

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA  
630 Second Avenue  
New York, New York 10016

226

PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1982

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church ST. LEON ARMENIAN CHURCH

Address 12-61 Saddle River Road

City Fair Lawn State N.J. Zip 07410 Tel.# 791-2862

Pastor Rev. Patee Metjian

Assistant Pastor \_\_\_\_\_

Parish Council Officers:

Chairman Sarkis Soutanian

Vice-Chairman S. Rex Kachigian

Secretary Dorothy Karamian

Ass't Secretary Arline Dadekian

Treasurer Edward Torosian

Ass't Treasurer Al Ferraro

Names of Delegates: (list below)

1. Zaven Dadekian 5. \_\_\_\_\_

2. Sarkis Gabrellian 6. \_\_\_\_\_

3. James Noorigian 7. \_\_\_\_\_

4. \_\_\_\_\_ 8. \_\_\_\_\_

Number of Parish Council Meetings (1982) 22

Date of 1983 Annual Parish Assembly February 13, 1983

1983 Budget Income: \$ 215,250 1983 Budget Disbursements: \$ 215,250

Officers of Assembly

Assembly President Mirjan Kirian

Assembly Chairman Mirjan Kirian

Assembly Secretary Agnes Kapoian

(1983 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

1982 MEMBERSHIP DATA

1. Total Church Members 225  
     1982 increase \_\_\_\_\_ 1982 decrease \_\_\_\_\_
2. Number on general mailing list 650  
     1982 increase 100 1982 decrease \_\_\_\_\_
3. Approximate number of Armenians in area 350
4. Number of potential members in your area 15
5. Amount of 1982 membership dues:  
     single \$ 50.00 senior citizen \$ 25.00 other \$ \_\_\_\_\_

6. What percentage of your membership is donated through:

- a. Dues 20 %
- b. Pledges 5
- c. Stewardship \_\_\_\_\_
- d. Other contributions 2

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>225</u>	_____
b. Pledges	_____	_____
c. Stewardship	_____	_____
d. Other contributions	_____	_____

8. Do you have a membership committee? no

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>150.00</u>	\$ <u>250.00</u>
b. Baptism	<u>75.00</u>	<u>150.00</u>
c. Funeral	<u>150.00</u>	<u>250.00</u>
d. Other	_____	_____

1983 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1982)

I. Number of parish members: 225

II. Number of Clergy: 1

III. Gross PCP:

Plate Collection \$ 3,619.03

Pledges \_\_\_\_\_

Dues 16,140.50

Easter Yughakin 3,100.00

Christmas Yughakin 3,818.22

**TOTAL** \$ 26,677.75

IV. Number of Sacraments and Rituals

Baptisms 17

Weddings 7

Funerals 4

V. Number of Delegates: 3

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

  
Parish Council Chairman

  
Parish Council Treasurer

  
Auditing Committee Chairman

  
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/82)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1982

- 1. In Banks.....\$ \_\_\_\_\_
- 2. On Hand.....\$ \_\_\_\_\_

TOTAL \$46,408.20

A. Receipts and Donations:

- 1. Membership Dues.....\$ 16,140.50
- 2. Pledges..... \_\_\_\_\_
- 3. Stewardship..... 1,053.50
- 4. Plate Collection..... 3,619.03 ✓
- 5. Candles..... 1,757.10 ✓
- 6. Easter Yughakin..... 3,100.00 ✓
- 7. Christmas Yughakin..... 3,818.22 ✓
- 8. In Lieu of Flowers..... 1,855.00 ✓
- 9. Wills and Bequests..... \_\_\_\_\_
- 10. Other Contributions:
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

TOTAL \$ 31,343.35

B. Sacraments & Rituals:

- 1. Baptisms.....\$ \_\_\_\_\_
- 2. Weddings..... \_\_\_\_\_
- 3. Funerals..... \_\_\_\_\_
- 4. Requiems..... \_\_\_\_\_

TOTAL \$ 5,550.00

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....\$ _____	_____	\$ _____
2. Picnics..... _____	_____	_____
3. Raffles..... _____	_____	_____
4. Bingo..... _____	_____	_____
5. Fairs..... _____	_____	_____
6. Dinners..... _____	_____	<u>31,902.30</u>

