

EASTERN DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, NY 10016 - 4885

1996 PARISH COUNCIL ANNUAL REPORT

Please submit with this form: a) The report of the Pastor and Parish Council; b) A letter addressed to the Primate giving the results of the election of the Parish Council and Diocesan Delegates for confirmation, with a duplicate list of nominees and the number of votes received by each person; c) 1996 revenue and expense budget.

Name of Church:

ARMENIAN CHURCH OF THE HOLY RESURRECTION

1910 STANLEY STREET		
NEW BRITAIN, CT. 06053		
Address-----		
City-----	State-----	Zip-----
Telephone-----	860-223-7875	Fax-----
Pastor-----	DEACON HAMLET MEHRABIAN (In Charge)	
Assistant Pastor-----		

Parish Council Officers:

Chairman-----	JOHN MALJANIAN
Vice-Chairman-----	HARRY DER ASSADOURIAN
Secretary-----	MICHAEL ROMANO
Ass't Secretary-----	
Treasurer-----	ARTHUR SIMONIAN JR.
Ass't Treasurer-----	LEVON VATIAN

Names of Delegates:

1. ARTHUR SIMONIAN	4. _____
2. SHARON LANDSMAN	5. _____
3. _____	6. _____
7. _____	
Both Elected 1994	

Officers of Assembly:

Assembly President	_____
Assembly Chairman	_____
Assembly Secretary	_____

Number of Parish Council Meetings (1996)----- 12 -----
Date of 1996 Annual Parish Assembly----- 2 FEB 1997 -----
1997 Revenue Budget: \$ 76,450 ----- 1997 Expense Budget: \$ 76,450 -----

PARISH Holy Resurrection CITY New Britain, CT

1996 MEMBERSHIP DATA

1. Total Membership 125
 Over 1995 by _____ Under 1995 by 4
2. Number of entries on mailing list 360
3. Number of Armenians in the area ~ 700
4. Number of potential members ~ 150
5. 1996 membership dues:
 Per member \$ 50/yr Senior citizen \$ _____ Other \$ _____

6. How do you divide your membership revenue among these categories: (in percentage and numbers)

	%	Members	Non-members
a. Dues			
b. Pledges	<u>100% comes from</u>	<u>125</u>	
c. Stewardship			
d. Other contributions	<u>100% comes from</u>	<u>125</u>	<u>~ 40</u>

7. Do you have a membership committee? YES _____ NO

8. Donation for Sacraments and other services:

	Members	Non-members
a. Baptism	<u>\$ 75</u>	<u>\$ 100</u>
b. Chrismation		
c. Wedding	<u>100</u>	<u>150</u>
d. Funeral	<u>100</u>	<u>150</u>
e. Other	<u>organist, soloist 75</u> <u>deacon 75</u>	<u>weddings, baptisms, funerals 75</u>

Your assessment and/or Diocesan dues is based on the following formula:

- a. 60% - Membership
- b. 5% - Pastor
- c. 25% - Gross PCP (Plate Collection, Pledges, Dues, Yughakin).
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

1996 PARISH ASSESSMENT DATA

I. 1996 Membership: 125

II. Number of Clergy: 1 Deacon in charge

III. Gross PCP:

Membership dues	\$ <u>0</u>	
Pledges	<u>29,844</u>	/
Plate Collection	<u>1,205</u>	/
Easter Yughakin	<u>1,477</u>	/
Christmas Yughakin	<u>1,374</u>	/
	TOTAL	\$ <u>33900</u>

IV. Number of Sacraments and Sacramentals:

Baptisms	<u>7</u>
Chrismations	<u>—</u>
Engagements	<u>—</u>
Weddings	<u>5</u>
Funerals	<u>5</u>

V. Number of Delegates: 2

We hereby certify that the above information is accurate to the best of our knowledge and information.

John Magarian
Parish Council Chairman

Artie Sumner
Parish Council Treasurer

Richard Kallaya
Auditing Committee Chairman

Dr. Hamlet Mchobian
Reviewed by Parish Priest

THE ABOVE FIGURES MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pages 6-7) AND THE MEMBERSHIP DATA SHEET (page 3).

