

DIocese of the Armenian Church of America
630 Second Avenue
New York, New York 10016-4885

1984 PARISH COUNCIL ANNUAL REPORT

You must submit with the form 1) complete report of the Pastor and Parish Council; 2) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; 3) form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church ST. MARY
Address 4125 FESSENDEN ST. N.W.
City WASHINGTON State D.C. Zip 20016 Tel.# ²⁰² 363-1923
Pastor Rev. Fr. Vestanes Kalayjian
Assistant Pastor None

Parish Council Officers:

Chairman MR. Mike Tashjian
Vice-Chairman MR. Vaughn Sayian
Secretary MR. Keikos Ekrek
Ass't Secretary MR. Nishan Dulgerian
Treasurer Dr. Edward Onanian
Ass't Treasurer Dr. Albert Manian

Names of Delegates: (list below)

1. DR. Ohannes Sahakyan 5. _____
2. MR. Vartkess Balian 6. _____
3. _____ 7. _____
4. _____ 8. _____

Number of Parish Council Meetings (1984) 23

Date of 1985 Annual Parish Assembly Feb. 3, 1985

1985 Budget Income: \$81,900 - 1985 Budget Disbursements: \$81,900 -

Officers of Assembly

Assembly President Rev. Fr. Vestanes Kalayjian
Assembly Chairman Col. George Tuskalian
Assembly Secretary MRS. ARPY TATE

(1985 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

PARISH ST. MARY CITY WASHINGTON, D.C.

1984 MEMBERSHIP DATA

1. Total Church Members 138
1984 increase _____ 1984 decrease 5
2. Number on general mailing list _____
1984 increase _____ 1984 decrease _____
3. Approximate number of Armenians in area _____
4. Number of potential members in your area _____
5. Amount of 1984 membership dues:
single \$ 100- senior citizen \$ 52-100 other \$ _____

6. What percentage of your membership is donated through:
- a. Dues _____%
 - b. Pledges _____
 - c. Stewardship _____
 - d. Other contributions _____
- QUESTION IS NOT CLEAR.*

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____
b. Pledges	<u>138</u>	<u>25</u>
c. Stewardship	_____	_____
d. Other contributions	_____	_____

8. Do you have a membership committee? No

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>75-</u>	\$ <u>200-</u>
b. Baptism	<u>50-</u>	<u>100-</u>
c. Funeral	<u>VOLUNTARY</u>	<u>100-</u>
d. Other	<u>VOLUNTARY</u>	<u>VOLUNTARY</u>

1985 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1984)

I. Number of parish members: 138 7

II. Number of Clergy: 1 7

III. Gross PCP:

Plate Collection	\$	<u>2,744 -</u>
Pledges	}	<u> </u>
Dues	}	<u>27,155 -</u>
Easter Yughakin	}	<u> </u>
Christmas Yughakin	}	<u>5,019 -</u>
TOTAL		\$ <u>34,918 -</u> <u>7</u>

IV. Number of Sacraments and Rituals

Baptisms	<u> </u>
Weddings	<u> </u>
Funerals	<u> </u> <u>7</u>

V. Number of Delegates: 2 7

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

McK. Tushnet
Parish Council Chairman

E. H. ...
Parish Council Treasurer

Blanch Marvian
Auditing Committee Chairman

Weston ...
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/84)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1984

1. In Banks.....	\$ <u>25,579.20</u>	
2. On Hand.....	\$ _____	
		TOTAL <u>25,579.20</u>

A. Receipts and Donations:

1. Membership Dues.....	} ..\$ _____	
2. Pledges.....	} .. <u>27,155.00</u>	
3. Stewardship.....	_____	
4. Plate Collection.....	<u>2,744.35</u>	
5. Candles.....	<u>2,553.80</u>	
6. Easter Yughakin.....	} _____	
7. Christmas Yughakin.....	} .. <u>5,019.00</u>	
8. In Lieu of Flowers.....	<u>9,550.00</u>	
9. Wills and Bequests.....	_____	
10. Other Contributions:		
a. <u>GENERAL</u>	<u>6,947.76</u>	
b. _____.....	_____	
		TOTAL <u>\$ 53,969.91</u>

