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ՓԵՏՐՈՒԱՐ 19, 1989

ST. LEON'S ARMENIAN CHURCH
FAIR LAWN, NJ

ANNUAL REPORT

ANNUAL PARISH ASSEMBLY
FEBRUARY 19, 1989

MINUTES OF THE 1988 PARISH ASSEMBLY

ST. LEON ARMENIAN CHURCH

FAIR LAWN, N.J.

The Parish Assembly of St. Leon Armenian Church, 12-61 Saddle River road, Fair Lawn, N.J., was called to order at 12:30pm on Sunday, January 31, 1988, by past Assembly Chairman, Sarkis Bedevian. Der Arshen opened the meeting with a prayer.

Elected from the floor were the following officers of the day:

Chairman	Sarkis Bedevian
Secretary	Margaret Tarakajian
Parliamentarian	Joseph Basralian

The Chairman changed the agenda, having elections held first to allow proper time for the counting of the ballots. There were 99 eligible voters present. There being no nominations from the floor for any positions, John Nakashian and Rex Kachigian passed out the ballots and votes were cast. Mr. Bedevian stated that there were 238 people on the church roll, of which 188 were fully paid to date. He said that those who were not paid will remain on the membership roll for two years, unless they request otherwise. Counting of the ballots was done by the auditing committee.

The 1987 minutes were read and accepted, after the correction of two names.

The Pastor's report was accepted as presented with one name change. He added that as of January, the Lradoo will be edited by Leon Varjian.

The Parish Council Report was accepted as given. Arthur Ohnikian thanked the council members, and it was recommended that future reports include the names of the members.

REPORTS OF ORGANIZATIONS

SENIORS

Manuk Capan presented the chairman with a check from the Seniors and told of their activities. It was requested that future reports be in English rather than Armenian.

CHURCH SCHOOL
No discussion

ARMENIAN SCHOOL
No discussion

CHOIR
No discussion

ACYOA, JRS.

Rose Najarian, advisor, told of the various activities they participated in that were not listed in the report: Helped the Church and Armenian Schools with their dinners; worked on the Unity Program, supported a student in Lebanon, made sandwiches for the homeless, and had a Retreat at St. Nersess Seminary. Regina Ohanyan thanked the advisors, Rose Najarian and Barbara Boghosian.

WOMEN'S GUILD

A correction was made to list the 1988 officers instead of the 1987 ones.

ENDOWMENT FUND

No discussion. Chairman stated that the fund is kept at the Diocese for the benefit of St. Leon Church.

Richard Chongoushian, chairman of the Auditing Committee, reported that the Treasurer's books for 1987 were found to be in proper order.

The following election results were presented:

PARISH COUNCIL

Leon Hovsepian

David Soultanian

Vicken Jessourian

Vahram Varjabedian

Vazken Ohanyan

Alternate - Dorothy Karamian

DIOCESAN DELEGATES

Ruth Bedevian

Sarkis Soultanian

Rex Kachigian

Alternate - Dovie Tilbian

NOMINATING COMMITTEE

Noubar Jessourian

Rose Najarian

Jack Loughead

Alternate - Olga Chongoushian

AUDITING COMMITTEE

Peter Bedevian

Ara Houradjian

Berjouhi Feredjian

Alternate - Richard Chongoushian

Treasurer, Ara Houradjian, presented the Proposed 1988 Budget. The 1987 report was accepted. Discussion on the 1988 budget were:

1. Grace Pinajian stresses that dues-paying members should use envelopes to fulfill pledges.
2. Sarkis Bedevian stated that there was need for income from the hall rental for long range use rather than for basic expenditures. Violet and John Voskian were thanked for their work on the management committee. Since he had taken the chairmanship on as a temporary job, someone was needed to take that position over.
3. Repairs and maintainance costs were increasing and there was a need for a new roof on the church.
4. Since it was beyond repair, the purchase of a new van was discussed. Jan Royland made a motion that \$20,000.00 be

allocated in the 1988 budget for the purchase of a new van. Motion was withdrawn. Leon Hojegian proposed that \$4,000 be put into the budget for the next five years to cover the expense of the van which would be bought with money from the savings or checking accounts. Motion was withdrawn. Rex Kachigian moved that the 1988 budget be modified by lowering certain proposed expenditures, which he felt were high, to cover the cost of the van. After much discussion about this proposal, it, also, was withdrawn. Peter Bedevian made a motion that he, Jan Royland, and Vazken Ohanyan form a committee to decide and run a special fund raiser to purchase a van. The motion was seconded and carried.

There being no further discussion, the 1988 Budget was accepted as proposed.

NEW BUSINESS

Lucille Varjian requested that the 1989 Parish Assembly not be held on Super Bowl Sunday.

Sarkis Gabrellian, chairman of the Feasibility Committee, explained the aims of the committee, the members of which were Tom Ashbahian, Sarkis Bedevian, Zaven Dadekian, and Sarkis Soultanian: Enlargement of the church proper.

Enlargement of the office area.

Handicap ramp.

The committee will get approval of plans from the Parish Council and then from the church membership at a special assembly in May. Anyone who has special needs should present them in writing to the committee.

A motion was made that in the future there should be a line in the budget providing a fund for the purchase of a needed new vehicle for the church. Motion was carried.

Following the benediction by Der Arshen, the meeting was adjourned at 3:10 PM.

Respectfully submitted

Margaret D. Tarakajian
Margaret D. Tarakajian
Assembly Secretary

January 31, 1988

Rev. Arshen Aivazian
Rev. Arshen Aivazian
Assembly President

Sarkis Bedevian
Sarkis Bedevian
Assembly Chairman

PASTOR'S REPORT
(January 1 - December 31, 1988)

Greetings to all in the name of Our Lord Jesus Christ.

