

December 22, 1980

Mrs. Florence Karoghlanian, Treasurer
St. Gregory of Narek Armenian Church
666 Richmond Road
Cleveland, Ohio 44143

Dear Mrs. Karoghlanian:

We received your letter of November 24 and your check in the amount of \$639 dated December 1, 1980.

We refer you, however, to your own parish council annual report submitted to us yearly last year on the Diocese forms from which all information needed to determine your assessments was derived. This information was forwarded to you for verification a few months after it was submitted and you had indeed verified that everything was in good order.

Copies of the first two pages of that report are enclosed for your convenience. Unless there are further questions, may we ask that the remaining balance of your assessments be forwarded at your earliest convenience.

With sincere thanks and best regards for the holiday season.

Yours sincerely,

Syraun Palvetzian
Executive Director

Enclosure