

April 6, 1982

The Very Rev. Fr. Haigazoun Melkonian
Pastor, St. Gregory the Illuminator Church
110 Main Street
Haverhill, Mass. 01830

Dear Father Haigazoun:

The annual Parish Report Review Committee has reviewed the report submitted by St. Gregory the Illuminator Church and wishes to advise the following:

1. The Assembly Minutes indicate that a quorum was not present (36 out of 125 members).
2. Please specify the date that invitations were mailed to members of the Parish.
3. The ballot form does not contain a double slate as is necessary for each office.
4. All voting should be done by secret balloting; voice voting is not acceptable as performed for assembly officers.
5. There should be a double slate for all offices including those for Assembly officers.
6. Neither the Pastor's report nor the Parish Council report contains signatures of the respective officers.
7. There is no completed Clergy Stipend report (page 13) submitted with detail of the Stipend and benefits received.
8. Second Delegate listed in Diocesan report does not show year elected.
9. Please specify the number of Consecutive terms served for each newly elected incumbent Parish Council member.

We await your prompt response in this matter.

Sincerely yours,