

DIOCESE OF THE ARMENIAN CHURCH
630 Second Avenue
New York, NY 10016 - 4885

1993 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate, giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) The form requesting names of incumbent and newly-elected Parish Council members; d) 1994 revenue and budget.

Name of Church: **STS. JOACHIM & ANNE ARMENIAN APOSTOLIC CHURCH**

Address-----	12600 S. Ridgeland Avenue		
City-----	Palos Heights	State-----	Illinois
		Zip-----	60463
Telephone-----	708/388-4940	Fax-----	
Pastor-----	Rev. Fr. Diran Papazian		
Assistant Pastor-----			

Parish Council Officers:

Chairman-----	Dr. Garbis H. Meguerian		
Vice-Chairman-----	Sonia D. Harlan		
Secretary-----	Peggy Enokian		
Ass't Secretary-----			
Treasurer-----	Sonya Doumanian		
Ass't Treasurer-----			

Names of Delegates:

1. Dr. Raffy Hovanesian	4.
2.	5.
3.	6.
7.	

Officers of Assembly:

Assembly President	Rev. Fr. Diran Papazian
Assembly Chairman	Kachie Bogosian
Assembly Secretary	Rosy Yeretsian

Number of Parish Council Meeting (1993)----- 12-----
Date of 1993 Annual Parish Assembly----- February 27, 1994-----
1994 Revenue Budget: \$----- 91,900----- 1994 Expense Budget: \$----- 107,107-----

PARISH Sts. Joachim & Anne CITY Palos Heights, IL

1993 MEMBERSHIP DATA

1. Total Membership 101 Over 1992 by 2
 Under 1992 by _____
2. Number of entries on mailing list 350 Over 1992 by _____
 Under 1992 by 20
3. Number of Armenians in the area Approx. 300
4. Number of potential members 5-10
5. 1993 membership dues:
 Per member \$ 150 Senior citizen \$ 50 Other \$ 50 (students)

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>13</u>	<u>13%</u>	<u>--</u>
b. Pledges	<u>--</u>	<u>--</u>	<u>--</u>
c. Stewardship	<u>14</u>	<u>14</u>	<u>--</u>
d. Other contributions	<u>9</u>	<u>8</u>	<u>1</u>

7. Do you have a membership committee? Yes

8. Donation for sacraments and other services:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	<u>125</u>	<u>\$200</u>
b. Baptism	<u>100</u>	<u>--</u>
c. Funeral	<u>--</u>	<u>--</u>
d. Other	<u>--</u>	<u>--</u>

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1994 PARISH ASSESSMENT DATA

I.	1993 Membership:	101	-----
II.	Number of Clergy:	1	-----
III.	<u>Gross PCP:</u>		
	Plate Collection	\$ 1,641	-----
	Pledges	--	-----
	Dues	13,575	-----
	Easter Yughakin	1,340	-----
	Christmas Yughakin	965	-----
		TOTAL	
			\$ 17,521

IV. Number of Sacraments and Sacramentals:

Baptisms	3	-----
Chrismations	-	-----
Engagements	-	-----
Weddings	4	-----
Funerals	3	-----

V. Number of Delegates: ----- 1 -----

We hereby certify that the above information is accurate to the best of our knowledge and information.

Colette H. Meservais

Parish Council Chairman

Amya Danian

Parish Council Treasurer

Carole Schatz

Auditing Committee Chairman

Henry Graziano

Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2).

PARISH STS. JOACHIM & ANNE CITY Palos Heights, IL

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name Gary Mazian, Esq.
Address 60 Orland Square Dr., Suite 202
City Orland Park State Illinois Zip 60462
Telephone 708/460-2266

B. Insurance:

Please identify types of insurance carries and coverage:

Property \$572,000
Liability \$1,000,000
Other _____

C. Tax Exemption:

Sales Tax Yes No _____
Property Tax Yes No _____
Other _____

D. Major Equipment Purchases in 1993:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office None
Kitchen None
Sanctuary None
Other None

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/93)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1993

1. In Banks	\$ 17,351	-----
2. On Hand Merrill Lynch	\$ 9,860	-----
	TOTAL \$	27,211

A. Receipts and Donations:

1. Membership Dues	\$ 13,575	-----
2. Pledges	\$ --	-----
3. Stewardship	\$ 14,534	-----
4. Plate Collection	\$ 1,641	-----
5. Candles	\$ 753	-----
6. Easter Yughakin	\$ 1,340	-----
7. Christmas Yughakin	\$ 965	-----
8. In Lieu of Flowers	\$ 2,880	-----
9. Wills and Bequests	\$ --	-----
10. Other Contributions:		
a. Misc. Donations	\$ 10,348	-----
b.		-----

B. Sacraments & Other Services:

1. Baptisms	\$ 100	-----
2. Weddings	\$ 325	-----
3. Funerals	\$ --	-----
4. Requiems	\$ 1,714	-----
	TOTAL \$	48,175

(cont'd)

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar	\$ 12,000	10,325
2. Picnics		
3. Raffles		
4. Bingo		
5. Fairs		
6. Dinners	32,351	21,152
7. Other: a.		
b.		
c.		
d.		

