

DIOCESE OF THE ARMENIAN CHURCH
630 Second Avenue
New York, NY 10016 - 4885

1994 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of incumbent and newly elected Parish Council members; d) 1995 revenue and expense budget.

Name of Church: *Armenian Church of The Holy Ascension*

Address	<i>1460 Huntington Turnpike</i>		
City	<i>Trumbull</i>	State	<i>CT</i> Zip <i>06611</i>
Telephone	<i>(203) 372-5770</i>	Fax	
Pastor	<i>Rev. Untzay Nalbandian</i>		
Assistant Pastor	<i>/</i>		

Parish Council Officers:

Chairman	<i>Richard Najarian</i>
Vice-Chairman	<i>Nicky Tarajian</i>
Secretary	<i>Margaret Azarian</i>
Ass't Secretary	
Treasurer	<i>Parwin Jamgochian</i>
Ass't Treasurer	<i>Richard Kalfayan</i>

**Armenian Church of the Holy Ascension
1460 Huntington Turnpike
Trumbull, Conn. 06611**

Ascension Church of the Holy Ascension
1460 Huntington Turnpike
Trumbull, Conn. 06611

Names of Delegates:

1.	Connie Kasparian, Delegate	4.	
2.	Harry Tashjian alternate	5.	
3.		6.	
		7.	

Officers of Assembly:

Assembly President	Dr. V. Tallandian
Assembly Chairman	Mark D'Amico
Assembly Secretary	Sharon W. O'Hara

Number of Parish Council Meetings (1994) 12

Date of 1994 Annual Parish Assembly Feb. 5, 1995

1995 Revenue Budget: \$ 114,911 1995 Expense Budget: \$ 114,911

PARISH Armenian Church of The Holy Ascension CITY Trumbull, Ct.

1994 MEMBERSHIP DATA

1. Total Membership 114 ~~114~~ Over 1993 by _____
 Under 1993 by _____
2. Number of entries on mailing list 275 Over 1993 by _____
 Under 1993 by _____
3. Number of Armenians in the area 300 families
4. Number of potential members 25 families
5. 1994 membership dues:
 Per member \$ 35⁰⁰/₁₀₀ Senior citizen \$ _____ Other \$ _____

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>100</u>	<u>107</u>	<u>—</u>
b. Pledges	<u>100</u>	<u>163</u>	<u>25</u>
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? Yes

8. Donation for Sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	<u>250</u>	<u>300</u>
b. Baptism	<u>125</u>	<u>175</u>
c. Funeral	<u>150</u>	<u>200</u>
d. Other	_____	_____

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1995 PARISH ASSESSMENT DATA

I. 1994 Membership: 114

II. Number of Clergy: ONE

III. Gross PCP:

Plate Collection \$ 2959

Pledges 20300

Dues 3745

Easter Yughakin 1980

Christmas Yughakin 1735

TOTAL \$ 30719

IV. Number of Sacraments and Sacramentals:

Baptisms } 4

Chrismations } _____

Engagements 1

Weddings 2

Funerals 5

V. Number of Delegates:

ONE

We hereby certify that the above information is accurate to the best of our knowledge and information.

Richard Najarian
Parish Council Chairman

Doris Janyahian
Parish Council Treasurer

M. B. C. T. O.
Auditing Committee Chairman

S. W. Tallardian
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 6-7) AND THE MEMBERSHIP DATA SHEET (page 3).

PARISH Armenian Church of the Holy Ascension CITY Trumbull, CT

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name Sharyn D'Urso
Address 227 Lenox St. New Haven, CT 06513
City _____ State _____ Zip _____
Telephone (203) 467-6659

B. Insurance:

Please identify types of insurance carried and coverage:

Property 1,000,000
Liability 1,000,000
Other _____

C. Tax Exemption:

Sales Tax Yes No _____
Property Tax Yes No _____
Other _____

D. Major Equipment Purchases in 1994:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office Computer
Kitchen None
Sanctuary None
Other Parish Car

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/94)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1994

1. In Banks \$ 18466.14

2. On Hand \$ _____

TOTAL \$ 18466.14

A. Receipts and Donations:

1. Membership Dues \$ 3745

2. Pledges \$ 20300

3. Stewardship \$ _____

4. Plate Collection \$ 2959

5. Candles \$ 1402

6. Easter Yughakin \$ 1980

7. Christmas Yughakin \$ 1735

8. In Lieu of Flowers \$ 925

9. Wills and Bequests \$ 10,000

10. Other Contributions:

a. _____

b. _____

B. Sacraments & Other Services:

1. Baptisms \$ 500

2. Weddings \$ 500

3. Funerals \$ 750

4. Requiems \$ 450

TOTAL \$ 45246

(cont'd)

