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DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

1985 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) the report of the Pastor and Parish Council; b) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) the form requesting names of incumbent and newly-elected Parish Council members; d) 1986 revenue and budget.

Name of Church: ST. LEON ARMENIAN CHURCH

Address 12-61 Saddle River Road	
City Fair Lawn	(201)
State N.J.	Zip 07410 Tel. #791-2862
Pastor Fr. Arshen Aivazian	
Assistant Pastor	

Parish Council Officers:

Chairman	John Nakashian
Vice-Chairman	Rolan Hepsen
Secretary	John Chagachbanian
Asst. Secretary	
Treasurer	Ara Hourdajian
Asst. Treasurer	Thomas Ashbahian

Names of Delegates:

1. <u>Zaven Dadekian</u>	4. _____
2. <u>Charles Pinajian</u>	5. _____
3. <u>Dovie Tilbian</u>	6. _____

Officers of Assembly:

Assembly President	Fr. Arshen Aivazian
Assembly Chairman	Sarkis Bedevian
Assembly Secretary	Margaret Tfank

Number of Parish Council Meetings (1985) 29

Date of 1986 Annual Parish Assembly February 2, 1986

1986 Revenue Budget: \$ 157,800 1986 Expense Budget: \$ 157,800

1985 MEMBERSHIP DATA

1. Total Membership 175 fully paid Over 1984 by _____
Under 1984 by _____
2. Number of entries on mailing list 330 Over 1984 by _____
Under 1984 by _____
3. Number of Armenians in the area _____
4. Number of potential members _____
5. 1985 membership dues:
per member \$ 50.00 senior citizen \$ 25.00 other \$ _____
6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>100</u>	<u>70%</u>	<u>30%</u>
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? Yes

8. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>330</u>	\$ <u>430</u>
b. Baptism	<u>125</u>	<u>200</u>
c. Funeral	<u>330</u>	<u>430</u>
d. Other	_____	_____

1986 PARISH ASSESSMENT DATA

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

I. 1985 Membership:	175	
II. Number of Clergy:	1	
III. <u>Gross PCP:</u>		
80% Plate Collection	\$27,051.10	
Pledges	10,051.10	
60% Dues	17,000	
Easter Yughakin	6,958.00	
Christmas Yughakin	}	
	TOTAL	\$ _____

*as per Fr. Arshen.
Telephone conversation
3/1/86.*

IV. <u>Number of Sacraments and Rituals</u>	
Baptisms	11
Weddings	9
Funerals	13
V. <u>Number of Delegates:</u>	3

We hereby certify that the above information is accurate to the best of our knowledge and information.

John Nakashean
Parish Council Chairman

Ara Hovhannian
Parish Council Treasurer

Jacques Toussaint
Auditing Committee Chairman

fr. Alivazian
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/85)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1985

1. In Banks.....	\$19,896.18	
2. On Hand.....	\$12,420.06	
		TOTAL \$32,316.24

A. Receipts and Donations:

1. Membership Dues.....	\$ 17,000		<i>as per Fr. Archa</i>
2. Pledges.....			
3. Stewardship.....	27,051.10	10,057.-	
4. Plate Collection.....			
5. Candles.....			
6. Easter Yughakin.....	6,958.00		
7. Christmas Yughakin.....			
8. In Lieu of Flowers.....			
9. Wills and Bequests.....			
10. Other Contributions:			
a. _____			
b. _____			
		TOTAL	\$34,009.10

B. Sacraments & Rituals:

1. Baptisms.....	\$		
2. Weddings.....	18,459.85		
3. Funerals.....			
4. Requiems.....			
		TOTAL	\$18,459.85

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$	\$
2. Picnics.....		
3. Raffles.....		26,626.89
4. Bingo.....		
5. Fairs.....		
6. Dinners.....		

