

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

1988 PARISH COUNCIL ANNUAL REPORT

Please submit with this form a) the report of the Pastor and Parish Council; b) with a letter addressed to the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) the form requesting names of incumbent and newly-elected Parish Council members; d) 1989 revenue and budget.

Name of Church: ST. LEON'S ARMENIAN CHURCH

Address 12-61 Saddle River Road	
City Fair Lawn	State N.J. Zip 07410 Tel.# 201-791-2862
Pastor Rev. Fr. Arshen Aivazian	
Assistant Pastor	

Parish Council Officers:

Chairman	Arthur Ohnikian
Vice-Chairman	Sarkis Soultanian
Secretary	Charles Pinajian
Asst. ^{CORRES} Secretary	Leon Hovsepian
Treasurer	John Demirdjian
Asst. Treasurer	David Soultanian

Names of Delegates:

1. Ruth Bedevian	4. _____
2. Rex Kachigian	5. _____
3. Sarkis Soultanian	6. _____

Officers of Assembly:

Assembly President	Rev. Arshen Aivazian
Assembly Chairman	Walter Bandazian
Assembly Secretary	Florence Gulkasian

Number of Parish Council Meetings (1988) 24

Date of 1989 Annual Parish Assembly February 19, 1989

1989 Revenue Budget: \$ 195,160.00 1988 Expense Budget: \$ 195,160.00

PARISH St. Leon Armenian Church CITY Fair Lawn, N.J.

1988 MEMBERSHIP DATA

1. Total Membership 167 Over 1987 by _____
Under 1987 by _____

2. Number of entries on mailing list 504 Over 1987 by _____
Under 1987 by _____

3. Number of Armenians in the area Unknown

4. Number of potential members Unknown

5. 1988 membership dues:

per member \$ 100.00 senior citizen \$ 25.00 other \$ _____

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	<u>%</u>	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>not available</u>	_____	_____
b. Pledges	_____	_____	_____
c. Stewardship	_____	_____	_____
d. Other contributions	_____	_____	_____

7. Do you have a membership committee? yes

8. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding	\$ <u>150.00</u>	\$ <u>300.00</u>
b. Baptism	<u>75.00</u>	<u>150.00</u>
c. Funeral	<u>150.00</u>	<u>250.00</u>
d. Other	_____	_____

1989 PARISH ASSESSMENT DATA

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

I. 1988 Membership:	<u>167</u>	
II. Number of Clergy:	<u>1</u>	
III. <u>Gross PCP:</u>		
Plate Collection	\$ <u>34,935.00</u>	}
Pledges	<u> </u>	
Dues	<u> </u>	
Easter Yughakin	<u>6,176.00</u>	}
Christmas Yughakin	<u> </u>	
	TOTAL	\$ <u>41,111.00</u>
IV. <u>Number of Sacraments and Rituals</u>		
Baptisms	<u>22</u>	
Weddings	<u>7</u>	
Funerals	<u>14</u>	
V. <u>Number of Delegates:</u>	<u>3</u>	

We hereby certify that the above information is accurate to the best of our knowledge and information.

Arthur Ohanian
Parish Council Chairman

Anhan Davidian
Parish Council Treasurer

Beyouhi Ledyjian
Auditing Committee Chairman

Fr. Alivazian
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 5-6) AND THE MEMBERSHIP DATA SHEET (page 2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/88)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1988

- 1. In Banks...SAVINGS.....\$ 33,909.06 -Van reserve \$2,000.00
- 2. On Hand...CHECKING.....\$ 11,625.41

TOTAL \$47,534.47

A. Receipts and Donations:

- 1. Membership Dues.....\$ 27,770.00
- 2. Pledges.....
- 3. Stewardship.....
- 4. Plate Collection..... \$5,739.00
- 5. * Candles.....
- 6. Easter Yughakin.....\$ 6,176.00
- 7. Christmas Yughakin.....
- 8. * In Lieu of Flowers..... * \$9,752.61
- 9. Wills and Bequests.....
- 10. Other Contributions:
 - a. _____
 - b. _____

