

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

1984 PARISH COUNCIL ANNUAL REPORT

You must submit with the form 1) complete report of the Pastor and Parish Council; 2) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; 3) form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church St. Gregory of Narek Armenian Apostolic

Address 666 Richmond Road

City Richmond Hts. State Ohio Zip 44143 Tel.# 216/381-6590

Pastor Rev. Fr. Diran Papazian

Assistant Pastor _____

Parish Council Officers:

Chairman George Sakian

Vice-Chairman Dr. Abraham Arslanian

Secretary James Nazarian

Ass't Secretary _____

Treasurer Florence T. Karoghlanian

Ass't Treasurer _____

Names of Delegates: (list below)

1. Florence K. Goekjian 5. _____

2. _____ 6. _____

3. _____ 7. _____

4. _____ 8. _____

Number of Parish Council Meetings (1984) 29

Date of 1985 Annual Parish Assembly February 24, 1985

1985 Budget Income: \$ 74,950.00 1985 Budget Disbursements: \$ 101,990.00

Officers of Assembly

Assembly President Rev. Fr. Diran Papazian

Assembly Chairman Samuel Mirakian

Assembly Secretary Krikor Ghazarian

(1985 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

1984 MEMBERSHIP DATA

1. Total Church Members 103
 1984 increase 2 1984 decrease _____
2. Number on general mailing list 325
 1984 increase _____ 1984 decrease _____
3. Approximate number of Armenians in area 1000
4. Number of potential members in your area 100
5. Amount of 1984 membership dues:
 single \$ 52.00 Student senior citizen \$ 52.00 other \$ 76.00

6. What percentage of your membership is donated through:

- a. Dues 100 %
- b. Pledges _____
- c. Stewardship _____
- d. Other contributions _____

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	_____	_____
b. Pledges	None	None
c. Stewardship	None	None
d. Other contributions	_____	_____

8. Do you have a membership committee? No

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>150.00 (2)</u>	\$ <u>250.00 (2)</u>
b. Baptism	<u>150.00 (3)</u>	<u>225.00 (3)</u>
c. Funeral	<u>150.00 (2)</u>	_____
d. Other Requiem	<u>1330.00</u>	_____

1985 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1984)

I. Number of parish members:	<u>103</u>	7
II. Number of Clergy:	<u>1</u>	7
III. <u>Gross PCP:</u>		
Plate Collection /Candles	<u>\$ 1110.17</u>	
Pledges	<u>0</u>	
Dues	<u>14742.00</u>	
Easter Yughakin	<u>967.00</u>	
Christmas Yughakin	<u>2215.00</u>	
	TOTAL	\$ 19034.17 7
IV. <u>Number of Sacraments and Rituals</u> (St. Gregory of Narek		
Baptisms	<u>6.</u>	
Weddings	<u>4.</u>	
Funerals	<u>2</u> / <u>12</u>	
V. <u>Number of Delegates:</u>	<u>1</u>	7

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

George R. Sakian
Parish Council Chairman

Florence J. Karaghlanian
Parish Council Treasurer

Jack Hoberian
Auditing Committee Chairman

[Signature]
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/84)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1984

		Annual Report	
1. In Banks.....	\$	See Assets/Liability Sheet	
2. On Hand.....	\$	4593.52	
		TOTAL	4593.52

A. Receipts and Donations:

1. Membership Dues.....	\$	14742.00	
2. Pledges.....		0	
3. Stewardship.....		0	
4. Plate Collection/Candles.....		1110.17	
5. Candles.....			
6. Easter Yughakin.....		967.00	
7. Christmas Yughakin.....		2215.00	
8. In Lieu of Flowers.....		3550.00	
9. Wills and Bequests.....		9000.00	
10. Other Contributions:			
a. Church Donation 537.00			
b. Altar Flowers 20.00			32141.17
		TOTAL	\$

B. Sacraments & Rituals:

1. Baptisms.....	\$	375.00	
2. Weddings.....		400.00	
3. Funerals.....		150.00	
4. Requiems.....		1330.00	
		TOTAL	\$ 2255.00

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$	\$
2. Picnics.....	2151.00	
3. RAFFLES Xmas Tree Sales.....	969.50	
4. Bingo.....		
5. Fairs.....		(See Disbursements
6. Dinners.....	7293.93	Annual Report)

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. Misc. Income	\$ 2337.18	\$ _____
b.	_____	_____
c.	_____	_____
d.	_____	_____
	(NET) TOTALS	\$ <u>12751.61</u>