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. _____	\$ _____	\$ _____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
	(NET) TOTALS	\$ <u>26,626.89</u>

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ _____	
2. Mr. & Mrs. Auxiliary.....	_____	
3. Men's League.....	2,084.63	
4. ACYOA Seniors.....	_____	
5. ACYOA Seniors.....	_____	
6. Other:		
a. _____	_____	
b. _____	_____	
	TOTAL	\$ <u>2,084.63</u>

E. Other Income:

1. Interest.....	\$ 1,722.67	
2. Sale of Books, Records, Gifts.....	505.00	
3. Parish Newsletter.....	_____	
4. Donations for use of Facilities.....	48,867.25	
5. Contributions to Building Fund.....	4,642.30	(separate account)
6. Transfer of Funds.....	_____	
7. Other:		
a. Misc. _____	1,449.84	
b. _____	_____	
	TOTAL	\$ <u>57,187.06</u>

~~133,725.23~~
TOTAL RECEIPTS (Items A-E) \$ 138,367.53
TOTAL CASH ACCOUNTED FOR \$ 8,062.60

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/85)

A. Salaries and Benefits

1. Clergymen.....	\$ <u>20,614.64</u>
2. Clergymen Housing and Utility Allowance.	<u>N/A</u>
3. Clergymen Automobile Allowance.....	<u>(See above)</u>
4. Clergy Medical Insurance.....	<u>2,837.63</u>
5. Clergy Pension.....	<u> </u>
TOTAL \$ <u>23,452.27</u>	

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ <u>(See 1 above)</u>
2. Secretary and/or Clerical.....	<u>2,607.64</u>
3. Choirmaster, soloists, organist.....	<u>1,920.00</u>
4. Payroll taxes.....	<u>N/A</u>
5. Employee Benefits.....	<u>N/A</u>
6. Custodian (salary & medical)	<u>10,609.76</u>
TOTAL \$ <u>15,137.40</u>	

C. Operating Expenses:

1. Telephone.....(See F2.....)	\$ <u> </u>
2. Stationary, Printing and Postage. ...	<u>4,402.72</u>
3. Parish Newsletter.....	<u> </u>
4. Candles.....	<u> </u>
5. Altar Flowers.....	<u>14,127.25</u>
6. Books, Records, Gifts.....	<u> </u>
7. Furniture and Equipment (office).....	<u> </u>
8. Contributions.....	<u> </u>
9. Fund Transfer.....	<u> </u>
10. Other:	
a. <u>Van Operating Expenses</u>	<u>1,588.37</u>
b. <u>Community Center</u>	<u>3,482.11</u>
TOTAL \$ <u>23,600.45</u>	

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$15,499.00
2. Etchmiadzin Looma.....	
3. Other	
a. _____	_____
b. _____	_____
	TOTAL \$ 15,499.00

E. Educational Programs:

1. Religious Education.....	\$ 1,770.00
2. Armenian Language.....	0
3. ACYOA Seniors.....	0
4. ACYOA Juniors.....	0
5. Choir.....	0
6. Religious Vocation.....	0
7. Other:	
a. <u>Sports Association</u>	<u>627.50</u>
b. _____	_____
	TOTAL \$ 2,327.50

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ (separate account)
2. Utilities.....	<u>23,618.37</u>
3. Insurance.....	<u>13,028.89</u>
4. Repairs and Maintenance.....	<u>6,434.42</u>
5. Equipment.....	<u>660.00</u>
6. Other:	
a. _____	_____
b. <u>Misc.</u>	<u>1,904.33</u>
	TOTAL \$45,646.01

TOTAL DISBURSEMENTS \$125,662.63

Balance - December 31, 1984

1. In Banks.....	<u>19,896.18</u>
2. On Hand.....	<u>12,420.06</u>
	TOTAL CASH ACCOUNTED FOR \$32,316.24

1985 ADJUSTED CLERGY STIPENDS

Effective January 1, 1986

	ACTUAL 1986 STIPEND AND ALLOWANCES BUDGETED
Basic Stipend & Car Allowance \$14,490.....	\$ <u>26,000</u>
Additional increment for each 3 years of service in the Diocese with a maximum of 7 increments (including service in California Diocese) 1,035.....	<u> </u>
Additional increment for parish size:	
150-300 voting members. 1,035.....	<u> </u>
Over 300 voting members 2,070.....	<u> </u>
 <u>CAR ALLOWANCE</u>	
Pastor's own car.22¢ per mile for pastoral business (estimated allowance).....	<u> </u>
Parish owned car.17¢ per mile for pastoral business (estimated allowance).....	<u> </u>
 <u>HOUSING ALLOWANCE</u>	
Parish owned homeAll costs including utilities....	<u> </u>
Rental.If parish does not own a home, it will provide an allowance of \$1,035.00 monthly for housing including utilities.....	<u> </u>
Home owned by Pastor.Pastors may use allowance for rental or toward purchase of a house.....	<u> </u>
<u>CLERGY MEDICAL INSURANCE.</u> . Full payment.....	<u>4,500</u>
& Pension	
<u>CLERGY PENSION.</u> \$1,000.00 (plus additional \$1,000.00 (optional))	<u> </u>