TOTAL \$ 49,437.61

B. Sacraments & Rituals:

- 1. Baptisms.....\$
- 2. Weddings.....\$ 3,430.00
- 3. Funerals.....
- 4. Requiems..... 15,078.00

TOTAL \$ 18,508.00

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar FOOD FESTIVAL	\$ 10,300.00	
2. Picnics.....		2,580.00
3. Raffles...CAR....		14,350.00
4. XXXXX NY Eve Dance		3,350.00
5. XXXXXX Fur Sale		1,355.00
6. XXXXXX VASPKIAN DANCE		955.00

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. _____	\$ _____	\$ _____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
		(NET) TOTALS \$ <u>32,850.00</u>

D. Church Auxiliary Organizations:

1. Women's Guild.....	\$ <u>70.36</u>
2. Mr. & Mrs. Auxiliary ARMENIAN SCHOOL.....	<u>293.05</u>
3. Men's League CHURCH SCHOOL.....	<u>1,002.27</u>
4. ACYOA Seniors CHOIR.....	<u>128.23</u>
5. ACYOA Seniors <i>Inst.</i> ACYOA Seniors.....	<u>394.64</u>
6. Other:	
a. SENIOR CITIZENS.....	<u>\$582.22</u>
b. _____	_____
TOTAL \$ <u>2,470.77</u>	

E. Other Income:

1. Interest.....	\$ <u>2,743.00</u>
2. Sale of Books, Records, Gifts.....	_____
3. Parish Newsletter.....	<u>176.00</u>
4. Donations for use of Facilities.....	<u>70,436.00</u>
5. Contributions to Building Fund.....	_____
6. Transfer of Funds.....	_____
7. Other:	
a. _____	_____
b. _____	_____
TOTAL \$ <u>73,350.00</u>	

TOTAL RECEIPTS (Items A-E) \$ 174,143.61

TOTAL CASH ACCOUNTED FOR \$ _____

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/88)

A. Salaries and Benefits

1. Clergymen.....	\$	<u>27,500.00</u>
2. Clergymen Housing and Utility Allowance.		<u> </u>
3. Clergymen Automobile Allowance.....		<u>635.00</u>
4. Clergy Medical Insurance.....		<u>4,119.00</u>
5. Clergy Pension.....		<u>1,000.00</u>
IRA		
	TOTAL \$	<u>33,251.00</u>

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$	<u>850.00</u>
2. Secretary and/or Clerical.....		<u>8,608.00</u>
3. Choirmaster, soloists, organist.....		<u>1,885.00</u>
4. Payroll taxes.....		<u>7,185.00</u>
CUSTODIAN		
5. Employer Benefits		<u>13,909.00</u>
	TOTAL \$	<u>32,437.00</u>

C. Operating Expenses:

1. Telephone.....	see utilities	\$	<u> </u>
2. Stationary, Printing and Postage.			<u>9,500.00</u>
3. Parish Newsletter.....			<u>3,550.00</u>
4. Candles.....			<u>1,200.00</u>
5. Altar Flowers.....			<u> </u>
6. Books, Records, Gifts.....			<u> </u>
7. Furniture and Equipment (office).....			<u>3,590.00</u>
8. Contributions.....			<u> </u>
9. Fund Transfer.....			<u> </u>
10. Other:			
a. VAN PURCHASE & OPERATING			<u>\$6,540.00</u>
EXPENSES			
b. _____			<u> </u>
	TOTAL \$		<u>52,998.00</u>

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$	<u>\$17,318.00</u>
2. Etchmiadzin Looma.....		<u> </u>
3. Other:		
a. <u>ST. NERSESS</u>		<u>2,000.00</u>
b. <u> </u>		<u> </u>
	TOTAL	\$ <u>19,318.00</u>

