

MINUTES OF THE ANNUAL PARISH ASSEMBLY

ARMENIAN CHURCH OF OUR SAVIOUR
WORCESTER, MASSACHUSETTS

The Armenian Church of Our Saviour annual assembly convened on Sunday, February 24, 1991 in the Church Hall at 11:15 a.m. following Church Services, presided by Rev. Father Aved Terzian. The meeting was called to order by Asbed Zakarian, Chairman of the 1990 Assembly. An opening prayer was offered by Der Aved.

The Chair then invited Valerie Babaian, Nominating Committee Chairman to submit names of candidates for ensuing chairman and secretary.

Names of Lutwig Stepanian for Chairman and Bartevo Der Bagdasarian for Secretary were submitted as candidates. There being no nominations from the floor, nominations were closed and one vote was cast by Zarvin Kasparian to complete the election.

The newly elected officers took their seats with the President, Pastor Terzian and with Deacon Norman Odabashian, Assistant to the Pastor, also at the podium.

Chairman Stepanian thanked the outgoing officers and members of committees who had served during the past year. Upon motion duly made and seconded the Agenda for this Assembly, prepared by the Parish Council, was adopted unanimously. The Agenda is made a part of these minutes.

A ballot, prepared by the Nominating Committee, was presented to the Members by Chairman Valerie Babaian for positions to administer affairs of the Parish in 1991 as follows:

Parish Council,	Michael Arakelian Thomas Garabedian Gerald Kheboian Stephen Krikorian Jenev Sanda Everett Titus
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Nominating Committee,	Marion Aharonian Seth Bilazarian Margaret Boosahda Charles Hoogasian Ruth Kaprelian Arpy Migridichian Ann Pogharian Rosanna Sogigian
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Auditing Committee,	Rick Markello Francis Najarian Mark Pogharian Asbed Zakarian
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Endowment Fund Committee,	Karnig Durgarian Ruth Haddon
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In each instance of the several offices to be filled, nominations from the floor were not forthcoming and upon motions duly made and seconded, individually, were accepted by vote of the Assembly.

The Chair then recessed the meeting at 11:30 a.m. for elections and lunch. The luncheon Committee, headed by Rose Toromanian, were thanked for their efforts.

The Assembly Meeting resumed after voting terminated at 12:30 p.m. A tally established that 101 members of the Parish were in attendance.

The Chair undertook to review "The Annual Reports 1990" in the order of their appearance therein giving time for comments, corrections, additions, etcetera. The list follows:

MINUTES ANNUAL PARISH ASSEMBLY, Pages 1-7
Minutes reporting 1989 activity were accepted.

DIOCESAN DELEGATES REPORT, Pages 8-11
Motion made by Gladys Nordigian, seconded by Zarvin Kasparian.

Move to accept report of the Delegates to the 88th
Diocesan Assembly.

Voted affirmatively.

PASTOR'S REPORT, Pages 12-25
Motion made by Asbed Zakarian, seconded by Gladys Nordigian.

Move to accept the Pastor's report with grateful appreciation.

Der Aved asked that correction be noted in the heading under WEDDINGS where the name of Lana McCoy appears incorrectly as Lisa.

Voted affirmatively as corrected.

ANNUAL REPORT OF THE PARISH COUNCIL, Pages 26-33
Motion was made by Elda Malesky, seconded by Betty Sheehan.

Move to accept the report as presented.

Voted affirmatively.

DIOCESAN ASSEMBLY, Pages 34-35
Motion made by Elda Malesky and seconded by Satenig Donabedian.

Move to accept the report of Co-Chairmen
Margaret Zakarian and Gilbert Markarian as rendered.

Voted affirmatively.

A.C.Y.O.A. JUNIORS, Page 36
Motion made by Satenig Donabedian, seconded by Gladys Nordigian.

Move to accept as reported.

Voted affirmatively.

A.C.Y.O.A. SENIORS, Page 37

Motion made by Zareh Markarian, seconded by Betty Sheehan.

Move to accept as reported.

Voted affirmatively.

AVAK ANNUAL REPORT, Page 38

Motion made by Gladys Nordigian, seconded by Betty Sheehan.