TOTAL \$

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/85)

A. ASSETS:

- 1. Cash.....\$ 12,420.06

- 2. ~~Certificates of Deposit~~.....\$ 19,896.18
Money Market

- 3. Stocks and Bonds.....\$ None

- 4. Real Estate (land, buildings, etc).....\$ _____
1,000,000

- 5. Special Funds (list each)
 - a. _____ \$ _____
 - b. _____ \$ _____
 - c. _____ \$ _____

- 6. Other:
 - a. _____ \$ _____
 - b. _____ \$ _____

TOTAL \$ _____

B. LIABILITIES:

- 1. Mortgage.....\$ _____

- _____

- _____

(Part B. Liabilities continued on page 10)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....	\$ <u>5,000.00</u> plus interest of
	<u>\$550.00</u>
	<u> </u>
3. Accounts Payable.....	\$ <u> </u>
	TOTAL . \$ <u> </u>

The above statement has been prepared from the books and records of St. Leon Armenian Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended Decemter 31, 1985, and the balance on hand in cash and in the banks at such date, and any accounts payable.

John Nakashean
Parish Council Chairman

Ara Houdaj
Parish Council Treasurer

Jaques Tossorin
Auditing Committee Chairman

for Kivazian
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1985

The Names of Officers Serving in 1986

WOMEN'S GUILD

Chairman	1. Katherine Ohnikian	Telephone	664-7551
	2. Helen Haig	Telephone	891-5739
Address	2.85 Standish Rd., Hillsdale, N. J. 07642		
	310 W. Stevens Ave., Wyckoff, N. J. 07481		
Membership	99	# of meetings held	10
Amount transferred to Parish Council	¢622.23		
Cash on hand at 1/1/85		Income	\$2,268.84
Disbursements	\$1,491.05	Balance at 12/31/85	
Major annual functions	St. Leon Name Day, Fish 'n Chips, Mother's Day Luncheon, Annual buffet with entertainment, Women's Guild Sunday, kitchen and food responsibility for picnic and bazaar, coffee hospitality, Bergen Mall Charity Festival.		

YOUNG WOMEN'S GUILD

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Amount transferred to Parish Council	_____		
Cash on hand at 1/1/85	_____	Income	_____
Disbursements	_____	Balance at 12/31/85	_____
Major annual functions	_____		

BOY SCOUTS

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Amount transferred to Parish Council	_____		
Cash on hand at 1/1/85	_____	Income	_____
Disbursements	_____	Balance at 12/31/85	_____
Major annual functions	_____		

ARMENIAN SCHOOL.

Name	<u>St. Leon Armenian School</u>	
Chairman	<u>Rose Najarian</u>	Tel. <u>666-9304</u>
Address	<u>9 Bluefield Ct., Hillsdale, N. J. 07642</u>	
Superintendent	<u>Verkin Marashian</u>	Tel. <u>265-8992</u>
Address	<u>450 Grant Ave., Oradell, N. J. 07649</u>	
Number of Teachers	<u>10</u>	Number of Pupils <u>41</u>
Number of Classrooms	<u>10</u>	School Days and Hours <u>Wed., 6:00p.m. - 8:15 p.m.</u>
Cash on hand at 1/1/85		Income <u>\$10,465.66</u>
Disbursements	<u>\$10,692.20</u>	Balance at 12/31/85
Major annual functions	<u>Armenian School Hantes, Annual Dance, Spring Plant Sale, Martyrs Day, Mamigonian Paradon Festival.</u>	

SUNDAY SCHOOL

Chairman	<u>Barbara Hovsepian</u>	Tel. <u>444-8185</u>
Address	<u>291 Glen Ave., Glen Rock, N. J. 07452</u>	
Superintendent	<u>Same as above</u>	Tel. _____
Address	_____	
Number of Teachers	<u>10</u>	Number of Pupils <u>85</u>
Number of Classrooms	<u>8</u>	School Hours <u>10:30 a.m.-12:30 p.m.</u>
Cash on hand at 1/1/85		Income <u>\$4,602.08</u>
Disbursements	<u>\$3,622.22</u>	Balance at 12/31/85
Major annual functions	<u>Assemblies for lower & upper grades to give Bible lessons and general religious teaching. Christmas Program, attendance at the DRE Teacher's Workshop.</u>	