It is with great pleasure and much spiritual satisfaction that I stand before you today, to present to you this report of my activities as the Parish Priest and Pastor of St. Leon's Armenian Church. For the purpose of providing a comprehensive view of all my activities within the parish, I have divided my report into four major areas as follows: I. Liturgical; II. Pastoral; III. Administrative; and IV. Educational.

I. LITURGICAL

1. Sunday Liturgies

Sunday Badaraks are the central point of focus in the liturgical and spiritual life of the parish. I have presided over the Eucharistic Liturgy and delivered the homily regularly. It has been my effort to make the Divine Liturgy a spiritually rewarding experience for everyone by promoting and encouraging the real participation of the congregation. Thus, during this year, the offering of intercessory prayers by individual participants was introduced and it has been well received. I have also tried, to the best of my human abilities and with the help of God, to make my homilies as real and as relevant to our daily experiences of life as possible.

2. Sacraments

a. Baptisms

During 1988 I have performed 20 baptismal liturgies. Using the occasion as an opportunity I have tried to bring the real meaning and intent of Christian baptism to the consciousness of the families of the baptized. To accomplish this, it is my established practice to hold at least one session of baptismal consultation and counseling with the parents and godparents of the child.

b. Weddings

During the past 12 months I have performed 13 matrimonial liturgies. As with baptisms, taking advantage of the occasion, I try to raise the awareness of the couple about to be married to the Christian sacramental dimension of the responsibility of marriage. With that in mind, I meet with each couple several times prior to the administration of the sacrament for consultation and premarital counseling. Along with addressing the couple's special and personal needs, I follow one of the programs specially designed by experts in the field and I try to update and tailor the program to our needs as necessary.

c. Funerals

During this report period 18 deaths have occurred in our parish. Cognizant of the fact that the death of a loved one is a time of pain and bereavement for the family of the deceased, I have made myself available to the family in an effort to be present to them in their time of special need. It has been my effort also to make my funeral homilies a source of comfort to all involved.

3. Sacramentals

Sacramentals are liturgical services performed either at church or in the home, sanctifying special moments and occasions in life. In most cases these are "Giragmoodk" services performed on the first Saturday evening after a funeral at the home of a deceased person. The occasion turns into a pastoral home visitation as well. Other instances of sacramentals are engagements, grave blessings, wedding anniversaries etc. During the past year there have been 38 occasions when I was called upon to perform a sacramental liturgy.

4. Feast Day and Special Occasion Liturgies

Feast days or designated periods during the calendar year are enriched by our Church Fathers with special liturgies. While we are somewhat limited in our resources and social circumstances to do all that is prescribed in our traditions, it has been my effort to do as much as possible and practical. Thus, The Feast of the Nativity of Our Lord, starting with the Advent Season and ending with the Nativity Octave, The Lenten Season with its special liturgies, The Liturgies of Holy Week culminating in the celebration of Our Lord's glorious Resurrection and continuing into the post-Easter season of Pentecost, The Feasts of Transfiguration, Assumption and Exaltation of the Cross are occasions of liturgical celebration and spiritual growth. With that in mind, on such occasions and whenever possible, the English translations of special liturgies (some of them my own) along with the Armenian text are made available to the congregation. In addition to these liturgies, whenever there is a need for a special liturgy to be offered, it has been my effort to prepare an appropriate liturgical text reflecting on the special moments in which we find ourselves in our relationship with the Lord. Such was the case, for example, when the tragedy of the earthquake occurred in Armenia, or the marking of the New Year, etc.

Before closing this segment of my report, I am very gratified to note that those who do attend our worship services affirm that they do leave spiritually uplifted and nourished. It is very encouraging and gratifying to hear the comments of many concerning the increase in the attendance at our regular Sunday services. It is also worthwhile to note that many new faces are seen quite often at various liturgies and church functions. I mention these facts because I believe that they are indications that generally people are feeling good in their identity with St. Leon's parish and that they are responding to the initiatives taken in our liturgical life.

I wish here to thank our deacons, our choir director George Paroonagian, organist Sirvart Galstian, choir members, acolytes and altar servers for their devoted participation in our liturgies.

II. PASTORAL - SPIRITUAL

1. Visitations

Visitations are occasions for a pastor to meet the people and to get acquainted with their daily life. Most visitations are made in the evening, although there are cases when a daytime visit may also be feasible. During a pastoral visit I try to observe the particular needs of a family/person and attempt to respond to those needs. In some instances the visit may well turn into a sort of a counseling opportunity with the discussion concentrating on interpersonal/interfamily relations and dynamics. Almost always a pastoral visit includes the blessing of the home. During the past year I have been able to make 26 home visitations.

2. Visitations to the sick

The great majority of visitations to the sick are in the hospital, and occasionally at home. The purpose of a pastoral call to the sick is to try to be present to the person by reflecting the healing presence of Christ in his/her time of need. In some cases the emotional stress experienced by the family of the patient needs as much pastoral attention as the condition of the patient him/herself. When the need calls for it follow up contact is maintained after the patient is discharged from the hospital. During 1988 I have made 39 pastoral calls to the sick.

