Prop. Coverage \$1,035,300; Hired Auto \$1,000,000
Liability-----Gen'l. Liab. & Pers. Injury \$1,000,000 Umbrella Excess \$1,000,000
Other-----Work Comp. 100,000/5000 Crime 25,000/100,000; Medical \$5,000 Per Pers.
Directors & Officers \$1,000,000; Sexual Misconduct 100,000/300,000

C. Tax Exemption:

Sales Tax Yes-----X-----No-----
Property Tax Yes-----X-----No-----
Other-----

D. Major Equipment Purchases in 1996:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office-----New Konica Copier-----\$5,995.00-----
Kitchen-----
Sanctuary-----
Other-----

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/96)

PARISH COUNCIL OPERATING ACCOUNT

A. Receipts and Donations:

1. Membership Dues	\$ 24,885.50 ✓
2. Pledges	\$ -----
3. Stewardship	\$ 40,317.00 ✓
4. Plate Collection	\$ 5,124.55 ✓
5. Candles	\$ 324.00
6. Easter Yughakin	\$ 1,653.00 ✓
7. Christmas Yughakin	\$ 1,396.00 ✓
8. In Lieu of Flowers	\$ 8,431.00
9. Wills and Bequests	\$ -----
10. Other Contributions:	
a. Grape/Water Bless.	90.00
b. Misc. Collections	615.66

B. Sacraments & Other Services:

1. Baptisms	\$ 225.00
2. Weddings	\$ -----
3. Funerals	\$ 350.00
4. Requiems	\$ 760.00

TOTAL \$ 84,171.71

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar - Festival	\$ 47,658.07	\$ 22,027.40
2. Picnics	-----	-----
3. Fairs	-----	-----
4. Dinners - Madagh	1,589.00	1,021.85

(cont'd)

5. Other:	a. Packers Party	55.00	20.00
	b. _____	_____	_____
	c. _____	_____	_____
	d. _____	_____	_____
			23,069.25
		(NET) TOTALS \$	_____

D. Church Auxiliary Organizations:

1. Women's Guild	\$ 7,657.79
2. Senior Women's Guild/Auxiliary	\$ _____
3. Mr. & Mrs. Auxiliary	\$ _____
4. Men's Club	\$ _____
5. ACYOA Seniors	\$ _____
6. ACYOA Juniors	\$ _____
7. Senior Citizens	\$ 20.18
8. Other	
a. _____	\$ _____
b. _____	\$ _____

TOTAL \$ 7,677.97

E. Other Income:

1. Interest	\$ _____
2. Sale of Books, Records, Gifts	\$ 720.10
3. Parish Newsletter	\$ _____
4. Donations for Use of Facilities	\$ 1,485.00
5. Contributions to Building Fund	\$ _____
6. Transfer of Funds	\$ 5,995.00
7. Other Fundraising (Bingo, Raffles, etc.)	
a. Parish House Rental	\$ 8,100.00
Poinsettias	373.25
b. _____	\$ _____

TOTAL \$ 16,673.35

Balance: January 1, 1996

1. In Banks	\$ 10,000.00
2. On Hand	\$ _____

TOTAL \$ 10,000.00

TOTAL RECEIPTS (Items A-E) \$ 131,592.28

TOTAL CASH ACCOUNTED FOR \$ 141,592.28

PARISH-----St. Mesrob-----CITY-----Racine, WI-----

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/96)

A. Salaries and Benefits:

	PASTOR	ASSN'T PASTOR	
1. Pastor (s)	\$ 34,985.00	\$ -----	
2. Pastor's Housing & Utility Allowance	\$ 10,752.00	\$ -----	
3. Pastor's Automobile Allowance	\$ 2,800.00	\$ -----	
4. Pastor's Medical Insurance	\$ 4,115.24	\$ -----	
5. Clergy Pension	\$ 2,000.00	\$ -----	
TOTAL	\$ 54,652.24	TOTAL \$ -----	TOTAL \$ 54,652.24