PARISH----- CITY-----

SUPPLEMENTAL QUESTIONS FOR THE ANNUAL REPORT

A. Parish Attorney:

Name----- Charles Karanian
Address----- 66 Franklin Square
City----- New Britain State----- CT Zip----- 06051
Telephone----- 860-225-6445

B. Insurance:

Please identify types of insurance carried and coverage:

Property----- 1,500,000
Liability----- 1,000,000
Other----- 5000 medical

C. Tax Exemption:

Sales Tax Yes---------- No-----
Property Tax Yes---------- No-----
Other-----

D. Major Equipment Purchases in 1996:

Please provide sufficient identification to permit the development of an information bank for use by all parishes:

Office----- None
Kitchen-----
Sanctuary-----
Other-----

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/96)

PARISH COUNCIL OPERATING ACCOUNT

A. Receipts and Donations:

1. Membership Dues	\$-----	0
2. Pledges	\$-----	29,845 /
3. Stewardship	\$-----	0
4. Plate Collection	\$-----	1,205 /
5. Candles	\$-----	939
6. Easter Yughakin	\$-----	1,477 /
7. Christmas Yughakin	\$-----	1,374 /
8. In Lieu of Flowers	\$-----	12,285
9. Wills and Bequests	\$-----	0
10. Other Contributions:		
a. <i>Ch Don - General</i>	-----	2,690
b. <i>Anniv Banquet</i>	-----	380

B. Sacraments & Other Services:

1. Baptisms	\$-----	300
2. Weddings	\$-----	500
3. Funerals	\$-----	425
4. Requiems	\$-----	1190

TOTAL \$----- *52,610*

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar	\$-----	0
2. Picnics	-----	2,619
3. Fairs	-----	0
4. Dinners <i>Anniv Banquet</i>	-----	(34)

(cont'd)

5. Other: a. Christmas Tree Sale 430
 b. Parking Lot Jul 4th 340
 c. other 195
 d. _____
 (NET) TOTALS \$ 3550

D. Church Auxiliary Organizations:

1. Women's Guild \$ 5,000
 2. Senior Women's Guild/Auxiliary \$ _____
 3. Mr. & Mrs. Auxiliary \$ _____
 4. Men's Club \$ 2,000
 5. ACYOA Seniors \$ _____
 6. ACYOA Juniors \$ 200
 7. Senior Citizens \$ 500
 8. Other
 a. _____ \$ _____
 b. _____ \$ _____
 TOTAL \$ 7,700

E. Other Income:

1. Interest Cometary Plots \$ 4730
 2. Sale of ~~Books, Records, Gifts~~ \$ 500
 3. Parish Newsletter \$ 20
 4. Donations for Use of Facilities \$ 550
 5. Comm. Contr. Rental Contributions to Building Fund \$ 18,000
 6. Transfer of Funds \$ 6,000
 7. Other Fundraising (Bingo, Raffles, etc.)
 a. ACEF/ACHR End. Fund \$ 1,954
 b. misc \$ 971
ACHR Endowment Principal \$ 4655
 TOTAL \$ 37,380

Balance: January 1, 1996

1. In Banks \$ 89,099
 2. On Hand ch Book \$ 8,242
 TOTAL \$ 197,341

TOTAL RECEIPTS (Items A-E) \$ 101,240

TOTAL CASH ACCOUNTED FOR \$ 198,581

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/96)

A. Salaries and Benefits:

	PASTOR	ASSN'T PASTOR
1. Pastor (s)	\$-----	\$-----
2. Pastor's Housing & Utility Allowance	\$ 30,240	\$-----
3. Pastor's Automobile Allowance	\$-----	\$-----
4. Pastor's Medical Insurance	\$ 657	\$-----
5. Clergy Pension	\$ 1,000	\$-----
TOTAL	\$-----	\$-----

TOTAL \$ 31,897

B. Other Salaries and Benefits:

1. Visiting Clergymen	\$ 5,550
2. Secretary and/or Clerical	\$ 0
3. Choir Director, Soloist, Organist	\$ 0
4. Youth Director	\$ 0
5. Custodial	\$ 0
6. Education Directors	\$ 0
7. Deacons	\$ 0
8. Payroll Taxes	\$ 0
9. Employee Benefits	\$ 0