3. Pre-Sacramental Consultations and Counseling

A little above in this report I have already explained briefly the procedure that is followed when arrangements are being made for the sacraments of baptism and matrimony. I would only add here that while pre-sacramental counselings may be new territory in the life of our parish, or in the Armenian Church in general, they are well established and time tested programs in other denominations. It is gratifying and very encouraging for me to note that I have heard only positive responses from those who have participated in these programs. Let me also say that while the full benefits resulting from these worthwhile efforts will be reaped in the years to come, some positive results can already be seen in the increased presence of young families in our parish. Ultimately, these programs are intended to raise the level of consciousness among people concerning their relations with God and their place within the Church. The programs only sow the seeds in individuals, and we who are already in the church, must also be more aware of our call to become the soil in which the planted seeds will grow and bear fruit. Therefore, it is our collective responsibility to take advantage of this new opportunity and make them feel welcome and at home in our midst. In the 12 month period covered by this report I had 23 marital and 12 baptismal counselings.

4. Pastoral Counseling

Pastoral Counseling is one of the most important and highly developed fields in Christian Ministry today. In my capacity as the Pastor of St. Leon's I have involved myself in pastoral counseling either by initiating a session when I have seen the need and evaluated the readiness of the person to face a certain situation, or when a person has him/herself come forward with a particular situation that he/she wished to discuss. The subject matters may vary from a personal emotional/spiritual problem to

family situations, or anything that could cause undue pressure and stress on a person. Occasionally the situation may include some aspect of social work as well. Most cases handled by individual pastors require short-term counseling. However, if and when long-term attention is needed I help the person establish contact and make arrangements with a professional pastoral counselor. For that purpose I maintain contact with a few professional individuals and referral services in the general area where our parish families are located. During 1988 I have provided pastoral counseling services in more than 20 cases.

III. ADMINISTRATIVE

1. Church office

The church office is running quite smoothly due to the organization and supervision of the work that is handled routinely by the office. The nature and the amount of the work is evaluated whenever necessary and in consultation with the secretary changes are introduced for continued smooth operation. I take this opportunity to offer my heartfelt thanks and appreciation to our secretary Mrs. Natalie Merten, whose dedicated efforts often have been above and beyond the call of duty.

2. Custodial Work

The custodial work is also running efficiently and is responsive to our parish needs due to occasional reevaluation and necessary adjustments that are made according to the changing character of the work load. Our buildings and equipment are kept clean and orderly and our grounds are sufficiently well cared for. I would like to express my thanks and appreciation to our custodian Mr. Minas Arakelian who continues to serve with much dedication.

3. Parish Business and Related Work

The conduct of the official business of the church, be it on pastoral, parish, diocesan, or business level is processed through the church office. Most of the official correspondence is also handled by the office under my administrative supervision.

4. Organizations, Functions, Committees

a. On The Parish Level

In my capacity as the ex-officio president of all church organizations and committees I attend meetings and functions whenever the need arises and when such a meeting/function does not conflict with a more overriding need. I try to also attend key Executive Committee meetings, and in general maintain contact with an organization for the purpose of both staying informed and providing the necessary leadership and guidance.

b. On The Diocesan Level

There are occasions when I am called upon by the Primate to perform a particular task or serve on a committee. I have assumed these responsibilities and

tried to fulfill my assignment to the best of my abilities. There are also occasions when clergy of the area are called to attend a certain diocesan function.

c. On The Community Level

There are occasions when invitations are extended to me to attend a function or an affair in the Armenian Community at large. These may be invitations to lecture, to serve on a committee or to attend a certain program. I try to respond positively to such invitations time and circumstances permitting.

d. Ecumenical Affairs

As of the beginning of 1988 a Fellowship of Christian Ministers of Fair Lawn has been formed. The group meets regularly to discuss issues of common concern and interest. During the course of the year worship services and other programs are also jointly sponsored. I am glad to report that I was involved in the Fellowship from the beginning and I continue to actively participate in its activities on behalf of St. Leon's and the Armenian Church.

During the course of the year I have attended altogether 97 functions, events, meetings etc. in my capacity as pastor of St. Leon's.

IV. EDUCATIONAL

The educational needs of the church-going Armenian public is a recognized fact. Cognizant of this reality and in an effort to respond to the particular needs in our parish, special attention is being given to various programs and projects to improve the level of knowledge and education of our people. Here are some of them.

1. Weekly Bulletins

Our weekly bilingual bulletins include not only the announcements but also appropriate lessons, informations and reading material for that particular Sunday. During 1988 49 issues of the bulletin were prepared.

2. Lradoo

10 issues of the Lradoo were prepared and mailed during 1988. The editorial responsibilities of the Lradoo were carried capably by Mr. Leon Varjian, to whom I express my thanks and appreciation for a job well done.

3. The Church and Armenian Schools

The Church School is the main vehicle of Christian education for our children. As such it must receive our continuous attention and care. The same is true of the Armenian School where our children learn their ancestral language, history and culture. I am available to both schools for advice and guidance. In the case of the Church School I maintain close contact with the Superintendent to insure maximum benefit for our students. I also

teach the high school grades in a course designed with the particular needs of our teenagers in mind. The course, which is taught over a period of three years (6 semesters) covers Bible; Doctrine; Sacraments; Ethics; Liturgy and Church History. I take this opportunity to thank Mrs. Maryanne Mozian, the Chairperson of the Armenian School and her Committee of dedicated members. My deep gratitude goes also to Mrs. Linda Paroonagian, the Superintendent of our Church School, for her untiring efforts and the staff and faculty of the Church School for their dedication to the noble cause of educating our children.

4. Adult Education Classes

During the course of the year I try to organize at least one set of classes for adults on a specific subject. This year I taught a five session course on the biblical roots and theology of the Divine Liturgy.