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar	\$ _____	6124
2. Picnics	_____	2424
3. Raffles	_____	3359
4. Bingo	_____	_____
5. Fairs	_____	_____
6. Dinners	_____	8978
7. Other: a. <u>Bazaar Ad Book</u>	_____	6434
b. <u>Mini Bazaar</u>	_____	2264
c. <u>Misc Donation</u>	_____	4000
d. _____	_____	_____
		(NET) TOTALS \$ <u>33583</u>

D. Church Auxiliary Organizations:

1. Women's Guild	\$ _____	2500
2. Senior Women's Guild/Auxiliary	\$ _____	_____
3. Mr. & Mrs. Auxiliary	\$ _____	_____
4. Men's Club	\$ _____	_____
5. ACYOA Seniors	\$ _____	_____
6. ACYOA Juniors	\$ _____	_____
7. Other:		
a. <u>Choir</u>	\$ _____	750
b. _____	\$ _____	_____
c. _____	\$ _____	_____
		TOTAL \$ <u>3250</u>

E. Other Income:

1. Interest	\$ _____	150
2. Sale of Books, Records, Gifts	\$ _____	_____
3. Parish Newsletter	\$ _____	475
4. Donations for Use of Facilities	\$ _____	6956
5. Contributions to ^{Siding} Building Fund	\$ _____	10,000
6. Transfer of Funds <u>Misc.</u>	\$ _____	6950
7. Other:		
a. <u>Hall Rental</u>	\$ _____	20011
b. <u>Parish House Rental</u>	\$ _____	9125
		TOTAL \$ <u>53667</u>

TOTAL RECEIPTS (Items A-E) \$ 135747
TOTAL CASH ACCOUNTED FOR \$ 135747

PARISH Armenian Church of
The Holy Ascension CITY _____

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/94)

A. Salaries and Benefits:

1. Pastor (s)	\$ <u>30400</u>
2. Pastor's Housing & Utility Allowance	\$ <u>15080</u>
3. Pastor's Automobile Allowance	\$ <u>2378</u>
4. Pastor's Medical Insurance	\$ <u>4235</u>
5. Clergy Pension	\$ <u>2250</u>
TOTAL \$	<u>54343</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$ _____
2. Secretary and/or Clerical	\$ <u>4454</u>
3. Choir Director, Soloists, Organist	\$ _____
4. Deacons	\$ _____
5. Payroll Taxes	\$ _____
6. Employee Benefits	\$ _____
TOTAL \$	<u>4454</u>

C. Operating Expenses:

1. Telephone	\$ <u>3857</u>
2. Stationery, Printing and Postage	\$ <u>4250</u>
3. Parish Newsletter	\$ <u>1042</u>
4. Candles	\$ <u>1537</u>
5. Vestments + Robes	\$ <u>1280</u>
6. Altar Flowers	\$ _____
7. Books, Records, Gifts	\$ _____
8. Furniture and Equipment (office)	\$ _____
9. Contributions	\$ _____
10. Fund Transfer	\$ _____
11. Other:	
a. <u>Auto Loan</u>	\$ <u>10650</u>
b. <u>Fire & Security</u>	\$ <u>2665</u>
TOTAL \$	<u>25296</u>

PARISH Armenian Church of The Holy Ascension CITY Trumbull, CT

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$ <u>9518</u>
2. Etchmiadzin Looma (Mite)	\$ _____
3. Other:	
a. _____	\$ _____
b. _____	\$ _____
TOTAL	\$ <u>9518</u>

E. Educational Programs:

1. Christian Education	\$ <u>714</u>
2. Armenian Language + Culture	\$ _____
3. ACYOA Seniors	\$ _____
4. ACYOA Juniors	\$ _____
5. Choir	\$ _____
6. Religious Studies and Vocation	\$ _____
7. Other:	
a. <u>Subscriptions</u>	\$ <u>75</u>
b. _____	\$ _____
TOTAL	\$ <u>789</u>

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$ <u>4635</u>
2. Utilities	\$ <u>10709</u>
3. Insurance	\$ <u>2939</u>
4. Repairs and Maintenance	\$ <u>10479</u>
5. Equipment	\$ <u>6331</u>
6. Other:	
a. <u>Outside Maint.</u>	\$ <u>6142</u>
b. _____	\$ _____
TOTAL	\$ <u>41235</u>

Balance - December 31, 1994

1. In Banks	\$ <u>23678</u>
2. On Hand	\$ _____
TOTAL CASH ACCOUNTED FOR	\$ <u>135635</u>

1994 ADJUSTED CLERGY STIPENDS

EFFECTIVE JANUARY 1995

Actual 1995 Stipend & Allowances Budgeted

Basic Stipend \$21,560

Additional increment of \$1,540 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses). \$1,540

Additional increment for parish size: 150-300 voting members \$1,540

Over 300 voting members \$3,080

CAR ALLOWANCE

Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business (estimated).

Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business (estimated)

*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.

Note: The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.

HOUSING ALLOWANCE:

Parish owned home.....All costs including utilities.

Rental: a) Housing Allowance of..... \$875 b) All utilities costs

Home owned by Pastor....Pastors may use housing allowance on payments on house purchases.

CLERGY MEDICAL INSURANCE: Full payment

CLERGY PENSION: \$1,000 (Plus additional \$1,000 recommended) per year.

CLERGY LIFE INSURANCE:

As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.

\$	31460
\$	
\$	
\$	
\$	
\$	
\$	2400
\$	
\$	
\$	15080
\$	
\$	4000
\$	
\$	2250
\$	
\$	600
\$	
TOTAL \$	55790

Armenian Church of the Holy Ascension
1460 Huntington Turnpike

PARISH Trumbull, Conn. 06611 CITY _____

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/94)

A. ASSETS:

1. Cash	\$ <u>23,678</u>
2. Certificates of Deposit	\$ _____
3. Stocks and Bonds	\$ _____
4. Real Estate (land, buildings, etc) <i>Estimated</i>	\$ <u>800,000</u>
5. Special Funds (list each)	
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____
6. Other:	
a. _____	\$ _____
b. _____	\$ _____
TOTAL	\$ <u>823,678</u>

B. LIABILITIES

1. Mortgage	\$ <u>48447</u>
2. Loans Payable <i>Parish Car</i>	\$ <u>9349</u>
3. Accounts Payable	\$ _____
TOTAL	\$ <u>57796</u>

Armenian Church of the Holy Ascension
1460 Huntington Turnpike
Trumbull, Conn. 06611

Armenian Church of
The Holy Ascension
PARISH _____ CITY Trumbull, CT

The above statement has been prepared from the books and records of Holy Ascension Armenian Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1994, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Richard Najarian
Parish Council Chairman

Doris Jangohia
Parish Council Treasurer

M. C. [Signature]
Auditing Committee Chairman

[Signature]
Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1994

WOMEN'S GUILD

Chairman	Sara Der Megerdichian	Telephone	(203) 378-2183
Address	50 Summer Street, Stratford, CT 06497		
Membership	# of meetings held		
Amount transferred to Parish Council			
Cash on hand at 1/1/94	Income		
Disbursements	Balance at 12/31/94		
Major Annual Functions			
SEE REPORT			

SENIOR WOMEN'S GUILD / AUXILIARY

Chairman	Telephone
Address	
Membership	# of meetings held
Amount transferred to Parish Council	
Cash on hand 1/1/94	Income
Disbursements	Balance at 12/31/94
Major Annual Functions	

ARMENIAN SCHOOL - SEE REPORT

Name of School	Holy Ascension Armenian School		
Chairman	Administrator -> Linda McHann	Telephone	
Address			
Superintendent		Telephone	
Address			
Number of Teachers	5	Number of Pupils	15
Number of Classrooms	5	School Days and Hours	
Cash on hand at 1/1/94		Income	
Disbursements	See Treasurer's report		Balance at 12/31/94
Major Annual Functions			

SUNDAY SCHOOL - SEE REPORT

Chairman		Telephone	
Address			
Superintendent	Linda McHann	Telephone	
Address			
Number of Teachers	4	Number of Pupils	15
Number of Classrooms	4	School Hours	
Cash on hand at 1/1/94		Income	
Disbursements	See Treasurer's Report		Balance at 12/31/94
Major Annual Functions			

RESERVE FUND

Chairman		Telephone	
Address			

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman	Telephone
Address	
Membership	# of meetings held
Cash on hand at 1/1/94	Income
Disbursements	Balance at 12/31/94
Amount sent to Central Council in 1994	
Major Annual Functions	

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS) ✓

SEE REPORT

Chairman	Telephone
Address	
Membership	# of meetings held
Cash on hand at 1/1/94	Income
Disbursements	Balance at 12/31/94
Major Annual Functions	

CHOIR - SEE REPORT

Chairman	Vrej Yapsujian	Telephone
Address		
Membership: Male	5	Female 15 Total 20
Choirmaster	Virginia Kafajian + Naranete Aravan	Telephone
Address		
Cash on hand at 1/1/94	See treasurer's report	Income
Disbursements		Balance at 12/31/94
Amount sent to Choir Association Central Council in 1994		
Major Annual Functions	Palm Sunday Choir dinner + Program	

