

DIOCESE OF THE ARMENIAN CHURCH OF AMERICA
630 Second Avenue
New York, New York 10016-4885

PARISH COUNCIL ANNUAL REPORT

January 1 through December 31, 1983

(Important: It is necessary to attach to this form a complete report of the Pastor and Parish Council, along with a letter addressed to His Eminence the Primate, giving the results of the election for confirmation, with a duplicate list of nominees and the number of votes received by each person. Also, please attach form requesting names of incumbent and newly-elected Parish Council members.)

Name of Church St. James Armenian Church of Westchester

Address 55 Lincoln Avenue

City Harrison State N.Y. Zip 10577 Tel.# 914-253-9077

Pastor Rev. Fr. Karekin Kasparian

Assistant Pastor none

Parish Council Officers:

Chairman Jack Hachigian

Vice-Chairman Martha Gurahian

Recording

Secretary John Boyajian

Corresponding

~~Asst. Secretary~~ Paul Bashian

Treasurer Avadis Sakalian

Ass't Treasurer _____

Names of Delegates: (list below)

1. Judge Vincent Gurahian 5. _____

2. _____ 6. _____

3. _____ 7. _____

4. _____ 8. _____

Number of Parish Council Meetings (1983) 14

Date of 1984 Annual Parish Assembly February 5, 1984

1984 Budget Income: \$ 92,867.00 1984 Budget Disbursements: \$ 92,867.00

Officers of Assembly

Assembly President Rev. Fr. Karekin Kasparian

Assembly Chairman Edward S. Dorian

Assembly Secretary Rose Darien

(1984 BUDGET MUST ACCOMPANY THIS ANNUAL REPORT)

PARISH St. James Armenian Church
of Westchester

CITY Harrison, New York

1983 MEMBERSHIP DATA

1. Total Church Members 105
1983 increase 16% 1983 decrease _____
2. Number on general mailing list 600 (many listed attend other churches)
1983 increase _____ 1983 decrease _____
3. Approximate number of Armenians in area _____
4. Number of potential members in your area _____
5. Amount of 1983 membership dues:
single \$ 35.00 senior citizen \$ _____ other \$ _____

6. What percentage of your membership is donated through:

- a. Dues _____ %
- b. Pledges _____
- c. Stewardship _____
- d. Other contributions _____

7. What is the number of individuals who donated through:

	<u>Members</u>	<u>Non-members</u>
a. Dues	<u>105</u>	_____
b. Pledges	<u>96</u>	_____
c. Stewardship	_____	_____
d. Other contributions	_____	_____

8. Do you have a membership committee? No (Parish Council)

9. Donation for sacraments and rituals:

	<u>Members</u>	<u>Non-members</u>
a. Wedding)	\$ <u>950.00</u>	\$ _____
b. Baptism)	_____	_____
c. Funeral)	_____	_____
d. Other)	_____	_____

1984 PARISH ASSESSMENT DATA

The Formula for calculating assessments and/or Diocesan Dues is based on the following percentage breakdown for each of the categories listed below:

- a. 60% - Membership
- b. 5% - Clergy
- c. 25% - Gross PCP (Plate Collection Pledges, Dues, Yughakin.
- d. 5% - BWF (Baptisms, Weddings, Funerals)
- e. 5% - Delegates

(Please list figures compiled for 1983)

I. Number of parish members:	<u>105</u>	
II. Number of Clergy:	<u>1</u>	
III. <u>Gross PCP:</u>		
Plate Collection	<u>\$ 6,402.00</u>	
Pledges	<u>21,529.00</u>	
Dues	<u>3,640.00</u>	
Easter Yughakin)	<u>4,912.00</u>	
Christmas Yughakin)	<u> </u>	
	TOTAL	\$ <u>36,483.00</u>
IV. <u>Number of Sacraments and Rituals</u>		
Baptisms	<u>5</u>	
Weddings	<u>2</u>	
Funerals	<u>2</u>	9
V. <u>Number of Delegates:</u>	<u>1</u>	

It is hereby agreed that the above information is accurate to the best of our knowledge and information.