(NET) TOTALS \$ 31,477

D. Church Auxiliary Organizations:

1. Women's Guild	\$ 14,037
2. Mr. & Mrs. Auxiliary	\$ --
3. Men's League	\$ --
4. ACYOA Seniors	\$ --
5. ACYOA Juniors	\$ 1,800
6. Other:	
a. Choir	\$ 200
Senior Citizens	1,200
b. Sunday School	\$ 1,200
c.	\$ --

TOTAL \$ 18,437

E. Other Income:

1. Interest	\$ 297
2. Sale of Books, Records, Gifts	\$ --
3. Parish Newsletter	\$ 485
4. Donations for use of Facilities	\$ 353
5. Contributions to Building Fund	\$ --
6. Transfer of Funds	\$ 3,045
7. Other:	
a. Misc.	\$ 1,787
b.	\$ --

TOTAL \$ 5,967

TOTAL RECEIPTS (Items A-E) \$ 104,056

TOTAL CASH ACCOUNTED FOR \$

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/93)

A. Salaries and Benefits:

1. Pastor (s)	\$ 36,679
2. Pastor's Housing & Utility Allowance	\$ 9,912
3. Pastor's Automobile Allowance	\$ 1,800
4. Pastor's Medical Insurance & Life	\$ 1,563
5. Clergy Pension Other	\$ 805
	TOTAL \$ 50,759

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$
2. Secretary and/or Clerical	\$ 1,869
3. Choir Director, soloists, organist	\$
4. Deacons	\$
5. Payroll taxes	\$
6. Employee Benefits	\$
	TOTAL \$ 1,869

C. Operating Expenses:

1. Telephone	\$ 867
2. Stationery, Printing and Postage	\$ 3,071
3. Parish Newsletter	\$ 1,833
4. Candles	\$ --
5. Vestments + Robes	\$ 843
6. Altar Flowers	\$ 130
7. Books, Records, Gifts	\$ 112
8. Furniture and Equipment (office)	\$ 485
9. Contributions	\$ 1,800
10. Fund Transfer	\$ 3,045
11. Other:	
a. Misc.	\$ 960
b. Kitchen Supplies	\$ 2,949
	TOTAL \$ 16,095

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$ 7,473
2. Etchmiadzin Looma (Mite)	\$
3. Other:	
a.	\$
b.	\$
	TOTAL \$ 7,473

E. Educational Programs:

1. Christian Education	\$
2. Armenian Language + Culture	\$
3. ACYOA Seniors	\$
4. ACYOA Juniors	\$
5. Choir	\$
6. Religious Studies and Vocation	\$
7. Other:	
a.	\$
b.	\$
	TOTAL \$

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$
2. Utilities	\$ 9,505
3. Insurance	\$ 1,060
4. Repairs and Maintenance	\$ 10,680
5. Equipment	\$ 1,071
6. Other:	
a. Misc.	\$ 4,399
b.	\$
	TOTAL \$ 26,715

Balance - December 31, 1993

1. In Banks	\$ 18,498
2. On Hand Merrill Lynch	\$ 9,989
	TOTAL CASH ACCOUNTED FOR \$ 28,487

GRAND TOTAL: \$ 102,911

1993 ADJUSTED CLERGY STIPENDS

EFFECTIVE JANUARY 1994

Actual 1994 Stipend & Allowances Budgeted

Basic Stipend \$20,930

Additional increment of \$1,495 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses). \$1,495

Additional increment for parish size:
150-300 voting members \$1,495

Over 300 voting members \$2,990

CAR ALLOWANCE

Pastor's owned car... * Allowance equivalent to 28 cents per mile for pastoral business (estimated).

Parish Owned Car ... * Allowance equivalent to 18 cents per mile for pastoral business (estimated)

*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.

Note: The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.

HOUSING ALLOWANCE:

Parish owned home.....All costs including utilities.

Rental: a) Housing Allowance of..... \$847
b) All utilities costs

Home owned by Pastor....Pastors may use housing allowance on payments on house purchases.

CLERGY MEDICAL INSURANCE: Full payment

CLERGY PENSION: \$1,000
(Plus additional \$1,000 recommended) per year.

CLERGY LIFE INSURANCE:

As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.

