

Dear friends,

December 1974

Re: Services rendered by Arch-
deacon Levon Hekimian

I am happy to list below the services which I have rendered my church, St. Marys Armenian Apostolic Church in Elberon, N. J. in 1974, aside from my duties as Arch-deacon, all expenses absorbed by me.

- 1) Painted all 28 windows of the main church building; painted in red the front of the building.
- 2) Painted the front of the Parish House including windows and doors; also painted the floor of the porch.
- 3) Painted the picnic serving stand, and all picnic benches and seats.
- 4) Painted the two showers.
- 5) Painted the fire-escape of the main building, and the cement floor of the front porch.
- 6) Painted the Baptismal Pond with three altars.
- 7) Painted the hallway on the second floor of the Parish House.
- 8) Built over and painted a picnic table with two connecting benches to sit ten people, - assisted by Kevork Kristaporian.
- 9) Repaired the door on the back porch entering the kitchen and put a new screen and a new lock; painted the floor of the porch.
- 10) In the basement repaired the windows and the broken walls adjoining the windows. Replaced the broken bricks and cemented all over securely.
- 11) Built an enclosure with roof to contain the garbage stand, built a cement walk to the garbage stand, and cemented securely all around the enclosure.
- 12) Repaired the driveway entering the church grounds.
- 13) The plumber tore up in two places on the sidewalk in front of the Parish House leaving two deep holes. I filled up these holes, repaired and cemented. I also repaired the sidewalk on Ocean Ave. about 235 feet long; cleaned both sides all around, filled the cracks and cemented thoroughly.

- 14) The antique stained glass in the choir section was cracked and broken. I called a contractor who repaired and painted it all over on the outside.
- 15) The gutters surrounding the church building, and the roof of the building, were sorely in need of repairs. I called a contractor who did some work on it but did not complete the job. I paid him for what he did.
- 16) I had new chains installed in the kitchen windows to be able to open and close them.
- 17) I purchased a new six feet aluminum step ladder.
- 18) The ceiling of the church office came down. I put in a new ceiling.
- 19) I repaired a wall on both sides on the second floor which the plumber had torn while repairing the pipes for dripping down of the water.
- 20) I and Mrs. Hekimian also take care of preparing the Mas all year around.
- 21) We also take care of cleaning of kitchen, hallway, porch and around.

Submitted by,

Levon Hekimian

Archdeacon Levon Hekimian

P. S. In early December the hurricane broke the glasses on the two doors of the Parish House. I put in new glasses on these two doors.