Move to accept.

Margaret Belles pointed out that the words "Total Membership" should read "Total Attendees".

Voted affirmatively as corrected.

BABIES & TODDLERS PROGRAM, Page 39

Motion made by Asbed Zakarian, seconded by Elda Malesky.

Move to accept as reported.

Voted affirmatively.

CENTENNIAL COMMEMORATION, Page 40

Motion made by George Migridichian and seconded by James Sarkisian.

Move to accept as reported.

Voted affirmatively.

CULTURAL ORGANIZATION REPORT, Pages 41-42

Motion made by Harry Dodakian, seconded by George Migridichian.

Move to accept as reported.

Voted affirmatively.

THE EKMALIAN CHOIR REPORT, Page 43

Motion made by Paul Andonian, seconded by Satenig Donabedian.

Move to accept.

Voted affirmatively.

LIBRARY COMMITTEE REPORT, Page 44

Motion made by Satenig Donabedian, seconded by Betty Sheehan.

Move to accept.

A correction to delete the word INCOME on line 8 is noted. It should be replaced by TOTAL.

Voted affirmatively as corrected.

MEMORIAL ENDOWMENT COMMITTEE ANNUAL REPORT, Pages 45-46
Motion was made by Satenig Donabedian, seconded by Stephen Sahagian.

Move to accept as rendered.

Voted affirmatively.

MEN'S CLUB REPORT, Page 47
Motion made by Edward Atamian, seconded by Asbed Zakarian.

Move to accept.

Voted affirmatively.

SENIOR LADIES AUXILIARY ANNUAL REPORT, Page 48
Motion made by Agnes Sahagian, seconded by Satenig Donabedian.

Move to accept as reported.

Voted affirmatively.

SUNDAY CHURCH SCHOOL REPORT, Page 49
Motion made by Paul Andonian, seconded by James Sarkisian.

Move to accept.

Voted affirmatively.

WOMEN'S GUILD ANNUAL REPORT, Pages 50-51
Motion made by Agnes Sahagian, seconded by Gladys Nordigian.

Move to accept.

Voted affirmatively.

BEANO ACTIVITY REPORT, Page 52
Motion made by Katherine Sarkisian and seconded by George Migridichian.

Move to accept.

Question was asked how much money has been generated for the Church over the course of 16 years. It was reported as over one-half million. The researched actual amount is \$690,000. thru 1990.

Voted affirmatively.

Zarvin Kasparian suggested that in reviewing Auxiliary Bodies reports some clarification would be desirable and made a motion seconded by Asbed Zakarian.

Move that in the future, Organizations and Auxiliary Bodies of the Parish construct their financial statements to reflect itemized expenses.

In discussion of the motion, Agnes Sahagian affirmed that the Women's Guild had reported items of expenditure but apparently had not been picked up in the Annual Report. Arthur Surabian, Chairman of the Parish Council said he would pursue the

matter. He also stated that some auxiliaries had not responded properly on informational forms provided by the Council. Edward Bilzerian suggested that a standard form of financial statement, prepared by the Parish Council, be provided to all concerned Bodies to submit with Annual Reports.

Voted affirmatively.

Motion was made by Vahan Pogharian seconded by George Migridichian.

Move that each Organization or Auxiliary Body of the Church include the names of their respective Executive Committee in the Annual Report.

Voted affirmatively.

Motion was made by Harry Sogigian, seconded by Vahan Pogharian.

Move that the Agenda for the Annual Assembly be included as an integral part of the Annual Report Booklet.

Motion was defeated.

Zareh Markarian acting for the donor of the Baptismal Font inquired as to progress in completing the project. It was understood that in addition to installation of the font, that there would be a painting and also a chandelier. Father Aved explained that the pictorial aspect required approval from the Primate's Office to complete that phase of the project. A time table of approximately six months was given for completion of the project.

Zareh Markarian expressed his thanks for the information.

The Chair indicated the conclusion of Agenda Item Number 10 under heading "Old Business".

Chairman Stepanian was asked by Laura Purutyan that before proceeding to proposals under New Business if an item "G" relating to Diocesan Delegates Report could be inserted. There being no objection by the members assembled it was so concluded and will be brought to the table in proper sequence.