5. Personal Education

In addition to all my parish responsibilities I am continuing my education at Fordham University in New York working towards a PH.D. in theology. Quite honestly, it is very difficult to find additional time for study and research, but I shall continue my efforts. Just to provide an update on this, since the Fall of 1986 I have finished the required courses and now I am trying to prepare for the comprehensive examinations. Usually it takes no more than one year to finish the exams and start work on the dissertation. Only recently have I been able to start work on gathering my sources and hopefully take the exams sometime this year, Lord willing.

I have come to the end of my report. I would like to take this opportunity to offer my thanks and appreciation to Mr. Arthur Ohnikian, for his dedicated work as Chairman of the Parish Council for the last two years and to all the members of the Parish Council. My thanks and appreciation also go to the chairpersons of all church organizations, committees and the members of the executive bodies. Allow me also to express my sincerest thanks and appreciation to my wife Yeretzgin Sirarpi for her constant support and encouragement, and for her genuine sharing in my ministry. Last but not least my deep gratitude to all the members of St. Leon's parish, with whose understanding, cooperation and support 1988 was a successful year.

Father Arshen Aivazian

St. Leon's Armenian Church
Annual Parish Assembly 1989

SUMMARY OF PASTOR'S REPORT
(January 1 - December 31, 1988)

I. LITURGICAL

1. Regular Sunday Liturgies
2. Research and preparation of sermons
3. Sacraments 20 baptisms
 13 weddings
 18 funerals
4. Sacramentals: 38 occasions
5. Special Liturgies: Christmas, Lenten Services, Holy Week and Easter Season, Ecumenical Services, Liturgy for the victims of the earthquake, New Year's Day Liturgy.

PASTORAL-SPIRITUAL

1. Home visitations: 26
2. Visitations to the sick: 39
3. Pre-marital consultations and counselings: 23
4. Baptismal consultations and counselings: 12
5. Pastoral Counseling cases: 20

ADMINISTRATIVE

1. Administered and supervised church office and secretarial work.
2. Administered and supervised custodial work.
3. Conducted church related business administration, correspondance, phone contacts, etc.
4. Participated in ecumenical activities in the community.
5. Attended and participated in parish, diocesan and community meetings, programs and projects on 97 seperate occasions.

IV. EDUCATIONAL

1. 49 issues of weekly bulletins
2. 10 issues of Lradoo (edited by Leon Varjian)
3. Church School: taught the high school grades.
4. Supervised and guided the Church School program; assisted the Armenian School, lectured to students and community and civic organizations.
5. Taught an Adult Education Course.
6. Continued PH.D. studies at Fordham University.

SOME INFORMATIONAL DATA

- * Average time spent on church work each week: 50-60 hours.
- * Average nights per week spent for church work: 3-4 nights.
- * Average time to prepare a sermon: 6-7 hours.
- * Average time it takes to prepare a bulletin: 4-5 hours.
- * Average time per counseling session: 1 1/2 hours.
- * Average time to prepare for one class session: 3-4 hours.

PARISH COUNCIL REPORT - 1988

Dear Fellow Parishioners:

As we approach the close of 1988 and the start of our Christmas Season, we were all shocked by the tragic earthquake in Armenia. St. Leon reacted admirably by raising over \$21,000.00 within the first weekend and over \$40,000.00 to date. It was heartwarming to witness this impressive expression of humanitarianism as it expands throughout the world. In addition, our Christmas tree sale netted over \$2,000.00 and our relief efforts continue.

We have had areas of progress during this past year, some by saving funds and some by additional or improved services. In the former, we were able to save \$3,000.00 annually and increase our insurance coverage. The continuing problem with the kitchen cabinets was finally corrected at substantial savings and to the satisfaction of the Women's Guild. Der Hayr now has use of the church auto to facilitate carrying out his duties and our old van has been replaced.

We did not fare as well in other areas. I regret that our Membership Committee has not progressed as I had promised. Fund raising continues to be a problem; the old stalwarts of rug and fur sales have lost their appeal to the community. Our Community Center still provides about one-third of the budget. The car raffle, food festival, picnic, and the 1987 New Year's Eve Dance were our largest source of additional income.

This all points to the need for our increased participation. We have to individually and collectively work for St. Leon to allow St. Leon to provide for us. This requires team effort. It is an area in which we should become more active members by volunteering to assist in our various programs and by submitting our names to run for office. As an example, there has been no change in the past two years in the chairmanship of our major efforts, the Food Festival and the Picnic. We can't always call on the same people. Will any of you volunteer for these affairs in 1989?

It has been six years since I was first elected to the Parish Council. Overall, it has been a satisfying experience. But I hope we've moved ahead. There are literally too many people to thank. Primarily the various Parish Council members I have worked with. We've had our difficulties but the benefits to St. Leon has always been our goal. Also to the many members who accepted requests to assist in our various projects and to those who didn't wait to be asked.

In closing, I must comment on our past Chairman, my mentor and friend Mirjan Kirian, who guided and helped me as chairman and advisor on the council. The council has missed his participation most of this past year and now we'll all miss him. My deepest sympathy to his family and may God rest his soul.