\$ 20,930

\$

\$

\$

\$ 1,900

\$

\$

\$ 10,164

\$

\$

\$ 1,120

\$

\$ 500

TOTALS \$ 34,614

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/93)

A. ASSETS:

- 1. Cash \$-----

- 2. Certificates of Deposit \$-----

- 3. Stocks and Bonds \$-----

- 4. Real Estate (land, buildings, etc) \$-----

- 5. Special Funds (list each)
 - a.----- \$-----
 - b.----- \$-----
 - c.----- \$-----
- 6. Other:
 - a.----- \$-----
 - b.----- \$-----

TOTAL \$-----

B. LIABILITIES

- 1. Mortgage \$-----

- 2. Loans Payable \$-----

- 3. Accounts Payable \$-----

TOTAL \$-----

PARISH-----STS. JOACHIM & ANNE-----CITY-----Palos Heights, IL-----

The above statement has been prepared from the books and records of-----and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1993, and the balance on hand in cash and in the banks at such date, and any accounts payable.



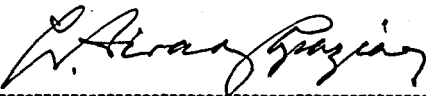
Parish Council Chairman



Parish Council Treasurer



Auditing Committee Chairman



Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1993

WOMEN'S GUILD

Co-		
Chairman	Kathryn Hajaved	Telephone 708/986-9276
Address	284 Woodstock Avenue, #2A, Clarendon Hills, IL 60514	
Membership	29	# of meetings held 12
Amount transferred to Parish Council	\$14,534	
Cash on hand at 1/1/93	\$15,055.48	Income \$20,583.41
Disbursements	\$20,091.07	Balance at 12/31/93 \$15,547.82
Major annual functions	Holiday Bazaar; Rummage Sale; Lenten Dinner; 12-Month Dinner; Bake Sale	

YOUNG WOMEN'S GUILD

Co-		
Chairman	Elizabeth Sahagian	Telephone 708/687-5948
Address	6306 Dolores Drive, Oak Forest, IL 60452	
Membership	See above	# of meetings held
Amount transferred to Parish Council		
Cash on hand 1/1/93		Income
Disbursements		Balance at 12/31/93
Major annual functions		

ARMENIAN SCHOOL

Name	-----
Chairman	-----Telephone-----
Address	-----
Superintendent	-----Telephone-----
Address	-----
Number of Teachers	-----Number of Pupils-----
Number of Classrooms	-----School Days and Hours-----
Cash on hand at 1/1/93	-----Income-----
Disbursements	-----Balance at 12/31/93-----
Major annual functions	-----

SUNDAY SCHOOL

	SUPERINTENDENT &	
	Chairman	Yeretzgin Rosalie Papazian Telephone 708/614-1331
	Address	15129 Catalina Drive, Orland Park, IL 60462
Asst.	Superintendent	Shunt Madanyan Telephone 708/597-2872
	Address	6261 W. 128th Place, Palos Heights, IL 60463
	Number of Teachers	10 -----Number of Pupils----- 47
	Number of Classrooms	4 -----School Hours----- 10:30-12:00
	Cash on hand at 1/1/93	\$1,336.88 -----Income----- \$4,420.75
	Disbursements	\$3,533.53 -----Balance at 12/31/93----- \$2,224.10
	Major annual functions	Armenian Christmas Dinner/Program; Palm Sunday Brunch; Year-End Dinner/Program; Opening Day Cook-Out; Lenten Dinner; "Breakfast with Der Hayr"; Halloween Luncheon/ Party

RESERVE FUND

Chairman	-----Telephone-----
Address	-----

YOUTH MINISTRY (A.C.Y.O.A. SENIORS)

Chairman	Shunt Madanyan	Telephone	708/597-2872
Address	6261 W. 128th Place, Palos Heights, IL 60463		
Membership	6	# of meetings held	
Cash on hand at 1/1/93		Income	
Disbursements		Balance at 12/31/93	
Amount sent to Central Council in 1993			
Annual Affairs	Newly organized - Co-sponsored Christmas Dance; Knights of Vartan Breakfast		

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

Chairman		Telephone	
Address			
Membership		# of meetings held	
Cash on hand at 1/1/93		Income	
Disbursements		Balance at 12/31/93	
Major Annual Funtions			

CHOIR

Chairman	Dr. Susan Mardoian	Telephone	708/729-7145		
Address	303 Wilmette Avenue, Glenview, IL 60025				
Membership: Male	6	Female	7	Total	13
Choirmaster	Dr. Susan Mardoian	Telephone			
Address					
Cash on hand at 1/1/93	No separate account		Income		
Disbursements		Balance at 12/31/93			
Amount sent to Choir Association Central Council in 1993					
Annual Affairs					