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$ 560.88	
2. Secretary and/or Clerical	\$ 1,778.40	
3. Choir Director, Soloist, Organist	\$ -----	
4. Youth Director	\$ 1,938.79	
5. Custodial	\$ 2,760.00	
6. Education Directors	\$ -----	
7. Deacons	\$ -----	
8. Payroll Taxes Bookkeeper	\$ 750.00	
9. Employee Benefits	\$ -----	
	TOTAL \$ 7,788.07	

C. Operating Expenses:

1. Telephone	\$ 1,375.42	
2. Stationery, Printing and Postage	\$ 2,847.66	
3. Parish Newsletter	\$ -----	
4. Candles	\$ 718.96	
5. Vestments + Robes	\$ -----	
6. Altar Flowers Kitchen Supplies	\$ 322.35	
7. Books, Records, Gifts	\$ -----	
8. Furniture and Equipment (office)	\$ -----	
9. Contributions (out of parish)	\$ -----	
10. Fund Transfer	\$ 11,536.52	
11. Other:		
a. Office Equip. Maint.	\$ 1,258.58	
b. -----	\$ -----	
	TOTAL \$ 18,059.49	

PARISH-----St. Mesrob-----CITY-----Racine, WI-----

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$-----20,370.00-----
2. Etchmiadzin Looma (Mite)	\$-----738.00-----
3. Other:	
a. <u>Dio. Youth Ministry</u>	\$-----1,174.00-----
b. -----	\$-----
	TOTAL \$-----22,282.00-----

E. Educational Programs:

1. Christian Education - S.S.	\$-----121.73-----
2. Armenian Language + Culture	\$-----
3. ACYO A Seniors Diocesan Assy.	\$-----1,711.15-----
4. ACYOA Juniors	\$-----271.94-----
5. Choir & Choir Assy.	\$-----615.29-----
6. Religious Studies and Vocation	\$-----
7. Other:	
a. <u>Softball Team</u>	\$-----379.25-----
b. <u>Donations & Misc.</u>	\$-----2,161.27-----
	TOTAL \$-----5,260.63-----

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$-----
2. Utilities	\$-----8,291.32-----
3. Insurance	\$-----4,397.80-----
4. Repairs and Maintenance	\$-----4,865.73-----
5. Equipment	\$-----5,995.00-----
6. Other:	
a. -----	\$-----
b. -----	\$-----
	TOTAL \$-----23,549.85-----

TOTAL (A-F) \$-----131,592.28-----

Balance - December 31, 1996

1. In Banks	\$-----10,000.00-----
2. On Hand	\$-----

TOTAL CASH ACCOUNTED FOR \$-----141,592.28-----

1996 ADJUSTED CLERGY STIPENDS

EFFECTIVE JANUARY 1997

Actual 1997 Stipend & Allowances Budgeted

		PASTOR	ASSN'T PASTOR
Basic Stipend	\$22,750 + 2,000	\$24,750.00	\$-----
Additional increment of \$1,560 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses).	\$1,583 @ 6	\$9,498.00	\$-----
Additional increment for parish size: 150-300 voting members	\$1,625	\$1,625.00	\$-----
Over 300 voting members	\$3,250	\$-----	\$-----
<u>CAR ALLOWANCE</u>			
Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business.		\$2,800.00	\$-----
Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business.		\$-----	\$-----
*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.			
<u>Note:</u> The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.			
<u>HOUSING ALLOWANCE:</u>			
Parish owned home.... All costs including utilities.		\$-----	\$-----
Rental: a) Housing Allowance of\$924		\$-----	\$-----
b) All utilities costs		\$-----	\$-----
Home owned by PastorPastors may use housing allowance on payments on house purchases.		\$11,088.00	\$-----
<u>CLERGY MEDICAL INSURANCE:</u> Full payment		\$4,030.64	\$-----
<u>CLERGY PENSION:</u> \$1,000 @ 2 (Plus additional \$1,000 recommended per year).		\$2,000.00	\$-----
<u>CLERGY LIFE INSURANCE:</u>			
As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.		\$500.00	\$-----
		TOTAL\$56,291.64	TOTAL\$-----

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/96)