Jack Hachigian
Parish Council Chairman

Aradis Sahakian
Parish Council Treasurer

Armen Boghosian
Auditing Committee Chairman

Fr. Karukin Kasparian
Reviewed by Parish Priest

FIGURES STATED ON THIS SHEET MUST COINCIDE WITH THOSE SPECIFIED ON FINANCIAL REPORT SECTION I (pgs. 4-5) AND THE MEMBERSHIP DATA SHEET (pg.2)

FINANCIAL REPORT - SECTION I - INCOME (ending 12/31/83)

PARISH COUNCIL OPERATING ACCOUNT

Balance: January 1, 1983

1. In Banks.....	\$ 195,513.75	
2. On Hand.....	\$ 232.06	
		TOTAL <u>195,745.81</u>

A. Receipts and Donations:

1. Membership Dues.....	\$ 3,640.00	
2. Pledges.....	21,529.00	
3. Stewardship.....	---	
4. Plate Collection.....	6,402.00	
5. Candles.....		
6. Easter Yughakin.....		
7. Christmas Yughakin.....	4,912.00	
8. In Lieu of Flowers.....	2,255.00	
9. Wills and Bequests.....		
10. Other Contributions:		
a. Memorial.....	1,215.00	
b. General.....	1,256.00	
		TOTAL \$ <u>41,209.00</u>

B. Sacraments & Rituals:

1. Baptisms.....	\$	
2. Weddings.....		
3. Funerals.....		
4. Requiems.....		
		TOTAL \$ <u>950.00</u>

C. Church Affairs:

	(Gross)	(Net)
1. Bazaar.....	\$ 93,393.00	\$ 29,107.00
2. Picnics.....	5,699.00	3,397.00
3. Raffles.....	6,360.00	3,755.00
4. Bingo.....		
5. Fairs.....	674.00	298.00
6. Dinners.....	250.00	77.00

FINANCIAL REPORT - SECTION I - INCOME (continued)

7. Other:	(Gross)	(Net)
a. <u>Keff</u>	\$ 5,942.	\$ 2,728
b. <u>Bug Sale</u>	88,050.	28,002
c. <u>Weekend</u>	11,272	1,858
d. <u>Miscellaneous</u>		2,411
		(NET) TOTALS \$ 71,633

D. Church Auxiliary Organizations:

1. <u>Women's Guild</u>	\$ 1,000.
2. <u>Mr. & Mrs. Auxiliary</u>	
3. <u>Men's League</u>	180
4. <u>ACYOA Seniors</u>	
5. <u>ACYOA Seniors</u>	
6. <u>Other:</u>	
a. _____	
b. _____	
	TOTAL \$ 1,180

E. Other Income:

1. <u>Interest</u>	\$ 5,043
2. <u>Sale of Books, Records, Gifts</u>	
3. <u>Parish Newsletter</u>	
4. <u>Donations for use of Facilities</u>	650
5. <u>Contributions to Building Fund</u>	
6. <u>Transfer of Funds</u>	
7. <u>Other:</u>	
a. <u>Endowment</u>	4,586
b. _____	
	TOTAL \$ 10,279

TOTAL RECEIPTS (Items A-E) \$ 125,251

TOTAL CASH ACCOUNTED FOR \$ 125,252

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (ending 12/31/83)



A. Salaries and Benefits

1. Clergymen.....	\$ _____
2. Clergymen Housing and Utility Allowance.....	_____
3. Clergymen Automobile Allowance.....	28,002.00
4. Clergy Medical Insurance.....	2,534.00
5. Clergy Pension.....	750.00
TOTAL \$ 31,286.00	

B. Other Salaries and Benefits:

1. Visiting Clergymen.....	\$ 200.00
2. Secretary and/or Clerical.....	2,568.00
3. Choirmaster, soloists, organist.....	3,255.00
4. Payroll taxes.....	—
5. Employee Benefits.....	—
TOTAL \$ 6,023.00	

C. Operating Expenses:

1. Telephone.....	\$ 2,259.00
2. Stationary, Printing and Postage.	2,801.00
3. Parish Newsletter.....	—
4. Candles.....	629.00
5. Altar Flowers.....	—
6. Books, Records, Gifts.....	1,837.00
7. Furniture and Equipment (office).....	125.00
8. Contributions.....	—
9. Fund Transfer.....	—
10. Other:	
a. Grapes.....	32.00
b. Miscellaneous.....	340.00
TOTAL \$ 8,023.00	

FINANCIAL REPORT - SECTION II - DISBURSEMENTS (continued)

D. Assessments:

1. Diocesan Dues.....	\$ 5,600.00
2. Etchmiadzin Looma.....	_____
3. Other	
a. <u>St. Nersess</u>	<u>1,000.00</u>
b. <u>Travel-Diocesan</u>	<u>760.00</u>
	TOTAL \$ <u>7,360.00</u>

E. Educational Programs:

1. Religious Education.....	\$ 301.00
2. Armenian Language.....	210.00
3. ACYOA Seniors.....	---
4. ACYOA Juniors.....	---
5. Choir.....	---
6. Religious Vocation.....	---
7. Other:	
a. _____.....	_____
b. _____.....	_____
	TOTAL \$ <u>511.00</u>