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ 0
2. Mr. & Mrs. Auxiliary.....	0
3. Men's League.....	0
4. ACYOA Seniors.....	0
5. ACYOA Seniors.....	0
6. Other:	
a.	_____
b.	_____
	TOTAL \$ 0

E. Other Income:

1. Interest.....	\$ 9897.30
2. Sale of Books, Records, Gifts.....	_____
3. Parish Newsletter.....	610.00
4. Donations for use of Facilities.....	20132.06
5. Contributions to Building Fund.....	_____
6. Transfer of Funds.....	6000.00 *
7. Other:	
a.	_____
b.	_____
	TOTAL \$ 30639.36

TOTAL RECEIPTS (Items A-E) \$ 77827.14

TOTAL CASH ACCOUNTED FOR \$ _____

* W/D to meet expenses not included as 1984 income.

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/84)

A. Salaries and Benefits

1. Clergymen.....	\$	16250.00	
2. Clergymen Housing and Utility Allowance.	*	0	
3. Clergymen Automobile Allowance.....		2000.00	
4. Clergy Medical Insurance.....		578.09	
5. Clergy Pension.....		2000.00	
*1983-1984 Paid			
			TOTAL \$ 20828.09

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$		
2. Secretary and/or Clerical.....		0	
3. Choirmaster, soloists, organist.....		0	
4. Payroll taxes.....			
5. Employee Benefits.....(Diocesan Assembly)		767.85	
			TOTAL \$ 767.85

C. Operating Expenses:

1. Telephone.....	\$	1860.22	
2. Stationary, Printing and Postage.		1166.58	
3. Parish Newsletter.....		1833.76	
4. Candles.....		310.50	
5. Altar Flowers.....		633.85	
6. Books, Records, Gifts.....			
7. Furniture and Equipment (office).....			
8. Contributions.....		488.40	
9. Fund Transfer.....		4000.00	
10. Other:			
a.			
b.			
			TOTAL \$ 10293.31

*2 - Clergy lives in Parish House with all expenses paid by Parish Council.

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ 3889.00	
2. Etchmiadzin Looma.....		
3. Other		
a. _____		
b. _____		
		TOTAL \$ 3889.00

E. Educational Programs:

1. Religious Education.....	\$ _____	
2. Armenian Language.....		
3. ACYOA Seniors.....		
4. ACYOA Juniors.....		
5. Choir.....		
6. Religious Vocation.....		
7. Other:		
a. _____		
b. _____		
		TOTAL \$ _____

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ _____	
2. Utilities.....	9676.36	
3. Insurance.....	1604.00	
4. Repairs and Maintenance.....	15493.81	
5. Equipment.....	6918.13	
6. Other:		
a. Fund Raising	4022.91	
b. _____		
		TOTAL \$ 37715.21

Outstanding Disbursements

* 1984 Diocesan Dues	2340.00)	
** Arch. Arts Foundry	1147.80)	8487.80
*** Memorial Donation	5000.00)	

TOTAL DISBURSEMENTS \$ 73493.46

Balance - December 31, 1984

1. In Banks.....	_____
2. On Hand.....	4593.52

TOTAL CASH ACCOUNTED FOR \$ 4593.52

* The payments of the 1984 Diocesan dues are up to date.
 ** Architectural Arts Foundry for Church sign letters.
 *** The Memorial funds are the Savings Accounts of the Church.

1984 ADJUSTED CLERGY STIPENDS

Effective January 1, 1985

	<u>ACTUAL 1985 STIPEND AND ALLOWANCES BUDGETED</u>
Basic Stipends \$14,490.....	\$ 19,500.00
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) 1,035.....	_____
Additional increment for parish size:	
150-300 voting members. 1,035.....	_____
Over 300 voting members 2,070.....	_____
 <u>CAR ALLOWANCE</u>	
Pastor's own car. Allowance equivalent to 22 cents per mile for pastoral business (estimated).....	Included in Salary
Parish owned car. Allowance equivalent to 17 cents per mile for pastoral business (estimated).....	_____
 <u>HOUSING ALLOWANCE</u>	
Parish owned home All costs including utilities....	*
Rental. If parish does not own a home, it will provide an allowance for housing including utilities \$1,035.00 monthly.....	_____
Home owned by Pastor. . . . Pastors may use allowance for rental or payment on house purchase.....	_____
<u>CLERGY MEDICAL INSURANCE</u> . . Full payment.....	600.00
R.I.T.A. Tax/85 (<i>Regional Income tax Assessment</i>) Fr. Diran covered by Mrs. Papazian Medical Insurance	
<u>CLERGY PENSION</u> \$1,000.00 (plus additional \$1,000.00 (optional))	1000.00
 * Parish pays all housing expense for Pastor. (<i>utilities & Repairs</i>)	
TOTAL	\$ 21100.00