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. <u>Misc.</u> .....	\$ _____	\$ <u>939.85</u>
b. _____ .....	_____	_____
c. _____ .....	_____	_____
d. _____ .....	_____	_____
	<b>(NET) TOTALS</b>	<b><u>\$32,842.15</u></b>

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ <u>1,172.80</u>
2. Mr. & Mrs. Auxiliary.....	_____
3. Men's League.....	<u>3,835.10</u>
4. ACYOA Seniors.....	_____
5. ACYOA Seniors.....	_____
6. Other:	
a. <u>Senior Center</u> .....	<u>400.00</u>
b. <u>Sunday School</u> .....	<u>334.28</u>
	<b>TOTAL \$ <u>5,742.18</u></b>

E. Other Income:

1. Interest.....	\$ <u>3,019.59</u>
2. Sale of Books, Records, Gifts.....	_____
3. Parish Newsletter.....	<u>574.51</u>
4. Donations for use of Facilities.....	<u>14,662.72</u>
5. Contributions to Building Fund..... (Pledges & Memorials)	<u>137,834.98</u>
6. Transfer of Funds.....	_____
7. Other:	
a. <u>Fund Raising</u> .....	<u>75,942.12</u>
b. <u>Misc.</u> .....	<u>6,835.25</u>
	<b>TOTAL <u>\$238,869.17</u></b>

TOTAL RECEIPTS (Items A-E) \$314,346.85

TOTAL CASH ACCOUNTED FOR \$360,755.05

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/82)

A. Salaries and Benefits

- 1. Clergymen..... \$ \_\_\_\_\_
- 2. Clergymen Housing and Utility Allowance. \_\_\_\_\_
- 3. Clergymen Automobile Allowance..... \_\_\_\_\_
- 4. Clergy Medical Insurance..... \_\_\_\_\_
- 5. Clergy Pension..... \_\_\_\_\_

TOTAL \$ 18,888.24

B. Other Salaries and Benefits:

- 1. Visiting Clergymen..... \$ 300.00
- 2. Secretary and/or Clerical..... 4,644.50
- 3. Choirmaster, soloists, organist..... 1,900.00
- 4. Payroll taxes..... \_\_\_\_\_
- 5. Employee Benefits..... \_\_\_\_\_

TOTAL \$ 6,544.50

C. Operating Expenses:

- 1. Telephone..... \$ 2,312.47
- 2. Stationary, Printing and Postage. .... 4,662.44
- 3. Parish Newsletter..... \_\_\_\_\_
- 4. Candles..... \_\_\_\_\_
- 5. Altar Flowers..... \_\_\_\_\_
- 6. Books, Records, Gifts..... \_\_\_\_\_
- 7. Furniture and Equipment (office)..... 9,860.36  
(Total 3,4,5,6,7)
- 8. Contributions..... \_\_\_\_\_
- 9. Fund Transfer..... \_\_\_\_\_
- 10. Other:
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

TOTAL \$ 6,835.27

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ <u>10,580.00</u>
2. Etchmiadzin Looma.....	<u>200.00</u>
3. Other	
a. _____	_____
b. _____	_____
	TOTAL <u>\$10,780.00</u>

E. Educational Programs:

1. Religious Education.....	\$ <u>1,700.00</u>
2. Armenian Language.....	_____
3. ACYOA Seniors.....	_____
4. ACYOA Juniors.....	_____
5. Choir.....	_____
6. Religious Vocation.....	_____
7. Other:	
a. _____	<u>14.00</u>
b. _____	_____
	TOTAL <u>\$ 1,714.00</u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ <u>81,969.17</u>
2. Utilities.....	<u>21,650.51</u>
3. Insurance.....	<u>5,652.00</u>
4. Repairs and Maintenance.....	<u>6,074.85</u>
5. Equipment.....	<u>2,249.96</u>
6. Other:	
a. <u>Van &amp; Car Loan</u> .....	<u>1,985.34</u>
b. <u>Caretaker</u> .....	<u>2,000.00</u>
	TOTAL <u>\$208,750.09</u>
Completion Cost to Community Center	\$87,168.26
	TOTAL DISBURSEMENTS <u>\$263,812.10</u>

Balance - December 31, 1982

1. In Banks.....	\$ <u>96,942.95</u>
2. On Hand.....	_____

TOTAL CASH ACCOUNTED FOR \$360,755.05

1982 ADJUSTED CLERGY STIPENDS

Effective January 1, 1983

ACTUAL 1983 STIPEND  
AND ALLOWANCES BUDGETED

Basic Stipends . . . . . \$14,070.....

