

Minutes of the Parish Assembly
April 14, 1996
(Follow-up to the February 25, 1996 Assembly)

Having identified 25 dues-paying members present, the Parish Special Assembly was called to order at 12:30 p.m. on Sunday, April 14, 1996. Der Hayr offered the opening prayer and Mr. Paul Murad, Chairman of the Parish Council conducted the meeting. On the Agenda were:

- a) presentation of the 1996 Proposed Budget, and
- b) interim report on Parish Council actions on the Sanctuary Renovation Project.

I. In his introductory remarks the Chairman informed of the establishment of the Land Surveying Committee whose task will be to study other options as compared to the complete renovation of the sanctuary. Looking for land and other options outside of the Beltway will be the Committee Members: John and June Kavookian, Lucy Murad, Sylva Satian, John Balian, Garabed Ozbenian, and Harry Derderian as the PC Liaison. He also mentioned that if the report from our sister church, Holy Cross had come a few days sooner, the Annual Parish Assembly would have been informed that moving outside of the Beltway would mean \$1.5-2.0 million for land alone according to their published reports of their findings. The Chairman touched upon the responsibilities of the Construction Committee and that the first phase of the renovation will start as soon as the architectural, designs, blueprints, etc., are ready.

Members asked to serve on this Committee are: Vartkess Balian, Sarkis Satian, Al Kaehn, Greg Manoogian, Varoujan Varoujanian, Paul Murad and Bill Denton from Mr. Mike Erkeletian's firm.

II. Presentation of the 1996 Budget.

The attached 1996 Proposed Budget was adopted as presented after a few questions were asked and concerns were expressed. These are as follows:

- The drop from 1995 Budget of \$178,153.00 to \$147,680.00 is due to the fact that there were large amounts of transfer activities which in the future will be handled in a newly opened "Restricted Funds Account."
- The actual expenses beyond the income was due to the high utilities bill and the purchase of a copier.
- Asked about the justification of raising income from "Pledges and Dues" from \$56,331.00 to \$67,000.00, the explanation was that the difference is expected to come from the increase in membership dues from \$100.00 to \$150.00. The point was made that the membership and parishioners in general should be informed/reminded of the change as soon as possible.
- The point was made that the PC should be more diligent on the budgetary controls and prepare a monthly or bimonthly statements. Last year there were no such attempts.

General Concerns on Maintenance

- The Chairman reported the renovation of the upper four tiers of brick wall overlooking the parking lot.
- It was pointed out that the heating system is not economical since heat is being trapped in the ceiling of the church in winter season. Ceiling fans were recommended.
- It was brought up that the heating furnace is still the original one and there is an insurance coverage on it. The heat-pump in conjunction with the church air-conditioning was installed only as a back-up for an emergency.
- The automatic system to shut the doors are not functioning at all and, therefore, the heat and cold air loss all around.

The Chairman was happy to acknowledge the receipt of donations of \$1,500.00 and \$1,000.00 from the ACYOA and the Three M, respectively, in addition to the \$7,000.00 donations on Easter Sunday.

It was moved to approve the 1996 Budget. The motion passed almost unanimously.

Der Hayr offered the closing prayer. Meeting ended at 1:15 p.m.

Respectfully submitted:

Parish Council

Paul Murad
Chairman

Fr. Vertanes Kalayjian
Pastor-President

Anahid Ayrandjian
Secretary