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/84)

A. ASSETS:

1. Cash.....	\$	4593.52
		<u>16092.30</u>
		<u>11380.42</u>
2. Certificates of Deposit.....	\$	10017.30
		<u>17000.00</u>
		<u>40000.00</u>
		<u>43332.78</u>
3. Stocks and Bonds.....	\$	0
		<u> </u>
		<u> </u>
4. Real Estate (land, buildings, etc).....	\$	225000.00
		<u> </u>
		<u> </u>
		<u> </u>
		<u> </u>
5. Special Funds (list each)		
a. _____	\$	0
b. _____		<u> </u>
c. _____		<u> </u>
6. Other:		
a. _____	\$	0
b. _____		<u> </u>

TOTAL \$ 852,416.32

B. LIABILITIES:

1. Mortgage.....	\$	0
		<u> </u>
		<u> </u>

(Part B. Liabilities continued on page 10)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....	\$ _____	

3. Accounts Payable.....	\$ 8487.80	
		TOTAL \$ 8487.80

The above statement has been prepared from the books and records of Treasurer, Florence T. Karoghlanian and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1984, and the balance on hand in cash and in the banks at such date, and any accounts payable.

George R. Sakian
Parish Council Chairman

Florence T. Karoghlanian
Parish Council Treasurer

Jack Hachikian
Auditing Committee Chairman

Armas Papazian
Reviewed by Parish Priest

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Samuel Mirakian
Address 853 Belwood Drive
Highland Hts., Ohio 44143 Telephone Home 449-2188
Number of Votes 30 Business Phone _____

Name Naz Yessayan
Address 1021 Brainard Rd.
Highland Hts., Ohio 44143 Telephone Home 461-4284
Number of Votes 33 Business Phone _____

Name Janet Yoel
Address 773 Cheriton Drive
Highland Hts., Ohio 44143 Telephone Home 442-7571
Number of Votes 29 Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

Name _____
Address _____
Telephone Home _____
Number of Votes _____ Business Phone _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
_____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Florence Karoghlanian
Address 1537 S.O.M. Center Rd.
Mayfield Hts., Ohio 44124 Telephone 216/461-4964
Date Elected 1983 Number of Terms Served: 1st__ 2nd__ 3rdX

Name James Nazarian
Address 4150 Bagdad Rd.
Medina, Ohio 44256 Telephone 216/722-6104
Date Elected 1983 Number of Terms Served: 1stX 2nd__ 3rd__

Name Dr. Abraham Arslanian
Address 2107 Glouchester
Lyndhurst, Ohio 44124 Telephone 216/464-1307
Date Elected 1983 Number of Terms Served: 1stX 2nd__ 3rd__

Name David Andonian
Address 18675 Parkland Drive, #508
Shaker Hts., Ohio 44122 Telephone 216/561-3536
Date Elected 1983 Number of Terms Served: 1stX 2nd__ 3rd__

Name _____
Address _____

Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____

Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____

Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Florence K. Goekjian (Re-elected 2/24/85)
Address 18301 S. Woodland Rd.
Shaker Hts., Ohio 44120 Telephone Home 216/991-3228
Business Phone _____
Year elected 1980

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name Mrs Sue Mirakian
Address 853 Belwood Drive, Highland Hts OH 44143
Telephone Home 449-2188
Business Phone _____
Year elected 1985 (February 24)

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1984

The Names of Officers Serving in 1985

WOMEN'S GUILD

Chairman Aida Janicean *Janian*
Address 13024 Cherry Lane Telephone 729-3978
Chesterland, OH 44026
Number of Members 52 Number of Meetings 8
Amount Transferred to Parish Council None
Cash on hand at 1/1/84 7061.68 Income 1306.06
Disbursements 908.28 Balance at 12/31/84 7459.46
Major Annual Functions Christmas Party for ~~Parish~~ *community; Tinnies*
for parish celebration on Thanksgiving Day & Armen. Cultural Month.
Miccheek Leber Supper & Annual Commemorations of Women's
Saints Day; sponsoring students from our parish for St.
Nurses Summer Study program