Arthur H. Ohnikian
Parish Council Chairman

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Շատ ուրախ ենք որ այս տարի եւս մենք բոլոր միութիւններով ու ծիականներով հոս հաւաքուած ենք ու կ'աշխատինք մեր եկեղեցին պայծառութեան համար:

1988 տարին միութեանս համար եւս լաւ ու արդիւնաբեր տարի մը եղաւ: Մենք միայն երկու մահեր ունեցանք: Մեր անդամներու թիւը մօտ 100-ի կը հասնի, որոնց գրեթէ մեծամասնութեան ներկայութիւնը վայելեցինք Չորեքշաբթի օրեր՝ մեր հերթական հանդիպումներուն: Տարւոյ ընթացքին ունեցանք 49 նման հանդիպումներ որոնցմէ հինգը մասնաւոր ճաշկերոյթներ էին, իսկ մնացեալները պարզ հաւաքոյթներ որոնց ընթացքին ներկաներ հիւրընկալուեցան սուրճով եւ անուշեղէններով: Յարմար առիթներով նշեցինք ամուսնութեանց կամ ծննդեան տարեդարձներ, իսկ մահերու պարագային մեր Հոգեւոր Հովիւ Տ. Արշէն Քինյ. Այվազեանի զլիաւորութեամբ «Հոգևոց»-ի արտասանութեամբ հոգեճաշ մատուցուեցաւ:

1988 տարւոյ ընթացքին ունեցանք 16 վարչական ժողովներ: Կարչութեան անդամներն են. Ատենապետ՝ Մանուկ Չափան, Փոխ-Ատենապետ՝ Ռօզ Չուքասպեան, Գանձապահ՝ Թիշ Պասմաճեան, եւ անդամներ Նուարդ Իլանճեան, Ռօզ Անթօն եւ Սիրվարդ Սիմօնեան:

Այս տարի եւս Կիրակի օրեր՝ ըստ նախապատրաստեալ ծրագրի, միութիւնս 7 տարբեր առիթներով ստանձնեց Ս. Պատարագէն ետք ներկայ ժողովուրդը սուրճով եւ անուշեղէնով հիւրընկալելու պատասխանատուութիւնը: Դարձեալ, ըստ ընկալեալ սովորութեան, Մայրերու եւ Հայրերու Օրուայ առիթով՝ միութեանս անդամները հիւրընկալուեցան Տիկնանց միութեան կողմէ: Առ այդ մեր շնորհակալութիւնները կը յայտնենք Տիկնանց միութեան համեստափայլ Ատենապետուհիին, վարչականներուն եւ միութեան բոլոր անդամներուն: Մեզի այնպէս կը թուի որ մենք մեր կեանքի ամենէն երջանիկ օրերն են որ կը վայելենք:

Մեր անդամատուրքը շատ աննշան գումար մըն է՝ տարեկան միայն \$3.00 անձ զլուխ: Այդ գումարով, եւ մենք մեր ջանքերով կ'աշխատինք ճաշեր պատրաստել, հիւրասիրութիւններ ընել եւ այլապէս մեր անդամները գոհ ձգել: Ասոնցմէ մնացած հասոյթով եւ անդամներու եւ համակիրներու նուիրատուութիւններով կանգուն կը մնայ մեր միութիւնը:

1988-ին մեր ընդհանուր ջանն էր \$727.78 որուն 80%-ը, այսինքն \$582.22 այժմ սիրով կը յանձնենք Ծիական Խորհուրդին: Միաժամանակ, ընդառաջելով Ծիական Խորհուրդի խնդրանքին, եւ նկատի առնելով որ յառաջիկայ տարւոյ ընթացքին մեր եկեղեցին աւելի եւս պէտք պիտի ունենայ յաւելեալ նիւթական միջոցներու, մեր միութեան վարչութիւնը միաձայնութեամբ որոշեց մեր համեստ գանձէն \$2,000 փոխանձել Ծիական Խորհուրդին:

Կը մաղթենք բոլորիդ ուժ եւ կարողութիւն, որպէսզի միասնաբար շարունակենք ծառայել մեր սիրելի եկեղեցւոյն:

Ի դիմաց Ս. ՂԵՒՈՆՂԵԱՆԿ ԵԿԵՂԵՐՈՅ
Տարեց Անդամներու միութեան

Մանուկ Չափան, Ատենապետ

ST. LEON ARMENIAN CHURCH
1988 ANNUAL REPORT

NAME OF ORGANIZATION: SENIOR CI TIZENS

OFFICERS:

<u>CHAIRMAN</u>	<u>Manuk Capan</u>
<u>VICE-CHAIRMAN</u>	<u>Rose Chookazian</u>
<u>TREASURER</u>	<u>Tish Basmajian</u>
<u>ADVISOR</u>	<u>Rose Anton</u>
<u>ADVISOR</u>	<u>Nivart Yilanjian</u>
<u>ADVISOR</u>	<u>Sirvart Simonian</u>

TOTAL MEMBERSHIP: 90

MAIN ACTIVITIES:

PROPOSED ACTIVITIES FOR 1989:

FINANCIAL REPORT

ORGANIZATION SENIOR CITIZEN CENTER

Cash on Hand 12/87

Checking: \$ 496.93

Savings: \$ 3,878.10

\$ 4,375.03

Net Income From 1988 Operations:

\$ 727.78

NET INCOME 1988

CASH ON HAND 12/31/88
(Before Payment to Parish Council)

Checking: \$ 681.11

Savings: \$ 4,421.70

\$ 5,102.81

80% of Income Turned Over to the Parish Council

\$ 582.22

ST. LEON ARMENIAN CHURCH
1988 ANNUAL REPORT

NAME OF ORGANIZATION: ACYOA JRS.

OFFICERS:

<u>CHAIRPERSON</u>	<u>Karin Yilanjian</u>
<u>VICE-CHAIRPERSON</u>	<u>Glenn Kaprelian</u>
<u>RECORDING SECRETARY</u>	<u>Jeannine Mozian</u>
<u>CORRESPONDING SECRETARY</u>	<u>Majda Pazarcilan</u>
<u>TREASURER</u>	<u>Sylva Tossounian</u>
<u>PUBLICITY</u>	<u>Harout Moundjian</u>

TOTAL MEMBERSHIP: 30 (20 active)

MAIN ACTIVITIES:

- Monthly Meetings
- *- Annual Christmas Trip to New York City
- *- January Sports Weekend
- ACYOA Day (Palm Sunday)
- Help with Food Festival

PROPOSED ACTIVITIES FOR 1989:

* We did not have the Christmas Trip nor the Sports Weekend this year due to the 40 Days of Mourning.

