

Worcester

3/11/82 ✓

Fa. Kochakian

ITEMS TO CHECK BEFORE RATIFICATION OF NEWLY ELECTED PARISH COUNCIL MEMBERS



- ✓ 1. Legality of the meeting (quorum).
- 2. Copies of:
 - ✓ a) notice of meeting (with mailing date).
 - ✓ b) Agenda
 - c) Ballot sheets with received ballots for:
 - 1. Officers of the assembly
 - 2. Parish Council
 - 3. Auditing Committee
 - 4. Nominating Committee
 - 5. Diocesan Delegates
- ✓ 3. Report form submitted by Diocese with signatures.
- 4. Reports presented to Parish Assembly:
 - ✓ a) Pastor's Report *not signed*
 - b) Parish Council's Report *NOT signed by officials*
 - c) Committee's reports
- ✓ 5. Financial Report
- ✓ 6. Minutes of the Parish Assembly
- ✓ 7. Have assessments been paid?
- ✓ 8. Have 1982 assessment figures been included in the budget?
- ✓ 9. Certification of newly elected Diocesan Delegates
- 10. Clergy Stipend *NOT filled!*
- 11. *Do not have double slate on*
- 12. *Do not stipulate type of balloting*

} NO

NOT signed by officials

P.C.