

ARMENIAN CHURCH YOUTH ORGANIZATION OF AMERICA  
DIOCESE OF THE ARMENIAN CHURCH



CENTRAL COUNCIL PARISH VISITATION REPORT FORM

[Please type or print. Attach any additional data.]

Chapter: \_\_\_\_\_ Parish: \_\_\_\_\_

Chairman: \_\_\_\_\_ Pastor: \_\_\_\_\_

Number of dues paid members: \_\_\_\_\_ Potential number of members (approx.): \_\_\_\_\_

Check: \_\_\_\_\_ Senior group organized & operating, \_\_\_\_\_ strong \_\_\_\_\_ weak \_\_\_\_\_ needs direction.

\_\_\_\_\_ Junior group organized & operating, \_\_\_\_\_ 5-15 members \_\_\_\_\_ 15-20 \_\_\_\_\_ 20 plus.

\_\_\_\_\_ Adult advisors (other than parish council liason), name: \_\_\_\_\_

\_\_\_\_\_ Parish owns or regularly rents athletic or recreational facilities.

Chapter exec. comm. meets: \_\_\_\_\_ weekly \_\_\_\_\_ bi-weekly \_\_\_\_\_ monthly \_\_\_\_\_ as necessary.

Chapter meetings are held: \_\_\_\_\_ weekly \_\_\_\_\_ monthly \_\_\_\_\_ bi-monthly \_\_\_\_\_ irregularly.

Which ACYOA programs does this chapter participate in ? (or individual members)

\_\_\_\_\_ Armenian Studies \_\_\_\_\_ ACYOA Day Program \_\_\_\_\_ Martyr's Day Commemoration

\_\_\_\_\_ Regional Retreats \_\_\_\_\_ Chairman's Roundtable \_\_\_\_\_ National Sports Weekend

\_\_\_\_\_ St. Vartan Camp \_\_\_\_\_ Regional Anniv. Ball \_\_\_\_\_ Archbp's Basketball Tourney

Does this chapter usually respond to Central Council communiques ? \_\_\_\_\_ yes \_\_\_\_\_ rarely

Annual Events (incl. dates): Educational/Religious/Cultural Activities or Events:

- |    |    |                             |
|----|----|-----------------------------|
| 1. | 1. | 7.                          |
| 2. | 2. | 8.                          |
| 3. | 3. | Other Activities: (general) |
| 4. | 4. | 1.                          |
| 5. | 5. | 2.                          |
| 6. | 6. | 3.                          |

General Observations: [be concise]

Comments: [use reverse side or attach sheets]

- |   |                          |
|---|--------------------------|
| 1. Parish/chapter relations.                              | 4. Problem areas.        |
| 2. Pastor-parish council/ chapter relations.              | 5. Leadership potential, |
| 3. Outstanding points/qualities of parish and/or chapter. | of selected members.     |

How does the youth of this parish serve the Church ?

How does this parish meet the needs of the youth ?

Date of visitation: \_\_\_\_\_ C.C. Member: \_\_\_\_\_

# ACYOA

## Annual Chapter Report Form

Armenian Church Youth Organization of America  
Diocese of the Armenian Church  
630 Second Ave., N.Y.C., N.Y. 10016 [212-686-0710]

[Please type or print clearly. For additional space, attach sheets as necessary.]

Annual Report for the Period - July 1st, 19\_\_ through June 30th, 19\_\_

Name of Chapter \_\_\_\_\_ Name of Parish \_\_\_\_\_

### I—MEMBERSHIP:

- Total number of dues paid members last year: \_\_\_\_\_
- Total number of dues paid members this year: \_\_\_\_\_
- Total number of new dues paid members this year: \_\_\_\_\_
- Approximate number of active members: \_\_\_\_\_
- Reasons for increase or decrease in dues paid or active members: \_\_\_\_\_

### II—CHAPTER ACTIVITIES, EVENTS, PROGRAMS:

- Number of annual events or programs: \_\_\_\_\_
- List below annual events and programs:

(Give date, name, type-cultural, social, religious, etc., & approximate number attending.)  
Example: April 24 - Martyr's Commemoration - Religious/Cultural - 30.

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

#### c. List other events, programs and activities:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

#### d. Reasons for success or failure for a given event:

- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### III—SERVICE IN THE PARISH:

#### a. In what ways does this chapter serve the parish:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

#### b. Give the Number of members who:

- Serve at the altar: \_\_\_\_\_
- Sing in the choir: \_\_\_\_\_
- Teach in the Armenian School: \_\_\_\_\_
- Teach in the Church School: \_\_\_\_\_
- Serve on the parish council: \_\_\_\_\_
- Assist the Junior Chapter: \_\_\_\_\_
- Are dues paid members of the parish: \_\_\_\_\_
- (other) \_\_\_\_\_

#### c. Parish/Chapter activity:

- Number of meetings with parish council: \_\_\_\_\_
- Does the chapter have a parish council liason ? \_\_\_\_\_ If so, is the liason helpful ? \_\_\_\_\_ Is the liason concerned ? \_\_\_\_\_
- Does the chapter meet with other parish organizations ? \_\_\_\_\_  
For what reasons do these meeting take place ? \_\_\_\_\_

- List other parish/chapter activity: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### IV—MEETINGS:

#### a. Number of general membership meetings: \_\_\_\_\_

How often: \_\_\_ bi-monthly, \_\_\_ monthly, \_\_\_ bi-weekly, \_\_\_ irregularly.

#### b. Average number of members attending each meeting: \_\_\_\_\_

#### c. Number of executive committee meetings: \_\_\_\_\_

How often: \_\_\_ monthly, \_\_\_ bi-weekly, \_\_\_ weekly, \_\_\_ irregularly.