TOTAL \$ 5,550

C. Operating Expenses:

1. Telephone	\$ 552
2. Stationery, Printing and Postage	\$ 3786
3. Parish Newsletter	\$ 0
4. Candles	\$ 344
5. Vestments + Robes	\$ 0
6. Altar Flowers	\$ 353
7. Books, Records, Gifts	\$ 0
8. Furniture and Equipment (office)	\$ 0
9. Contributions (out of parish)	\$ 40
10. Fund Transfer	\$ 6000
11. Other:	
a. Travel/Lodging	\$ 1,230
b. misc	\$ 15.8

TOTAL \$ 12,463

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues	\$-----	10,310
2. Etchmiadzin Looma (Mite)	\$-----	374
3. Other:		
a. Youth Ministry	\$-----	798
b. NEW BRAC Dues	\$-----	300
		TOTAL \$-----
		11,782

E. Educational Programs:

1. Christian Education	\$-----	0
2. Armenian Language + Culture	\$-----	0
3. ACYOA Seniors	\$-----	0
4. ACYOA Juniors	\$-----	0
5. Choir	\$-----	0
6. Religious Studies and Vocation	\$-----	0
7. Other:		
a.	\$-----	
b.	\$-----	
		TOTAL \$-----
		0

F. Church Building Expenses:

1. Mortgage (Principal/Interest)	\$-----	0
2. Utilities Gas, Elect, Sew, Water	\$-----	5,629
3. Insurance	\$-----	3,078
4. Repairs and Maintenance	\$-----	14,825
5. Equipment	\$-----	
6. Other:		
a.	\$-----	
b.	\$-----	
		TOTAL \$-----
		23,532

TOTAL (A-F) \$-----
95,224

Balance - December 31, 1996

1. In Banks	\$-----	92,485
2. On Hand	\$-----	20,870
		TOTAL CASH ACCOUNTED FOR \$-----
		198,579

1996 ADJUSTED CLERGY STIPENDS

EFFECTIVE JANUARY 1997

Actual 1996 Stipend & Allowances Budgeted

Basic Stipend \$22,750

PASTOR

\$-----

Deacon In Charge
ASSN'T PASTOR

\$ *18,000/yr*

Additional increment of \$1,560 for each three years of service as an ordained priest in the Diocese with a maximum of seven increments (including service in the Western and Canadian Dioceses). \$1,583

\$-----

\$-----

Additional increment for parish size:
150-300 voting members \$1,625

\$-----

\$-----

Over 300 voting members \$3,250

\$-----

\$-----

CAR ALLOWANCE

Pastor's owned car... *Allowance equivalent to 28 cents per mile for pastoral business.

\$-----

\$ *2000/yr*

Parish Owned Car ... *Allowance equivalent to 18 cents per mile for pastoral business.

\$-----

\$-----

*The above mileage allowances shall cover the entire cost of the automobile including gasoline, oil, repairs and insurance.

Note: The mileage allowance for parish owned cars does not apply where the parish assumes all cost of operation.

HOUSING ALLOWANCE:

Parish owned home.... All costs including utilities.

\$-----

\$-----

Rental: a) Housing Allowance of\$924

\$-----

\$ *750/mo*

b) All utilities costs

\$-----

\$-----

Home owned by PastorPastors may use housing allowance on payments on house purchases.

\$-----

\$-----

CLERGY MEDICAL INSURANCE: Full payment

\$-----

\$ *2300*

CLERGY PENSION: \$1,000
(Plus additional \$1,000 recommended per year).

\$-----

\$ *0*

CLERGY LIFE INSURANCE:

As much term life insurance for the Pastors as can be purchased per year for \$500. Such coverage will be purchased by the Parish for the benefit of the Pastor's beneficiaries.

\$-----

\$ *0*

TOTAL\$-----

TOTAL\$ *31,300*

FINANCIAL REPORT - SECTION III - ASSETS AND LIABILITIES (ending 12/31/96)

A. ASSETS:

- 1. Cash *Check Book* \$ 20,870
- 2. Certificates of Deposit \$ 8,524
61,303
- 3. Stocks and Bonds *Invest Fund* \$ 30,033
- 4. Real Estate (land, buildings, etc) \$ 1,695,000
- 5. Building Funds \$ 0
- 6. Reserve Fund \$ 0
- 7. Other Special Funds (list each)
 - a. *ACHR Trust Fund* \$ 22,658
 - b. *Sardis Yagobian Scholarship* \$ 10,351
 - c. *Church Organization Accts* \$ 6,138

TOTALS \$-----

B. LIABILITIES

- 1. Mortgage \$ 0
- 2. Loans Payable \$ 5000.
Permanent Loan
- 3. Accounts Payable \$ 0

TOTAL \$ 5000

PARISH-----CITY-----

ACHR

The above statement has been prepared from the books and records of-----and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1995, and the balance on hand in cash and in the banks at such date, and any accounts payable.