RESERVE FUND

Chairman	_____	Tel. _____
Address	_____	

A.C.Y.O.A. SENIORS

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/85 _____	Income _____
Disbursements _____	Balance at 12/31/85 _____
Amount sent to Central Council in 1985 _____	
Annual affairs _____	

A.C.Y.O.A. JUNIORS

Chairman <u>Peggy Bedevian</u>	Tel. <u>891-8466</u>
Address <u>266 Meadowbrook Ave., Wyckoff, N. J. 07481</u>	
Membership <u>35</u>	# of meetings held <u>10</u>
Cash on hand at 1/1/85 _____	Income <u>\$2,562.88</u>
Disbursements <u>\$2,348.34</u>	Balance at 12/31/85 _____
Major annual functions <u>Collected food for Fair Lawn Dept. of Health, Bake sale, ACYOA Day</u>	

CHOIR

Chairman <u>Berdj Feredjian</u>	Tel. <u>492-2421</u>
Address <u>6 Honeysuckle Lane, Kinnelon, N. J. 07405</u>	
Membership: Male _____	Female _____ Total <u>25</u>
Choirmaster <u>George Paroonagian</u>	Tel. <u>825-2543</u>
Address <u>49 Green Way, Allendale, N. J. 07401</u>	
Cash on hand at 1/1/85 _____	Income <u>\$849.72</u>
Disbursements <u>\$322.36</u>	Balance at 12/31/85 _____
Amount sent to Choir Association Central Council in 1985 _____	
Annual affairs _____	

MEN'S LEAGUE

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/85 _____	Income _____
Disbursements _____	Balance at 12/31/85 _____
Major annual functions _____	

MR. AND MRS. AUXILIARY

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/85 _____	Income _____
Disbursements _____	Balance at 12/31/85 _____
Major annual functions _____	

CHURCH PUBLICATION

Name of Publication <u>LRADOO</u>	Circulation <u>500</u>
Editor <u>Ruth Bedevian</u>	Tel. <u>891-8466</u>
Address <u>266 Meadowbrook Ave., Wyckoff, N. J. 07481</u>	
Income <u>\$200.00</u>	Expense <u>\$500.00</u>

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman _____	
Address _____	Telephone _____

OTHER (Fill in Name)

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand 1/1/85 _____	Income _____
Disbursements _____	Balance at 12/31/85 _____
Major annual functions _____	

OTHER (Fill in Name)

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand 1/1/85 _____	Income _____
Disbursements _____	Balance at 12/31/85 _____
Major annual functions _____	

Future Plans of the Parish Council:

- Computerize membership _____
- Membership Committee _____
- Implement Pledge System _____
- _____
- _____

Signature of the Parish Council:

President Fr. A. Marjan
Chairman John Nakashean
Secretary John Chagachbasian
Date 2/14/86

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Nancy Burdman Tel. Home 825-4755
Address 278 E. Crescent Ave., Ramsey, N.J. Tel. Office _____
Number of Votes 40 07446

Name James Soojian Tel. Home 796-3985
Address 1-42 37th St., Fair Lawn, N.J. 07410 Tel. Office _____
Number of Votes 39

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Vahram Varjabedian Tel. Home 447-1992
Address 526 Glen Ave. Tel. Office 461-9000
Date Elected 1986 Number of Terms Served: 1st__ 2nd x 3rd__

Name Ara Hourdajian Tel. Home 447-2862
Address 429 Overbrook Rd., Ridgewood, N.J. Tel. Office 445-3450
Date Elected 1986 Number of Terms Served: 1st__ 2nd x 3rd__

Name Vazken Ohnayan Tel. Home 261-8469
Address 220 Monroe Ave., River Edge, N.J. Tel. Office (212) 942-7233
Date Elected 1986 Number of Terms Served: 1st__ 2nd__ 3rd x

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Zaven Dadekian Tel. Home 327-9586
Address 22 Yeoman Dr., U. Saddle River, N.J. 07458 Tel. Office 599-9102
Year elected 1984

Name Charles Pinajian Tel. Home 891-5420
Address 715 Timberline Dr., Wyckoff, N.J. 07481 Tel. Office 444-2566
Year elected 1984

Name Dovie Tilbian Tel. Home 488-5394
Address 204 Bogert Rd., Apt. 3, River Edge, N.J. 07661 Tel. Office 794-2468
Year elected 1984

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____