#### d. Reasons for good attendance: \_\_\_\_\_

#### e. Reasons for poor attendance: \_\_\_\_\_

\_\_\_\_\_

**V—FINANCIAL STATEMENT:** [Give only major income and expenses.]

**a. Income —** [Give name of event, date, and amount of profit.]

Example: ACYOA Day Banquet - April 12 - \$450.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_

**b. Expenses —**

1. Dues sent to the National Organization \$ \_\_\_\_\_
2. Parish Contributions \$ \_\_\_\_\_
3. Delegates to the General Assembly \$ \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_

Total income for past year: \$ \_\_\_\_\_

Total expenses for past year: \$ \_\_\_\_\_

Total Cash on hand as of June 30th: \$ \_\_\_\_\_



**VI—CHAPTER PARTICIPATION**

[Check the programs this chapter has participated in this year as a group.]

**a. National:**

- \_\_\_\_\_ General Assembly [delegates]
- \_\_\_\_\_ Armenian Studies Programs [Educational Tour to Armenia, "Journey" to Armenia, Jerusalem — "The Holy City"]
- \_\_\_\_\_ Archbishop Torkom Manoogian Basketball Tournament [Team or spectators attending games & festivities]
- \_\_\_\_\_ Scholarship Program [Sam Nersessian Scholarship]
- \_\_\_\_\_ Awards Program [Sam Nersessian Award, Chapter "A" Award, Chapter Honorable Mention Award, Archbishop's Essay Contest Award]
- \_\_\_\_\_ Chapter Chairman's Roundtable Seminar & Conference [Held in conjunction with the Diocesan Assembly - chairman or representative]
- \_\_\_\_\_ National Sports Weekend [Teams or individuals]

**b. Regional:**

- \_\_\_\_\_ Regional Conferences & Committees [where possible]
- \_\_\_\_\_ Retreats
- \_\_\_\_\_ Anniversary Ball
- \_\_\_\_\_ Mission Program

**c. Local:**

- \_\_\_\_\_ Martyr's Day Commemoration
- \_\_\_\_\_ ACYOA Day Celebration
- \_\_\_\_\_ Other \_\_\_\_\_

**VII—MEMBERSHIP PARTICIPATION:**

[Check the programs and activities that members from this chapter have participated in this year as individuals.]

- \_\_\_\_\_ Armenian Studies Programs [Any of the three programs]
- \_\_\_\_\_ Scholarship Program [recipients]
- \_\_\_\_\_ Awards Program [recipients]
- \_\_\_\_\_ National Sports Weekend [attendance]
- \_\_\_\_\_ Regional Retreats
- \_\_\_\_\_ Mission Program [staff member or assistant]
- \_\_\_\_\_ ACYOA St. Vartan Camp [staff member or assistant]

**VIII—ORGANIZATIONAL:**

a. What new programs should the ACYOA consider on the national, regional or local levels? \_\_\_\_\_

b. Kindly share any suggestions, positive comments, or constructive ideas you might have for the Organization: \_\_\_\_\_

**IX—CHAPTER EXECUTIVE COMMITTEE:**

Attach a complete listing of your Chapter Executive Committee for the coming year. (name, address, zip, telephone #. Include Chapter president and all delegates.)  
**NOTE:** If elections for the coming year have not yet been held, send immediately after elections.

Signature of Chapter Chairman: \_\_\_\_\_

Signature of Chapter Recording Secretary: \_\_\_\_\_

Signature of Pastor: \_\_\_\_\_

**MAIL TO:** ACYOA Executive Secretary, 99 Long Pond Road, Tyngsborough, MA 01879

# ACYOA

Armenian Church Youth Organization of America  
Diocese of the Armenian Church  
630 Second Ave., N.Y.C., N.Y. 10016 (212-686-0710)

## Chapter Monthly Fact Sheet

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The information provided here will be used to publicize ACYOA chapter/parish news, activities and events.  
[Please complete as indicated and where applicable. Included other pertinent data as well as photos of individuals, groups and events.]

Name of Chapter: \_\_\_\_\_ Name of Parish: \_\_\_\_\_

Present number of dues paid members: \_\_\_\_\_ Number of new members this month: \_\_\_\_\_

Scheduled activities and events this month: [List according to dates. Attach flyers & literature or use reverse side for additional information.]

Religious — \_\_\_\_\_

Cultural — \_\_\_\_\_

Educational — \_\_\_\_\_

Social — \_\_\_\_\_

Athletic — \_\_\_\_\_

Scheduled and proposed activities and events for next month: [Give dates - attach additional information]

Confirmed events in future: [List only those that are confirmed]

Meeting dates: This month: \_\_\_\_\_ Next month: \_\_\_\_\_

Parish Involvements this month: \_\_\_\_\_

Other Activities this month: \_\_\_\_\_

Special awards received by chapter or members/accomplishments of individual members: [Give name, brief description, and any other interesting information including photo.]

Other Chapter News for this Month: \_\_\_\_\_

Check: \_\_\_\_\_ We would like a visit by our Central Council Representative.  
\_\_\_\_\_ We would like to invite the ACYOA Executive Secretary to our parish.

Signature of Chapter Chairman or Publicity Director \_\_\_\_\_ Date \_\_\_\_\_

.....  
**MAIL BEFORE THE  
END OF THE MONTH TO:**

**JAMES MAGARIAN**  
Executive Secretary  
99 Long Pond Road  
Tyngsborough, MA 01879

**PHOTOS: Send photographs of people and events to accompany all chapter news. All photographs for publication must be black & white glossies. Photographs cannot be returned.**