Under the caption "New Business", Suney Kachadoorian suggested that the time for Church Services on the day of the Annual Assembly be made known in advance.

John Toromanian suggested that the Cultural Center Auditorium be used in conjunction with the 1991 Annual Assembly to avoid congestion and confusion which occurs in the Church Hall.

Seth Bilazarian suggested that portraits of the Primate, Bishop Khajag Barsamian, be provided in the Sunday School area.

NEW BUSINESS

Proposal "A"

The Memorial Endowment Fund Committee sought to up-date its By-Laws by submitting a revised version which is made a part of these minutes. The purpose, as explained by Edward Bilzerian, Chairman of the Fund, is to legalize some of the language, though the changes were not indicated. However, a copy of the original

version was also submitted and it was left to the membership for comparison. It was stated that there are no significant changes that would negate the original intent and purpose of the document.

A motion was made by Thomas Garabedian, seconded by Asbed Zakarian.

Move to approve the revised By-Laws of the Memorial Endowment Fund as presented.

Considerable discussion pro and con took place.

Voted affirmatively.

Proposal "B"

The Assembly declared its approval that the year 1991 be known as the Centennial Year of the Armenian Church of Our Saviour.

Proposal "C"

Arthur Surabian, Chairman of the Parish Council requested approval to pursue a study on the question of "Housing for the Elderly". With regard to this question, motion was made by Vahan Pogharian, seconded by Suney Kachadoorian.

Move that the Parish Council appoint a committee to study the feasibility of Elderly Housing in this Parish and report to the Assembly of 1991.

Voted affirmatively.

Proposal "D"

Parish Council Chairman Arthur Surabian addressed the necessity of improving office procedures by updating the current computer system. It is estimated that funding will require approximately \$10,000. The suggestion is made that an amount of \$22,484.48 now in Equity Account and which is the residue of the Cultural Center Building Fund be transferred to Daily Operating Accounts to be used for the purpose outlined.

Motion was made by Zarvin Kasparian, seconded by Arthur Yagjian.

Move to approve transfer of \$22,484.48 from Equity category of the Church finances to Operating category for expenditure to up-date Computer System and re-furbish kitchen facilities in the Cultural Center. Remaining balance to be transferred to Church Reserve Fund.

Voted affirmatively.

Proposal "E"

On the question of naming the Church Hall in memory of Very Rev. Fr. Hovsep Sarajian, the membership decided to by-pass the proposal and suggested instead that a single commemorative plaque with the name of Father Sarajian, the Founding Fathers and names of the original Building Committee members be appropriately displayed in the Church Building.

Proposal "F"

Parish Council Chairman Surabian continued briefing the membership with regard to the status of Parish House Rehabilitation. Currently, simple repairs and cosmetic refurbishing are being done. However, serious conditions will not be met except under emergency situations when necessary steps will be taken to alleviate the problem.

The Chair stated that the report from the Council Chairman is noted and approved.

Proposal "G"

Laura Purutyan questioned why the Diocesan Delegates report does not give more comprehensive information on the progress of Unity on the Divided Church? Extensive information was imparted to answer this question by Zarvin Kasparian, a member for many years and currently Chairman of the Eastern Diocese Unity Committee and by Asbed Zakarian, member of the Diocesan Council. The subject matter would not ordinarily be available except that these two gentlemen are also members of this Parish.

The essence of what they said has been reported in the 7th paragraph, Page 9 in the Diocesan Delegates report. Additionally these facts were pointed out: agreement on By-Laws, realty ownership discrepancies of the Prelacy, absence of Prelacy members at regularly scheduled meetings, obstructive proposals by the opposite Unity Committee members, all these and stretching out the time factor continue to frustrate members of the Diocesan Unity Committee.

A motion was made by Scott Najarian, seconded by Laura Purutyan.

Move that the Diocesan Delegates impart a more comprehensive summary on the progress of Unity in their annual report.

A lengthy discussion by the membership pro and con on the subject and the motion was concluded by a vote that was challenged by Arthur Yagjian because of a narrow margin. The Chair called for a second vote.