MEN'S AUXILIARY

Chairman-----	Telephone-----
Address-----	Fax-----
Membership-----	# of meetings held-----
Cash on hand at 1/1/93-----	Income-----
Disbursements-----	Balance at 12/31/93-----
Major Annual Funtions-----	

MR. & MRS. AUXILIARY

Chairman-----	Telephone-----
Address-----	Fax-----
Membership-----	# of meetings held-----
Cash on hand at 1/1/93-----	Income-----
Disbursements-----	Balance at 12/31/93-----
Major Annual Funtions-----	

OFFICIAL PARISH PUBLICATION

EDITOR	Rev. Fr. Diran Papazian, c/o Sts. Joachim & Anne Church	
Name of Publication-----	"Ani"-----	Circulation----- 350
Co-Editor-----	Lorene Skinner-----	Telephone----- 708/403-3350
Address-----	8818 Clearview Dr., Orland Park, IL 60462	
Income-----	Subsidized by Parish Council	
-----	Expense-----	
-----	occasional donations for newsletter	

PUBLICITY AND PUBLIC RELATIONS

Name of Chruch's Publicity Co-ordinator-----	Lorene Skinner-----
Address-----	Telephone-----
-----	Fax-----

OTHER (Fill in Name)

SENIOR CITIZENS

Chairman-----Alice Boyajian-----Telephone-----708/597-0098
 Address-----6101 W. 129th Place, Palos Heights, IL-----60463
 Membership-----12-----# of meetings held-----12
 Cash on hand at 1/1/93-----Income-----
 Disbursements-----Balance at 12/31/93-----
 Major Annual Funtions-----Monthly luncheons

OTHER (Fill in Name)

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/93-----Income-----
 Disbursements-----Balance at 12/31/93-----
 Major Annual Funtions-----

Future Plans of the Parish Council:

Signature of the Parish Council:

President-----*Alice Boyajian*-----
 Chairman-----*Alice H. Mequerran*-----
 Secretary-----*Angela J. End*-----
 Date-----17 March 1994-----

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name-----Richard Nalbandian-----Tel. Home-----708/429-1029
 Address-----8907 Flamingo Road, Tinley Park, IL-----Tel. Office-----
 60477-----
 Number of Votes Received-----37-----Fax-----

Name-----Dr. Norayr Madanyan-----Tel. Home-----708/597-2872
 Address-----6261 W. 128th Place, Palos Heights, IL-----Tel. Office-----
 60463-----
 Number of Votes Received-----36-----Fax-----

Name-----Charles Terzian-----Tel. Home-----708/361-4390
 Address-----7713 Golf Drive, Palos Heights, IL-----Tel. Office-----312/372-1366
 Number of Votes Received-----36-----Fax-----

Name-----Tel. Home-----
 Address-----Tel. Office-----
 Number of Votes Received-----Fax-----

Name-----Tel. Home-----
 Address-----Tel. Office-----
 Number of Votes Received-----Fax-----

Name-----Tel. Home-----
 Address-----Tel. Office-----
 Number of Votes Received-----Fax-----

Name-----Tel. Home-----
 Address-----Tel. Office-----
 Number of Votes Received-----Fax-----

Name-----Tel. Home-----
 Address-----Tel. Office-----
 Number of Votes Received-----Fax-----

ALTERNATE PARISH COUNCIL MEMBER

Name-----Tel. Home-----
 Address-----Tel. Office-----
 Number of Votes Received-----Fax-----

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to a candidate for the Parish Council.)

become

Name-----Sonya Doumanian-----Tel.Home-----219/980-0546
Address-----6451 Arthur, Merrillville, IN 46410-----
Tel.Office-----Fax-----
Date Elected-----1992-----Number of Terms Served: 1st-----X-----2nd-----3rd-----

Name-----Dennis Vander Meer-----Tel.Home-----708/448-6007
Address-----12740 S. 84th Avenue, Palos Park, IL 60464-----
Tel.Office-----708/955-8533-----Fax-----
Date Elected-----1992-----Number of Terms Served: 1st-----X-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

Name-----Tel.Home-----
Address-----
Tel.Office-----Fax-----
Date Elected-----Number of Terms Served: 1st-----2nd-----3rd-----

DIOCESAN DELEGATES

Name-----Dr. Raffy Hovanesian-----Tel.Home-219/972-2607
Address-----8318 Oakwood Avenue-----Tel. Office-219/769-6639
Year Elected-----1992-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
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Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

DIOCESAN DELEGATES (Cont'd)

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

ALTERNATE DIOCESAN DELEGATE

Name-----Vicki Hovanessian-----Tel.Home-----219/972-1968
Address-----8318 Oakwood Avenue, Munster, IN-----Tel. Office-----
Year Elected-----1992-----Fax-----46321

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