E. Educational Programs:

1. Religious Education.....	\$	<u>2,054.00</u>
2. Armenian Language.....		<u>1,450.00</u>
3. ACYOA Seniors.....		<u> </u>
4. ACYOA Juniors.....		<u> </u>
5. Choir.....		<u> </u>
6. Religious Vocation.....		<u> </u>
7. Other:		
a. <u>SPORTS ASSOCIATION</u>	\$	<u>985.00</u>
b. <u> </u>		<u> </u>
	TOTAL	\$ <u>4,489.00</u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$	<u> </u>
2. Utilities.....		<u>\$28,618.00</u>
3. Insurance.....		<u>11,953.00</u>
4. Repairs and Maintenance.....		<u>5,204.00</u>
5. Equipment.....		<u>3,590.00</u>
6. Other:		
a. <u>CAPITAL IMPROVEMENT</u>		<u>3,750.00</u>
b. <u>COMMUNITY CENTER</u>		<u>22,610.00</u>
<u>OPERATING EXPENSES</u>		<u> </u>
	TOTAL	\$ <u>75,725.00</u>

TOTAL DISBURSEMENTS \$ 185,556.00

Balance - December 31, 1988

1. In Banks.....		<u>72,534.47</u>
2. On Hand.... <u>ORGANIZATIONAL FUND</u>		<u>24,037.70</u>
	TOTAL CASH ACCOUNTED FOR	\$ <u>96,572.17</u>

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/88)

A. ASSETS:

- 1. Cash.....\$ 47,534.00

- 2. Certificates of Deposit.....\$ 25,000.00

- 3. Stocks and Bonds.....\$ _____

- 4. Real Estate (land, buildings, etc).....\$ NOT AVAILABLE

- 5. Special Funds (list each)
 - a. _____\$ _____
 - b. _____ _____
 - c. _____ _____
- 6. Other:
 - a. _____\$ _____
 - b. _____ _____

TOTAL \$ 72,534.00

B. LIABILITIES:

- 1. Mortgage.....\$ NONE

(Part B. Liabilities continued on page 11)

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$ NONE

3. Accounts Payable.....\$ NONE

TOTAL \$

The above statement has been prepared from the books and records of ST. LEON ARMENIAN CHURCH and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1988, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Arthur Ohanian
Parish Council Chairman

Arbans Demirdire
Parish Council Treasurer

Benjamin Lerdjian
Auditing Committee Chairman

fr. Alivizian
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1988

The Names of Officers Serving in 1989

WOMEN'S GUILD

Chairman	Helen Mazoujian	Telephone	201-385-1887
Address	31 Blanche Court, Dumont, N.J. 07623		
Membership	75	# of meetings held	10
Amount transferred to Parish Council	\$70.36		
Cash on hand at 1/1/88	8,077.97	Income	8,211.63
Disbursements	8,123.68	Balance at 12/31/88	8,165.92
Major annual functions	St. Leon's Name Day, Womens Saint Day, Fish & Chips Dinner, Mother's & Father's Day, luncheon, W.G. Buffet Dinner, Charity Festival Military Bridge.		

YOUNG WOMEN'S GUILD

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Amount transferred to Parish Council	_____		
Cash on hand at 1/1/88	_____	Income	_____
Disbursements	_____	Balance at 12/31/88	_____
Major annual functions	_____		

BOY SCOUTS

Chairman	_____	Telephone	_____
Address	_____		
Membership	_____	# of meetings held	_____
Amount transferred to Parish Council	_____		
Cash on hand at 1/1/88	_____	Income	_____
Disbursements	_____	Balance at 12/31/88	_____
Major annual functions	_____		

ARMENIAN SCHOOL

Name <u>St. Leon's Armenian School</u>	
Chairman <u>MARY Ann Mozian</u>	Tel. <u>201-666-3577</u>
Address <u>596 Concord Lane, Washington Township, N.J. 07675</u>	
Superintendent <u>Verkine Marashian</u>	Tel. <u>201-265-8992</u>
Address <u>450 Grant Avenue, Oradell, N.J. 07649</u>	
Number of Teachers <u>12</u>	Number of Pupils <u>40</u>
Number of Classrooms _____	School Days and Hours _____
Cash on hand at 1/1/88 <u>\$1,910.00</u>	Income <u>\$11,460.80</u>
Disbursements <u>\$11,094.00</u>	Balance at 12/31/88 <u>\$2,276.55</u>
Major annual functions <u>Valentine's Dance, Hantes, Plant Sale, Mother's Day Program, Vartanatz Day, St. Leon's Name Day Program.</u>	