MEN'S CLUB

Chairman	Telephone
Address	Fax
Membership	# of meetings held
Cash on hand at 1/1/94	Income
Disbursements	Balance at 12/31/94
Major Annual Functions	

MR. & MRS. AUXILIARY

Chairman	Telephone
Address	Fax
Membership	# of meetings held
Cash on hand at 1/1/94	Income
Disbursements	Balance at 12/31/94
Major Annual Functions	

OFFICIAL PARISH PUBLICATION

Name of Publication	ANI	Circulation	300
Editor	Fr. Untzag Nalbandian	Telephone	
Address			
Income		Expense	

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Coordinator	
Address	Telephone
	Fax

OTHER (Fill in Name)

Chairman-----Telephone-----
Address-----
Membership-----# of meetings held-----
Cash on hand at 1/1/94-----Income-----
Disbursements-----Balance at 12/31/94-----
Major Annual Functions-----

OTHER (Fill in Name)

Chairman-----Telephone-----
Address-----
Membership-----# of meetings held-----
Cash on hand at 1/1/94-----Income-----
Disbursements-----Balance at 12/31/94-----
Major Annual Functions-----

Future Plans of the Parish Council:

----- Educate our Teenagers and Young Adults.
----- - Start Bible Study, Commemorate 80th
----- anniv. of the Arm. Genocide. Train Altar servers.
----- - Involve 100 non-active members.

Signature of the Parish Council:

President-----
Chairman-----
Secretary-----
Date----- Feb. 20, 1995

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS:

Name Gary Donoian Tel. Home (203) 272-1410
Address 142 Winthrop Drive, Cheshire, CT Tel. Office _____
Number of Votes Received _____ Fax _____

Name Sharyn D'Urso Tel. Home (203) 467-6659
Address 227 Lenox Street, New Haven, CT Tel. Office (203) 562-0041
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

ALTERNATE PARISH COUNCIL MEMBERS

Name Harry Magazian Tel. Home (203) 452-0525
Address 307 Hattertown Road, Monroe, CT 06468 Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

The following elected were alternates elected after filling in the required term

Name Kim Kasparian Tel.Home (203) 375-1646
Address 377 Ferndale Avenue, Stratford, CT 06497
Tel.Office _____ Fax _____
Date Elected 2/5/95 Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name Richard Kalfaian Tel.Home (203) 375-8554
Address 294 Sunnybank Avenue, Stratford, CT 06497
Tel.Office _____ Fax _____
Date Elected 2/5/95 Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel.Home _____
Address _____
Tel.Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

DIOCESAN DELEGATES

Name----- Connie Kasparian ----- Tel.Home----- (203) 377-2163 -----
Address----- 377 Ferndale Avenue, Stratford, CT ----- Tel. Office -----
Year Elected----- 1995 ----- Fax -----

Name----- Tel.Home -----
Address----- Tel. Office -----
Year Elected----- Fax -----

Name----- Tel.Home -----
Address----- Tel. Office -----
Year Elected----- Fax -----

Name----- Tel.Home -----
Address----- Tel. Office -----
Year Elected----- Fax -----

Name----- Tel.Home -----
Address----- Tel. Office -----
Year Elected----- Fax -----

Name----- Tel.Home -----
Address----- Tel. Office -----
Year Elected----- Fax -----

Name----- Tel.Home -----
Address----- Tel. Office -----
Year Elected----- Fax -----

ALTERNATE DELEGATES

Name----- Harry Tashjian ----- Tel.Home----- (203) 386-8869 -----
Address----- 45 Cameo Court, Stratford, CT 06497 ----- Tel. Office -----
Year Elected----- 1995 ----- Fax -----

Name----- Tel.Home -----
Address----- Tel. Office -----
Year Elected----- Fax -----

DIOCESE OF THE ARMENIAN CHURCH

PARISH PROFILE

Armenian Church of the Holy Ascension
 1480 Huntington Turnpike
 Trumbull, Conn. 06611

PARISH ORGANIZATIONS AND STATISTICS

	Enrollment/Membership	Potential Growth
Sunday School	15	
Armenian School	15	
ACYOA Seniors	/	
ACYOA Juniors	8	
Women's Guild	50	
Senior Women's Gld/Auxiliary	/	
Men's Club	/	
Choir	20	
Junior Choir	/	
Senior Citizens	/	
Bible Study	12	
Cultural Committee	/	
Social Services	1	
Youth Coordinator/Director	2	
Other		