\$ 14,070.00

Additional increment for each 3 years  
of service in the Diocese with a  
maximum of 7 increments (including  
service in California Diocese) . . . . . 1,005.....

4,020.00

Additional increment for parish size:

150-300 voting members. . . . . 1,005.....

1,005.00

Over 300 voting members . . . . . 2,001.....

CAR ALLOWANCE

Pastor's own car. . . . . Allowance equivalent to 20 cents  
per mile for pastoral business  
(estimated).....

1,200.00

Parish owned car. . . . . Allowance equivalent to 15 cents  
per mile for pastoral business  
(estimated).....

HOUSING ALLOWANCE

Parish owned home . . . . . All costs including utilities....

8,000.00 (Est.)  
2,500.00

Rental. . . . . If parish does not own a home,  
it will provide an allowance  
for housing including utilities..

Home owned by Pastor. . . . . Pastors may use allowance for  
rental or payment on house  
purchase.....

CLERGY MEDICAL INSURANCE. . Full payment.....

1,900.00

CLERGY PENSION. . . . . . \$750  
(plus additional \$750 optional).....

750.00

TOTAL \$ 33,445.00



FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/82)

A. ASSETS:

- 1. Cash <sup>(Listed in Annual Report)</sup>.....\$115,508.34  
<sub>(Listed)</sub>
- 2. Certificates of Deposit.....\$ \_\_\_\_\_
- 3. Stocks and Bonds.....\$ \_\_\_\_\_
- 4. Real Estate (land, buildings, etc).....\$ \_\_\_\_\_
- 5. Special Funds (list each)
  - a. \_\_\_\_\_ \$ \_\_\_\_\_
  - b. \_\_\_\_\_ \$ \_\_\_\_\_
  - c. \_\_\_\_\_ \$ \_\_\_\_\_
- 6. Other:
  - a. \_\_\_\_\_ \$ \_\_\_\_\_
  - b. \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL \$ 115,508.34

B. LIABILITIES:

- 1. Mortgage.....\$205,000.00

(Part B. Liabilities continued on page 10)



CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1982

The Names of Officers Serving in 1983

WOMEN'S GUILD

Chairman Florence Grunstra  
Address 17 Knox Place, Clifton Telephone 473-6120  
Number of Members 105 Number of Meetings 11  
Amount Transferred to Parish Council Deficit \$409.63  
Cash on hand at 1/1/82 \$3,097.49 Income \$2,586.50  
Disbursements \$2,996.13 Balance at 12/31/82 \$2,687.86  
Major Annual Functions \_\_\_\_\_

YOUNG WOMEN'S GUILD

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Amount Transferred to Parish Council \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Major Annual Functions \_\_\_\_\_

BOY SCOUTS

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Amount Transferred to Parish Council \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Major Annual Functions \_\_\_\_\_

ARMENIAN SCHOOL

Name \_\_\_\_\_

Officers of the School Committee:

Chairman Rose Najarian

Address 9 Bluefield Ct. Hillsdale, N.J. Telephone 666-9304

Superintendent \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Number of Teachers \_\_\_\_\_ Number of Pupils 63

Number of Classrooms \_\_\_\_\_ School Days and Hours Wednesday 6-8 p.m.

Cash on hand at 1/1/82 \$2,769.91 Income \$16,805.17

Disbursements \$14,720.50 Balance at 12/31/82 2,084.27

Major Annual Functions Valentine Party, Martyr's Day Program,  
Annual Hantess.

SUNDAY SCHOOL

Chairman Rev. Patee Metjian

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Superintendent Mrs. Barbara Hovsepian

Address 291 Glen Ave. Glen Rock, N.J. Telephone 445-8185

Number of Teachers 10 Number of Pupils 92

Number of Classrooms 8 School Hours Sunday 10:30 A.M. to 12 p.m.

