

ACTIVITIES REPORT FOR THE WEEK OF AUGUST 31-SEPTEMBER 4, 1981

The business of this week revolved around two important facets. The first was completion of the case statement. With the support of Mr. John Simonian a new introduction was included and the figures on the financial pages in the statement were reapportioned to reflect total costs of operation for each program. Twenty copies of this document were reproduced and are in circulation.

Secondly, a great deal of our time and effort went into preparing for our visit to Chicago. The details of this visit are covered in attached memoranda. JTS was in Chicago from 9/3 to 9/5/81, making solicitations and establishing contacts. Much of the information we acquired will be of use further on in this campaign.

Also:

- preparation for local solicitations continued
- preparation of materials for training and assignment of solicitors continued
- prospect identification was enhanced
- establishment of record-keeping systems continued
- established post-solicitation reporting procedures