A. ASSETS:

1. Cash		\$ <u>16,615.38</u>

2. Certificates of Deposit		\$ <u>248,765.52</u>

3. Stocks and Bonds		\$ <u>43,383.60</u>

4. Real Estate (land, buildings, etc)	Land	\$ <u>100,000.00</u>
	Church	<u>650,000.00</u>
	House	<u>75,000.00</u>

5. Building Funds		\$ -----

6. <u>Reserve Fund</u>	Restricted Sahag Akgulian Memorial Fund	\$ <u>3,548.43</u>
	Ardis Cherkinian Family Cultural Fund	<u>51,083.07</u>
	Sam & Ann Akgulian Endowment Fund	<u>10,262.50</u>

7. Other Special Funds (list each)		
	a. <u>Sunday School</u>	\$ <u>6,729.00</u>
	b. <u>Choir</u>	<u>3,592.14</u>
	c. <u>Choir Music</u>	<u>3,064.23</u>
		\$ -----

		TOTAL \$ <u>1,212,043.87</u>

B. LIABILITIES

1. Mortgage	\$ -----

2. Loans Payable	\$ -----

3. Accounts Payable	\$ -----

TOTAL \$ -----

PARISH-----St. Mesrob-----CITY-----Racine, WI-----

The above statement has been prepared from the books and records of-----and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1995, and the balance on hand in cash and in the banks at such date, and any accounts payable.



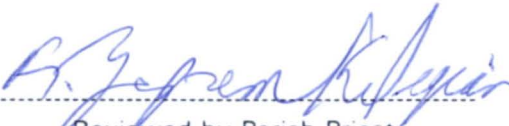
Parish Council Chairman



Parish Council Treasurer



Auditing Committee Chairman



Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1996

WOMEN'S GUILD

Chairman	Hourig Tcheurekdjian	Telephone	639-8307
	Seta Andekian		681-0698
Address	1620 ³ Fireside, Racine WI 53402		
Membership	45	# of meetings held	12
Amount transferred to Parish Council	7657.79		
Cash on hand at 1/1/96	500.00	Income	17,008.42
Disbursements	9,350.63	Balance at 12/31/96	500.00
Major Annual Functions	See Annual Report, page 16		

SENIOR WOMEN'S GUILD / AUXILIARY

Chairman		Telephone	
Address			
Membership		# of meetings held	
Amount transferred to Parish Council			
Cash on hand 1/1/96		Income	
Disbursements		Balance at 12/31/96	
Major Annual Functions			

ARMENIAN SCHOOL

Name of School	-----
Chairman	-----Telephone-----
Address	-----
Superintendent	-----Telephone-----
Address	-----
Number of Teachers	-----Number of Pupils-----
Number of Classrooms	-----School Days and Hours-----
Cash on hand at 1/1/96	-----Income-----
Disbursements	-----Balance at 12/31/96-----
Major Annual Functions	-----

SUNDAY SCHOOL

Chairman	Fr. Yevrem Kelegian	-----Telephone-----
Address	-----	
Superintendent	Lauren Chalekian	-----Telephone 639-7515
Address	3806 Green, Racine 53402	
Number of Teachers	10	-----Number of Pupils 46
Number of Classrooms	6	-----School Hours 10:00-11:30
Cash on hand at 1/1/96	377.44	-----Income 1130.74
Disbursements	1200.38	-----Balance at 12/31/96 307.80
Major Annual Functions	Christmas Pageant and Fellowship;	
	Poon Paregentan; Bible Presentations; Graduation and fellowship	

RESERVE FUND

Permanent Trust

Chairman	Adam Chalekian	-----Telephone 639-7515
Address	3805 Green St	
	Racine WI 53402	

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/96-----	Income-----
Disbursements-----	Balance at 12/31/96-----
Amount sent to Central Council in 1996-----	
Major Annual Functions-----	

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

Chairman-----	Paula Johnson-----	Telephone-----	634-7506-----
Address-----2034 LaSalle, Racine, WI 53402-----			
Membership-----	14-----	# of meetings held-----	10-----
Cash on hand at 1/1/96-----	428.30-----	Income-----	312.00-----
Disbursements-----	367.51-----	Balance at 12/31/96-----	372.72-----
Major Annual Functions-----Two Lockins; carolling to elderly; Halloween party for children; visits to nursing homes, help at soup kitchen; ski trips, and other social activities.-----			
And, see annual report page 22-----			