John Meljanian

Parish Council Chairman

Arth Summer

Parish Council Treasurer

Richard Kelley

Auditing Committee Chairman

Dr. Harold M. ...

Reviewed by Parish Priest

THE NAMES OF OFFICERS SERVING IN 1996

WOMEN'S GUILD

Chairman-----*Rose Badrigian*-----Telephone-----*860-229-0485*-----
Address-----*60 Knollwood Rd, New Britain, Ct. 06052*-----
Membership-----# of meetings held-----
Amount transferred to Parish Council-----
Cash on hand at 1/1/96-----Income-----
Disbursements-----Balance at 12/31/96-----
Major Annual Functions-----

SENIOR WOMEN'S GUILD / AUXILIARY

Chairman-----Telephone-----
Address-----
Membership-----# of meetings held-----
Amount transferred to Paish Council-----
Cash on hand 1/1/96-----Income-----
Disbursements-----Balance at 12/31/96-----
Major Annual Functions-----

ARMENIAN SCHOOL

Name of School-----
 Chairman-----Telephone-----
 Address-----
 Superintendent-----Telephone-----
 Address-----
 Number of Teachers-----Number of Pupils-----
 Number of Classrooms-----School Days and Hours-----
 Cash on hand at 1/1/96-----Income-----
 Disbursements-----Balance at 12/31/96-----
 Major Annual Functions-----

SUNDAY SCHOOL

Chairman-----Telephone-----
 Address-----
 Superintendent *Roxie Maljanian* Telephone *860-666-3639*
 Address *96 Eddy Lane, Newington, Ct. 06111-4756*
 Number of Teachers-----Number of Pupils-----
 Number of Classrooms-----School Hours-----
 Cash on hand at 1/1/96-----Income-----
 Disbursements-----Balance at 12/31/96-----
 Major Annual Functions-----

RESERVE FUND

John Maljanian 860-666-3639
 Chairman *Hrach Azarigian 860-229-3424* Telephone-----
 Address *Harry Houghs 860-667-3686*

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/96-----Income-----
 Disbursements-----Balance at 12/31/96-----
 Amount sent to Central Council in 1996-----
 Major Annual Functions-----

YOUTH MINISTRY (A.C.Y.O.A. JUNIORS)

Chairman-----Telephone-----
 Address-----
 Membership-----# of meetings held-----
 Cash on hand at 1/1/96-----Income-----
 Disbursements-----Balance at 12/31/96-----
 Major Annual Functions-----

CHOIR

Chairman-----Telephone-----
 Address-----
 Membership: Male-----Female-----Total-----
 Choirmaster *Adrienne Damian* Telephone *860-628-7895*
 Address *273 Queen St, ^{unit 46} Southington, CT 06489*
 Cash on hand at 1/1/96-----Income-----
 Disbursements-----Balance at 12/31/96-----
 Amount sent to Choir Association Central Council in 1995-----
 Major Annual Functions-----

MEN'S CLUB

Chairman.....	Telephone.....
Address.....	Fax.....
Membership.....	# of meetings held.....
Cash on hand at 1/1/96.....	Income.....
Disbursements.....	Balance at 12/31/96.....
Major Annual Functions.....	
.....	

MR. & MRS. AUXILIARY

Chairman.....	Telephone.....
Address.....	Fax.....
Membership.....	# of meetings held.....
Cash on hand at 1/1/96.....	Income.....
Disbursements.....	Balance at 12/31/96.....
Major Annual Functions.....	
.....	

OFFICIAL PARISH PUBLICATION

Name of Publication.....	Circulation.....
Editor.....	Telephone.....
Address.....	
Income.....	Expense.....
.....	

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Coordinator.....	
Address.....	Telephone.....
.....	
.....	

Chairman.....Telephone.....

Address.....

Membership.....# of meetings held.....

Cash on hand at 1/1/96.....Income.....

Disbursements.....Balance at 12/31/96.....