Vote was affirmative.

ADOPTION OF "1991 OPERATING BUDGET"

Item 12 of the Agenda

Adopting the 1991 Budget was brought to the attention of the membership and it was undertaken to review each of the pages in Financial Section of the '90 Reports, pages 53 through 65 which includes the Auditor's Report also.

On page 53 the Diocesan Assembly line item figure represents Diocesan Assembly Income based on Income and Disbursements recorded in 1990. In 1989 \$2,143.20 in expense was paid which actually results in a Total Net Income of \$37,914.47 for the Assembly.

On Page 56, MEMORIAL BIOGRAPHIES, the name Kulunjian should be preceded by his Christian name David.

Also on page 56 under GIFTS the name on first line should read Drs. Diran & Setta Apelian.

On page 58 under EARTHQUAKE FUND the third line from bottom should read: Total Amount Raised in 1990 instead of 1991.

On page 61, under MEMORIAL FUNDS PENDING the second line name is misspelled, should be Marjorie Sohigian.

On page 63 under ASSETS, note that the Accounts Receivable item of \$1,000.00 owed by the A.C.Y.O.A. Seniors is not reported in their Annual Report appearing on page 57.

Also on page 63 under EQUITY the item of Diocese Earthquake Fund in the amount of \$39,830.11 should appear under Liabilities which will not affect the bottom line figure.

Zarvin Kasparian brought to the attention of the Parish Council and the membership that interest earnings, which have accumulated on various deposits in the past, have not been allocated to each involved account or fund. These interest earnings should not therefore be defrayable to other income or costs. Accordingly, to correct a long overdue financial inadvertance, Zarvin Kasparian introduced a motion, seconded by Arthur Elloian,

Move that starting in 1991 and annually thereafter, allocation be made of earned interest to the existing and accumulated principal of all restricted or other funds held by the Church of Our Saviour by adding proportionate interest value to each separate account.

In addition, where donors have designated that earnings of their fund be provided for certain purposes, that such disbursements be recorded in the account statement.

Voted affirmatively.

A motion was duly made and seconded as follows:

Move that the Financial Reports as reviewed and corrected by accepted with manifold appreciation.

Voted affirmatively.

Chairman Stepanian directed attention to the 1991 PROPOSED BUDGET which appears on Page 64 of the Annual Report 1990.

A motion was made by Arthur Elloian, seconded by Zarvin Kasparian.

Move that the budget proposed by the Parish Council for the calendar year 1991 in the amount of \$305,600.00 be accepted as submitted.

Voted affirmatively.

The Chair recognized Valerie Babaian to report results of the election. Valerie proceeded to thank all members of the Nominating Committee, including Rose Toromanian, Hazel Eljanian, Irene Shooshan, and Ann Pogharian as well as those assisting in tabulation of the ballots.

It was reported that 154 Members of the Parish cast their votes. Results of the count are as follows:

For Parish Council	Michael Arakelian Thomas Garabedian Gerald Kheboian Jenev Sanda Everett Titus Stephen Krikorian, Alternate
For Nominating Committee	Seth Bilazarian Ruth Kaprelian Arpy Migridichian Rosanna Sogigian Charles Hoogasian, Alternate
For Auditing Committee	Mark Pogharian Asbed Zakarian Rick Markello, Alternate
For Endowment Fund Committee	Ruth Haddon Karnig Durgarian, Alternate

The Chair thanked the Nominating Committee for their meritorius efforts.

There being no further business, the Chair thanked the participants and asked for adjournment. It was so moved and seconded.

Voted to adjourn at 4:20 p. m.

BENEDICTION

Der Aved thanked Chairman Jerry Stepanian and Secretary Barte Der Bagdasarian for ably conducting the Assembly also extended thanks to all outgoing and newly elected members of the Parish Council. Equal thanks as well to all elected committee members and volunteers who served the Church during the year past.

The Lord's Prayer was offered in unison and with Father Aved's blessing the members departed.

Respectfully submitted,
To: *James Duzin*
Pastor and President

Barte Der Bagdasarian
Assembly Secretary

Jerry J Stepanian
Assembly Chairman