B. Sacraments & Rituals:

1. Baptisms.....	\$ <u>375.00</u>	
2. Weddings.....	<u>1,100.00</u>	
3. Funerals.....	<u>925.00</u>	
4. Requiems.....	<u>3,050.00</u>	
		TOTAL <u>\$ 5,450.00</u>

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ _____	\$ <u>23,443.50</u>
2. Picnics.....	_____	_____
3. Raffles.....	_____	_____
4. Bingo.....	_____	_____
5. Fairs.....	_____	_____
6. Dinners.....	_____	<u>967.59</u>

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. _____	\$ _____	\$ _____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
		(NET) TOTALS \$ <u>24,411.09</u>

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ <u>1,400.00</u>
2. Mr. & Mrs. Auxiliary.....	_____
3. Men's League.....	_____
4. ACYOA Seniors.....	_____
5. ACYOA Seniors.....	_____
6. Other:	
a. <u>HYE CLUB</u>	<u>500.00</u>
b. <u>AVAK SOCIETY</u>	<u>300.00</u>
TOTAL \$ <u>1,800.00</u>	

E. Other Income:

1. Interest.....	\$ <u>2,693.30</u>
2. Sale of Books, Records, Gifts.....	<u>2,000.00</u>
3. Parish Newsletter.....	<u>380.00</u>
4. Donations for use of Facilities.....	<u>5,885.00</u>
5. Contributions to Building Fund.....	<u>56,003.00</u>
6. Transfer of Funds.....	_____
7. Other:	
a. <u>LOAN</u>	<u>15,000.00</u>
b. <u>MISC.</u>	<u>269.00</u>
TOTAL \$ <u>82,230.30</u>	

TOTAL RECEIPTS (Items A-E) \$ 167,861.30

TOTAL CASH ACCOUNTED FOR \$ 193,440.50

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/84)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>21,735.00</u>
2. Clergymen Housing and Utility Allowance.	<u>3,358.74</u>
3. Clergymen Automobile Allowance.....	<u>3,739.80</u>
4. Clergy Medical Insurance.....	<u>3,084.75</u>
5. Clergy Pension.....	<u>1,500.00</u>
	TOTAL \$ <u>33,418.29</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u>451.05</u>
2. Secretary and/or ^{MAINTENANCE} Clerical.....	<u>8,754.00</u>
3. Choirmaster, soloists, organist.....	<u>2,650.00</u>
4. Payroll taxes.....	_____
5. Employee Benefits.....	_____
	TOTAL \$ <u>11,855.05</u>

C. Operating Expenses:

1. Telephone.....	\$ <u>1,212.89</u>
2. Stationary, Printing and Postage. ...	_____
3. Parish Newsletter.....	<u>4,866.31</u>
4. Candles.....	<u>571.58</u>
5. Altar Flowers.....	<u>251.26</u>
6. Books, Records, Gifts.....	_____
7. Furniture and Equipment (office).....	<u>657.00</u>
8. Contributions.....	_____
9. Fund Transfer.....	<u>2,410.85</u>
10. Other:	
a. <u>KITCHEN SUPPLIES</u>	<u>1,186.63</u>
b. <u>MISC.</u>	<u>275.57</u>
	TOTAL \$ <u>11,432.09</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ <u>9,140.00</u>
2. Etchmiadzin Looma.....	<u>143.00</u>
3. Other	
a. <u>TRAVEL</u>	<u>105.70</u>
b. _____.....	_____
	TOTAL \$ <u>9,388.70</u>

E. Educational Programs:

1. Religious Education.....	\$ <u>514.80</u>
2. Armenian Language.....	_____
3. ACYOA Seniors.....	_____
4. ACYOA Juniors.....	_____
5. Choir.....	_____
6. Religious Vocation.....	_____
7. Other:	
a. _____.....	_____
b. _____.....	_____
	TOTAL \$ <u>514.80</u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ <u>19,055.44</u>
2. Utilities.....	<u>9,791.66</u>
3. Insurance.....	<u>1,882.50</u>
4. Repairs and Maintenance.....	<u>1,610.30</u>
5. Equipment.....	_____
6. Other:	
a. <u>RENOVATION</u>	<u>62,443.96</u>
b. _____.....	_____
	TOTAL \$ <u>94,783.86</u>