CHOIR

Chairman-----	Mary Ann Injasoulian-----	Telephone-----	637-5257-----
Address-----2034 LaSalle St, Racine 53402-----			
Membership: Male-----	5-----	Female-----	12-----
Total-----		17-----	
Choirmaster-----	Margaret Dadian-----	Telephone-----	639-8807-----
Address-----826 Berkshire Drive, Racine 53402-----			
Cash on hand at 1/1/96-----	236.76-----	Income-----	314.00-----
Disbursements-----	374.17-----	Balance at 12/31/96-----	176.59-----
Amount sent to Choir Association Central Council in 1995-----254.00-----			
Major Annual Functions-----Fellowship for Archangels Day;-----			
sing at all Liturgies and several special services-----			

MEN'S CLUB

Chairman-----	Telephone-----
Address-----	Fax-----
Membership-----	# of meetings held-----
Cash on hand at 1/1/96-----	Income-----
Disbursements-----	Balance at 12/31/96-----
Major Annual Functions-----	

~~MR. & MRS. AUXILIARY~~ Retirees

Chairman-----	John Barootian-----	Telephone-----	886-6618-----
Address-----	5624 Cambridge Lane, Racine 53406-----	Fax-----	
Membership-----	55-----	# of meetings held-----	50-----
Cash on hand at 1/1/96-----	376.25-----	Income-----	6698.00-----
Disbursements-----	6293.09-----	Balance at 12/31/96-----	460.98-----
Major Annual Functions-----			
---Host luncheon for Armenian Christmas; various social trips; Christmas Dinner			

OFFICIAL PARISH PUBLICATION

Name of Publication-----	VARAK-----	Circulation-----	280-----
Editor-----	Fr. Yeprem Kelegian-----	Telephone-----	
Address-----			
Income-----		Expense-----	

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Coordinator-----	
Address-----	Telephone-----

OTHER (Fill in Name)

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/96-----	Income-----
Disbursements-----	Balance at 12/31/96-----
Major Annual Functions-----	

OTHER (Fill in Name)

Chairman-----	Telephone-----
Address-----	
Membership-----	# of meetings held-----
Cash on hand at 1/1/96-----	Income-----
Disbursements-----	Balance at 12/31/96-----
Major Annual Functions-----	

Future Plans of the Parish Council:

Continue Ways and Means Committees for more financial resources
Increase numbers of people at the three Bible Studies, at the
Educational programs, and increase number of retreats for
all ages.
Expand on renting of facilities.

Signature of the Parish Council:

President-----
Chairman-----
Secretary-----
Date----- 2-10-97

PARISH COUNCIL MEMBERS

**THIS YEAR 1997
RE-ELECTED MEMBERS:**

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name-----Mary Janikian-----Tel.Home-----639 6347-----
Address-----416 South St Racine 53402-----
Tel.Office-----Fax-----
Date Elected--2-2-97-----Number of Terms Served: 1st--X--2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS IN 1997:

Name Thomas Gengozian Tel. Home 633-2017
Address 1637 Charles, Racine 53404 Tel. Office _____
Number of Votes Received 63 Fax _____

Name Janet Mrazek Tel. Home 554-7822
Address 3525 Spring Lake Dr, Racine 53405 Tel. Office _____
Number of Votes Received 38 Fax _____

Name Irene Nahabedian Tel. Home 639-6446
Address 3663 Green St., Racine 53402 Tel. Office _____
Number of Votes Received 54 Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

ALTERNATE PARISH COUNCIL MEMBERS

Name Susan Proctor Tel. Home _____
Address 319 William St, Racine WI 53402 Tel. Office _____
Number of Votes Received 31 Fax _____

Name Mark Kaprelian Tel. Home _____
Address 6920 Mariner Dr #203, Racine 53406 Tel. Office _____
Number of Votes Received 18 Fax _____

DIOCESAN DELEGATES ELECTED IN 1997

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

ALTERNATE DELEGATES

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----