Cash on hand at 1/1/82 \$292.43 Income \$3,642.15

Disbursements \$3,409.30 Balance at 12/31/82 525.28

Major Annual Functions Christmas Dinner & Program, Vacation Bible  
School and Graduation Program

RESERVE FUND

Chairman \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

A.C.Y.O.A. SENIORS

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Amount sent to Central Council in 1981 \_\_\_\_\_  
Annual Affairs \_\_\_\_\_

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A.C.Y.O.A. JUNIORS

Chairman Deidre Ekmekjian  
Address 34 Trudy Dr. Lodi, N.J. Telephone 845-6082  
Number of Members 25 Number of Meetings 10  
Cash on hand at 1/1/82 \$3,044.27 Income \$322.21  
Disbursements \$179.69 Balance at 12/31/82 3,186.79  
Major Annual Functions Tennis Parties, Hayrides, Picnics  
and Dances

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CHOIR

Chairman Charles Pinajian  
Address 715 Timberline Dr. Wyckoff, N.J. Telephone 891-5420  
Number of Members: Male 8 Female 9 Total 17  
Choirmaster George Paroonagian  
Address 49 Green Way Allendale, N.J. Telephone 825-2543  
Cash on hand at 1/1/82 \$173.62 Income 742.28  
Disbursements \$676.84 Balance at 12/31/82 239.06  
Amount sent to Choir Association Central Council in 1982 \_\_\_\_\_  
Annual Affairs \_\_\_\_\_

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MEN'S LEAGUE

Chairman Arthur Ohnikian  
Address 85 Standish Rd. Hillsdale, N.J. Telephone 664-7551  
Number of Members 20 Number of Meetings 8  
Cash on hand at 1/1/82 \$71.16 Income \$10,916.04  
Disbursements \$1,678.26 Balance at 12/31/82 9,237.78  
Major Annual Functions Two Dances

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MR. AND MRS. AUXILIARY

Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_  
Cash on hand at 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_  
Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_  
Major Annual Functions \_\_\_\_\_

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CHURCH PUBLICATION

Name of Publication Lradoo Circulation 650  
Editor Rev. Paree Metjian  
Address 12-61 Saddle River Rd. Fair Lawn Telephone 791-2862  
Income 500.00 Expense 820.00

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PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_

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OTHER (Fill in Name)

Chairman \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_

Cash on hand 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_

Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_

Major Annual Functions \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OTHER (Fill in Name)

Chairman \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Number of Members \_\_\_\_\_ Number of Meetings \_\_\_\_\_

Cash on hand 1/1/82 \_\_\_\_\_ Income \_\_\_\_\_

Disbursements \_\_\_\_\_ Balance at 12/31/82 \_\_\_\_\_

Major Annual Functions \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Future Plans of the Parish Council:

Raffle in April, picnic in June, Annual Bazaar,  
New Year's Eve Affair

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of the Parish Council:

President Rev. Peter Methia

Chairman Ed Sautter

Secretary Dorothy Karaman

Date March 1, 1983





PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Mr. Thomas Ashbahian  
Address 441 George Street, Ridgewood, New Jersey 07450  
Telephone Home 445-1451  
Number of Votes 44 Business Phone \_\_\_\_\_

Name John Chagachbanian  
Address 88 Logan Lane, Wyckoff, N.J. 07481  
Telephone Home 891-3026  
Number of Votes 53 Business Phone \_\_\_\_\_

Name Arthur Ohnikian  
Address 85 Standish Road, Hillsdale, N.J. 07642  
Telephone Home 664-7551  
Number of Votes \_\_\_\_\_ Business Phone \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Number of Votes \_\_\_\_\_ Business Phone \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Number of Votes \_\_\_\_\_ Business Phone \_\_\_\_\_

DIOCESAN DELEGATES:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

DIOGESAN DELEGATES continued

Name Zaven Dadekian  
Address 22 Yeoman Drive, Upper Saddle River, N.J. 07458  
Telephone Home 327-9586  
Business Phone \_\_\_\_\_  
Year elected February 13, 1983

Name Sarkis Gabrellian  
Address 27 Heather Hill Lane, Woodcliff Lake, N.J. 07680  
Telephone Home 391-8236  
Business Phone \_\_\_\_\_  
Year elected February 13, 1983

Name Charles Pinajian  
Address 715 Timberline Dr., Wyckoff, N.J. 07481  
Telephone Home 891-5420  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Home \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Year elected \_\_\_\_\_