TOTAL DISBURSEMENTS \$ 161,392.79

Balance - December 31, 1984

1. In Banks.....	<u>32,047.71</u>
2. On Hand.....	_____

TOTAL CASH ACCOUNTED FOR \$ 193,440.50

1984 ADJUSTED CLERGY STIPENDS

Effective January 1, 1985

	<u>ACTUAL 1985 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends \$14,490.....	\$ <u>15,120.00</u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) 1,035.....	<u>6,480.00</u>
Additional increment for parish size:	
150-300 voting members. 1,035.....	<u>1,080.00</u>
Over 300 voting members 2,070.....	<u> </u>
 <u>CAR ALLOWANCE</u>	
Pastor's own car. Allowance equivalent to 22 cents per mile for pastoral business (estimated).....	<u>3,740.00</u>
Parish owned car. Allowance equivalent to 17 cents per mile for pastoral business (estimated).....	<u> </u>
 <u>HOUSING ALLOWANCE</u>	
Parish owned home All costs including utilities....	<u>3,780.00</u>
Rental. If parish does not own a home, it will provide an allowance for housing including utilities \$1,035.00 monthly.....	<u> </u>
Home owned by Pastor. . . . Pastors may use allowance for rental or payment on house purchase.....	<u> </u>
<u>CLERGY MEDICAL INSURANCE.</u> . Full payment.....	<u>4,000.00</u>
<u>CLERGY PENSION.</u> \$1,000.00 (plus additional \$1,000.00 (optional))	<u>1,500.00</u>
TOTAL	\$ <u>35,700.00</u>

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/84)

A. ASSETS:

1. Cash.....\$ 32,048-

2. Certificates of Deposit.....\$ _____

3. Stocks and Bonds.....\$ _____

4. Real Estate (land, buildings, etc).....\$ _____

CHURCH	<u>600,000-</u>	(ESTIMATE)
PARISH HOUSE	<u>62,500-</u>	(PURCHASE PRICE)

5. Special Funds (list each)

a. _____ \$ _____

b. _____ \$ _____

c. _____ \$ _____

6. Other:

a. PLEDGES FOR BUILDING FUND.....\$ 20,380-

b. _____ \$ _____

TOTAL \$ 714,928-

B. LIABILITIES:

1. Mortgage.....\$ 46,036-

BANK LOAN FOR RENOVATION 41,667-

(Part B. Liabilities continued on page 10)

PARISH ST. MARY CITY WASHINGTON, D.C.

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....*See p. 9*.....\$ _____

3. Accounts Payable.....\$ _____

TOTAL \$87,703-

The above statement has been prepared from the books and records of ST. MARY'S OF WASHINGTON, D.C. and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1984, and the balance on hand in cash and in the banks at such date, and any accounts payable.

M. K. Tespe
Parish Council Chairman

E. M. Quana
Parish Council Treasurer

Blanch Maman
Auditing Committee Chairman

F. Vertanes Kaloujian
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1984

The Names of Officers Serving in 1985

WOMEN'S GUILD

Chairman _____

Address _____ Telephone _____

Number of Members 84 Number of Meetings 9

Amount Transferred to Parish Council 7,729.78 including aid to the Schools

Cash on hand at 1/1/84 6,439.35 Income 8,528.20

Disbursements 11,194.88 Balance at 12/31/84 1,303.47 Cultural Fund

Major Annual Functions Women's Day - Lenten Lunch # 3,772.57 Gen. Acct.

Ascension Day Veejag, Bazaar Christmas Banquet
Art Exhibit, Ashville Gorky (Films Paintings)

YOUNG WOMEN'S GUILD

Chairman None

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Amount Transferred to Parish Council _____

Cash on hand at 1/1/84 _____ Income _____

Disbursements _____ Balance at 12/31/84 _____

Major Annual Functions _____

BOY SCOUTS

Chairman None

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Amount Transferred to Parish Council _____

Cash on hand at 1/1/84 _____ Income _____

Disbursements _____ Balance at 12/31/84 _____

Major Annual Functions _____

ARMENIAN SCHOOL

Name St. Mary's Armenian School

Officers of the School Committee:

Chairman Vacant

Address _____ Telephone _____

Superintendent Mr. Jesse Hekimian 3716 Cardiff Ct.

Address Cherry Chase, Md. 20815 Telephone 301-652-7759

Number of Teachers 8 Number of Pupils 44

Number of Classrooms 7 School Days and Hours Sundays 12:15-2:00pm

Cash on hand at 1/1/84 6,423.49 Income 5804.36

Disbursements 6894.49 Balance at 12/31/84 5333.36

Major Annual Functions Christmas and
Closing Hantess, Vastanantz April 24.