- February Ski Trip
- ACYOA Day (Dinner & Program)

FINANCIAL REPORT

ORGANIZATION ACYOA JUNIORS

Cash on Hand 12/87

Checking: \$ 1,685.37

Savings: \$ 2,098.87

\$ 3,784.24

ADD 1988 RECEIPTS: 14,013.15

LESS 1988 DISBURSEMENTS: \$ 13,576.10

\$ 437.05

NET INCOME 1988

CASH ON HAND 11/30/88
(Before Payment to Parish Council)

Checking: \$ 1,966.65

Savings: \$ 2,254.64

\$ 4,221.29

80% of Income Turned Over to the Parish Council

\$ 349.64

NOTE: Special Savings of \$1,239.39 reported in last year's report has been omitted from the above. The Audit Committee was advised that the assets in special savings belong to the "regional" ACYOA Juniors.

ST. LEON ARMENIAN CHURCH
1988 ANNUAL REPORT

NAME OF ORGANIZATION: ARMENIAN SCHOOL

OFFICERS:

<u>CHAIRMAN</u>	<u>Mary Ann Mozian</u>
<u>RECORDING SECRETARY</u>	<u>Barbara Hovsepian</u>
<u>TREASURER</u>	<u>Barbara Boghosian</u>
<u>COSTUMES & PROPERTIES</u>	<u>Zabel Kaprelian</u>
<u>ADVISOR</u>	<u>Rose Najarian</u>

TOTAL MEMBERSHIP: 40

MAIN ACTIVITIES:

- Vartanatz Day
- Martyr's Day
- Hantes
- Plant Sale

PROPOSED ACTIVITIES FOR 1989:

- Plant Sale
- Hantes
- Raffle

FINANCIAL REPORT

ORGANIZATION ARMENIAN SCHOOL

Cash on Hand 12/87

Checking: \$ 624.47

Savings: \$ 1,285.77

\$ 1,910.24

ADD 1988 RECEIPTS: \$ 11,460.80

LESS 1988 DISBURSEMENTS: \$ 11,094.49

\$ 366.31

NET INCOME 1988

CASH ON HAND 12/31/88

(Before Payment to Parish Council)

Checking: \$ 927.89

Savings: \$ 1,348.66

\$ 2,276.55

80% of Income Turned Over to the Parish Council

\$ 293.05

ST. LEON ARMENIAN CHURCH
1988 ANNUAL REPORT

NAME OF ORGANIZATION: CHOIR

OFFICERS:

<u>CHAIRMAN</u>	<u>Berdj Feredjian</u>
<u>VICE-CHAIRMAN</u>	<u>Emerald Noorigian</u>
<u>TREASURER</u>	<u>Rose Kirian</u>
<u>SECRETARY</u>	<u>Blanda Yilandjian</u>

TOTAL MEMBERSHIP: 20

MAIN ACTIVITIES:

Participation in the liturgies of the Church.
Sponsor Cultural Event for the Parish

PROPOSED ACTIVITIES FOR 1989:

Participation in the liturgies of the Church
Sponsor Cultural Event for the Parish

FINANCIAL REPORT

<u>ORGANIZATION</u>	<u>CHOIR</u>
Cash on Hand 12/87	
Checking: <u> -</u>	
Savings: <u> \$ 655.42</u>	
	<u> \$ 655.42</u>
<u>ADD</u> 1988 RECEIPTS: <u> \$ 401.88</u>	
LESS 1988 DISBURSEMENTS: <u> \$ 241.59</u>	
NET INCOME 1988	<u> \$ 160.29</u>
CASH ON HAND 12/31/88 (Before Payment to Parish Council)	
Checking: <u> -</u>	
Savings: <u> \$ 815.71</u>	
	<u> \$ 815.71</u>
80% of Income Turned Over to the Parish Council	<u> \$ 128.23</u>

ST. LEON ARMENIAN CHURCH
1988 ANNUAL REPORT

NAME OF ORGANIZATION: CHURCH SCHOOL

OFFICERS:

<u>SUPERINTENDENT</u>	<u>Linda Paroonagian</u>
<u>ASSISTANT SUPERINTENDENT</u>	<u>Donna Siroonian</u>
<u>TREASURER</u>	<u>Virginia Hachadourian</u>
<u>ADVISOR</u>	<u>Barbara Hovsepien</u>

TOTAL MEMBERSHIP: 110 Students - 15 Teachers

MAIN ACTIVITIES:

- Attended Children's Day Diocesan Program
- Attended Diocesan Poon Paregentan Program
- Christmas Pageant & Dinner
- June 1988 Graduation
- Teacher Education Program
- Lenten fund raiser for the hungry

PROPOSED ACTIVITIES FOR 1989:

- Parents & Children Pot-Luck Dinner
- Church School Teacher Appreciation Program
- Field trip to St. Vartan Cathedral
- Student Exchange with sister churches in the area
- Lenten fund raiser for earthquake victims

FINANCIAL REPORT

ORGANIZATION CHURCH SCHOOL

Cash on Hand 12/87

Checking: \$ 801.97

Savings: 1,400.61

\$ 2,202.58

ADD 1988 RECEIPTS: \$ 4,161.07

LESS 1988 DISBURSEMENTS: \$ 2,908.23

\$ 1,252.84

NET INCOME 1988

CASH ON HAND 1/30/88
(Before Payment to Parish Council)

Checking: \$ 1,350.80

Savings: \$ 2,104.62

\$ 3,455.42

80% of Income Turned Over to the Parish Council

\$ 1,002.27

FINANCIAL REPORT

ORGANIZATION PARISH COUNCIL

Cash on Hand 12/87

Checking: \$ 48,573.76

Savings: \$ 35,998.02

\$ 84,571.78

ADD 1988 RECEIPTS: \$ 227,022.10

LESS 1988 DISBURSEMENTS: \$ 241,059.41

\$ (14,037.31)

NET INCOME 1988

CASH ON HAND 11/30/88

Checking: \$ 11,625.41

Savings: \$ 33,909.06

*CERTIFICATE of DEPOSIT:
\$ 25,000.00

\$ 70,534.47

* Purchased on 6/1/88. 6month term.