YOUNG WOMEN'S GUILD

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

BOY SCOUTS

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

ARMENIAN SCHOOL

Name _____

Officers of the School Committee:

Chairman _____

Address _____ Telephone _____

Superintendent _____

Address _____ Telephone _____

Number of Teachers _____ Number of Pupils _____

Number of Classrooms _____ School Days and Hours _____

Cash on hand at 1/1/84 _____ Income _____

Disbursements _____ Balance at 12/31/84 _____

Major Annual Functions Mother's Day Hantek & School Closing Hantek.
The Armenian School is operated in our parish
at the Armenian Cultural Bldg. by ACBKL
Cleveland Chapter, once a week basis, on
Saturdays, 10-12 noon.

SUNDAY SCHOOL

Chairman NONE

Address _____ Telephone _____

Superintendent Janis Janet Nazarian

Address 4150 Bagdad Rd. , Medina OH Telephone 722-6104

Number of Teachers 44256 Number of Pupils _____

Number of Classrooms _____ School Hours _____

Cash on hand at 1/1/84 791.19 Income 1661.44

Disbursements 1298.88 Balance at 12/31/84 1153.75

Major Annual Functions Socials for all Holidays, Halloween etc. Closing Picnic
Special function for the year 1984 - 30th Anniversary
of Sunday School along with Church Choir was
celebrated parish-wide by the Church with
Dinner - program substituting for the Armenian
Cultural month in October.

Chairman _____

Address _____ Telephone _____

A.C.Y.O.A. SENIORS

Chairman Nancy Bagdasarian/Cheryl Arslanian (CO-chairpersons)

Address _____ Telephone 338-5276

Number of Members 23 Number of Meetings _____

Cash on hand at 1/1/84 1012.95 Income 231.14

Disbursements 315.70 Balance at 12/31/84 838.39

Amount sent to Central Council in 1984 33.40

Annual Affairs Easter Pancake Brunch, Christmas Eve Social Hour

Nancy's Address, 1045 Barkston Rd.
Highland Hts OH 44143

Cheryl's Address, 15525 Hemlock Point Rd.
Chagrin Falls, OH 44022

A.C.Y.O.A. JUNIORS

Chairman Dina Arslanian

Address 1111 Blanchester Dr. Telephone 449-3407

Number of Members 11 Number of Meetings 17

Cash on hand at 1/1/84 785.43 Income 1419.20

Disbursements 1233.99 Balance at 12/31/84 970.64

Major Annual Functions Annual Spaghetti Dinner, Annual pancake
Brunch on Palm Sunday, Christmas Caroling to the elderly,
Food & clothing drive for the needy, several car washes
(car money - raising project)

CHOIR

Chairman none

Address _____ Telephone _____

Number of Members: Male 6 (^{Deacons} ~~Choir~~) Female 6 Total 12

Choirmaster (Arslan ^{Deacon} ~~Master~~) & organist - Anita Arpaizian

Address 1574 Cohasset, Lakewood Telephone 226-9309

Cash on hand at 1/1/84 757.41 | OH 44107 Income 913.25

Disbursements 95.00 Balance at 12/31/84 1575.66

Amount sent to Choir Association Central Council in 1984 _____

Annual Affairs Special affair for 1984 - Choir's 30th
Anniversary along with Sunday School was celebrated
on a parish-wide basis by the Church substituting
for the Armenian Cultural month celebration in
October.

MEN'S LEAGUE

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

MR. AND MRS. AUXILIARY

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand at 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

CHURCH PUBLICATION

Name of Publication PAROS Circulation 375
Editor Thelma Bagdasarian/Florence Goekjian
Address 222 30 Sandalwood Rd Telephone 232-1134
Income 610.00 / Bedford Hts OH Expense 1833.76
44146

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____
Address _____ Telephone _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/84 _____ Income _____
Disbursements _____ Balance at 12/31/84 _____
Major Annual Functions _____

Future Plans of the Parish Council:

To be completed the brick construction of a new Church
sign a dedication; Construction of a new Library
in the Cultural Hall; Repair of the Church Altar curtain;
Contract with a new caterer for the Cultural hall,
Acquiring special shelves for Church vestments,
organizing some money-making affairs.

Signature of the Parish Council:

President Yotiranyanjan
Chairman George R. Sakian
Secretary Ann H. Gioia
Date 3/18/85