SUNDAY SCHOOL

Chairman None

Address _____ Telephone _____

Superintendent Miss Linda Ekizian 6486 Wingate Str.

Address Alexandria, Va. 22312 Telephone 703-941-6236

Number of Teachers 8 Number of Pupils 55

Number of Classrooms 7 School Hours 10:30-12:15 pm.

Cash on hand at 1/1/84 464.04 Income 860.60

Disbursements 1,081.48 Balance at 12/31/84 243.16

Major Annual Functions Christmas and Closing Hantess Program
Vastanantz, April 24, Halloween Party

RESERVE FUND

Chairman None

Address _____ Telephone _____

MEN'S LEAGUE

Chairman None
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

MR. AND MRS. AUXILIARY

Chairman None
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

CHURCH PUBLICATION

Name of Publication SH NORHALI Circulation 650
Editor Rev. Vestanes Kaloujian 4125 Fessenden St. N.W.
Address Washington, D.C. Telephone 202-363-1923 or
Income 380 Expense 301-942-2434
→ Approx \$4,500.00 including Postage, Stationery, Printing

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman Mrs. Ann Derderian
Address 3743 N. Delaware Str. Telephone 703-538-6061
Arlington, Va. 22207

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name MR. GEORGE ARMEN
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name MR. BERT KOUKEYAN
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name DR. HRATCH SEHERJIAN 15008 Good Meadow Ct.
Address Gathersburg, Md. 20878
Telephone Home 301-340-1153
Number of Votes 53 Business Phone 301-921-3281

Name MR. JOSEPH VARTABEDIAN
Address 12006 Rockledge Dr.
Bowie, Md. 20715 Telephone Home 301-262-8345
Number of Votes 39 Business Phone 301-262-8961

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name George Armen 66. Burkshire Rd.
Address Towson, Md. 21204
Telephone 301-391-6564
Date Elected Feb. 3 85 Number of Terms Served: 1st__ 2nd 3rd

Name Bery Koukeyan 4407 Kalsmia Str.
Address Rockville, Md. 20853
Telephone 301-871-1883
Date Elected Feb. 3 85 Number of Terms Served: 1st__ 2nd__ 3rd

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Mr. Jack Dilanian 627 Hine St. S.E.
Address _____ Vienna, Va. 22180
Telephone 703-~~571~~281-1675
Date Elected Feb. 5, 1984 Number of Terms Served: 1st 2nd ___ 3rd ___

Name Mr. Nishan Dulgerian 2712 Atlanta Dr.
Address _____ Wheaton, Md. 20906
Telephone 301-949-7490
Date Elected Feb. 5, 1984 Number of Terms Served: 1st 2nd ___ 3rd ___

Name Mr. Kairos Ekeek 11420 Georgetown Dr.
Address _____ Potomac, Md. 20854
Telephone 301-299-5612
Date Elected Feb. 5, 1984 Number of Terms Served: 1st 2nd ___ 3rd ___

Name Mr. Vaughn Sayian 5121 Trailway Dr.
Address _____ Rockville, Md. 20853
Telephone 301-460-5380
Date Elected Feb. 5, 1984 Number of Terms Served: 1st ___ 2nd 3rd ___

Name Mr. Mike Tashjian 10601 Springvale Ct.
Address _____ Great Falls, Va. 22066
Telephone 703-759-4653
Date Elected Feb. 5, 1984 Number of Terms Served: 1st ___ 2nd 3rd ___

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st ___ 2nd ___ 3rd ___

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st ___ 2nd ___ 3rd ___

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Dr. Edward Onanian
Address 13010 Hathaway Dr. Silver Spring, Md. 20906
Telephone Home 301-946-6785
Business Phone 202-526-6487
Year elected 1985

Name Dr. Dhanes Sahakian
Address 10117 Ozmond Dr. Potomac, Md. 20854
Telephone Home 301-983-1459
Business Phone 301-779-7607
Year elected 1980 / re-elected 1985

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name Mr. Dean Shahinian
Address 8909 Captain's Row, Alexandria, Va. 22308
Telephone Home 703-780-2853
Business Phone _____
Year elected _____