ST. LEON ARMENIAN CHURCH
1988 ANNUAL REPORT

NAME OF ORGANIZATION: WOMEN'S GUILD

OFFICERS:

<u>CHAIRMAN</u>	<u>Barbara Hovsepian</u>
<u>VICE-CHAIRMAN</u>	<u>Helen Mazoujian</u>
<u>SECRETARY</u>	<u>Margaret Semonian</u>
<u>CORRESPONDING SECRETARY</u>	<u>Dorothy Karamian</u>
<u>TREASURER</u>	<u>Florence Gulkasian</u>
<u>ASSISTANT TREASURER</u>	<u>Emma Tarakajian</u>
<u>ADVISOR</u>	<u>Helen Haig</u>
<u>ADVISOR</u>	<u>Kora Zadigian</u>

TOTAL MEMBERSHIP: 75

MAIN ACTIVITIES:

- Women's Guild 60th Anniversary
- Fish & Chips Dinner
- Church Picnic
- Church Festival
- Hospitality Hour
- June Dinner & Program
- Christmas Party
- Visitation to Armenian Home for the Aged
- Food preparation for the shelter & clothes for the needy
- Cultural Month Program
- Choreg sale

PROPOSED ACTIVITIES FOR 1989:

- Fish & Chips Dinner
- Annual June Dinner & Program
- Military Bridge
- Cultural Month Program
- Choreg Sale
- Church Picnic
- Church Festival
- Visitation to Armenian Home for the Aged
- Cultural & Religious trips
- Participation in charitable activities

FINANCIAL REPORT

ORGANIZATION WOMEN'S GUILD

Cash on Hand 12/87

Checking: \$ 4,089.46

Savings: \$ 1,562.61

SPECIAL SAVINGS:

\$ 2,425.90

\$ 8,077.97

ADD 1988 RECEIPTS: \$ 8,211.63

LESS 1988 DISBURSEMENTS: \$ 8,123.68

\$ 87.95

NET INCOME 1988

CASH ON HAND 11/30/88

(Before Payment to Parish Council)

Checking: \$ 3,303.44

Savings: \$ 1,641.98

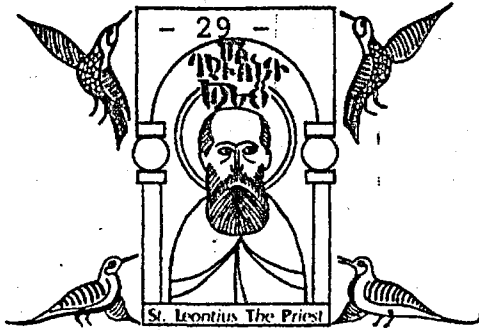
SPECIAL SAVINGS:

\$ 3,220.50

\$ 8,165.92

80% of Income Turned Over to the Parish Council

\$ 70.36



Արշեն Գրիգորյանի Մարտիրոսացի Կեդրեցի

• Արշեն Գրիգորյան, Մարտիրոսացի, Մարտիրոսացի

The Rev. Father Arshen Aivazian
Parish Priest

January 6, 1989

Dear Parishioner,

An examination of all financial reports for the Parish Council and the various church organizations was conducted for the fiscal year of 1988. Where necessary, corrections were made and brought to the attention of the Parish Council and/or the organization.

The Auditing Committee, consisting of Peter Bedevian, Ara Hourdajian and myself found the books to be in satisfactory condition.

Respectfully submitted,

Berjoumi Feredjian
Chairperson
Auditing Committee

Church Organizations Audited:

Women's Guild
Senior Center
Armenian School
ACYOA Juniors
Church School
Choir

ST. LEON'S ENDOWMENT FUND
WITH
THE ARMENIAN CHURCH ENDOWMENT FUND
(as of 12/31/88)

ROBERT & KATHERINE BUCHAKIAN FUND	\$ 100,000.00
SATENIK KAZANJIAN MEMORIAL FUND	25,000.00
E. GEORGE & LUCY DABAGIAN FUND	11,000.00
LUCY TUTUNJIAN MEMORIAL FUND	7,315.00
ZAVEN & ARLINE DADEKIAN FUND	6,250.00
SARKIS & RUTH BEDEVIAN (in memory of KARNIG SHAHBAZIAN)	5,000.00
HAROUTUNE BOYADJIAN MEMORIAL FUND	3,129.36
TAKVORIAN FUND	2,918.94
BESHLIAN FUND	2,721.06
PETER JESRALY SR. MEMORIAL FUND	2,200.00
NOUBAR & ANITA JESSOURIAN FUND	2,000.00
VARSAN TOROSIAN MEMORIAL FUND	1,695.00
JAMES & EMERALD NOORIGIAN FUND	1,667.00
ARPINE HOLOPIKIAN MEMORIAL FUND	1,467.00