Major Annual Functions.....

.....

OTHER (Fill in Name)

Chairman.....Telephone.....

Address.....

Membership.....# of meetings held.....

Cash on hand at 1/1/96.....Income.....

Disbursements.....Balance at 12/31/96.....

Major Annual Functions.....

.....

Future Plans of the Parish Council:

See Parish Council Report

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Signature of the Parish Council:

President.....*Dr. Hamlet Mhrabian*.....

Chairman.....*John Mag'ana*.....

Secretary.....*William Roman*.....

Date.....*2/10/97*.....

PARISH COUNCIL MEMBERS

**THIS YEAR 1997
RE-ELECTED MEMBERS:**

(Article 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he/she again becomes eligible to become a candidate for the Parish Council.)

Name Harry De Assadourian Tel. Home 860-677-7871
Address 64 Cape Farms Rd, Farmington, Ct, 06032
Tel. Office _____ Fax _____
Date Elected 2/2/97 Number of Terms Served: 1st _____ 2nd 3rd _____

Name John Majanian Tel. Home 860-666-3639
Address 96 Eddy Lane, Newington, Ct, 06111
Tel. Office _____ Fax _____
Date Elected 2/2/97 Number of Terms Served: 1st _____ 2nd 3rd _____

Name _____ Tel. Home _____
Address _____
Tel. Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel. Home _____
Address _____
Tel. Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel. Home _____
Address _____
Tel. Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel. Home _____
Address _____
Tel. Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

Name _____ Tel. Home _____
Address _____
Tel. Office _____ Fax _____
Date Elected _____ Number of Terms Served: 1st _____ 2nd _____ 3rd _____

PARISH COUNCIL MEMBERS

NEWLY ELECTED MEMBERS IN 1997:

Name Gary Horhamerian Tel. Home 860-678-8869
Address 81 Cape Farms Rd, Farmington, Tel. Office _____
Number of Votes Received 59 CT 06032 Fax _____

Name John Maljanian Jr. Tel. Home 860-675-9531
Address 132 Dunne Wood Ct., Farmington, Ct. Tel. Office _____
Number of Votes Received 39 06032 Fax _____

Name Sarkis Surabian Tel. Home 860-529-5947
Address 121 Old Common, Wethersfield, Ct. Tel. Office _____
Number of Votes Received 43 06109 Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

Name _____ Tel. Home _____
Address _____ Tel. Office _____
Number of Votes Received _____ Fax _____

ALTERNATE PARISH COUNCIL MEMBERS

Name Sarkis Yurigian Tel. Home 860-666-2524
Address 112 Brentwood Rd, Norwington, Ct. Tel. Office _____
Number of Votes Received 35 06032 Fax _____

Name Timothy Bagdasarian Tel. Home 860-561-5621
Address 56 Walcott Rd, West Hartford, Ct. 06110 Tel. Office _____
Number of Votes Received 30 Fax _____

DIOCESAN DELEGATES ELECTED IN 1997

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

None

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

ALTERNATE DELEGATES

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Name-----Tel.Home-----
Address-----Tel. Office-----
Year Elected-----Fax-----

Please take the time to enter the proper numbers requested for each parish group/organization. If no such group exists at the present time please indicate by entering the word **NONE**.

The accuracy of your data entry will help preclude major mistakes in preparing a general overview of statistics in our parishes.

The numbers you enter now of course could increase or decrease by the time our statistical data is collated thus indicating some discrepancies. Such changes are normal and expected. However, the reporting, at the least, gives an indication of some activity within the parish groups reported.

Kindly complete the following page PARISH PROFILE even though the figures have already been entered previously in this report. This will be a helpful statistical overview of the number of active members in our parish groups.

**DIOCESE OF THE ARMENIAN CHURCH
PARISH PROFILE**

PARISH ORGANIZATIONS AND STATISTICS

Group Name	Enrollment/Membership	Potential Growth
Sunday School	45	
Armenian School	none	
ACYOA Seniors	none	
ACYOA Juniors	19	
Women's Guild	40	
Senior Women's Gld/Auxiliary	none	
Men's Club	none	
Choir	14	
Junior Choir	none	
Senior Citizens	24	
Bible Study	6	
Cultural Committee	none	
Social Services	none	
Youth Coordinator/Director	1 ACYOA JR	
Other		

12/03/96

FGK/as