F. Church Building Expenses

1. Mortgage (Principal/Interest).....	\$ 8,766.00
2. Utilities.....	9,464.00
3. Insurance.....	6,065.00
4. Repairs and Maintenance.....	9,717.00
5. Equipment.....	755.00
6. Other:	
a. <u>Taxes</u>	<u>492.00</u>
b. <u>Site Plan</u>	<u>2,505.00</u>
	TOTAL \$ <u>37,764.00</u>
Miscellaneous	3,449.00

TOTAL DISBURSEMENTS \$ 94,416.00

Balance - December 31, 1983

1. In Banks.....	<u>195,513.75</u>
2. On Hand.....	<u>232.06</u>

TOTAL CASH ACCOUNTED FOR \$ 195,745.81

1983 ADJUSTED CLERGY STIPENDS

Effective January 1, 1984

Basic Stipends \$14,490.....

Additional increment for each 3 years
of service in the Diocese with a
maximum of 7 increments (including
service in California Diocese) 1,035.....

Additional increment for parish size:

150-300 voting members. 1,035.....

Over 300 voting members 2,070.....

CAR ALLOWANCE

*
Pastor's own car. Allowance equivalent to 22 cents
per mile for pastoral business
(estimated)

*
Parish owned car. Allowance equivalent to 17 cents
per mile for pastoral business
(estimated).....

*The above milage allowance shall cover the entire cost of
the automobile including gasoline, oil, repairs and ins.

HOUSING ALLOWANCE

Parish owned home All costs including utilities....

Rental. If parish does not own a home,
it will provide an allowance
for housing including utilities
\$515.00 monthly.....

Home owned by Pastor. Pastors may use allowance for
rental or payment on house
purchase.....

CLERGY MEDICAL INSURANCE. . Full payment.....

CLERGY PENSION. \$1,000.00
(plus additional \$1,000.00 (optional))

<u>ACTUAL 1984 STIPEND AND ALLOWANCES BUDGETED</u>	
	\$ _____

	17,500.00

	2,040.--

	10,700.00
	2,534.00
	1,000.00

TOTAL	\$ 33,774.00

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (ending 12/31/83)

A. ASSETS:

- 1. Cash.....\$ _____

- 2. Certificates of Deposit.....\$ _____

- 3. Stocks and Bonds.....\$ _____

- 4. Real Estate (land, buildings, etc).....\$ _____

- 5. Special Funds (list each)
 - a. _____ \$ _____
 - b. _____ \$ _____
 - c. _____ \$ _____
- 6. Other:
 - a. _____ \$ _____
 - b. _____ \$ _____

14,195.77

181,550.04

925.00

TOTAL \$ 196,670.81

B. LIABILITIES:

- 1. Mortgage.....\$ 90,521.96

(Part B. Liabilities continued on page 10)

PARISH St. James Armenian Church
of Westchester

CITY Harrison, New York

FINANCIAL REPORT - SECTION III- ASSETS AND LIABILITIES (continued)

2. Loans Payable.....\$ _____

3. Accounts Payable.....\$ _____

TOTAL \$ _____

The above statement has been prepared from the books and records of St. James Armenian Church and to the best of our knowledge reflects accurately the receipts and disbursements for the year ended December 31, 1983, and the balance on hand in cash and in the banks at such date, and any accounts payable.

Jack Hachigian
Parish Council Chairman

Armen Sabekian
Parish Council Treasurer

Ann D. Boghosian
Auditing Committee Chairman

Jr. Karekoun Kasparian
Reviewed by Parish Priest

CHURCH AUXILIARY ORGANIZATIONS

Information Requested is for the Year 1983

The Names of Officers Serving in 1984

WOMEN'S GUILD

Chairman Grace Bozian (Mrs.)
Address 15 Gilder Street Larchmont Telephone 914-834-6352
Number of Members 25 NY 10538 Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 1942.32 Income _____
Disbursements _____ Balance at 12/31/83 1077.81
Major Annual Functions Lenten Dinner, Bazaar, Picnic

YOUNG WOMEN'S GUILD

Chairman -----
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

BOY SCOUTS

Chairman -----
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Amount Transferred to Parish Council _____
Cash on hand at 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

ARMENIAN SCHOOL

Name St. James Church

Officers of the School Committee:

Chairman Joyce & Edmund Papazian, co-chairpersons

Address One Vine Place, Larchmont NY 10538 Telephone 914-834-5630

Superintendent Aida Pisani, principal

Address 35 Iroquois Rd. Yonkers, NY 10710 Telephone 914-793-4007

Number of Teachers 6 Number of Pupils 23

Number of Classrooms _____ School Days and Hours Fridays 4:00-6:00 PM

Cash on hand at 1/1/83 _____ Income Sept.-June

Disbursements _____ Balance at 12/31/83 249.29

Major Annual Functions Halloween Soup & Sandwich Party, Christmas Party,

End of Year Spring Program, Lenten Supper, Armenian Food Sale during
Christmas & Thanksgiving

SUNDAY SCHOOL

Chairman _____

Address _____ Telephone _____

Superintendent Yeretzgin Dawn Kasparian

Address 37 Sara Lane, New Rochelle, NY 10804 Telephone 914-633-8191

Number of Teachers 7 + 3 substitutes Number of Pupils 42

Number of Classrooms _____ School Hours 10:30-noon Sundays

Cash on hand at 1/1/83 _____ Income _____

Disbursements _____ Balance at 12/31/83 _____

Major Annual Functions _____

RESERVE FUND

Chairman _____

Address _____ Telephone _____

A.C.Y.O.A. SENIORS

Co-Chairman Garo Kapikian, 2654 Darnley Place, Yorktown Heights NY 10598 914-245-6797
Address Malcolm Sagherian 1 Linden St. A-9 Telephone Norwalk CT 06851 203-846-4926
Number of Members 17 Number of Meetings 7
Cash on hand at 1/1/83 _____ Income 1736.60
Disbursements 1548.86 Balance at 12/31/83 409.06
Amount sent to Central Council in 1983 _____
Annual Affairs Armenian Christmas Party, Valentine's Party, Martyr's
Day dinner, Beach Party, Halloween Party

A.C.Y.O.A. JUNIORS

Co-Chairman Adrienne Sakalian, 36 Watch Hill Rd., Croton-on-Hudson, NY 10520 914-737-9129
Address Nina Hachigian 69 Walworth Ave Telephone Scarsdale NY 10583 914-723-5584
Number of Members 13 Number of Meetings 6
Cash on hand at 1/1/83 600.00 Income _____
Disbursements 140.00 Balance at 12/31/83 500.00
Major Annual Functions Jr./Sr. Beach Party, Horse Back Riding, Boston
Sports Weekend, Mixer, Bake Sale & Easter Egg Sale

CHOIR

Chairman Ellen Ishkanian (Mrs.)
Address 68 Taxter Rd., Irvington NY 10533 Telephone 914-591-8835
Number of Members: Male _____ Female _____ Total _____
Choirmaster Raffi Sevadjan
Address 447 Jersey Ave, Fairview NJ 07022 Telephone 201-943-9417 (unlisted)
Cash on hand at 1/1/83 _____ Income 955.14
Disbursements 411.75 Balance at 12/31/83 543.39
Amount sent to Choir Association Central Council in 1983 _____
Annual Affairs Lenten Dinner, co-sponsorship with Parish Council of
Dinner Dance

MEN'S LEAGUE

Inactive in 1983

Chairman Albert T. Darien, former chairman

Address 81 Middle Rd., Eastchester NY 10707 Telephone 914-779-8780

Number of Members _____ Number of Meetings _____

Cash on hand at 1/1/83 _____ Income _____

Disbursements _____ Balance at 12/31/83 500.00

Major Annual Functions Annual Picnic

MR. AND MRS. AUXILIARY

Chairman _____

Address _____ Telephone _____

Number of Members _____ Number of Meetings _____

Cash on hand at 1/1/83 _____ Income _____

Disbursements _____ Balance at 12/31/83 _____

Major Annual Functions _____

CHURCH PUBLICATION

Name of Publication HOPE Circulation 600

Editor Rev. Fr. Karekin Kasparian

Address St. James Church, 55 Lincoln Avenue
Harrison, N.Y. 10577 Telephone 914-253-9077

Income _____ Expense 900.00

PUBLICITY AND PUBLIC RELATIONS

Name of Church's Publicity Chairman John Boyajian

Address 139 Harmon Drive, Larchmont NY Telephone 914-834-7233
10538

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

OTHER (Fill in Name)

Chairman _____
Address _____ Telephone _____
Number of Members _____ Number of Meetings _____
Cash on hand 1/1/83 _____ Income _____
Disbursements _____ Balance at 12/31/83 _____
Major Annual Functions _____

Future Plans of the Parish Council:

Expansion of membership in the Parish
Supervision of the Building Fund Drive
To increase participation in the Stewardship Pledge Program
To support our Pastor's efforts for increased participation in
spiritual and educational enrichment programs and more regular
attendance at worship services.