SUNDAY SCHOOL

Chairman _____	Tel. _____
Address _____	
Superintendent <u>Linda Paroonagian</u>	Tel. <u>201-825-2543</u>
Address <u>49 Green Way, Allendale, N.J. 07401</u>	
Number of Teachers <u>15</u>	Number of Pupils <u>110</u>
Number of Classrooms _____	School Hours _____
Cash on hand at 1/1/88 <u>\$2,202.58</u>	Income <u>\$4,161.07</u>
Disbursements <u>\$2,908.23</u>	Balance at 12/31/88 <u>\$3,455.42</u>
Major annual functions <u>Covered Dish Dinner, Christmas Program, Feast related activities, visitation exchange, Poon Paregantan, trip to Cathedral, Communion Breakfast.</u>	

RESERVE FUND

Chairman _____	Tel. _____
Address _____	

A.C.Y.O.A. SENIORS

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/88 _____	Income _____
Disbursements _____	Balance at 12/31/88 _____
Amount sent to Central Council in 1987 _____	
Annual affairs _____	

A.C.Y.O.A. JUNIORS

Chairman <u>Karin Yilanjian</u>	Tel. <u>201-447-5587</u>
Address <u>373 Prospect St., Ridgewood, N.J. 07450</u>	
Membership <u>30</u>	# of meetings held <u>10</u>
Cash on hand at 1/1/88 <u>\$3,784.24</u>	Income <u>\$14,013.15</u>
Disbursements <u>\$13,576.10</u>	Balance at 12/31/88 <u>\$4,221.29</u>
Major annual functions <u>Sports Weekend, Trip to NYC, ACYOA Day, Fund raisers.</u>	

CHOIR

Chairman <u>Berdj Feredjian</u>	Tel. <u>201-492-2421</u>
Address <u>6 Honeysuckle Lane, Kinnelon, N.J. 07405</u>	
Membership: Male _____	Female _____ Total <u>20</u>
Choirmaster <u>George Paroonagian</u>	Tel. <u>201-825-2543</u>
Address <u>49 Green Way, Allendale, N.J. 07401</u>	
Cash on hand at 1/1/88 <u>\$655.42</u>	Income <u>\$401.88</u>
Disbursements <u>\$24£.59</u>	Balance at 12/31/88 <u>\$815.71</u>
Amount sent to Choir Association Central Council in 1988 _____	
Annual affairs <u>participation in Church liturgies, sponsor cultural events for the Parish.</u>	

MEN'S LEAGUE

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/88 _____	Income _____
Disbursements _____	Balance at 12/31/88 _____
Major annual functions _____	

MR. AND MRS. AUXILIARY

Chairman _____	Tel. _____
Address _____	
Membership _____	# of meetings held _____
Cash on hand at 1/1/88 _____	Income _____
Disbursements _____	Balance at 12/31/88 _____
Major annual functions _____	

CHURCH PUBLICATION

Name of Publication <u>Lradoo</u>	Circulation <u>504</u>
Editor <u>Leon Varjian</u>	Tel. <u>201-438-4916</u>
Address <u>262 Windsor Rd., Wood-Ridge, N.J. 07075</u>	
Income _____	Expense _____

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman <u>Ruth Bedevian</u>
Address <u>266 Meadowbrook Ave., Wyckoff, N.J. 07481</u>
Telephone <u>unlisted</u>

OTHER (Fill in Name)
SENIOR CITIZENS

Chairman	Manuk Capan	Tel.	
Address	105 Dyer Court, Norwood, N.J. 07648		
Membership	90	# of meetings held	50
Cash on hand 1/1/88	\$4,375.00	Income	\$727.78
Disbursements		Balance at 12/31/88	\$5,102.81
Major annual functions <u>Birth day, Anniversary celebrations, coffee hour, St. Leon's Name Day luncheon for Primate & Clergy, Mothers & Fathers day luncheon.</u>			