ST. LEON'S ARMENIAN CHURCH

COMPARATIVE OPERATING BUDGET SUMMARY 1988

<u>DISBURSEMENTS</u>	<u>1988</u>	<u>ACTUAL 1988</u>	<u>PERCENT TOTAL</u>	<u>PROPOSED 1989</u>	<u>PERCENT TOTAL</u>
Pastor's Stipend	\$27,500.00	\$27,500.00	14.8%	\$28,760.00	15.0%
Car Allowence	3,00.00	635.00	1.6%	-0-	—
I.R.A.Contribution	1,000.00	1,000.00	.5%	1,000.00	.5%
Visiting Clergy	500.00	850.00	.3%	1,000.00	.5%
Clergy Insurance & Pension	4,500.00	4,119.00	2.4%	5,000.00	2.5%
Repair & Maintainance (church,rectory,cottage)	10,500.00	5,204.00	5.6%	6,000.00	3.0%
Diocesan Expense & Dues	14,000.00	17,318.00	7.5%	23,000.00	12.0%
Publication & Mailing	3,500.00	5,500.00	1.8%	6,000.00	3.0%
Administration in General	13,000.00	16,303.00	7.0%	17,000.00	9.0%
Organist Stipend	1,900.00	1,885.00	1.0%	1,900.00	1.0%
Armenian School	1,000.00	1,450.00	.5%	1,000.00	.5%
Church School	2,500.00	2,054.00	1.3%	2,500.00	1.5%
Van Purchase & Operating Expense	2,000.00	6,540.00	1.0%	1,500.00	.8%
Sports Association	1,200.00	985.00	.6%	1,000.00	.5%
General Insurance	12,000.00	11,953.00	6.5%	10,000.00	5.0%
Utilities	27,000.00	28,618.00	14.5%	30,000.00	15.0%
Care & Share	500.00	- 0 -	.3%	500.00	.2%
Secretary Expense	10,000.00	8,608.00	5.4%	11,000.00	5.0%
Custodian Insurance	13,000.00	13,909.00	7.0%	14,000.00	7.5%
Equipment Purchase	4,000.00	3,590.00	2.1%	3,000.00	1.5%
Capital Improvement	10,000.00	3,750.00	5.4%	5,000.00	2.5%
Community Center Expense	20,000.00	22,610.00	10.7%	23,000.00	12.0%
Miscellenous	1,000.00	1,175.00	.5%	1,000.00	.5%
St. Nersess	2,000.00	2,000.00	1.0%	2,000.00	1.0%
TOTAL	\$185,600.00	\$185,556.00	100.0%	195,160.00	100.0%

ST. LEON'S ARMENIAN CHURCH

COMPARATIVE OPERATING BUDGET SUMMARY - 1988 - 1989

<u>RECEIPTS</u>	<u>PROPOSED 1988</u>	<u>ACTUAL 1988</u>	<u>PERCENT TOTAL</u>	<u>PROPOSED 1989</u>	<u>PERCENT TOTAL</u>
Weekly Envelopes					
Plate Collection					
Special Donations	\$38,000.00	\$34,935.00	20.5%	36,000.00	18.0%
Sacraments					
Funeral					
Hokehankisd					
Wedding					
Baptism					
in Lieu of					
Flowers					
Candles	24,000.00	28,261.00	12.9%	30,000.00	15.0%
Sale of					
Books, Lradoo	600.00	176.00	.3%	360.00	.3%
Holiday Donations	16,000.00	6,176.00	8.6%	10,000.00	5.0%
Auxiliary Organiz- ations	2,500.00	5,726.00	1.3%	6,000.00	3.0%
Community Center Rentals	70,000.00	70,431.00	37.7%	72,000.00	37.0%
Endowment Fund Interest	10,000.00	10,938.00	5.4%	12,000.00	6.0%
Net Proceeds From Affairs	21,000.00	32,850.00	11.3%	25,000.00	13.0%
Investment Interest	2,500.00	2,743.00	1.3%	3,000.00	2.0%
Miscellanious	1,000.00	636.00	.5%	300.00	.7%
*TOTAL	\$185,600.00	\$192,874.00	100.0%	195,160.00	100.0%
*TOTAL ACTUAL INCOME	\$192,874.00				
Actual Disbursements	185,556.00				
Net Income	7,318.00				

Prepared by John Demiradjian

RECOMMENDATIONS

1. Yearly 15.0% of Hall income to be reserved for Hall Emergency repairs & ventilations.
2. Increase membership and plate collections.

SUMMARY OF ORGANIZATIONAL FUNDS

ON HAND

AS OF NOVEMBER 30, 1988

PARISH COUNCIL (CHECKING ACCOUNT)	<u>\$ 11,625.41</u>
PARISH COUNCIL (SAVINGS ACCOUNT)	<u>\$ 33,909.06</u>
PARISH COUNCIL (CERTIFICATE OF DEPOSIT)	<u>\$ 25,000.00</u>
ST. LEON 'S WOMEN'S GUILD	<u>\$ 8,165.92</u>
*ST. LEON'S CHOIR	<u>\$ 815.71</u>
*ST. LEON'S SENIOR CENTER	<u>\$ 5,102.81</u>
*ST. LEON'S ARMENIAN SCHOOL	<u>\$ 2,276.55</u>
ST. LEON'S CHURCH SCHOOL	<u>\$ 3,455.42</u>
ACYOA JUNIORS	<u>\$ 4,221.29</u>

* Balance shown as of 12/31/88

CORRECTION:

Parish Council Checking Account.....	\$11,625.41
Parish Council Savings Account.....	\$33,909.06
Parish Council Van Reserve Fund.....	\$ 2,000.00