Signature of the Parish Council:

President John Karekin Kasparian
Chairman Jack Hadjigian
Secretary John Boyajian
Date Dec. 29, 1984

PARISH COUNCIL MEMBERS

NEWLY-ELECTED MEMBERS:

Name Bashian, Garo
Address 201 Poe Street
Hartsdale, N.Y. 10530 Telephone Home 914-948-6258
Number of Votes 63 Business Phone 212-563-0044

Name BOYAJIAN, JOHN
Address 139 Harmon Drive
Larchmont, N.Y. 10538 Telephone Home 914-834-7233
Number of Votes 59 Business Phone _____

Name CHAMOURIAN, GREGORY
Address 952 Mc Lean Avenue
Yonkers, N.Y. 10704 Telephone Home 914-937-9100
Number of Votes 41 Business Phone _____

Name ESSAYAN, EDWARD
Address 7 Platt Place
White Plains, N.Y. 10605 Telephone Home 914-946-8378
Number of Votes 49 Business Phone _____

Name GURAHIAN, MARTHA (MRS.)
Address R.F.D.# 2, Macauley Road
Katonah, N.Y. 10536 Telephone Home 914-962-2028
Number of Votes 53 Business Phone 914-761-5100

Name ISHKANIAN, ARA
Address 68 Taxter Road
Irvington, N.Y. 10533 Telephone Home 914-591-8835
Number of Votes 48 Business Phone _____

Name TEPIKIAN, BENNY
Address 38 Storey Lane
Yonkers, N.Y. 10710 Telephone Home 914-968-9056
Number of Votes 48 Business Phone _____

PARISH COUNCIL MEMBERS

RE-ELECTED MEMBERS:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name John Boyajian
Address 139 Harmon Drive
Larchmont NY 10538 Telephone 914-834-7233
Date Elected _____ Number of Terms Served: 1st__ 2nd x 3rd__

Name Gregory Chamourian
Address 952 McLean Avenue
Yonkers, N.Y. 10704 Telephone 914-237-9100
Date Elected _____ Number of Terms Served: 1st__ 2nd x 3rd__

Name Mrs. Martha Gurahian
Address R.F.D. #2, Macauley Road
Katonah, N.Y. 10536 Telephone 914-962-2028
Date Elected _____ Number of Terms Served: 1st__ 2nd x 3rd__

Name Benny Tepikian
Address 38 Storey Lane
Yonkers, N.Y. 10710 Telephone 914-968-9056
Date Elected _____ Number of Terms Served: 1st__ 2nd x 3rd__

Name ~~Joseph Basirian~~
Address ~~385 Poe Street, Harborside, N.Y. 10530~~ Telephone ~~914-968-6258~~
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____ Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMBERS

MEMBERS CURRENTLY
IN-OFFICE:

(ARTICLE 26 of the Diocesan Bylaws states that a member of the Parish Council may hold office for three (3) successive terms; after one year's retirement he again becomes eligible to become a candidate for the Parish Council.)

Name Jack Hachigian
Address 69 Walworth Avenue, Scarsdale, N.Y. 10583
Telephone 914-723-5584
Date Elected _____ Number of Terms Served: 1st__ 2nd X 3rd__

Name Dr. Hagop Cetinkaya
Address 206 Hillair Circle, White Plains, N.Y. 10605
Telephone 914-949-2774
Date Elected _____ Number of Terms Served: 1st__ 2nd X 3rd__

Name Avadis Sakalian,
Address 36 Watch Hill Road, Croton-on-Hudson, N.Y. 10520
Telephone 914-737-9129
Date Elected _____ Number of Terms Served: 1st X 2nd__ 3rd__

Name Albert Darien
Address 81 Middle Road, Eastchester, N.Y. 10707
Telephone 914-779-8780
Date Elected _____ Number of Terms Served: 1st X 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

Name _____
Address _____
Telephone _____
Date Elected _____ Number of Terms Served: 1st__ 2nd__ 3rd__

PARISH COUNCIL MEMEBERS

DIOCESAN DELEGATES

Name Judge Vincent Gurahian
Address R.F.D.#2, Macauley Road, Katonah, N.Y. 10536
Telephone Home 914-962-2028
Business Phone _____
Year elected _____

Name John Vakassian, alternate
Address 415 Boston Post Road, Rye, N.Y. 10580
Telephone Home 914-835-0071
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

PARISH COUNCIL MEMBERS

DIOCESAN DELEGATES continued

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____

ALTERNATE DIOCESAN DELEGATE

Name _____
Address _____
Telephone Home _____
Business Phone _____
Year elected _____