OTHER (Fill in Name)

Chairman		Tel.	
Address			
Membership		# of meetings held	
Cash on hand 1/1/88		Income	
Disbursements		Balance at 12/31/88	
Major annual functions _____			

Future Plans of the Parish Council:

Renovation & Expansion of Church

Signature of the Parish Council:

President fr. Alivazian
Chairman Arthur Okunev
Secretary Charles Casajian
Date Feb. 28, 1989

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Martin Kapoian Tel. Home 201-445-5727
Address 9 Aster Ct., Paramus, N.J. 07652 Tel. Office _____
Number of Votes 44

Name Knarig Khatchadurian Tel. Home 201-444-0274
Address 143 Oak St., Ridgewood, N.J. 07450 Tel. Office _____
Number of Votes 39

Name Berdj Feredjian Tel. Home 201-492-2421
Address 6 Honeysuckle Lane, Kinnelon, N.J. 07405 Tel. Office _____
Number of Votes 37

Name Rex Kachigian Tel. Home 201-891-5436
Address 553 Farview Ave., Wyckoff, N.J. Tel. Office _____
Number of Votes 44

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Charles Pinajian Tel. Home 201-891-5420
Address 715 Timberline Dr., Wyckoff, N.J. 07481 Tel. Office 201-447-0088
Date Elected 1987 Number of Terms Served: 1st__ 2nd X 3rd__

Name Jan Royland Tel. Home 201-666-3643
Address 14 Sixth Ave., Westwood, N.J. 07675 Tel. Office _____
Date Elected 1988 Number of Terms Served: 1st X 2nd__ 3rd__

Name Rex Kachigian Tel. Home 201-891-5436
Address 553 Farview Ave., Wyckoff, N.J. 07481 Tel. Office 201-890-8608
Date Elected 1988 Number of Terms Served: 1st X 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name David Soultanian Tel. Home 201-4270683
Address 159 Indian Trail, No. Haledon, N.J. Tel. Office _____
Date Elected 1988 Number of Terms Served: 1st X 2nd ___ 3rd ___

Name Vahram Varjabedian Tel. Home 201-447-1992
Address 526 Ackerman Ave., Glen Rock, N.J. Tel. Office _____
Date Elected 1987 Number of Terms Served: 1st ___ 2nd X 3rd ___

Name Vasken Ohanyan Tel. Home 201-261-8469
Address 220 Monroe Avenue, River Edge, N.J. Tel. Office _____
Date Elected 1987 Number of Terms Served: 1st ___ 2nd X 3rd ___

Name Vicken Jessourian Tel. Home 201-337-8481
Address 790 Iron Latch Rd., Franklin Lakes Tel. Office _____
Date Elected 1988 Number of Terms Served: 1st X 2nd ___ 3rd ___

Name Leon Hovsepian Tel. Home 201-444-8185
Address 291 Glen Rd., Glen Rock, N.J. Tel. Office _____
Date Elected _____ Number of Terms Served: 1st ___ 2nd ___ 3rd ___

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st ___ 2nd ___ 3rd ___

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Date Elected _____ Number of Terms Served: 1st ___ 2nd ___ 3rd ___

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES

Name Rex Kachigian Tel. Home 201-891-5436
Address 553 Farview Ave., Wyckoff, N.J. Tel. Office _____
Year elected 1988

Name Sarkis Soultanian Tel. Home 201-891-7297
Address 790 Butternut Dr., Franklin Lakes, N.J. Tel. Office _____
Year elected 1988

Name Ruth Bedevian Tel. Home UNLISTED
Address 266 Meadowbrook Ave., Wyckoff, N.J. Tel. Office _____
Year elected 1988

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name Dovie Tilbian Tel. Home 201
Address 204 Bogert Rd. Apt #3, River Edge, N.J. Tel. Office _____
Year elected 1988